CITY MANAGER'S NOTES  
April 4, 2013

Upcoming Council Meetings
City Council will meet on Monday, April 8, 2013. An Executive Session will begin at 6:00 p.m. in the City Council Conference Room. The Study Session will begin at 6:30 p.m. in the Community Room. There is no Regular Meeting scheduled. Sandwiches will be available at 5:30 p.m. in the City Council Conference Room.

The next City Council meeting will be Monday, April 15, 2013.

Informative Memoranda
The following are memoranda in response to City Council's requests, as well as other informational items.

1. Articles concerning a development request for proposal for Broadway/Englewood Parkway, Stage 2 drought and water restrictions, Humane Society of South Platte Valley and Ralph Schomp animal adoption effort, JuJu waiting to be adopted at HSSPV and increased training/interpreters for detainees who are deaf or hard of hearing.

2. Invitation to the Arapahoe County Colorado Mayors and Commissioners Youth Award Program, April 29, 2013.


5. Memorandum and article concerning Flood Middle School closing on April 10th.

6. Memorandum concerning the Project Update.

7. Memorandum concerning the July 4th Sponsorships, Donors and Volunteers.

8. Calendar of Events.

9. Tentative Study Session Topics.

Developer sought for downtown site

By Tom Munds | Posted: Monday, April 1, 2013 3:01 pm

Englewood is seeking a development proposal for the land at the southwest corner of Broadway and Englewood Parkway.

The almost 81,000 square feet is jointly owned by the city of Englewood and the Englewood Urban Renewal Authority.

The L-shaped parcel includes vacant land with about 80 feet of frontage on Broadway and about 260 feet of Englewood Parkway frontage. The majority of the site is behind the businesses on the west side of the 3400 block of South Broadway. The block-long parcel from the alley west to Acoma Street is now used to provide free parking for downtown customers.

The site is zoned MU-B-1 business district, which permits mixed-use development including residential and retail projects.

The document sent to prospective developers reported there are about 14,000 daytime employees within a mile of the site, and more than 75,000 employees within a three-mile radius of the location. The request for proposal also stated the land was available for lease or sale.

“This land has been vacant for a long time,” said Alan White, community development director. “The owners asked the staff to release the request for development proposals.”

There have been two previous proposals for development of the site in the past few years. There was a proposal in 2006 to create a mixed-use retail and residential development. The companies had completed their designs, but a market decline derailed the plan to finance the project.

A year or so later there was a proposal to build a cultural arts center on the site, but again financing wasn’t available, so the project never moved forward.
METRO AREA
STAGE 2 Drought Declared by Denver Water; Watering Restrictions Imposed

March snows have not done enough to improve the current drought conditions. Most of Colorado is in the second year of a severe drought and above-average temperatures, which has led to low snowpack and low reservoir levels across the state.

As a result, at its meeting last week, the Denver Board of Water Commissioners adopted a resolution declaring a Stage 2 drought, which means customers will have two assigned watering days a week.

Mandatory watering restrictions began April 1, meaning Denver Water customers may water only two days a week and must follow this schedule:

- Single-family residential properties with addresses ending in even numbers: Sunday, Thursday;
- Single-family residential properties with addresses ending in odd numbers: Saturday, Wednesday;
- All other properties (multi-family, HOAs, commercial, industrial, government): Tuesday, Friday.

In addition, customers must follow the standard annual watering rules, including not watering lawns between 10 a.m. and 6 p.m., and not watering while it is raining or during high winds.

As part of the Stage 2 drought declaration, the board also adopted a temporary drought pricing structure to encourage customers to use even less water. Customers will see the pricing on bills on or after June 1 of this year. The drought pricing will remain in effect until the mandatory restrictions are lifted.

For more information, go to denverwater.org.

Denver Water

ENGLEWOOD
Residents asked to follow two-day-per-week watering restrictions. Englewood’s Utilities Department is asking water customers to voluntarily follow the two-day-per-week watering restrictions set forth by Denver Water and other water agencies across the Denver metro area.

