

**CITY OF ENGLEWOOD**

**NOTICE OF APPROVAL  
OF A BILL FOR AN ORDINANCE**

On the 2nd day of February 2026, the City Council of the City of Englewood, Colorado, approved on first reading the following Council Bill:

**BY AUTHORITY  
COUNCIL BILL NO. 12  
INTRODUCED BY  
COUNCIL MEMBER WARD**

A BILL FOR AN ORDINANCE  
AMENDING ENGLEWOOD  
MUNICIPAL CODE REGARDING  
EMERGENCY RESPONSE, IN THE  
EVENT OF CITY EMERGENCY OR  
DISASTER.

Copies of the aforesaid council bill are available for public inspection in the office of the City Clerk, City of Englewood, Civic Center, 1000 Englewood Parkway, Englewood, Colorado 80110 or it can be found at <http://www.englewoodco.gov>, Government, Legal/Public Notices.

PUBLISHED: February 3, 2026  
Official Website of the City of  
Englewood, Colorado

ORDINANCE  
NO.  
SERIES OF 2026

COUNCIL BILL NO. 12  
INTRODUCED BY COUNCIL  
MEMBER

**A BILL FOR**

**AN ORDINANCE AMENDING ENGLEWOOD MUNICIPAL CODE  
REGARDING EMERGENCY RESPONSE, IN THE EVENT OF  
CITY EMERGENCY OR DISASTER.**

**WHEREAS**, Englewood Municipal Code (EMC) § 7-7-4 requires the City to establish a comprehensive emergency management program; and

**WHEREAS**, as part of that program and to meet the City Strategic Plan Safety Goals, Disaster Preparedness Key Project Emergency Operations Training, the Englewood City Manager's Office, in conjunction with Arapahoe County Emergency Management, has held two mock emergency response events to ensure City departments are prepared for, and have the tools they need, to provide emergency response services to the City and its citizens during a time of disaster; and

**WHEREAS**, those mock events have demonstrated the lack of clear authority provided to City staff to authorize a comprehensive emergency response when City Council may be unable to meet as a result of a city-wide disaster to grant specific authority; and

**WHEREAS**, City Council desires to amend Englewood Municipal Code to establish clear guidelines and authority in emergencies as authorized by the Englewood Home Rule Charter, to authorize City staff to protect and assist the community in times of emergency affecting public property, health, peace or safety.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:**

**Section 1. Amendment of Title 7, Chapter 7 Regarding Emergency Response.**  
Englewood Municipal Code is hereby amended to read as follows (new provisions underlined; repealed provisions crossed-through):

**7-7-1: - Reserved Authority to Act During Declared Emergencies or Disaster.**

**A. In the case of a declared local emergency disaster pursuant to C.R.S. § 24-33.5-709, if City Council is unable to achieve a quorum for a meeting within four (4) hours of the issuance of a declaration:**

**1. As provided in Charter 118, and despite any limitation on contracting authority in EMC § 4-1-3-1, the City Manager may authorize all contracts necessary**

to respond to the emergency in the open market at not more than commercial prices, despite any otherwise-applicable competitive bidding or City Council contract authorization requirements; and

2. As provided in Charter 80, City Council authorizes the City Manager to accept gifts or donations needed for immediate response to the emergency.

3. The City Manager shall notify all members of City Council as soon as practicable of such contracts awarded and donations accepted under the authority granted by this section, and if City Council approval is otherwise required under Municipal Code or City Charter, they shall be reviewed by City Council at its next public meeting.

B. The City Council may exercise such powers and functions as it deems necessary and appropriate to enable the timely and effective use of all available City resources to prepare for, respond to, and/or recover from a declared emergency or disaster. This may include delegation of specific authority to the City Manager to address exigencies arising out of the declared emergency or disaster and waiving compliance with time-consuming procedures and formalities prescribed by local law to address specifically-identified harms arising out of a publicly declared emergency or disaster.

1. This waiver authority applies only to procedures required by EMC or City policies, and does not authorize waiving requirements mandated by City Charter, state or federal law.

2. Any intergovernmental or mutual aid agreement executed by the City Manager under delegated emergency authority shall be subject to Council review and ratification as soon as practicable, in accordance with Charter 79.

C. If, due to the emergency, it is not feasible to provide advance public notice of a Council meeting, the meeting may be conveyed without the usual notice. In such cases, the City shall give notice to the public by any practicable means at the time of the meeting (if possible), and shall promptly record minutes of actions taken. Any action taken under these emergency conditions shall be reported and ratified by City Council at a later public meeting noticed under the Colorado Open Meetings Law, C.R.S. § 24-6-402.

