Upcoming Council Meetings
There is no meeting scheduled for Monday, June 25, 2012.

The City Council meeting will be Monday, July 2, 2012. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

Most City facilities will be closed on Wednesday, July 4, 2012, for the holiday. July 4th festivities will be held at Belleview Park and Cornerstone Park.

The next City Council meeting will be held on Monday, July 9, 2012.

Informative Memoranda
The following are memoranda in response to City Council’s requests, as well as other informational items.

1. News Release concerning the Open Burning Ban by the Englewood Fire Department.
6. Articles concerning the Littleton and Englewood fire partnership.
7. Article concerning the Open Space Grant awards.
8. Article concerning the Lunchbox Express for Englewood children.
9. Article concerning Doctors Express Urgent Care, 901 West Hampden Avenue.
10. Article concerning the South Platte Working Group.
11. Article concerning a graffiti paint out on Saturday, June 23, 2012.
13. Memorandum concerning the Project Update.
14. Memorandum concerning the King Soopers Agreement.
15. Memorandum concerning the Storm Overflow in the 4100 block of South Huron/Prado.
16. Calendar of Events.
17. Tentative Study Session Topics.


NEWS RELEASE
For Immediate Release:  6/20/12
Media Contact:  Marla Wilcox, Fire Marshal

Englewood Fire Department declares Open Burning Ban

Englewood, CO:  In conjunction with Arapahoe County, effective immediately, there is a ban on all open fires and open burning within the City of Englewood. The City of Englewood has determined that the existing conditions in Englewood present an extreme danger for the possibility of accidental fires. The authority to implement an Open Burning Ban is provided through Title 6 of the Englewood Municipal Code. The ban will remain in effect further notice.

The Open Burning Ban applies to all outdoor fires, including, but not limited to:
- Campfires,
- Chimineas (outdoor clay fireplaces),
- Fire pits,
- Warming fires,
- Any charcoal fires, including barbeques and fire pits.
- Fires in outdoor wood burning stoves, and
- Burning of trash, debris or prescribed burns.

The City of Englewood’s Open Burning Ban will be enforced as a City Ordinance violation that, upon conviction, could result in fines up to $1,000. Residents should also be aware it is illegal to possess, store, sell, use, or shoot fireworks in the City of Englewood.

The Open Burning Ban does not apply to:

- Fires contained within liquid-fueled or gas stoves, fireplaces, and wood burning stoves within buildings.
- Gas grill barbecues used for cooking or warming food, which do not produce open flames when used.
- Permitted public fireworks displays with adequate firefighting personnel and equipment assigned to be on the scene of such displays and which has been approved by the Arapahoe County Sheriff’s office.

If you have questions, contact the City of Englewood’s Fire Marshal, Marla Wilcox, at 303-762-2365. Please note: This ban is more restrictive than the State of Colorado’s Executive Order and in compliance with Arapahoe County Sheriff’s Office.
City of Englewood, Colorado

News Release

For Immediate Release: June 18, 2012
Media Contact: Sam Watson, Patrol Commander
Phone: 303-762-2439
E-Mail:

Englewood Police to crack down on fireworks violations over July 4th holiday
Leave the fireworks to the professionals

Englewood, CO: The Englewood Police Department will strictly enforce fireworks violations over this year’s Independence Day holiday. It is illegal to possess, store, sell, use, or ignite fireworks in the City of Englewood without a permit from Englewood’s Fire Marshal. Englewood Police always take fireworks violations seriously and with Governor Hickenlooper’s recent statewide ban on open fires and fireworks, Officers will be cracking down even harder this summer. Extra patrols are being added before, during, and after the Fourth of July holiday, with several officers assigned specifically to enforce fireworks violations.

Residents who enjoy fireworks are encouraged to attend the professional display at the annual Fourth of July Family Festival and Fireworks on Wednesday, July 4, 2012 at Belleview Park, Cornerstone Park, and Progress Park, all located near the intersection of West Belleview Avenue and South Windermere Street in Englewood.

For a complete schedule of events at this year’s Fourth of July Family Festival and Fireworks, visit Englewood’s website: http://www.englewoodgov.org/index.aspx?page=627.
City of Englewood offices closed July 4 for Independence Day holiday

Englewood, CO: City of Englewood administrative offices will be closed on Wednesday, July 4, 2012 in observance of Independence Day. All Englewood Civic Center offices will be closed for the holiday, as will the Englewood Public Library, the Englewood Recreation Center, and the Malley Senior Recreation Center.

Pirates Cove Family Aquatic Center, the Belleview Park Miniature Train and Children's Farm, and Broken Tee Englewood golf course will be open on the 4th of July.