At this time, the department does not anticipate imposing mandatory water restrictions in Englewood, but customers are strongly encouraged to conserve water, both inside and outside of your homes.

The department will keep a close eye on drought conditions and water usage as we enter the summer months. If mandatory restrictions become necessary we will notify customers via our web at englewoodgov.org.

City of Englewood
Your Community

Ahmia Bennett sets a group of dogs loose to play on March 28 at the Humane Society of the South Platte Valley in Littleton. The nonprofit will start using a mobile RV to promote adoptions later this year. Anya Semenoff, YourHub

Ralph Schomp Honda to provide adoption mobile for Arapahoe County animal shelter

By Clayton Woullard
YourHub Reporter

Ralph Schomp Honda has teamed up with the Humane Society of the South Platte Valley to provide it a recreational vehicle that will allow the nonprofit organization to promote adoption of pets in the community.

The partnership came about when Pam Camelio, owner of Creatively Affordable Marketing that represents the humane society and Ralph Schomp and is a board member of the humane society, started talking with the people at Ralph Schomp Honda about ways to help the community. She said they had been big supporters of education in the community.

"It just seemed like a no-brainer," Camelio said. "Adopting out the animals is really a massive savings for them, it gets them out into homes and back into the communities."

While they are an open shelter — meaning they take in any animals — they have a high live release rate, or how often they adopt out animals, of 95-96 percent, said Leslie Maisonneuve, facilities coordinator of the humane society. Still, they'd like to do better and they're relatively new, founded in 2009 with money from Englewood and Littleton. While they have used an SUV as an adoption mobile, it can't hold as many animals and therefore can't adopt out as much at the two to three adoption events they do in the fall.

"We'll be able to take more animals to these adoption events, giving the animals more exposure and more opportunity to go to a home," Maisonneuve said.

Jay Andre, general manager at Ralph Schomp Honda in Littleton, said at first they were looking for a truck or box van, but then found a recreational vehicle that would be more appropriate for them to make it their own and fit more animals. Also the humane society needed something with heat and AC for the animals throughout the vehicle. He said he and his family are big animal lovers. They ended up getting a 23-foot motor home that they were in the process of renovating and retrofitting at press time.

He said there's enough room for about 13 dogs. It will contain kennels and will have a wrap on the outside promoting the humane society and giving credit to Ralph Schomp Honda.

"We do a lot with education so education is mostly our main focus, but once (Camelio) ran this by me and with how many strays there are and how dedicated they are over there at South Platte Valley, it just made sense," Andre said.

For more information about the humane society call 303-703-2938 or go to www.hsspval.org.

Clayton Woullard: 303-954-2953.
twitter.com/yhclayton
Juju, a 2-year-old Australian cattle dog mix, waits to be adopted on March 28 at the Humane Society of the South Platte Valley in Littleton. The humane society will start using a mobile RV to promote adoptions later this year. STORY 24L Anya Semenoff, YourHub
Your Community

Deaf detainees must have interpreter

Settlement says law enforcement must boost training

By Clayton Woulland
YourHub Reporter

The United States Justice Department has reached an agreement with the Englewood Police Department and the Arapahoe County Sheriff's Office to provide better access to interpreters for detainees who are deaf or hard of hearing.

In August 2011, the Englewood Police Department arrested William Lawrence on an outstanding warrant. At the time of arrest, he indicated he was hard of hearing but could read lips or exchange notes to communicate, said Jeff Sanchez, deputy chief of Englewood PD. He was arrested without incident and taken to the Arapahoe County Sheriff's Office jail, all while officers and deputies communicated with him through notes or lip reading.

The Colorado Cross Disability Coalition and Colorado Association of the Deaf filed a lawsuit on Lawrence's behalf saying not enough was done to provide effective means of communication. In this case, it meant he was not offered a sign language interpreter.

Englewood has 60 days from when the agreement was signed March 7 to come into compliance by giving training to all employees about how to handle detainees who are deaf or hard of hearing, and inquire about the need for an interpreter early in the process.

"The language is that an interpreter should be provided within one hour of the first identification of that need," Sanchez said.

