Upcoming Council Meetings
City Council will meet on **Monday, March 18, 2013**. An Executive Session will begin at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. Sandwiches will be available at 5:00 p.m. in the City Council Conference Room.

The next City Council meeting will be **Monday, March 25, 2013**.

Informative Memoranda
The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release naming Richard Petau as the Interim Fire Chief.
2. News Release concerning the Epic Spring Cleaning event at 4000 South Broadway and 3000 West Belleview.
3. Articles concerning comments from Mayor Penn in the *Denver Business Journal*, announcement of Interim Fire Chief Dick Petau, fire merger study, launch of new City website, businesses on South Broadway and Freedom Service Dogs grant.
4. Invitation for the Woof & Wine 2013 event on May 9th.
5. Memorandum concerning the Project Update.
7. Memorandum concerning RFP's for the EURA Acoma Street property.
9. Calendar of Events.
10. Tentative Study Session Topics.
11. Minutes from the Liquor and Medical Marijuana Licensing Authority telephone polls of January 2, January 16 and meeting of February 6, 2013.
14. Minutes from the Board of Adjustment and Appeals meeting of February 13, 2013.
City of Englewood, Colorado

News Release

For Immediate Release: March 8, 2013
Media Contact: Michael Flaherty, Deputy City Manager
Phone: 303-762-2314
E-Mail:

Englewood City Manager names Interim Fire Chief

Englewood, CO: Englewood City Manager Gary Sears has announced the appointment of Deputy Chief Richard Petau as Interim Chief for the Englewood Fire Department. Chief Petau begins his duties March 9, 2013, following the retirement of Chief Michael Pattarozzi. The search to fill the Fire Chief position is pending.

Chief Petau has served on the Englewood Fire Department for 39 years. He started as a firefighter in 1974 and over the years, has been promoted to a variety of leadership positions in the Department in all aspects of fire operations. He has served as Deputy Fire Chief since 2010.

During the announcement, City Manager Sears noted “Chief Petau has been an effective communicator and team-builder during his tenure with the Englewood Fire Department. I know that he will do an excellent job as Interim Chief.”

#

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Joint News Release

City of Littleton
City of Englewood, Colorado

For Immediate Release: March 13, 2013
Media Contact: Kelli Narde, Director of Communications, City of Littleton
Phone: 303-795-3720
E-Mail:

Fourth Annual “Epic Spring Cleaning” event will be held Saturday, April 27
A benefit for Inter-Faith Community Services and ARC Thrift Stores

Looking for a way to de-clutter and do good at the same time? Bring your gently-used clothing, household items, and furniture to the 4th Annual Epic Spring Cleaning Event on Saturday, April 27, 2013 from 8 am to 2 pm at the two locations listed below. Your donations will help support two local charitable organizations that provide services in our communities: Inter-Faith Community Services and ARC Thrift Stores. Donations of non-perishable food will also be welcomed.

Epic Spring Cleaning Drop-off Locations:

AutoLab
4000 S. Broadway in Englewood

Home Depot
3000 W. Belleview Avenue in Littleton

The Cities of Englewood, Littleton, and Sheridan, as well as South Suburban Parks and Recreation partner each year on this event that benefits Inter-Faith Community Services and ARC Thrift Stores. Donations are tax-deductible. For information on Inter-Faith Community Services, visit www.ifcs.org. For details on ARC Thrift Stores, visit www.arcthrit.com.
The City of Englewood’s most pressing economic-development issues in 2013 are to continue encouraging the success of our local businesses, and to attract new business and development to our community.

As a result of Englewood’s focus on economic development and a concurrent upswing in the economy, development is forging ahead. Last year, the city saw building permits for new construction valued at more than double the previous year. This increase speaks to a positive outlook by developers, and several developments are planned or in progress.
The new Kent Place retail shops opened in late 2012 at University Boulevard and Hampden Avenue, and several other major developments are also in motion. The King Soopers at Belview Avenue and Federal Boulevard is undergoing a remodel and expansion, and is slated to open midsummer 2013. In addition, a major expansion of Craig Hospital is in the planning stages, and construction on the Englewood School District’s new state-of-the-art 7-12 Campus is well under way.

These improvements are spurring several other planned developments, and we expect to see continued residential and retail growth throughout the city.

Last year, Englewood developed an incentive policy aimed at helping to attract desired businesses. We are intent on keeping our current momentum, and our continued focus on economic development will include strategizing ways to attract, retain and help expand businesses. We must look at every business area in Englewood and work to foster a vibrant setting that will make Englewood the best place to live, work and retire.
all-women Tamarack Club gather to park low-tech clipboard room. Each clipboard a volunteer opportunity to help kids in the hood. For the past simple ritual has lived countless lives of countless Denver area and community with hours of much volunteer time. Although the projects cover a variety of activities from sports andosen awards, the projects focus on a major goal for example, the “I F

ENGLWOOD

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Petau has served on the Englewood Fire Department for 39 years.

City launches new website. The city of Englewood has launched a new website with an updated look and enhanced functionality.

Some of the site’s features include a larger size for better display, compatibility with mobile devices, e-notices and a calendar of events.

Check out the new site at englewood.gov.org and send an e-mail with your comments to

Briefs contributed by city of Englewood

SOUTH METRO AREA

Meeting to discuss “person-directed” health care. Have you ever considered

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SOUTH METRO AREA

Meeting to discuss “person-directed” health care. Have you ever considered
No rave reviews for fire merger study

Consultants presented the final report of the lengthy fire merger feasibility study to a joint meeting of the Englewood and Littleton city councils.

Representatives of Emergency Services Consulting International said their feasibility study of the Englewood and Littleton fire departments indicates changes must be made because the status quo can’t be sustained long-term.

But there wasn’t a lot of approval for the consultants’ two favored options of a much more stringent, detailed inter-governmental agreement to strengthen collaboration, or establishment of a joint fire agency.

No suggestion was made by either city council to move forward with either option. But, near the end of the meeting, Littleton Council Member Phil Cernanec suggested having each council select about eight items from the consultant’s list of 42 strategic initiatives, and suggested that each of the city managers and fire chiefs spend the summer determining whether the initiatives improve efficiency or reduce costs and then whether it is feasible to institute those initiatives.
No rave reviews for fire merger study - Our Colorado News: Littleton Independent: News

The presentation was made March 4 at a joint Englewood/Littleton city council meeting along with representatives of the Littleton Fire Protection District and the Highlands Ranch Metro District.

Jim Broman of ESCI did about a 25-minute power point presentation about the final report. He noted the findings were contained in 42 strategic initiatives created because of the potential to improve service delivery, eliminate duplication or be able to avoid additional costs.

Englewood Council Member Rick Gillit, the first to speak during the time for questions, said the suggestion was the creation of an intergovernmental agreement, but the two departments had such an agreement that was working well.

Broman said the current agreement doesn't move the two departments toward greater collaboration, and that a more extensive agreement should be explored.

Gillit responded that he felt the idea of the study was to determine how both cities could save significant money. However, the current reported savings is about $78,000 split between the two cities. He added that suggested collaboration on issues like a salary schedule would raise costs for Englewood and probably wipe out the savings.

Littleton Council Member Jerry Valdes agreed.

He said he expected the study to identify efficiencies that would produce cost savings and he doesn't see that in the report.

Englewood Council Member Linda Olson also said she expected the study to identify significant financial savings for both cities.

"I wonder if the study has identified some of the strategic initiatives are fairly simple to do and can improve efficiency," she said.

David Oppenheim, president of the board of directors for the Littleton Fire Protection District, raised an issue about the suggestion that the two departments form a fire district authority.

"Fire authorities are created by a vote of the people, not by city councils," he said. "I have talked to a lot of people in the area and no one supports creating a fire agency, because creating an agency will mean they will pay higher property taxes."
City taking small steps on fire study

Littleton City Council on March 5 directed staff to examine implementing at least eight of the 42 recommendations made by Emergency Services Consulting International to increase cooperation between the Littleton and Englewood fire departments.

"This puts us on record as saying let's take this next step," said Councilor Phil Cernanec, adding it doesn't commit them to doing anything beyond that.

He made the motion directing City Manager Michael Penny to consider collaboration, efficiency and long-term cost avoidance, and to have a proposal ready for 2014 budget discussions this summer.

Councilor Jerry Valdes said he didn't have a "warm fuzzy" feeling about the recommendations. He said during the March 4 ESCI presentation that he didn't see as much cost savings as he'd hoped.

"But we need to do something, whether it's with Englewood or not," he said.

Councilor Bruce Beckman said this isn't necessarily the end-all study on the issue.
It's a good idea, but let's not expect it to be a thing without equal," he said.

ESCI recommends the departments enter into an intergovernmental agreement for now, in an effort to save money for both.

"Both cities have managed recent revenue challenges primarily through staff reductions and deferred maintenance; the actions have marginalized agency effectiveness and stability," reads the report. "Neither is a viable long-term strategy; continuing this course will seriously jeopardize service quality and significantly increase community risk."

The 42 recommendations range from an initial IGA and planning this year to full consolidation of the two departments in six years. ESCI says merging would increase response times, decrease risk and strengthen the work force.

Penny said substantial progress has already been made toward consolidating some aspects of the departments, particularly dispatch.

"Those conversations were already ongoing, and will now pick up and gain momentum," he said, while noting he will continue to look at greater regional issues in considering solutions for fire service.
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**Business district and its critics race the final mile**

**BY PETER JONES**

Jon Cook knows virtually every inch of South Broadway in Englewood.

"I have been working there almost all of my life," he said. "When I was 12 years old, I was washing cars in a car lot on South Broadway."

The 62-year-old businessman no longer scrubs hoods for a living. In recent decades, he has been more likely to own the car dealers' properties. Over the years, Cook has accumulated a significant assortment of the buildings and lots that stretch along South Broadway between Yale and Hampden avenues.

Although Cook hesitates to say how many properties he owns, others in the neighborhood have estimated his ownership to be as much as 40 percent of what has been designated Englewood's "South Broadway Mile."

"I've seen many changes to...