D. Authority to Act. For purposes of declaration of a local disaster emergency under C.R.S. § 24-33.5-709, the City's principal executive officer shall be the City Manager, or if applicable, a designated acting City Manager under Charter 50. If neither is available or otherwise able to act, the acting principal executive officer shall be the first that is available and able to act in the following order: Deputy City Manager, Chief of Police, Finance Director, Public Works Director, or any other City department director. The principal executive officer also shall have all authority granted to the City Manager under this section.

**7-7-3: - Mutual Aid and Automatic Aid Agreements.**

~~A.~~ The City Council may enter into such reciprocal aid, mutual aid, joint powers agreements, automatic aid, intergovernmental assistance agreements or other compacts or plans with other governmental entities for the protection of life and property all in accordance with § 79 of the Home Rule Charter. Such agreements may include the furnishing or exchange of supplies, equipment, facilities, personnel and/or services.

~~B. The City Council may exercise such powers and functions as they deem necessary and appropriate to enable the timely and effective use of all available City resources to prepare for, respond to, and recover from a declared local public health emergency, including delegation of specific authority to the City Manager to address exigencies arising out of a declared emergency or disaster, or waiving compliance with time-consuming procedures and formalities prescribed by local law to address specifically identified harms arising out of a publicly declared emergency or disaster.~~

**Section 2. Amendment of EMC § 4-1-3-1 to Refer to Code Regarding Emergency Response.** Englewood Municipal Code is hereby amended to read as follows (new provisions underlined):

**4-1-3-1: - Contracts for Services, Materials, Equipment.**

A. The City Manager is authorized to purchase, and execute contracts for, commodities, equipment, devices, machinery, materials and parts, supplies, and services, including capital purchases of equipment and services less than \$125,000 without sealed, competitive bids.

1. In amounts over ten thousand dollars (\$10,000.00), the City Manager shall obtain two written quotes, an optimal source justification, or, if the lowest and best bid available to the City in the City Manager's opinion,

2. A general bid or purchase contract of a governmental jurisdiction, or governmental/not-for-profit cooperative purchasing organization, at the prices, terms and conditions contained therein (hereafter "Cooperative Purchase Agreement").

B. If the project and/or contract has been budgeted by City Council and the contract amount is equal to or less than the budgeted authority, the City Manager is authorized to purchase and execute such contracts over \$125,000 but less than \$250,000 with sealed competitive bids, an optimal source justification, or a Cooperative Purchase Agreement.

C. City Council shall approve all such contracts over \$125,000 if unbudgeted, or over \$250,000 if budgeted, after a sealed, competitive bid, except City Council may:

1. Approve such contracts by motion without competitive bid for professional or technical services, a Cooperative Purchase Agreement, or services of/on behalf of the City's regulated public utilities if in the best interests of the City; and

2. By Resolution, approve such contracts with an optimal source, if the Resolution describes the specific benefits to the City for utilizing the optimal source.

D. Calculating Dollar Thresholds.

1. The annual aggregated amount of a contract calculated by fiscal year will be used to calculate the total amount of the contract for authorization requirements. For a multi-year contract which the City may terminate at or within one year, the amount of the first year of the contract will determine authorization requirements.

2. City Council shall approve all contract amendments increasing the total contract amount by twenty-five (25) percent, if the total amended amount exceeds the thresholds requiring City Council approval under (C) above.

E. The City Manager shall establish effective and efficient purchasing policies in accordance with the Home Rule Charter and Englewood Municipal Code. Such policies, as updated, shall be provided to City Council for informational purposes.

F. The provisions of this section shall be amended during emergencies, as provided in EMC § 7-7-1.

**Section 3. General Provisions Applicable to this Ordinance**

The following general provisions and findings are applicable to the interpretation and application of this Ordinance:

A. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

B. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

C. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

D. Safety Clauses. The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained. This Safety Clause is not intended to affect a Citizen right to challenge this Ordinance through referendum pursuant to City of Englewood Charter 47.

E. Publication. Publication of this Ordinance may be in the City's official newspaper, the City's official website, or both. Publication shall be effective upon the first publication by either authorized method.

F. Actions Authorized to Effectuate this Ordinance. The Mayor is hereby authorized and directed to execute all documents necessary to effectuate the approval authorized by this Ordinance, and the City Clerk is hereby authorized and directed to attest to such

execution by the Mayor where necessary. In the absence of the Mayor, the Mayor Pro Tem is hereby authorized to execute the above-referenced documents. The execution of any documents by said officials shall be conclusive evidence of the approval by the City of such documents in accordance with the terms thereof and this Ordinance. City staff is further authorized to take additional actions as may be necessary to implement the provisions of this Ordinance, and has authority to correct formatting and/or typographical errors discovered during codification.

G. Enforcement. To the extent this ordinance establishes a required or prohibited action punishable by law, unless otherwise specifically provided in Englewood Municipal Code or applicable law, violations shall be subject to the General Penalty provisions contained within EMC § 1-4-1.