Arapahoe County Sheriff Grayson Robinson said his department has added more training time, more interpreters and more signage, and established a defined time frame for the interpreter to respond.

Clayton Woulland: 303-954-2953,
twitter.com/yhclayton
The Arapahoe County Board of County Commissioners cordially invite you to attend the

Arapahoe County Mayors and Commissioners Youth Award Program

in recognition of 23 young people from Arapahoe County who have overcome adversity and risen to challenges life has presented.

Please come and help us honor these leaders.

Monday, April 29, 2013

Centennial Airport
Mayo Aviation Building and Hangar
7735 S. Peoria Street
Englewood, CO 80112

6 p.m. – Light Buffet Dinner
6:30 – Program

Group photos taken immediately after program

Please return the enclosed card no later than Friday, April 19, 2013.
City Council,

To RSVP for this event please contact Sue Carlton-Smith at 303-762-2311.

DENVER SOUTH
ECONOMIC DEVELOPMENT PARTNERSHIP

Denver South EDP's Annual Luncheon

featuring Richard Florida

CELEBRATING 30 YEARS

Friday, May 3, 2013 - 11:00 a.m. - 1:15 p.m.

Hyatt Regency Denver Tech Center

7800 E. Tufts Avenue, Denver, CO 80237

To RSVP call or email Amy Cler:

(303) 531-8386, _____________________
Richard Florida is the founder of the Creative Class Group (CCG), a global think
tank charting new trends and strategies for business, government, and community
competitiveness. CCG provides companies, associations, and regions access to
leading-edge knowledge and trends as well as consulting, education, and professional
development.

Introduction by:

Honorable John Hickenlooper
Governor, State of Colorado

Sponsorships starting at $2,500 per table of 10

Tables of 10 available for $1,200

Individual tickets at $75

Early Bird discounts:

Tables $1,000 and Individual Tickets $65
April 1st, 2013

Mayor Randy Penn
City of Englewood
City Hall
1000 Englewood Parkway
Englewood, CO 80110

Dear Mayor Penn,

The Greeley Freight Station Museum has been working with the Englewood Historic Society, Jim Jordan in particular, for the past year to help with their plan for the restoration of the Englewood Depot. The Greeley Freight Station Museum is a museum located in Greeley that houses America’s largest HO scale model train set and railroad artifacts and history. The GFSM has greatly enjoyed working with the Englewood Historic Society and has shared our information and knowledge learned from creating and sustaining our 4 year old attraction which has increased in attendance over 65% in the last 2 years with 18,000 visitors from across America and around the world in 2012. In the past year the GFSM has been featured on “Colorado Getaways” and also nationally on the PBS show “Tracks Ahead”.

Our hope is that the city will accept the proposal by the Englewood Historic Society as we plan to collaborate in the future in terms of information sharing and co-marketing our attractions. There are so few historic places in our cities that are preserved in this present age that we feel the Englewood Historic Depot should be restored to its historic state and shared with the public to promote education and history. We appreciate your time in this matter.

Sincerely,

Michelle Kempema
Executive Director
From: Edward Barsocchi  
Sent: Wednesday, April 03, 2013 5:07 PM  
To: Michael Flaherty  
Subject: Flood Middle School

Mike – Just a courtesy note that as of right now we are “all systems go” for a closing with the School District next Wednesday the 10th. Environmental remediation will start immediately upon procurement of permits, with demolition following promptly thereafter. Best regards. Edward
Sale contract approved for Flood building

By Tom Munds  

The Englewood School Board met in special session March 26 and approval the contract selling the Flood Middle School building and property to Bradbury Homes, a developer with plans to construct an apartment complex on the site.

“This is a big step and we are excited to keep things moving and on track,” said Scott Gorsky, school board president, who added that the community “is ready to see demolition work begin.”

Tentative plans called for the district and developer to close on the property before the end of March, but Xcel Energy had unfinished work at the building, delaying the closing until a possible date of April 10.