Continued on page 4...
Laughlin: ‘This is a classic battle between tenant and landlord’

Continued from page 1

the good, and I’ve seen things that haven’t worked,” Cook said. The Downtown Englewood miles, which since 2007 has been marketed by the tax-supported South Broadway Business Improvement District. According to the Cook, the neighborhood BID is itself, among those things have not worked very well along the aging, eclectic strip. Although he was an early supporter of the organization and the tax levies on the district’s property owners, Cook says the BID has succeeded only in wasting money and opportunity. “They had a great idea and we worked hard to sell it to a lot of people, but it all went away and was just not as we presented,” he said.

Cook is one voice in a chorus seeking to have the City of Englewood dissolve the BID this month, but his one "vote" could potentially tip the scale. While his views do not necessarily represent the majority of property owners, his opposition is expected to carry greater weight due to the sheer number of properties he owns.

Cook and other BID opponents submitted a signed petition last month to the Englewood City Council. In order to dissolve the BID, the owner’s signatures must represent at least 50 percent of the district’s county-assessed value and 50 percent of the district’s total area.

The signatures — including Cook’s heavily weighted one — will be evaluated at a public hearing on March 16. If the council determines that there are enough valid signatures to remove both of the district’s events, each and every financial stipulation, the BID will be automatically dissolved in May.

Signature "validity" will be in the eyes of the council, which is not required by state statute to verify each individual signature, as the Secretary of State is obligated to do with candidates and business name petitions. According to City Attorney Dan Beckerman, the burden will instead be on the individual property owners in challenge, add or remove signatures with the council acting as arbiter.

"If a business comes in and says my name is John Smith, but I don't want to dissolve the BID, they can remove their name. The opposite is also true, so the percentage change during the hearing," Beckerman said. "Also, a number of the properties are held in partnerships or trusts so they'll be trying to work through the issues to make sure the right people have signed."

Lights on Broadway

The South Broadway Mile is among the more diverse stretches of Broadway, a largely urban thoroughfare that runs from Adams County to Highland Ranch with stops like Downtown Denver and Antique Row along the way.

Whensoutheastern commuters cross the line into Englewood at 49th Avenue, they have officially entered "the South Broadway Mile," a strip that includes such destinations as the Gothic Theater, the Twin Dragon Chinese restaurant, Frame de Art, Smoke Signals tattoo shop and Gret’s Clothiers.

The miles to Hampden could mean more cohesiveness with neighbors like his new-age bookstore, the Cafe 180 nonprofit restaurant, the Catholic Church and the Quacker Frame de Art, the mile to Hampden could mean more cohesiveness with neighbors like his new-age bookstore, the Cafe 180 nonprofit restaurant, the Catholic Church and the Quacker Gift Shop, a retailer devoted entirely to unique-looking products.

In an effort to connect the disparate businesses under a unified name and improve unity among property owners, a majority of property owners that participated in a 2007 mail-in election voted to form the South Broadway Business Improvement District.

Brian Hart, owner of the Frame de Art, was one of the BID’s early opponents.

“I’ve always believed we can do more as a group of businesses than we can individually,” he said. “We can be a liaison to the business owners, property owners and the City Council. It takes many people to make an area better, you have to get together.”

Over the years, the BID has tried to be a "drop in the bucket," says Beckerman, adding that the BID’s efforts have been relatively small.

Just move in. We’ll take care of the rest.

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10001 S. Osceola Street, Parker, CO 80134
24 and Lincoln Avenue, East of Sky Ridge Hospital LincolnMeadowsSeniorLiving.com
INDEPENDENT LIVING
ASSISTED LIVING | MEMORY CARE
A SPECTRUM RETIREMENT COMMUNITY

Some of the tax assessment collected by the South Broadway BID has helped to maintain public art in the neighborhood. The board will not collect an assessment this year.

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Englewood keeps focus on economic development

Attracting and retaining businesses top priority for city's development manager

By Clayton Woolard
YourHub Reporter

Economic development will continue to be the Englewood City Council's top priority for 2013, with an emphasis on attracting and retaining businesses.

Last year saw an economic boom in the city with the arrival of a few high-density residential projects, the Kent Place development, and the expansion of the King Soopers at West Belleview Avenue and South Federal Boulevard.

But Mayor Randy Penz said he wants the city to be more proactive, and that's why it hired economic development manager Darren Hollingsworth last year, specifically to go out and attract new retail development.

He said all of the shopping districts in the city are reporting increased sales except the Centennial Shopping Centers where the King Soopers is closed down for reconstruction.

"That's what makes our city go," Penz said. "If we don't get retail sales we don't set up for the new people who are ready to purchase in Englewood. If we don't bring that money, we can't offer the things we do as a full-service city."

Last year, the city also implemented an incentive program for developers and businesses to locate in Englewood, so Penz said council would like to see more results from that.

Hollingsworth said Fantastic Fun is looking at an investment near East Dartmouth Avenue and Broadway, and he's trying to help find someone to take over the recently vacated Larry Miller Nissan dealership and is trying to help a manufacturer find additional space, which could add 100 jobs.

Personally, the mayor is doing vision grouping to find out what businesses need, in addition to monthly coffee chats with local business owners.

Your Community

Grant allows Freedom Service Dogs to launch marketing campaign, expand service

By Clayton Woolard
YourHub Reporter

Freedom Service Dogs of America in Englewood has launched its first marketing campaign, designed to raise awareness about its mission of training rescue dogs into service dogs for the disabled.

The marketing campaign is funded by a $75,000 donation from Denver-based Pure Brand Communications after Freedom Service Dogs won a competition. The campaign features some of the nonprofit's dogs on billboards, buses, bus shelters and at dog parks, encouraging people to donate so the group can find more dogs for the program.

"That's the focus of the campaign, taking the 'heroes' and breaking them out of shelters and giving them an opportunity to do something and be something to someone else," executive director Sharan Wilson said.

She said the nonprofit normally would not have the money for marketing campaigns.

"It's an expensive thing that we do, but a lot of our clients don't have the funding to get this service," she said.

Freedom Service Dogs is one of few organizations in the United States to use rescue dogs as service dogs. It costs about $15,000 per dog to rescue, treat and train them. Training takes about seven to nine months.

The animals first go through behavior training, and then they spend time being trained with a non-violent prisoner or at-risk youth and then they are custom-trained to provide a certain skill for a person with disabilities. Disabilities can range from multiple sclerosis, cerebral palsy, autism, Down syndrome, spinal cord injuries, strokes, and to help military veterans with missing limbs and post-traumatic stress disorder.

"We're able to reach out to these people in society that may need a different way of getting help, and these dogs can get through to them in a way that other people didn't," trainer Bri Bove said.

L.B. "Loi" Hodge has suffered with PTSD and arthritis for years after a car accident. He had trouble being around crowds, and as a teacher was having five panic attacks a day. But 56-year-old Labradoroodle Gander, which he got last fall, can go into crowds and turn lights on ahead of Hodge, retrieve things, help him get off the floor and act as a buffer between him and stressful stimuli.

Hodge said before he got Gander, his heart rate was about 125-130, way above normal, and since he's had the dog it's returned to normal.

"He's a grounding tool, he keeps me out of my head and into reality, and I could always deflect to him," Hodge said. "If I'm not doing good in social situations, I can tune into Gander."

Cathy Kovalski trains Orbit to pick up a cane at Freedom Service Dogs in Englewood on March 6. Dogs are trained to aid adults and kids who have disabilities with a wide variety of daily tasks, including getting the phone, retrieving items from the refrigerator and turning lights on and off.

Clayton Woolard: 303-554-9259;
rwolard@yourhub.com
2013 Woof and Wine Ticket

Description

Product Description

Join us for the 2013 Woof and Wine!

Thursday, May 9
6-9 p.m.
Ralph Schomp BMW Galleria
1190 Plum Valley Lane
Highlands Ranch, CO 80129

Click here for sponsorship information.

You may also like...

I want to make a tribute donation in honor of my pet.

MEMORANDUM

TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: David Henderson, Engineering/Capital Projects Administrator

DATE: March 13, 2013

SUBJECT: PROJECT UPDATES – Craig Hospital Expansion, Xcel Energy Projects, Traffic Signal Upgrade - Dartmouth/Downing, Pirates Cove Improvements, West Harvard Gulch Trail Project, Kent Place, Street Maintenance Projects 2013, CityCenter Site Development, Englewood McElellan Reservoir Foundation, Air Quality/Energy Savings Projects, GPS in City Vehicles

CRAIG HOSPITAL EXPANSION
The 3400 block of South Clarkson Street was closed on January 22nd. Traffic Engineering staff continues to monitor traffic after the closure. New traffic counts will be collected by Craig’s Traffic Engineering consultant to document traffic volumes in the surrounding neighborhood. The ART shuttle bus stops and routing changes are posted on the City’s web site. The speed limit on Hampden Avenue between Logan and Clarkson has been reduced to 20 miles per hour. Installation of radar speed signs and upgraded pedestrian flashers on Hampden Avenue continued. We anticipate that all of the work will be completed by the end of March. These changes are being initiated based on conversations with Swedish Medical Center and Craig Hospital.

XCEL ENERGY PROJECTS
Gas Line Replacement Projects
Xcel Energy continued converting gas line services from old CAB pipe to the new standard. The CAB program expects to replace about 22,000 services in the Denver metro area. Approximately 115 of the 320 services in Englewood are complete. The contractor may bring in an additional crew to accelerate the work. Updates are available on the City web page. The project is expected to last until May 20th.

Gas service line replacements in the 2700 and 2900 blocks of South Logan Street will require a full closure of South Logan (during working hours). Variable message board signs, notifying the public of the upcoming closure, will be installed this week. The work is scheduled to begin on March 19th.

Xcel Energy will be replacing the gas main in South Zuni Street between Evans and Bates. The main is located on the Denver side of Zuni; however, gas service lines to the east will be replaced in Englewood. Permits for the Zuni project have been issued. Xcel mailed notification letters to adjacent owners. The work is anticipated to begin this week and be complete in two weeks.

Xcel continues planning for a proposed gas main replacement along Union Avenue from Windermere to Clarkson Street. The final alignment and route has been determined by Xcel. Xcel contractor, Q3 Contracting, plans to mobilize 3 crews to perform the work. They anticipate that the project will take about 27 weeks to complete. Attached is the notification letter prepared by Xcel and Q3 Contracting.
Xcel is replacing the main and all services in the 3900 and 4100 blocks of South Sherman Street. The main installation and service connections are complete in both blocks and the contractor will complete temporary patching this week. Xcel's contractor will return to mill and overlay the patched areas when weather and schedule allow. As with all of these projects, Xcel's permit requires notification to adjacent owners.