“We feel very good about the school board approval of the purchase contract because it helps this project move along,” said Edward Barsocchi, a Bradbury Homes partner. “Once the closing is complete, work can move forward. However, it will take time to complete the environmental remediation work inside the building, which could take a month or so. Our hope is demolition work on the building will begin in mid- to late May.”

The district sold the Flood building and site for slightly more than $1.8 million. The school district will receive $50,000 at closing and the remainder by Dec. 31.

Flood Middle School is located at 3695 S. Lincoln St. The building was constructed in 1920 to house the middle school and high school until Englewood High School was built in 1951.

The school district made the decision in 2009 to move all Flood students to Sinclair Middle School, which was renamed Englewood Middle School. At the same time, the school board decided to put the Flood site up for sale.

The property covers about 4.4 acres, which includes the 109,000-square-foot school building that fronts on Broadway for almost two blocks as well as a sizable, grass-covered lot to the east across Lincoln Street.

The basic proposal is to demolish the middle school and construct a complex of about 300 apartments. There will be two four-story buildings, one on the Flood site and one on the ballfield. The concept is to design the buildings so all tenant parking is on the site.
MEMORANDUM

TO: Gary Sears, City Manager
THROUGH: Rick Kahm, Director of Public Works
FROM: David Henderson, Engineering/Capital Projects Administrator
DATE: April 3, 2013
SUBJECT: PROJECT UPDATES – Denver Water Department Project, Concrete Utility Project 2013, Craig Hospital Expansion, Xcel Energy Projects, Traffic Signal Upgrade - Dartmouth/Downing, Pirates Cove Improvements, West Harvard Gulch Trail Project, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

DENVER WATER DEPARTMENT PROJECT
Denver Water and its contractor, T. Lowell Construction, will be replacing sections of a 60" water distribution pipeline located in South Broadway. Two sections are located near the intersection of Broadway and Belleview and a third is located near the intersection of Broadway and Quincy. Valves that control water flow on the pipeline no longer function and need to be replaced.

Staff is working with Denver Water and T. Lowell regarding notifications to the public and businesses. Updates will be provided as information develops.

Denver Water’s contractor, T. Lowell Construction, will begin work at both the Belleview/Broadway location and the Quincy/Broadway location on Friday evening, April 12th. The attached notification has been mailed to 3,217 residents. Also attached is a map of the work areas. An informational meeting with businesses was held on April 2nd at John Elway Chevrolet. Updates are being posted on the City’s web site.

CONCRETE UTILITY PROJECT 2013
Council approved a motion to award a construction contract to NORRA Concrete Construction for the 2013 project at the Council meeting on April 1st. Staff continued ranking and identifying concrete to be included in the project.

CRAIG HOSPITAL EXPANSION
The 3400 block of South Clarkson Street was closed on January 22nd. Traffic Engineering staff continues to monitor traffic after the closure. New traffic counts will be collected by Craig’s Traffic Engineering consultant to document traffic volumes in the surrounding neighborhood.

The speed limit on Hampden Avenue between Logan and Clarkson has been reduced to 20 miles per hour. Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue continues. We anticipate that all of the work will be completed by the end of May. These changes are being initiated based on conversations with Swedish Medical Center and Craig Hospital.
**Xcel Energy Projects**

**Gas Line Replacement Projects**

Xcel Energy continued converting gas line services from old CAB pipe to the new standard. The CAB program expects to replace about 22,000 services in the Denver metro area. **Approximately 240 of the 320 services in Englewood are complete. Updates are available on the City’s web page.** The project is expected to last until May 20th.

Xcel Energy will be replacing the gas main in South Zuni Street between Evans and Bates. The main is located on the Denver side of Zuni; however, gas service lines to the east will be replaced in Englewood. Permits for the Zuni project have been issued. Xcel mailed notification letters to adjacent owners. **The work on Zuni continued and should be complete around the second week of April.**

Xcel’s contractor, Q3 Contracting, began installation of gas main piping along Union Avenue from Windermere to Clarkson Street. **The work is expected to take about 27 weeks to complete. Updates will be posted on the City’s web site.**

Xcel completed the gas main replacement and all services connections in the 3900 and 4100 blocks of South Sherman Street. Xcel’s contractor will return to mill and overlay the patched areas when weather and schedule allow.

**Traffic Signal Upgrade - Dartmouth/Downing**

The new signal at Dartmouth/Downing is operational. **New street lights have now been installed on all four signal poles. Concrete work at the intersection will be completed this summer.**

**Pirates Cove Improvements/Repairs**

Public Works and Parks and Recreation staff will be coordinating repairs and improvements to Pirates Cove during the off-season. We are working with an engineering firm to evaluate options to repair the Concession building. The building has settled a couple of inches and is experiencing problems with the doors and concrete block cracking. Monitoring wells were installed to determine soil and groundwater conditions under the building. **Staff continues to monitor any movement in the building.**

**West Harvard Gulch Trail Project**

The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan Street, and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. **The project is substantially complete.**

**Kent Place**

A grand opening of the “Fresh Fare by King Soopers” was held Wednesday, December 12th. Patxis Chicago Pizza, Kriser’s Pet Store, Cellars Fine Wines, and Chase bank are open.

The contractor continued work on the residential apartments. A large crane has been set on site for the residential construction.

**Street Maintenance Projects 2013**

Our contract crack sealing contractor, Avery Asphalt, will begin the 2013 crack sealing program this week and will continue as weather allows. **100 residential blocks are included in the program for 2013.**

The Street Division continues in-house crack sealing on arterial and collector streets as time allows. **58 blocks of arterial and collector streets have been completed this year.**
**CityCenter Site Development**

*Alexan East and West Parcels*

438 residential units. Alexan’s occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin’ It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, CityCenter Community, Solid Grounds, Weingarten Realty, and King Liquor Store.

*Parkway Retail / Office Buildings*

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int’l, Inc., Quizno’s, “Insurance Company of the West”, Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Collective Licensing completed their expansion and now occupy the old Miller space.

*Bally’s Building*

Tenants include Bally’s, “Blondies Fire House Pub and Restaurant”, and MaxFour.

*Retail South of the Parkway*

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

*Gold Mine Pad*

Tenants include: Jamba Juice, Tokyo Joe’s, Mega Wraps, and Doctors Express.

*CityCenter Site*

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

**Englewood McLellan Reservoir Foundation (EMRF)**

*PA-84 West*

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011. The Larry Miller Nissan Dealership opened on February 11, and is planning their Grand Opening for May 16.

*PA-85 (RTD site)*

RTD paid the final billing in the amount of $591,836.86. Finance has deposited this money in the LTAR fund.

*PA-85 (Benjamin Franklin Charter School)*

The Benjamin Franklin Charter School is open.

**Air Quality/Energy Saving Projects**

*Flex Fuel Program*

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¼ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately $0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

*Hybrid Vehicle Purchase*

Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.
"Green" Programs
We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for cardboard only recycling.

Energy Saving Projects
In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

Our Servicenter has received a grant from the Regional Air Quality Commission to install Aerodynamic Fairings on four Wastewater trailers. The grant covers 50% of the cost (total estimated cost is $6,500 for the four trailers). These fairings will increase fuel mileage by up to 10% (1/2 mile/gallon).

GPS in Vehicles
The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. GPS equipment installation is substantially complete. Staff is in the process of refining software for tracking vehicles. Staff expects to provide a demonstration for City Council at a future Study Session. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.
April 3, 2013

Dear Englewood Resident:

Denver Water and its contractor, T. Lowell Construction, will be replacing sections of a large water distribution pipeline located in South Broadway. Two sections are located near the intersection of Broadway and Belleview. A third is located near the intersection of Broadway and Quincy. Valves which control water flow on the pipeline no longer function and need to be replaced. Sections of pipe on either side of the 30” and 60” valves will also be replaced. The enclosed map indicates the work areas but not the traffic plan. This work is part of Denver Water’s ongoing efforts to maintain aging water infrastructure.

There will be substantial impacts to traffic and parking on Broadway, and all efforts will be made to maintain two lanes of through traffic in each direction at all times. T. Lowell will use traffic plans approved by the City of Englewood and CDOT.