**Traffic Signal Upgrade - Dartmouth/Downing**
The new signal at Dartmouth/Downing is operational. New street lights will be installed on all four signal poles within the next couple of weeks.

**Pirates Cove Improvements/Repairs**
Public Works and Parks and Recreation staff will be coordinating repairs and improvements to Pirates Cove during the off-season. We are working with an engineering firm to evaluate options to repair the Concession building. The building has settled a couple of inches and is experiencing problems with the doors and concrete block cracking. Monitoring wells were installed to determine soil and groundwater conditions under the building. Staff will monitor any movement in the building through the winter.

**West Harvard Gulch Trail Project**
The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan Street, and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. Final cleanup and demobilization is expected to be complete by the end of March.

**Kent Place**
A grand opening of the “Fresh Fare by King Soopers” was held Wednesday, December 12th. Patxis Chicago Pizza, Kriser's Pet Store, Cellars Fine Wines, and Chase bank are open.

The contractor continued work on the residential apartments. A large crane has been set on site for the residential construction.

**Street Maintenance Projects 2013**
Contract crack sealing will continue through the winter months as weather allows. The Street Division continues in-house crack sealing on arterial and collector streets. 36 blocks of arterial and collector streets have been completed this year.

**CityCenter Site Development**

**Alexan East and West Parcels**
438 residential units. Alexan's occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin'It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, CityCenter Community, Solid Grounds, and Weingarten Realty.

The new Liquor Store, located west of Let It Bead, is open.

**Parkway Retail / Office Buildings**
Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, Quizno's, Air Walk, “Insurance Company of the West”, Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, and Bartertown Comics. Collective Licensing is expanding and will occupy the old Miller space.

**Bally's Building**
Tenants include Bally's, “Blondies Fire House Pub and Restaurant”, and MaxFour.
Retail South of the Parkway
Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels. The Sports Authority store has closed.

Gold Mine Pad
Tenants include: Jamba Juice, Tokyo Joe's, Mega Wraps, and Doctors Express.

City Center Site
EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

Englewood McLellan Reservoir Foundation (EMRF)
PA-84 West
The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, and is planning their Grand Opening for May 16.

PA-85 (RTD site)
RTD paid the final billing in the amount of $591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)
The Benjamin Franklin Charter School is open.

Air Quality/Energy Saving Projects

Flex Fuel Program
Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ½ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately $0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off road (construction equipment) run on biodiesel fuel.

Staff will present a recommendation to purchase the last of our 2013 vehicle replacements at the Council meeting on April 1st. Fleet vehicles will be delivered between now and next fall.

Hybrid Vehicle Purchase
Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

"Green" Programs
We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for cardboard only recycling.

Energy Saving Projects
In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

GPS in Vehicles
The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. GPS equipment installation is substantially complete. Staff is in the process of refining software for tracking vehicles. Staff expects to provide a demonstration for City Council at a future Study Session. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.
IMPORTANT NOTICE

Dear Xcel Energy Customer,

Xcel Energy is beginning work to replace a section of the pipeline that brings natural gas to your home and neighborhood. This project is part of Xcel Energy's statewide program to modernize its natural gas infrastructure. It will result in improved service reliability and help Xcel Energy maintain the safety and integrity of the system. Door hangars and another copy of this letter will be distributed prior to our crews moving into your area.

Q3 Contracting is helping Xcel Energy with this project. We will replace the natural gas pipeline along the following streets:

- West Tufts Avenue from South Beverly Drive to South Huron Street
- South Huron Street from West Tufts Avenue to West Chenango Avenue
- West Union Avenue from South Huron Street to South Clarkson Street
- South Clarkson Street from West Union Avenue to East Quincy Avenue
- East Quincy Avenue from South Clarkson Street to South Franklin Street

Some work also may occur on side and adjacent streets. We plan to start this project late-March and anticipate completing work by early-October. However, inclement weather and other circumstances may cause delays.

We anticipate our permit from the city of Englewood will allow us to work from 7:30 a.m. to 5:00 p.m. Monday through Friday. We also may work some weekends.

To ensure a safe working area, traffic control devices and "No Parking" signs will be placed on streets two working days before construction starts. Please note that vehicles parked on streets in the designated area 24 hours prior to construction may be ticketed and towed. During our work driveways may need to be blocked for short periods of time. We apologize in advance for any inconvenience this may cause.

We will perform our work in stages: oftentimes the street will be temporarily paved multiple times until all work is completed. First, we will install the pipeline, making temporary sidewalk and street repairs as construction proceeds. Once installed, we then perform pressure tests to ensure the new pipeline is operating correctly. During this stage, construction crews may need to return to the site for additional work. You will see "No Parking" signs reappear as we conduct tests and finish additional work and when permanent street and sidewalks repairs are made after the new pipeline is in use.

We will repair and/or replace any landscaping, concrete or asphalt on your property that may have been disturbed during our work to its preconstruction state.

As Q3 Contracting's superintendent, you can reach me or one of my colleagues 24 hours a day, seven days a week at 303-996-3544. Please call me to discuss any concerns or to ask any questions you may have about this project. You also may call Xcel Energy at 1-800-895-4999. Please share this information with the owners of your residence if you are renting or leasing the property.

You also can follow the progress of this project online at www.xcelenergy.com/GasMainReplacementProjectCO. If you would like to receive email updates about this project or have questions, comments or concerns, send them to

We sincerely appreciate your cooperation and patience as we replace this natural gas pipeline so Xcel Energy can continue providing reliable, safe service to you.

Sincerely,

Mike Mullins
Q3 Contracting
24/7 Contact Phone No. 303-996-3544
MEMORANDUM

TO: Gary Sears, City Manager

FROM: Jerrell Black, Director of Parks and Recreation

DATE: March 13, 2013

RE: Sullivan Hayes – Top Golf

We have been contacted by an agent from Sullivan Hayes, Realtor Brokerage, regarding a new golf concept coming to the Denver market. They are representing a group called Top Golf based in Dallas, Texas that builds state of the art driving range facilities. They had contacted Darren Hollingsworth and he referred them to Parks and Recreation for more information.

We will meet with Sullivan Hayes to better understand Top Golf’s product and then evaluate as to whether this could be of a benefit to the City and Parks and Recreation.

Please let me know if you have any questions and I will keep you apprised of our progress.

TJB
Top Golf Memorandum_March 13_2013

Cc Michael Flaherty, Deputy City Manager
    Dan Brotzman, City Attorney
    Rick Kahm, Director of Public Works
    Alan White, Director of Community Development
    Darren Hollingsworth, Economic Development Manager
    Bob Spada, Golf Operations Manager
    Dave Lee, Manager of Open Space
The following RFP for development proposals for the City and EURA owned properties at Broadway and Englewood Parkway, and along Acoma Street, was mailed to 42 developers last Friday. In addition, the RFP has been placed on Englewoodsites.com, COSTAR, the Downtown Colorado Inc. website and will be placed on the State Office of Economic Development and International Trade's InSite website.

Proposals are due April 12th.
March 6, 2013

RE: Solicitation of Development Proposals for Property Located in Downtown Englewood

The City of Englewood and the Englewood Urban Renewal Authority (EURA) are pleased to issue the attached solicitation for development proposals for land located in Downtown Englewood. The land occupies a prime location at South Broadway and Englewood Parkway. The properties included in this solicitation are owned by the EURA and the City and are approximately 1.85 acres in total area. More information about the area and the properties is included in the solicitation.

We are seeking a firm that will provide an exciting, high quality, landmark project that sets the stage for additional redevelopment in the area. Proposals may include all or a portion of the property included in the solicitation.

If your firm is interested in this development opportunity, you are invited to submit a development proposal. Proposals must contain the required submittal information and must address the Design Standards and Guidelines. Please indicate in your proposal your offer for purchase or lease. The deadline for proposals is April 12, 2013 at 4:00 p.m. Electronic or faxed proposals will not be accepted.

Following receipt and review of proposals, it is anticipated that three to four firms will be invited to give presentations about their proposals to a proposal review and selection committee. The firm selected to undertake the proposed redevelopment project will be required to enter into a development agreement with the EURA and City.

Should you have any questions about the property or the submittal requirements, please do not hesitate to contact the project contacts indicated in the solicitation.

We look forward to receiving a proposal from your firm.

Sincerely,

Alan White, AICP
Englewood Community Development Director
Englewood Urban Renewal Authority Executive Director
DEVELOPMENT OPPORTUNITY

For property located in the
Englewood Downtown Area
at South Broadway and Englewood Parkway

The City of Englewood, Colorado
and the
Englewood Urban Renewal Authority

1000 Englewood Parkway
Englewood, CO 80110-2373
303.762.2342

www.EnglewoodGov.org

Alan White 303-762-2346
Harold Stitt 303.762.2341

March 2013
The City of Englewood (City) and the Englewood Urban Renewal Authority (EURA) are soliciting development proposals for a prominent property in Englewood’s historic downtown. Proposed developments may utilize all or part of the property at the southwest corner of South Broadway and Englewood Parkway. The property is approximately 80,800 square feet in area.

Existing Conditions
The City of Englewood and EURA jointly own this development site, located between South Broadway and South Acoma Street on the south side of Englewood Parkway. The property has approximately 78 feet of South Broadway frontage and approximately 265 feet of Englewood Parkway frontage. See Attachment A. The site is approximately 80,800 square feet; generally level, with existing public improvements including streets, sidewalks, and utilities. The development parcel is comprised of vacant land and surface parking currently supporting downtown businesses. Phase I and II environmental information is available for this property. Please contact the City during business hours to review this information.

Opportunities
The successful development of this site will result in a landmark-type building anchoring a principal commercial corner in Englewood. The development will support and reinforce existing commercial activity in the downtown as well as add its own vitality to the downtown’s urban character.

Public Objectives
- First floor retail/commercial uses (restaurant/entertainment uses desired). The City realizes this may not be realistic for the Acoma Street frontage.
- Focal Point - landmark building that anchors principal downtown commercial block.
- High quality level of architecture and materials, (masonry and other durable urban material).
- Upper floor(s) office or residential uses
- Residential uses must self-park.
- Project completion within a 24-month timeframe.
- Prominent inclusion of public art within the development.