The anticipated work dates and hours for the specific sites will be:

<table>
<thead>
<tr>
<th>General Location</th>
<th>Dates</th>
<th>Work Hours</th>
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<tbody>
<tr>
<td>Site 1 Broadway and Quincy</td>
<td>April 12 to mid-May</td>
<td>Permitted day and night hours</td>
</tr>
<tr>
<td>Site 2 Broadway and Belleview Intersection</td>
<td>April 12 to May 31</td>
<td>Weekends and nights only</td>
</tr>
<tr>
<td>Site 3 Broadway and Belleview south of Belleview</td>
<td>April 12 to May 31</td>
<td>Permitted day and night hours</td>
</tr>
</tbody>
</table>

Inactivity at a site may occur as work will be done on two separate pipelines and four large valves. T. Lowell will dedicate four crews to this complex project, to complete the project as quickly as possible within the permitted work hours. Paving and concrete placement may occur after May 31, 2013. Delays may occur due to weather or unforeseen encounters with other utility services (gas lines, cables, etc.). Approved traffic plans, maps, and other information are available at the following website: www.denverwater.org/valves. Regular updates on the progress of the project will be posted here throughout April and May.

Except in cases of emergency, water service should not be impacted by the project, we are working on Denver water lines, and your service is provided by Englewood Water. If an outage occurs crews will repair service as soon as possible. Denver Water and T. Lowell understand the impacts and disruptions that projects of this type have on businesses and appreciate your patience and cooperation during the work to keep the area safe.

If you have any concerns or questions about the project contact:

T. Lowell Construction
Leo Perkins, 303-419-1200,

If you feel your concerns have not been addressed by T. Lowell, please contact:

Denver Water
Joe Sloan, Public Affairs, 303-628-6320,

City of Englewood Contact:
City of Englewood
Department of Public Works, 303-762-2500,
MEMORANDUM

To: Mike Flaherty, Deputy City Manager; Randy Penn, Mayor

From: Kraig Stovall, Battalion Chief, Fourth of July Planning Committee Chair

Date: March 28, 2013

Subject: Fourth of July Sponsors, Donors and Volunteers

Please be advised that the committee that is organizing the annual Fourth of July Family Festival Fireworks event has decided to try soliciting sponsors, donors and volunteers for the event through the city website and Facebook page. As you are aware our pool of these contributors has declined over the past several years in spite of our recruiting efforts. We are hopeful that this method of advertising the need will result in some interest and additional support for the event.

Also, the coordinators for the event will be entering into discussions with an outside event coordinator to assist us with sponsors, donors, volunteers, activities and vendors. The event is in need of some fresh perspective and the assistance of someone who has some experience in these areas. If an outside coordinator is engaged to assist the committee it would be on a percentage basis for additional monies acquired for the event directly related to his/her services. Thus, it would result in no additional cost to the supporters or sponsors of the event.

Please contact me if you have any questions or concerns please contact me. Thank you.

Kraig Stovall, Battalion Chief
Englewood Fire Department
3615 S Elati St
Englewood, CO 8110
303-762-2474
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>Mon., April 8</td>
<td>6:00 p.m.</td>
<td>Executive Session, City Council Conference Room</td>
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<td></td>
<td>6:30 p.m.</td>
<td>Study Session, Community Room</td>
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<tr>
<td>Tue., April 9</td>
<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
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<td>5:00 p.m.</td>
<td>Water and Sewer Board, Comm. Dev. Conference Room</td>
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<td></td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful, Council Conference Room</td>
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<td>Wed., April 10</td>
<td><strong>Cancelled</strong></td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
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<td></td>
<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority, Community Development Conference Room</td>
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<tr>
<td>Thurs., April 11</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce, City Council Conference Room</td>
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<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission, Broken Tee Golf Course Maintenance Facility</td>
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<tr>
<td>Mon., April 15</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
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<tr>
<td>Tues., April 16</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning, City Council Conf. Room/Council Chambers</td>
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<tr>
<td>Wed., April 17</td>
<td><strong>Cancelled</strong></td>
<td>Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll</td>
</tr>
<tr>
<td>Mon., April 22</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<tr>
<td>Wed., May 1</td>
<td>4:00 p.m.</td>
<td>Englewood Housing Authority Board Meeting, Housing Authority Board Room</td>
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<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
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<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
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<tr>
<td>Mon., May 6</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
</tr>
<tr>
<td>Tues., May 7</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning, City Council Conf. Room/Council Chambers</td>
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</tbody>
</table>
Wed., May 8  7:00 p.m.  Board of Adjustment and Appeals, Council Chambers
       6:30 p.m.  Englewood Urban Renewal Authority, Community Development Conference Room

Thurs., May 9  11:30 a.m.  Alliance for Commerce, City Council Conference Room
       CANCELLED  Police Officers Pension Plan Board, Public Works Conference Room
       CANCELLED  Firefighter Pension Plan Board, Public Works Conference Room
       5:30 p.m.  Parks and Recreation Commission, Duncan Park
       6:30 p.m.  Transportation Advisory Board, City Council Conference Room

Mon., May 13  6:00 p.m.  Study Session, Community Room

Tues., May 14  3:00 p.m.  NonEmergency Employees Retirement Plan Board, Public Works Conference Room
       5:00 p.m.  Water and Sewer Board, Comm. Dev. Conference Room
       6:30 p.m.  Keep Englewood Beautiful, Council Conference Room
       7:00 p.m.  Library Board, Library Board Room

Wed., May 15  6:30 p.m.  Code Enforcement Advisory Board, City Council Conf. Rm.
       7:00 p.m.  Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

Mon., May 20  6:00 p.m.  Study Session, Community Room
       7:30 p.m.  Council Meeting, Council Chambers

Tues., May 21  7:00 p.m.  Planning and Zoning, City Council Conf. Room/Council Chambers

Mon., May 27  City Hall closed — Memorial Day

Tues., May 28  6:00 p.m.  Study Session, Community Room

Mon., June 3  6:00 p.m.  Study Session, Community Room
       7:30 p.m.  Council Meeting, Council Chambers

Tues., June 4  7:00 p.m.  Planning and Zoning, City Council Conf. Room/Council Chambers

4/3/13
**TENTATIVE**

**STUDY SESSIONS TOPICS**

**FOR ENGLEWOOD CITY COUNCIL**

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<tr>
<th>Date</th>
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<td>April 15</td>
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<td>2013 Budget Update and 2014 Proposed Budget</td>
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<td>Board and Commission Members Reappointment Discussion</td>
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<td>May 13</td>
<td>Citizen of the Year Celebration</td>
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<td>May 20</td>
<td>Study Session &amp; Regular Meeting</td>
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<td>Financial Report</td>
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<td>Board and Commission Reports</td>
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<td>May 27</td>
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<td>(CML Conference – 6/18-21/13)</td>
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<td>June 24</td>
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<td>Board and Commission Appreciation Night</td>
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July 1      Study Session & Regular Meeting
July 8      Study Session
July 15     Study Session & Regular Meeting
            2014 Proposed Budget & Midyear Budget Report
            Financial Report
            Board and Commission Reports
July 22     Study Session
July 29     No meeting scheduled – 5th Monday
August 5    Study Session & Regular Meeting
August 12   Study Session
August 19   Study Session & Regular Meeting
            Financial Report
            2014 Proposed Budget
            Board and Commission Reports
August 26   Study Session
            2014 Proposed Budget
September 3 Study Session & Regular Meeting (Tuesday)
September 9 Study Session
            2014 Proposed Budget

FUTURE STUDY SESSION TOPICS

Water Conservation Plan
Citizen Engagement/Mindmixer
Public Comment Process
Nextdoor Network
Hotel/Motel Registration/Inspection
Citizen Advisory Budget Committee
Gun Legislation/Community Safety
Security Camera Update

4/3/2013
I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:01 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Brick presiding.