Parking
With the increased interest in development in Englewood, adequate parking has emerged as a concern of both businesses and the City. It is the City’s intention to address this issue in a comprehensive manner taking into account the various demands for parking. It may be several years before the City completes this parking analysis and formulates a course of action. Therefore, residential uses proposed through this RFP must self-park.

Area Employment
The area surrounding the site is a significant employment center in the South Denver Metropolitan Area. A daytime occupational population of 13,657 is located within a one-mile radius of the site. Sixty-three percent of the daytime occupational population is concentrated within the executive/professional and administrative support staff occupational classifications, with trades and labor making up the next largest class. An additional 62,156 employees are located within the next one to three-mile ring, for a grand total of 75,183 employees.
Zoning
The development parcel is zoned MU-B-1, Business District. The MU-B-1 Business District is a mixed-use district, which applies to the central business section of Englewood. The District is designed to create an environment having urban characteristics within a relatively small area of land.

Sale of the Property
- Available for long term lease.
- Available fee simple purchase.
- Land price negotiable and based on development value and public objectives met.

Financial Assistance
- Financial assistance may be available from the City according to its Incentive Policy.

Submission Requirements
4 copies of the development proposal with written material in an 8½" x 11" format and graphic material in an 11" x 17" format, to include the following:
- General description of the proposed development and offer for property, to include:
  - Preliminary approach to project financing, including identifying potential development options, general sources and uses of funds, past experience with funding options, and anticipated public and private sector responsibilities.
  - Evidence of financial capability to carry out the proposed project.
- Developer profile, to include:
  - Identify all companies to be involved in the project and their project role and responsibility.
  - Identify key individuals to be involved and their backgrounds, roles, and responsibilities.
  - Describe previous development experience of the companies and individuals. Focus on experience with public/private ventures and/or similar development projects.
  - Provide descriptions of not more than five (5) relevant projects and associated references for these projects.
- How the project meets the Public Objectives and Design Criteria.
- Development time frame.
- Conceptual site plan/conceptual building design.

The City reserves the right to reject any or all proposals. Development Agreement will be required.

Copies of your development proposal should be sent to Alan White at the address on the next page. Faxed or electronic submittals will not be accepted. Deadline for proposals is 4:00 p.m., April 12, 2013.
Development Contact
Direct questions concerning this development opportunity to:

Alan White, Executive Director
Englewood Urban Renewal Authority
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110-2304
303 762-2346 Phone

Harold Stitt, Senior Planner
Community Development Department
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110-2304
303 762-2341 Phone

Design Standards and Guidelines

1. Design and Purpose

   Intent
   To create a visually prominent building at the corner of South Broadway and Englewood Parkway through massing, material, and height.

   To encourage an architectural design that honestly expresses the times within which it is built. Such expression may include contemporary materials, building processes, and contemporary design concepts.

   Standard
   The majority of the building height shall be a minimum of two stories. One story proposals will not be considered.

2. Visual Prominence

   Intent
   Visual prominence and interest may include a special form, tower, marquee-type sign, art element or similar elements that can be seen from a distance along South Broadway, Englewood Parkway, and Hampden Ave.

   Guideline
   The corner of Broadway and Englewood Parkway and South Acoma Street and Englewood Parkway should be emphasized with prominent architectural expressions.

   Standard
   This special form shall be a height of at least fifty (50) feet.
3. Building Relationships

*Intent*

Establish a facade design relationship with the adjacent Odd Fellows building.

4. Building Continuity

*Intent*

To create a continuous building frontage that includes pedestrian-active uses and human scale architectural details. Pedestrian-active uses are those uses that generate higher volumes of pedestrian traffic, and have interesting ground floor display windows, or uses visible through large storefront windows. Examples of such uses are: retail, entertainment, restaurants, and galleries.
Standards

Ensure that pedestrian-active uses face, and are accessible from, both South Broadway, and Englewood Parkway.

Create a continuous building frontage that includes pedestrian-active uses along South Broadway between Englewood Parkway and the Odd Fellows Building.

Create a building frontage that includes pedestrian active uses along Englewood Parkway between South Broadway and Acoma Street.

Create a high degree of transparency on the ground floor frontages adjoining South Broadway and Englewood Parkway.

Guideline

A gap in the building frontage may occur along Englewood Parkway for a pedestrian passageway to shared parking.

5. Parking

Intent

Consideration should be given to concealing or screening any parking.

Residential uses must be self parked.
Property Ownership Boundaries for the 3400 Block of Broadway (West side)

Urban Renewal Authority  City of Englewood

Feet

City of Englewood

February, 2013
Englewood Police Department Summary Report
For Period February 1, 2013 through February 28, 2013

<table>
<thead>
<tr>
<th>TYPE OF INCIDENT</th>
<th>February 2013</th>
<th>February 2012</th>
<th>YTD 2013</th>
<th>YTD 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>PATROL AND TRAFFIC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Activities</td>
<td>4,107</td>
<td>5,934</td>
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<td>12,752</td>
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<td>Misdemeanor Arrests</td>
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<td>154</td>
<td>291</td>
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<tr>
<td>Felony Arrests</td>
<td>22</td>
<td>30</td>
<td>42</td>
<td>46</td>
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<tr>
<td>Warrant Arrests</td>
<td>43</td>
<td>45</td>
<td>95</td>
<td>109</td>
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<tr>
<td>DUI Arrests</td>
<td>59</td>
<td>27</td>
<td>92</td>
<td>66</td>
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<tr>
<td>Patrol Division Traffic Summonses</td>
<td>795</td>
<td>813</td>
<td>1,866</td>
<td>1,228</td>
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<td>INVESTIGATIONS</td>
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<tr>
<td>Case Filings</td>
<td>29</td>
<td>9</td>
<td>58</td>
<td>26</td>
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<tr>
<td>Summons</td>
<td>2</td>
<td>1</td>
<td>6</td>
<td>3</td>
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<tr>
<td>Deactivated (no additional leads)</td>
<td>27</td>
<td>22</td>
<td>76</td>
<td>66</td>
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<tr>
<td>Unfounded</td>
<td>13</td>
<td>8</td>
<td>22</td>
<td>13</td>
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<tr>
<td>Victim Failure to Prosecute</td>
<td>4</td>
<td>2</td>
<td>9</td>
<td>5</td>
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<tr>
<td>Other Jurisdiction</td>
<td>5</td>
<td>4</td>
<td>9</td>
<td>11</td>
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<tr>
<td>Located Missing Person/Runaway</td>
<td>1</td>
<td>2</td>
<td>6</td>
<td>5</td>
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<tr>
<td>Non Criminal Death Investigations</td>
<td>2</td>
<td>2</td>
<td>9</td>
<td>7</td>
</tr>
<tr>
<td>Prosecution Declined by District Attorney</td>
<td>0</td>
<td>0</td>
<td>1</td>
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<tr>
<td>TOTAL</td>
<td>83</td>
<td>50</td>
<td>196</td>
<td>136</td>
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</table>

| NEIGHBORHOOD SERVICES                         |               |               |          |          |
| Impact Team                                  |               |               |          |          |
| Projects initiated                           | 8             | 15            | 19       | 32       |
| Residential                                  | 6             | 7             | 14       | 10       |
| Business                                     | 2             | 8             | 5        | 22       |
| Projects Cleared                             | 5             | 8             | 13       | 23       |
| Community Contacts                           | 1             | 59            | 11       | 62       |
| Residential                                  | 0             | 1             | 0        | 1        |
| Business                                     | 1             | 58            | 11       | 61       |
| Community Events                             | 5             | 7             | 10       | 17       |
| Code Enforcement                             |               |               |          |          |
| Cases Opened                                 | 339           | 334           | 523      | 636      |
| Notices of Violation                         | 192           | 190           | 297      | 301      |
| Postings                                    | 45            | 45            | 50       | 66       |
| Summons                                     | 12            | 12            | 21       | 28       |
| Patrol Referrals                             | 26            | 25            | 44       | 84       |
| TOTAL                                       | 614           | 606           | 935      | 1,115    |
| Traffic Bureau                               |               |               |          |          |
| Traffic Summonses                            | 326           | 151           | 675      | 297      |
| Parking Summonses                            | 207           | 9             | 574      | 16       |
| TOTAL                                       | 533           | 160           | 1,249    | 313      |
| Community Relations                          |               |               |          |          |
| Community Events/Activities                  | 4             | 9             | 11       | 20       |
| Persons in Attendance                        | 166           | 89            | 207      | 573      |
# ENGLEWOOD POLICE DEPARTMENT SUMMARY REI

For Period February 1, 2013 through February 28, 2013

## TYPE OF INCIDENT

<table>
<thead>
<tr>
<th>COMMUNICATIONS/RECORDS</th>
<th>February 2013</th>
<th>February 2012</th>
<th>YTD 2013</th>
<th>YTD 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reported Part I Crimes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Murder/Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>3</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>Assault (includes all assaults)</td>
<td>16</td>
<td>30</td>
<td>48</td>
<td>71</td>
</tr>
<tr>
<td>Burglary</td>
<td>11</td>
<td>16</td>
<td>30</td>
<td>43</td>
</tr>
<tr>
<td>Theft</td>
<td>138</td>
<td>118</td>
<td>291</td>
<td>237</td>
</tr>
<tr>
<td>Auto Theft</td>
<td>20</td>
<td>17</td>
<td>37</td>
<td>27</td>
</tr>
<tr>
<td>Arson</td>
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<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Reported Part I Crimes TOTAL</td>
<td>185</td>
<td>185</td>
<td>413</td>
<td>382</td>
</tr>
<tr>
<td>Calls for Service      TOTAL</td>
<td>4,107</td>
<td>3,998</td>
<td>8,281</td>
<td>8,425</td>
</tr>
</tbody>
</table>

## VICTIM ASSISTANCE RESPONSE

| Incidents with victim assistance provided | 61 | 92 | 125 | 174 |
| People served relative to incidents     | 82 | 31 | 162 | 131 |
| Domestic Violence victims               | 18 | 134 | 46 | 175 |
### City of Englewood
#### 2013 Calendar of Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon., March 18</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
</tr>
<tr>
<td>Tues., March 19</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning, City Council Conf. Room</td>
</tr>
<tr>
<td>Wed., March 20</td>
<td>6:30 p.m.</td>
<td>Code Enforcement Advisory Board, City Council Conf. Rm.</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
</tr>
<tr>
<td>Mon., March 25</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td>Mon., April 1</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
</tr>
<tr>
<td>Tues., April 2</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning, City Council Conf. Room/Council Chambers</td>
</tr>
<tr>
<td>Wed., April 3</td>
<td>4:00 p.m.</td>
<td>Englewood Housing Authority Board Meeting, Housing Authority Board Room</td>
</tr>
<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
</tr>
<tr>
<td>Mon., April 8</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td>Tue., April 9</td>
<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
</tr>
<tr>
<td></td>
<td>5:00 p.m.</td>
<td>Water and Sewer Board, Comm. Dev. Conference Room</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful, Council Conference Room</td>
</tr>
<tr>
<td>Wed., April 10</td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority, Community Development Conference Room</td>
</tr>
<tr>
<td>Thurs., April 11</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission, Broken Tee Golf Course Maintenance Facility</td>
</tr>
<tr>
<td>Mon., April 15</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
</tr>
</tbody>
</table>

3/13/13
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tues., April 16</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning, City Council Conf. Room/Council Chambers</td>
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<tr>
<td>Wed., April 17</td>
<td>Cancelled</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll</td>
</tr>
<tr>
<td>Mon., April 22</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td>Wed., May 1</td>
<td>4:00 p.m.</td>
<td>Englewood Housing Authority Board Meeting, Housing Authority Board Room</td>
</tr>
<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
</tr>
<tr>
<td>Mon., May 6</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
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<tr>
<td>Tues., May 7</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning, City Council Conf. Room/Council Chambers</td>
</tr>
<tr>
<td>Wed., May 8</td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority, Community Development Conference Room</td>
</tr>
<tr>
<td>Thurs., May 9</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>3:00 p.m.</td>
<td>Police Officers Pension Plan Board, Public Works Conference Room</td>
</tr>
<tr>
<td></td>
<td>4:00 p.m.</td>
<td>Firefighter Pension Plan Board, Public Works Conference Room</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission, Duncan Park</td>
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<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Transportation Advisory Board, City Council Conference Room</td>
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<tr>
<td>Mon., May 13</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>Tues., May 14</td>
<td>4:00 p.m.</td>
<td>NonEmergency Employees Retirement Plan Board, Public Works Conference Room</td>
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<td>5:00 p.m.</td>
<td>Water and Sewer Board, Comm. Dev. Conference Room</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful, Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
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</tbody>
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3/13/13
TENTATIVE

STUDY SESSIONS TOPICS

FOR ENGLEWOOD CITY COUNCIL

March 25
Study Session
Executive Session (Real Estate/Depot)
Executive Session (Union & Flood Negotiations)
Fire IGA
Financial Report
Kent Place Easements
Concrete Utility Program
Board and Commission Reports

April 1
Study Session & Regular Meeting
Executive Session – Negotiations (Xcel)
Alternative High School Gymnasium Project

April 8
Study Session
HSSPV Update
Budget Advisory Committee

April 15
Study Session & Regular Meeting
2013 Budget Update and 2014 Proposed Budget
Board and Commission Reports

April 22
Study Session
Financial Report
Mill Levy

April 29
No meeting scheduled – 5th Monday

May 6
Study Session & Regular Meeting
Board and Commission Members Reappointment Discussion

May 13
Citizen of the Year Celebration

May 20
Study Session & Regular Meeting
CAFR - tentative
Financial Report
Board and Commission Reports

3/13/2013
May 27  Memorial Day Holiday – No meeting scheduled

June 3  Study Session & Regular Meeting

June 10 Study Session
   Board and Commission Interviews

June 17 Study Session & Regular Meeting
   Financial Report
   (CML Conference – 6/18-21/13)

June 24 Study Session
   Board and Commission Appreciation Night - tentative

July 1  Study Session & Regular Meeting

July 8  Study Session

July 15 Study Session & Regular Meeting
   2014 Proposed Budget & Midyear Budget Report
   Financial Report
   Board and Commission Reports

July 22 Study Session

July 29 No meeting scheduled – 5th Monday

FUTURE STUDY SESSION TOPICS

Water Conservation Plan
Citizen Engagement/Mindmixer
Public Comment Process
Nextdoor Network
Hotel/Motel Registration/Inspection
Citizen Advisory Budget Committee
Gun Legislation/Community Safety
Security Camera Update

3/13/2013
1. Consideration of Minutes

a) Results of the minutes of the regular meeting of December 19, 2012.

Vote results:
Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
Nays: None
The minutes were approved.

2. Renewals

a) Breakfast on Broadway Cafe 2901 S. Broadway Hotel/Restaurant Liquor License Expires February 18, 2013
b) Colore Italian Restaurant 2700 S. Broadway Hotel/Restaurant Liquor License Expires February 22, 2013
c) Jasmine Chinese Cuisine 3999 S. Broadway Hotel/Restaurant Liquor License Expires December 15, 2012
4000
d) Old Town Liquors 1215 E. Hampden Ave. Retail Liquor Store Liquor License Expires April 26, 2013
1216
e) Qdoba Mexican Grill 5188 S. Broadway Hotel/Restaurant Liquor License Expires April 22, 2013
f) Thorobred Liquors 5050 S. Federal Blvd. Retail Liquor Store Liquor License Expires February 10, 2013

Vote results:
Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
Nays: None
The renewals were approved.

3. Transfer of Ownership and Temporary Permit

a) Gothic Ventures LLC dba Gothic Theatre 3263 S. Broadway
New owner: AEG-Rocky Mountains LLC dba Gothic Theater
Vote results:
Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
Nays: None

The Transfer of Ownership and Temporary Permit were approved pending the results of the background check.

4. Change of Trade Name

a) Wine Pros at Kent Place LLC dba Wine Pros at Kent Place
3475 S. University Blvd., Unit C
Changing from Wine Pros at Kent Place LLC dba Wine Pros at Kent Place to Kent Cellars Fine Wines and Spirits

Vote results:
Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
Nays: None
The Change of Trade name was approved.

5. Clerk’s Choice

a) Mile High Dispensary LLC
3751 S. Broadway
Center Type 1 Medical Marijuana License

Vote results:
Ayes: None
Nays: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
The approval of the verification form was denied.

*s* * * * *

/s/ Kerry Bush, MMC
Deputy City Clerk
Englewood Liquor and Medical Marijuana Licensing Authority
Telephone Poll
January 16, 2013

1. Consideration of Minutes

   a) Results of the minutes of the telephone poll of January 2, 2013.

Vote results:
   Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
   Nays: None

The minutes were approved.

2. Renewals

   a) Billy’s Gourmet Hot Dogs
      2950 S. Broadway, Unit B

   b) Felt Inc.
      101 W. Floyd Ave.

   c) Fraternal Order of Eagles
      3780 S. Jason St.

   d) Los Portales Mexican Restaurant
      3487 S. Logan St.

Vote results:
   Ayes: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
   Nays: None

The renewals were approved.

3. Special Event Permits

   a) Museum of Outdoor Arts
      1000 Englewood Parkway, MOA and Atrium
      For an event to be held on March 30, 2013 from 5:00 p.m. – 9:00 p.m.

   b) Museum for Outdoor Arts for Englewood Arts
      1000 Englewood Parkway, Hampden Hall
      For an event to be held on April 5, 2013 from 5:30 p.m. – 10:00 p.m.

The special event permit was temporarily approved for the Museum of Outdoor Arts, pending the ten (10) day posting of the property and with the public hearing date of February 6, 2013, which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. If no protests are received, the permit will be approved with the February 6, 2013 date. Neighborhood boundaries are set at: Yale Avenue to the north, Oxford Avenue to the south, Broadway to the east and Zuni Street to the west.

* * * * *

/s/ Kerry Bush, MMC Deputies City Clerk
City of Englewood
Regular Meeting AGENDA
ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
1000 Englewood Parkway, City Council Chambers
February 6, 2013 7:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 7:00 p.m. by Chairperson Ostmeyer.

Roll Call.

Present: Members Michael Buchanan, Diane Ostmeyer, Robyn VanDerLeest, Steven Ward, Carolyne Wilmoth
Absent: None
Also Present: Assistant City Attorney Comer
Deputy City Clerk Bush
City Clerk Ellis
Police Sergeant Contos
Police Officer Mander
Police Office Garrett

2. Consideration of Minutes

a) The minutes of the telephone poll of January 16, 2013 were considered.

MEMBER VANDERLEEST MOVED, AND MEMBER WILMOTH SECONDED, TO APPROVE THE MINUTES FROM THE TELEPHONE POLL OF JANUARY 16, 2013.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None

Motion approved.

3. Renewals

a) The Copper Pot on Broadway
2796 S. Broadway
Hotel/Restaurant Liquor License
Expires February 27, 2013

b) El Tepehuan
3457 S. Broadway
Hotel/Restaurant Liquor License
Expires April 5, 2013

c) Off Broadway Wine & Spirits
51 Englewood Parkway
Retail Liquor Store Liquor License
Expires May 3, 2013

d) 7-Eleven
4601 S. Santa Fe Dr.
3.2% Off-premises Liquor License
Expires January 20, 2013
MEMBER WILMOTH MOVED, AND MEMBER VANDERLEEST SECONDED, TO APPROVE THE RENEWALS FOR AGENDA ITEMS 3 (a) THROUGH (d).

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None
Motion approved.

4. Change of Manager

a) Chuck E. Cheese’s
1001 W. Hampden Ave.
From Abbie Kemp to Amy Griffith

MEMBER BUCHANAN MOVED, AND MEMBER VANDERLEEST SECONDED, TO APPROVE CHANGE OF MANAGER FOR CHUCK E. CHEESE’S.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None
Motion approved.

b) Tokyo Joe’s
901 W. Hampden Ave.
From Dominick Chavez to Naomi Gorgis

MEMBER VANDERLEEST MOVED, AND MEMBER WILMOTH SECONDED, TO DENY THE CHANGE OF MANAGER FOR TOKYO JOE’S TONIGHT AND THEY CAN RESUBMIT WITH THE SAME MANAGER PROVIDING ADDITIONAL INFORMATION IS RECEIVED REGARDING THE CRIMINAL HISTORY OR SUBMIT A DIFFERENT MANAGER APPLICATION.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None
Motion approved.