Present:        Bleile (entered 7:03), Roth, Welker, Knoth, Fish, Brick, Kinton, Townley
Absent:         Freemire (alternate), King (excused)

II. APPROVAL OF MINUTES

March 5, 2013

Mr. Knoth moved:     TO APPROVE THE MARCH 5, 2013 MINUTES
Mr. Welker seconded:  

Chair Brick asked if there were any modifications or corrections. There were none.

AYES:    Roth, Welker, Knoth, Brick, Kinton, Townley
NAYS:     None
ABSTAIN:  Fish
ABSENT:   King, Bleile

Motion carried.

III. STUDY SESSION

Industrial Zone Amendments

Mr. Voboril stated several redevelopment proposals (multi-unit housing) have been submitted for the Oxford Station area and there is also a proposed redevelopment of the General Iron Works site. Community Development applied for and won a grant for a
station area master plan project for the Englewood Light Rail Corridor. The Englewood Light Rail Corridor Plan consultant team recommended revisiting the City’s approach to zoning and regulating multi-unit residential projects within the station areas.

He presented a PowerPoint slide show on Mixed Use Industrial/Residential Neighborhoods. The presentation included slides on Denver’s zoning regulations. Mr. Voboril distributed a map of the Englewood Light Rail Corridor Land Use Plan and presented a potential zoning strategy. Areas reviewed and commented on included:

- Existing I-1, I-2 and Transit Station Area (TSA) zoning regulations
- Environmental concerns north of Oxford and south of Oxford
- The potential for ground floor retail
- The rail trail system should be a priority to get everything connected
- Improvements to W Oxford Avenue and S Navajo Street
- Nice vision, but can’t see people wanting to live by Oxford Station
- Would the Commission like a mixed overlay like Denver has; would an overlay encourage change
- Don’t decrease parking standards
- Believe the larger industrial users will move out of the area in the future in order to grow their businesses
- Great to have an aggressive vision
- More than one use on a project does not work very well
- If changes are made, City needs to market those changes
- This is a plan for the future; not really viable in the short term. Need to target certain areas and concentrate on them
- Zoning should not be restrictive
- Need to complete TSA regulations
- Need to make the two Light Rail stations we have as viable as we can
- Need a new bus route to serve the Oxford Station
- Eliminate hazardous businesses from the code for these areas
- The Englewood Parkway concept was to be a new main street that was not a thoroughfare
- Can implement zoning changes in phases, but have to have a foundation to set the stage for those changes
- Zoning should allow more mixed-use
- Need protected bike lane on W Oxford Ave

Mr. Brick stated Mr. Kinton left the meeting at 7:30 for personal reasons.
Mr. Knoth moved:  
Mr. Welker seconded: TO NOMINATE MR. BRICK FOR CHAIR AND MR. FISH FOR VICE CHAIR  

AYES: Bleile, Roth, Welker, Knoth, Fish, Brick, Townley  
NAYS: None  
ABSTAIN: None  
ABSENT: King, Kinton  

Motion carried.

V. PUBLIC FORUM

There was no public present.

VI. ATTORNEY’S CHOICE

Ms. Reid had nothing further to report.

VII. STAFF’S CHOICE

Director White noted at last night’s City Council meeting the consensus from Council was to move forward with banning recreational marijuana use in the City of Englewood.

Interviews are being conducted this week to fill the Senior Planner position; a decision should be made this week.

Future meetings:  
April 2: Draft Englewood Light Rail Corridor Plan (Study Session)

VIII. COMMISSIONER’S CHOICE

Mr. Knoth stated he would like to see the City set aside monies for capital projects to improve the look of areas of the City. He provided examples of what other cities have done.

Director White noted the Commission will begin working on the Capital Project list in the near future.

City Council approved leasing a part of the east paseo downtown to a brewery to be utilized for outdoor seating.
Ms. Reid stated a petition to dissolve the Business Improvement District (BID) was brought before City Council. The hearing was continued to a later date.

Mr. Bleile apologized for being late to the meeting.

The meeting adjourned at 9:01 p.m.

Barbara Krecklow, Recording Secretary