5. Citizen’s Forum

a) Blondie’s Firehouse Pub and Restaurant
3435 S. Inca St.

Owner Slawomir Glowacki appeared before the Authority at his request. Present with him were two of his bartenders, Sue and Jeanine. Mr. Glowacki said he wanted to let the Authority know that they have had a crowd change and it’s for the better. They have not had many calls to the police. They have changed the music and they have better crowd control. They don’t play rap or hip-hop any more. Mostly the music is by request. When asked about the type of people coming into the bar, Mr. Glowacki replied they come from the neighborhood and there are a lot of couples. Sue said that they are trying to focus on the positive and not the negative. Most of the negatives were coming off of light rail. Their bartenders and doorman have a heightened awareness. Member VanDerLeest asked if you are checking identification at the door and at the bar or just one place. They replied yes. Member VanDerLeest asked the bartenders if they could definitely see a change. Sue replied yes. She feels safe working there. Member VanDerLeest said we have an email from Sergeant Contos regarding the call load and how it is getting better. It appears that there is communication happening and that you are working with the Police
Department. However, there appears to be some concern about increased crime in the parking lot. Are you seeing any of that, hearing about it, feeling it? Sue replied that she has heard about it.

Member Ward said I appreciate your responsiveness to the issues that have been raised in the past. Thanks for coming in tonight. Member VanDerLeest said I recommend that you continue to work with the Police Department as they are a good resource for you. We appreciate the work that you have put in. We were getting pretty worried about you.

Several Authority members thanked them for coming in tonight.

Deputy City Clerk Bush stated that Mr. Glowacki requested that Sergeant Contos be present tonight. Did he have any questions for him? Mr. Glowacki responded that he wanted to make sure that we were on the same page. That is all. Mr. Glowacki said thank you very much.

6. Continuation of the Public Hearing for a New Medical Marijuana License

   a) ADG Herbal Medicine dba Frosted Leaf
      11 W. Hampden Ave., L100, L200
      Center Type I License

MEMBER WARD MOVED, AND MEMBER BUCHANAN SECONDED TO REOPEN THE PUBLIC HEARING FOR THE MEDICAL MARIJUANA CENTER TYPE I LICENSE FOR ADG HERBAL MEDICINE DBA FROSTED LEAF, 11 W. HAMPDEN AVE., L100, 102, L200, ENGLEWOOD, COLORADO 80110.

Vote Results:  Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
                Nays: None

Motion approved.

Chairperson Ostmeyer asked Deputy City Clerk Bush if all of the papers and fees had been submitted. Deputy City Clerk Bush replied that she has received the papers and fees as requested.

Chairperson Ostmeyer reminded those present that they are still under oath if they were sworn in at the last hearing. Anyone presenting new testimony will be sworn in by the Deputy City Clerk.

Attorney Robert Hoban, Owner William Murphy, and Manager Christopher Robb Lynch were present to answer any questions the Authority had.

Chairperson Ostmeyer asked the Authority if they had any questions. Member Buchanan asked if it was difficult to prepare and complete all of the paperwork. Mr. Lynch replied it wasn't difficult, just that there was a lot of it.

Chairperson Ostmeyer said I entertain a motion to approve or deny the application for a Medical Marijuana Center Type 1 for ADG Herbal Medicine dba Frosted Leaf, located at 11 West Hampden Avenue, L100, 102 and L200.

MEMBER WARD MOVED, AND MEMBER BUCHANAN SECONDED, TO APPROVE THE MEDICAL MARIJUANA CENTER TYPE I LICENSE FOR ADG HERBAL MEDICINE DBA FROSTED LEAF, 11 W. HAMPDEN AVE., L100, 102, L200, ENGLEWOOD, COLORADO 80110.
Vote Results:  Ayes: Members Buchanan, Ward, Wilmoth  
Nays: Members Ostmeyer, VanDerLeest  
Motion approved.

Chairperson Ostmeyer said a motion has been made and voted upon. Each member will state the reason for voting as they did. After that, a motion will be made to close the public hearing and no questions or comments are going to be taken after that time.

Member Ward said you finally did exactly what we asked you to do. I’m glad we can approve this tonight.

Member Buchanan said you complied with the requirements. As this is different from liquor, you don’t have to meet the burden.

Chairperson Ostmeyer said I voted to deny at the last meeting and I voted to deny tonight. My feelings and reasons are the same. Your due diligence was very poor, but the forged signatures are what caused my denial.

Member VanDerLeest said I agree with what Diane said. Your inability to complete paperwork without us pressing you didn’t change my opinion of your inability to run your company and to run it fraudulently. I voted to deny it.

Member Wilmoth said you did come through on the paperwork. There is skepticism. I hope that you will not have to come back. We hope that you will run a business that is competent. I had some fears but because you are first to this board, we hope that others take heed that we do take this seriously. I wish you well.

MEMBER VANDERLEEST MOVED, AND MEMBER WILMOTH SECONDED, TO CLOSE THE PUBLIC HEARING FOR THE MEDICAL MARIJUANA CENTER TYPE I LICENSE FOR ADG HERBAL MEDICINE DBA FROSTED LEAF, 11 W. HAMPDEN AVE., L100, 102, L200, ENGLEWOOD, COLORADO 80110.

Vote Results:  Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth  
Nays: None  
Motion approved.

*** *** ***

Chairperson Ostmeyer moved forward Agenda Items #8, #9 and #10 following Agenda Item #6, as Mr. Kimmel was speaking with the people representing the violating establishments from Agenda Item #7 and was not available to proceed at the scheduled time.

8. Authority Members’ Choice

The Authority did not have anything to consider

9. Counsel’s Choice

The Assistant City Attorney did not have anything to consider.

10. Clerk’s Choice

a) Sergeant Contos
Police Impact Team Sergeant Contos introduced the newest member of the Impact Team to the Authority. Officer Bobbie Garrett joins the Impact Team. Officer Garrett was formerly on the Detective Squad in the Englewood Police Department.

Sergeant Contos also addressed Blondie's. He stated that Mr. Glowacki has made efforts to improve his business, his clientele, and the efforts of his security staff. Things like that. He proactively calls me every Monday. Since January, when we had the additional meeting and we talked about what he needed to do, we have had no calls for service at the bar. Things are happening at the outside of the bar, normally when people are leaving the bar or the bar is closing. We have tried to assist him by increasing our patrols in the parking lots. Twin City Security has also been paying attention. They noticed that Blondie's door staff has been walking around more outside as well. We don't know who the people involved in the incidents are. We don't believe that Blondie's is the cause of some of the issues. Blondie's have done what we have asked them to do. They know that we are watching.

Authority members thanked Sergeant Contos for working with Blondie's.

Member VanDerLeest asked how it went on New Year’s Eve with the Gothic. Sergeant Contos replied from what I understand that there were no issues. The internal management transfer was delayed a few days. I am going to be scheduling a meeting between the police and the new management personnel. We hope to share expectations of each other.

Member VanDerLeest asked about the parking lot at Felt. Sergeant Contos responded he hadn’t heard of anything recently.

*** *** ***

MEMBER VANDERLEEST MOVED, AND MEMBER BUCHANAN SECONDED, TO HAVE A TEN MINUTE RECESS WHILE MR. KIMMEL FINISHES SPEAKING WITH THE REPRESENTATIVES FROM THE VIOLATING ESTABLISHMENTS.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None

The motion carried.

The meeting recessed at 7:27 p.m.
The meeting reconvened at 7:34 p.m. with all 5 members present.

7. Preliminary and Show Cause Hearings

Chairperson Ostmeyer said we have two issues tonight. We will consider the Preliminary Hearings first for the new violations. After that, we will conduct the Show Cause Hearings for the violations of the stipulations. After the discussions for these violations, we will retire into Executive Session.

MEMBER BUCHANAN MOVED, AND MEMBER WARD SECONDED, TO OPEN THE PRELIMINARY HEARINGS AND THE SHOW-CAUSE HEARINGS.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None

The motion carried and the Authority opened the Preliminary Hearings and the Show-Cause Hearings.

Mr. James Kimmel, Registration #1720, said I am the liquor licensing special attorney for the City and I have spoken to the defendants.
a) Black-Eye Pea  
5180 S. Broadway

Mr. Kimmel stated that Black-Eyed Pea has accepted the stipulations as presented.

b) Englewood Wine and Spirits  
2709 S. Broadway

Mr. Kimmel stated that Englewood Wine and Spirits has refused the stipulations as presented and requests a full Show Cause Hearing. The Show Cause Hearing date is February 20, 2013.

c) Wills Investments dba 7-Eleven  
4601 S. Santa Fe Drive

Mr. Kimmel stated that Mr. Adam Stapen, representing attorney for Wills Investments dba 7-Eleven, has refused the stipulations as presented and requests a full Show Cause Hearing. The Show Cause Hearing date is February 20, 2013. Mr. Stapen, registration # 27506, pleaded his case that he has another liquor hearing in Boulder on February 20, 2013 and could not make that hearing date. Chairperson Ostmeyer asked if he could make a March 20, 2013 hearing date. Mr. Stapen checked his schedule and said he could.

Mr. Kimmel asked if the Authority would consider delaying Mr. Song's hearing until the same date and have both Show Cause hearings on March 20, 2013. The Authority agreed that both Show Cause Hearings will be on March 20, 2013. Mr. Song was asked if he could make the March 20, 2013 hearing date and he answered yes.

MEMBER VANDERLEEST MOVED, AND MEMBER BUCHANAN SECONDED, TO HAVE THE SHOW CAUSE HEARINGS ON MARCH 20, 2013 FOR ENGLEWOOD WINE & SPIRITS AND WILLS INVESTMENTS DBA 7-ELEVEN.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth  
Nays: None

The motion carried.

Chairperson Ostmeyer asked Mr. Kimmel to present the stipulations to Black-Eyed Pea. Mr. Kimmel said, subject to the approval of the Authority, the licensee has agreed to the following stipulations:

1) A four day suspension that was held in abeyance from the original violation
2) A new seven day suspension held in abeyance for one year (365 days)
3) A three hundred dollar ($300.00) fine, to be paid within fifteen (15) days from this hearing date.

They have agreed with that and the licensee would like to make a statement.

Manager Gregory Patrick, from Black-Eyed Pea spoke to the Authority. Mr. Patrick said I'm sorry to be before you again. I want to touch base and let you know what we have done. Not just in the store but also in the company. We do not accept any vertical identification companywide and we now check identification for anyone under 40 years old. In my store, at every shift meeting, we discuss checking identification and alcohol awareness. On the day of this sting, we had discussed these topics just forty-five minutes before the incident happened. I have statements from everyone on shift that this was covered. We have reviewed with them the importance of checking identification and where we as a company stand on this. When this incident occurred, the employee was immediately terminated. We continue on-going training, emphasizing the serving of alcohol. We practice the safe serve program. For me
personally, it is very embarrassing to be here. I don’t run a restaurant this way. When it happened, I was completely flabbergasted and personally very sorry that it did happen.

Chairperson Ostmeyer said I certainly appreciate your comments Mr. Patrick.

Chairperson Ostmeyer asked if there were any comments or questions from the Authority.

Member Ward asked about the stopping of accepting vertical identification forms. Does that mean if someone shows up with a legitimate vertical identification, that you will not accept it? Mr. Patrick said we would not accept it. There is too much confusion with it and then you have to deal with the out-of-state identification that could be vertical and may represent under twenty-one and some are over twenty-one. This is how we are going to handle it and avoid any confusion companywide.

Member Buchanan asked how long the employee had been on the job. Mr. Patrick responded that he had been at this store for two months but he has been with the company for three years. We take this very seriously. The Director of Operations, one of the owners of the company, is Steve Schalk. Member Buchanan asked how many stores are there in Colorado. Mr. Patrick replied ten stores. Member Buchanan asked if there had been any issues like this with the other locations. Mr. Patrick answered no.

Member VanDerLeest clarified that the employee was let go that night. Mr. Patrick said yes, which was too bad as he was a very good employee. A Colorado School of Mines kid. Good family from Lakewood. He made a mistake. A very grave mistake.

Member Wilmoth asked if he had attended any training. Mr. Patrick said he had been in my storewide training and in the daily shift training meeting. He was not at my store when we did the City of Englewood alcohol awareness training at the store and at the City. I don’t know if he had training at the other store or not.

MEMBER VANDERLEEST MOVED, AND MEMBER BUCHANAN SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PRELIMINARY HEARING AND THE SHOW CAUSE HEARING FOR THE BLACK-EYED PEA.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None

The motion carried and the Authority recessed into Executive Session.

The meeting recessed to go into Executive Session at 7:47 p.m.
The meeting reconvened from Executive Session at 8:24 p.m. with all 5 members present.

MEMBER VANDERLEEST MOVED, AND MEMBER WILMOTH SECONDED, TO ACCEPT THE STIPULATIONS OF THE FINDINGS OF FACT AS OFFERED BY MR. KIMMEL AND ACCEPTED BY THE BLACK-EYED PEA.

Vote Results: Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None

The motion carried.

Chairperson Ostmeyer said we appreciate you sticking around while we finished our conversation. So after serious deliberation and review of the proposed stipulation, the Authority has decided the following in regards to the set of stipulations:

The Authority realizes that these are second time offenses for each of these establishments we met with tonight. The Authority is very concerned about the breadth and scope and the number of businesses that

Liquor Licensing Authority
February 6, 2013
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originally failed this enforcement a second time. Two of the establishments, Englewood Wine and Spirits and Wills Investments dba 7-Eleven, have decided to refuse the stipulations offered and a Show Cause Hearing date has been set. One of the establishments, Black-Eyed Pea, has accepted the offered stipulation and we really do appreciate your responsiveness. Consequently, the Authority’s decision is as follows:

Black-Eyed Pea
- To enforce the original stipulations of 4 days. As a reward for being proactive, cooperative, positive attitude, concerned, taking steps to prevent this from happening again, and accepting the stipulation tonight, the Authority is going to let you choose which four (4) consecutive dates you do not sell liquor. We ask that you let us know which dates you choose by notifying Kerry so she can notify the Police Department. These dates of no-alcohol sales must happen before March 31, 2013. Kerry has the signs you will need.

Deputy City Clerk Bush clarified that the restaurant does not need to completely close. They will not be able to sell liquor for the four consecutive days only. Chairperson Ostmeyer agreed.

- The stipulation for the latest violation will read there will be a seven (7) day suspension, with seven (7) days held in abeyance for one year, until February 6, 2014.
- There will be a fine in the amount of $300.00, payable in the next 15 days, which will be the date of February 21, 2013.

MEMBER VANDERLEEST MOVED, AND MEMBER BUCHANAN SECONDED, TO CLOSE THE PRELIMINARY HEARING AND THE SHOW-CAUSE HEARING.
Vote Results:  Ayes: Members Buchanan, Ostmeyer, VanDerLeest, Ward, Wilmoth
Nays: None
The motion carried and the Authority closed the Preliminary Hearing, and the Show-Cause Hearing.

Chairperson Ostmeyer said the stipulation will then be in order of the Authority. The Hearing is now closed. We appreciate you coming in and taking ownership. Thank you, Mr. Kimmel, for your help.

*** *** *** Agenda Items 8, 9 and 10 were moved forward after Agenda Item #6. *** *** ***

8. Authority Members’ Choice
9. Counsel’s Choice
10. Clerk’s Choice

*** *** ***
11. Adjournment

The meeting was adjourned at 8:24 p.m.

* * *
/s/ Kerry Bush, MMC
Deputy City Clerk

Liquor Licensing Authority
February 6, 2013
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I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:03 p.m. in the City Council Conference Room of the Englewood Civic Center, Chair Brick presiding.

Present: Bleile, Roth, Welker, Knoth, Fish, Brick, Kinton, Townley Freemire (alternate)

Absent: King

II. STUDY SESSION

Planned Unit Development (PUD) Amendments to the UDC

It was previously decided the PUD process should be amended to include a two-step process: PUD District Plan followed by PUD Site Plan approval. Director White provided examples of each.

The members and staff discussed why the PUD designation is allowed and went through the Staff Report line by line and made comments. Ways to possibly shorten the PUD process timeline were discussed; which is currently close to six months.

The PUD amendments discussion will continue at a later date.

III. PUBLIC FORUM

There was no public present.

IV. ATTORNEY'S CHOICE

There was no attorney present.
V. STAFF'S CHOICE

Director White stated an invitation was sent to all members asking if they, or someone they know, would like to join the Metro Vision Citizens Advisory Committee; the deadline to sign up is approaching.

Tentative topics for future meetings include: Light Rail Corridor Study, Medical Marijuana, PUD Amendments and small lot regulations.

He stated the City is currently soliciting applications for a senior planner in Community Development.

VI. COMMISSIONER'S CHOICE

It was noted Breckenridge Brewery is moving to the City of Littleton.

The Commission asked for an update on the General Iron property.

The meeting adjourned at 8:45 p.m.

_________________________
Barbara Krecklow, Recording Secretary
1. **Meeting Opening**
The meeting was called to order at 6:35 pm in the City Council Conference Room by Audra Kirk.

2. **Roll Call**
Present: Kaylene McCrum, Justin Geissler, Jennifer Jones, Paul Kern, Brittany Yepsen, Roger Mattingly, Steven Scott, Bruce Werner, Christine McGroarty, Cynthia Cassel, and Bob McCaslin (City Council Liaison)

   Excused: Cate Townly, Jessie VanGundel, Theavy Sok

   Unexcused: Susan Bayless, James Garnett

3. **New Members**
Commissioners introduced themselves, and the new members were welcomed to the Commission.

4. **Approval of Minutes**
   **Motion:** Approve the January 8, 2012 Minutes as written. Moved by Jennifer Jones; Seconded by Kaylene McCrum. Motion carried by unanimous vote.

5. **Elections**
   - **Chair**
     **Motion:** Elect Roger Mattingly as Chair. Moved by Paul Kern; Seconded by Kaylene McCrum. Motion carried by unanimous vote.

   - **Vice Chair**
     **Motion:** Elect Kaylene McCrum as Vice Chair. Moved by Brittany Yepsen; Seconded by Justin Geissler. Motion carried by unanimous vote.
6. New Business

- Planning Session: The Commission reviewed its current programs and suggested new programs for the coming year. Chairs were appointed for each event.

  *Household Hazardous Waste:* The event is tentatively scheduled for September 14 and 21. Chair – Audra Kirk

  *Leaf & Tire:* The event is tentatively scheduled for October 27, November 3, and November 10. Chair – Jennifer Jones

  *Flower Gardens:* The Commission maintains flower gardens at Cushing Park, the Depot, and the Recreation Center. Chair – Justin Geissler

  *FunFest:* The event is scheduled for August 10. Chair – Paul Kern; Vice Chair – Steven Scott

  *Holiday Lighting Event:* No Chair is needed. Cynthia Cassel volunteered to market to businesses. Discussion was held regarding a “non-lit” display or green category.

  *Cleanup Coupons:* Coupons are distributed May through August. Chair – Audra

  *Garden Tour/Plant Swap:* The Commission’s Facebook page has a post regarding interest in a Garden Tour. Currently no one has expressed any interest; if no response by April there won’t be a Garden Tour. Discussion ensued. Chair – Kaylene McCrum

  *Senior Day:* Cate will provide an overview on how she envisions the program at the March meeting. Chair – Cate Townley

  *Promotion and Education:* Discussion ensued regarding robocalls, Twitter, texting, and how to involve students. Brittany proposed Commissioners clean up bus stops along the shuttle route, which would then grow to students participating. She has scheduled the bus stop clean up for May 11, May 18, and May 25. She needs to know the legal ramifications. Brittany will research the cost of T-shirts and will contact the High School art teacher regarding arts students creating a design for the T-shirts. Chair – Brittany Yepsen

7. Staff’s Choice
Audra welcomed the new Commissioners.

8. Council Member’s Choice
Bob welcomed the new Commissioners, and reminded everyone to let him know of anything to bring forward to City Council.

9. Commissioner’s Choice
Roger reminded Commissioners to contact Audra if they are not able to attend the monthly meeting, and encouraged all Commissioners to maintain their commitment and attend the meetings. The
Commission cannot meet and conduct business without a quorum, which is currently 8 since there are 15 Commissioners.

Bruce expressed how pleased he is with the Commission’s passion; he is excited to be on the Commission.

10. Adjourn
There was no further business. The meeting adjourned at 8:15 pm.

/s/ Nancy G. Fenton
Nancy G. Fenton, Transcriber
1. Call to Order
The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

2. Roll Call
Present: Carson Green, Sue Purdy, David Pittinos, Angela Schmitz, Marcie O'Brien, Jordan May, David Sprecace, and Tom Finn (alternate)

Staff: Audra Kirk, Planner I

Chair Green stated there were seven members present; therefore, five affirmative votes are required to grant a variance or appeal.

Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance's effective date.

Chair Green set forth parameters for the hearing: The case will be introduced; applicants will present their request and reasons the variance should be granted; proponents will be given an opportunity to speak; opponents will address the Board; and then staff will address the Board. Staff will give a preliminary overview of the variance before testimony is taken.

3. Public Hearings

Case #VAR2013-001
Hammers Construction, Inc.
2300 West Evans Avenue

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting a variance to exceed the five foot maximum front setback by eight feet in order to construct a new commercial building. This is a variance to Table 16-6-1.1 of the Englewood Municipal Code.
Audra Kirk, Planner I, was sworn in. Ms. Kirk provided an overview of the property and the variance request. The property is a vacant parcel and is zoned MU-B-2. Properties to the south and west are zoned R-2-A, and properties to the north are located in the City and County of Denver.

Neighbor notifications have been provided from 2280 and 2390 West Evans Avenue. There are no other variances recorded against the subject property. The variance request was reviewed by other City departments and all comments are contained within the Staff Report.

Chair Green asked for clarification on the intent of the front setback being no more than five feet for the MU-B2 district. Ms. Kirk responded that it was intended to create a strong development edge where buildings are built close to the street rather than the parking lot being at the street front. It is intended for both retail and commercial buildings, and encourage pedestrian traffic.

Joe Butler of Hammers Construction, 1411 Woolsey Heights, Colorado Springs, was sworn in. The goal is to construct the new building in line with the other buildings along Evans Avenue. There would be a 24-foot drive lane behind the existing parking, which is located within a City right-of-way. This allows drivers to utilize parking at the front of the building. Due to the utility easements, the building cannot be built to the prescribed setback. The required parking for the new building is located on the East. Mr. Butler reviewed the submitted site plan with the Board. The adjacent building is also more than 5 feet from the front property line.

Ms. Kirk clarified that the north parking area is actually City property, which is why the utility easement is located behind the parking area. Referring to the site plan, Ms. Kirk explained that the dark, dashed line is the actual property line.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

**MOTION:** THAT CASE VAR2013-001 2300 WEST EVANS AVENUE BE GRANTED A VARIANCE TO EXCEED THE MAXIMUM FIVE FOOT FRONT SETBACK BY EIGHT FEET TO CONSTRUCT A NEW COMMERCIAL BUILDING. THIS IS A VARIANCE TO TABLE 16-6-1.1 OF THE ENGLEWOOD MUNICIPAL CODE.

**MOVED BY** Angela Schmitz; **SECONDED BY** David Sprecace

The easement creates a unique physical condition; the property owner cannot build over the easement. Other properties in the neighborhood do not have buildings built within five feet of the front property line. The proposed building will be closer to the front property line than other buildings nearby.
With no further discussion, the secretary polled the members' votes, and members provided their findings.

Mr. Pittinos voted yes. The first criterion is met because there is an existing seven foot easement which prohibits the property owner from complying with constructing the building at the five foot front setback. The variance strikes a balance between the need for access to the easement and still keeping the building close to the front property line which is the intent of the regulation. The building on the property will be closer to the five foot setback than any other nearby property. The seven foot easement creates the hardship which was not created by the applicant.

Mr. May voted yes, concurring with Mr. Pittinos. Further, the building immediately to the east has a similar boundary.

Ms. Schmitz, Mr. Sprecace, Ms. O'Brien, Ms. Purdy, and Chair Green voted yes, concurring with Messrs. Pittinos and May.

Chair Green added that it is great to see new construction.

Vote: Motion passed by a roll call vote (summary: Yes = 7 No = 0)
Yes: Pittinos, May, Schmitz, Sprecace, O'Brien, Purdy, Chair Green

Motion passed.

The Chair instructed the applicant to contact staff for any additional or necessary information.

Case #VAR2013-002
Rebecca Skelton Dickman
James Dickman
3176 South Vine Street

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting a variance to exceed the minimum 20 foot rear setback by four feet to construct an addition to an existing residence. This is a variance to Table 16-6-1.1 of the Englewood Municipal Code.

Ms. Purdy recused herself for personal reasons and stepped down from the dais. Mr. Finn, the Board's alternate, took his place at the dais.

Audra Kirk, Planner I, was sworn in. Ms. Kirk provided an overview of the property and the variance request. The property is zoned R-1-A, as are the surrounding properties. Neighbor Notifications were submitted for 3166 South Vine Street and 3177 South Vine Court. There are no other recorded variances on the property. The variance request was
reviewed by other City departments and all comments are contained within the Staff Report.
Second stories are permitted in the R-1-A zone district, even though they are out of character for the neighborhood.

Rebecca Skelton Dickman, 3176 South Vine Street, was sworn in. The applicant testified that the main reason she does not want to add a second story is because the addition is for her elderly mother who uses a walker and she is unable to use stairs. Also, there are no other two-story homes in the neighborhood and would like to maintain the character of the neighborhood. The southern portion of the addition only encroaches two feet, but due to the shape of the lot the northern portion encroaches four feet. The hallways and doorways are wider to accommodate a wheelchair or a gurney, if necessary. There is not an alternate location on the lot for the addition to be built.

Mr. May confirmed with staff that the encroachment spans two to four feet as testified by the applicant. Ms. Kirk responded that was correct. Ms. Kirk stated the R-1-A zone district is the most restrictive residential district. Setbacks are larger and the maximum lot coverage is less. Mr. Pittinos stated there appeared to be other odd-shaped lots on the block.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

**MOTION:** THAT CASE VAR2013-002, 3176 SOUTH VINE STREET, BE GRANTED A VARIANCE TO EXCEED THE MINIMUM 20 FOOT REAR SETBACK BY FOUR FEET TO CONSTRUCT AN ADDITION TO AN EXISTING RESIDENCE. THIS IS A VARIANCE TO TABLE 16-6-1.1 OF THE ENGLEWOOD MUNICIPAL CODE.

MOVED BY Jordan May; SECONDED BY David Sprecace

The Board discussed the case.

With no further discussion, the secretary polled the members' votes, and members provided their findings.

Mr. May voted yes. The lot lines are not perpendicular and the applicant is not encroaching four feet for the entire length of the new structure. The character of the neighborhood is preserved by maintaining a one-story structure. The R-1-A Zone District is the most restrictive residential district, and the addition meets all other zone district criteria. Neighbors have submitted statements of support for the variance. It is not a self-imposed hardship due to the size of the lot and the lack of perpendicular property lines.

Mr. Pittinos voted yes. Adding a first-floor addition is consistent with homes in the neighborhood.
Ms. Schmitz, Mr. Sprecace, Ms. O’Brien, Mr. Finn, and Chair Green voted yes, concurring with Messrs. May and Pittinos.

**Vote:** Motion passed by a roll call vote (summary: Yes =7 No=0.)  
**Yes:** Pittinos, May, Schmitz, Sprecace, O’Brien, Finn, Chair Green

Motion passed.

The Chair instructed the applicants to contact staff for any additional or necessary information.

Mr. Finn stepped down and Ms. Purdy retook her seat at the dais.

![Case #VAR2013-003](image)

Mary K. Thompson  
2916 South Cherokee Street

Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting a variance to replace and expand a non-conforming front porch and encroach into the front setback by a maximum of 14 feet. This is a variance to Table 16-6-1.1 of the Englewood Municipal Code.

Audra Kirk, Planner I, was sworn in. Ms. Kirk provided an overview of the property and the variance request. The property is zoned R-2-B, as are the surrounding properties. Neighbor statements were received from 2908, 2917, and 2918 South Cherokee Street. There are no other recorded variances on the property. The variance request was reviewed by other City departments and all comments are contained within the Staff Report. Ms. Kirk pointed out that staff misread the site plan, and the encroachment is actually 14 feet. The property posting and paper both stated “13” feet. She apologized for the error.

The Board reviewed the property posting and the newspaper posting. The Board discussed whether the property was improperly posted.

![Case #VAR2013-003](image)

Mary Thompson and Jerry Buckley, 2916 South Cherokee Street, were sworn in. Chair Green asked if the concrete slab was changing in size. Mr. Buckley stated the concrete will not be going any closer to the street; they are only asking to go wider. The current overhang is falling apart. Mr. Buckley testified that it is 16 feet 4 inches to the house; and the concrete extends 4 feet 8 inches. All the houses in the neighborhood were built before zoning codes existed. The front property line to the current slab is 11 feet 11 inches. The house and porch already encroach into the front setback; they are only looking to widen the porch.
The Board discussed the property posting. The variance needed is 14 feet, which does not match the publication or property posting. The Board determined the property was not posted properly and the case needs to be continued. The Board discussed holding a special meeting. It was the consensus of the Board to take all testify and continue the case.

Chair Green confirmed that the applicants are only widening the concrete and replacing the porch cover. The applicants responded that was correct. If the variance were only for 13 feet, 1 foot of concrete would need to be removed since it is already encroaching into the setback and they are not extending any further out from the house.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record.


MOVED BY Marcia O'Brien; SECONDED BY Angela Schmitz

Motion passed by unanimous vote.

The Chair instructed the applicant to contact staff for any additional or necessary information.

4. Elections

MOTION: THAT SUE PURDY BE ELECTED CHAIR.

MOVED BY Marcia O'Brien; SECONDED BY Angela Schmitz

Ms. Purdy declined the nomination.

MOTION: THAT CARSON GREEN BE ELECTED CHAIR.

MOVED BY Sue Purdy; SECONDED BY Jordan May

Motion passed by unanimous vote.

MOTION: THAT MARCIA O'BRIEN BE ELECTED VICE CHAIR.

MOVED BY Jordan May; SECONDED BY Sue Purdy

Motion passed by unanimous vote.
5. **Staff's Choice**
   There is not a case scheduled for the March meeting.

6. **Board Member's Choice**
   The Board had nothing further.

7. **Adjourn**
   The meeting adjourned at 8:20 pm

/s/ Nancy Fenton
Nancy G. Fenton, Recording Secretary