The annual 4th of July Family Festival and Fireworks will take place Wednesday, July 4 and residents are invited to join the fun! For a complete schedule of events at the Family Festival and Fireworks, visit “Englewood Happenings” on our website.
2012 4th of July
Family Festival & Fireworks

Wednesday, July 4
3 to 10 pm

• Belleview Park
• Cornerstone Park &
• Progress Park
(All located along W. Belleview Ave. about one-half mile east of S. Santa Fe Dr.)

ENJOY:  Field Games • Contests • Food Vendors • Fishing Derby • Duck Race
AirLife Helicopter • Drug Free Marshals • Mini Golf Putter Palooza
(www.sspr.org for details)

Entertainment by Deja Blu (7 pm at Cornerstone Park)
The Festival is FREE, but fees will be charged for some activities.

Fireworks Show at 9:30 pm!

Please... No personal fireworks (including sparklers)
No alcohol • Pets strongly discouraged

Thanks to our generous sponsors:

Community Sponsors: Country Buffet • Arapahoe Rescue Patrol • Church of Scientology

Details: www.inglewoodgov.org or www.littletongov.org
Doughnuts fly out the door for fundraiser

Englewood bakery donates June 9 proceeds to family of police officer Jeremy Bitner

By Deborah Sherman 
YourHub Contributor

Lora's Donuts and Bakery Shop sold more than 20,000 doughnuts June 9 to raise money for the children of Englewood police officer Jeremy Bitner, who was killed in the line of duty last month.

Bakery shop owners Jim and Lora Samaras say some 4,000 people bought doughnuts and other bakery items to help Bitner's children, who are 7 and 9 years old.

"Some people came in, stood in line for one hour, bought a $1 doughnut and then donated $20," Jim Samaras said. "People consistently asked if they could round up the bill and put it on their credit cards."

While the owners aren't saying how much money the benefit raised for the family, they did say it was 12 times more than what the bakery usually earns on a typical Saturday.

People wait in line outside Lora's Donuts and Bakery Shop in Englewood on June 9 during a fundraiser for the family of Jeremy Bitner, an Englewood police officer killed in the line of duty. Deborah Sherman, YourHub Contributor

One of their customers was Douglas County Sheriff David Weaver:

"I was blown away by what Lora and Jim did. I couldn't believe it. Their act of kindness and the overwhelming support from the community was incredible," Weaver said. "It was amazing to see the generosity of the public and how they came together in a tragedy.

"We were not only thinking about Bitner Saturday, but about all of the officers who have paid the ultimate price to protect their communities," Weaver said.

The Samaras came up with the idea for the benefit after hearing about Bitner's death. The 30-year-old Englewood officer was struck by an alleged drunk driver while writing another motorist a ticket on Memorial Day.

One of the customers was Officer Bitner was a U.S. Army veteran and had served with the Englewood Police Department for 7½ years.

"Lora and I never met him or his family," Jim Samaras said. "We were watching TV and saw on the news that he was killed. It hit us like a ton of bricks. We kept talking about it and I came up with this idea. Lora said, 'Let's do it.'"

The couple started baking at 6 p.m. the night before and didn't stop until 2 a.m. the next day; glazed, sprinkled, jelly doughnuts — 20,000 in all. There were so many, Jim Samaras said they had to put them on countertops, tables and every other place they could find.

Deborah Sherman is a spokeswoman for the Douglas County Sheriff's Office.
Fire agencies explore possibility of merger

Littleton and Englewood to study cost-saving possibilities; study to take six months

By Karen Groves
YourHub Reporter

Littleton and Englewood might extend their history of shared services, depending on the outcome of a study to evaluate the feasibility of joint management of the two fire departments.

Although the concept is not new, the formal study by an outside consulting firm will take at least six months to complete. The study was commissioned by the two municipalities on June 7. Englewood Fire Chief Mike Pattarozzi said the two city councils would make final decisions.

"The entire process could take two years to get it up and running," he said.

He said the outcome could be anything from what exists now to sharing more services to a full merger.

Littleton Fire Chief John Mullin said, "Littleton and Englewood have shared a great history of cooperation over the years."

James Devis of the Littleton Fire Department's Dive Rescue Team rests in the water at Chatfield Reservoir during a dive rescue training exercise last week. Seth A. McConnell, YourHub

He cited their efforts to establish the Metro Fire Training Center. Pattarozzi mentioned the Littleton/Englewood Wastewater Treatment Plant. The two cities negotiated a regional solution to animal control and care in the south metro area with the opening of the Humane Society of the South Platte Valley in 2010.

The estimated cost of the study is $60,000 and funds for it will come from the Metro Fire Training Center's budget, to which both fire departments contribute.

Pattarozzi said discussions between he and Mullin have been longstanding and that savings and efficiencies are perceived as a benefit to merging some or all services.

He cited other instances in the metro area where consolidations have occurred: the Parker Fire and South Metro Fire merger two years ago and the Lakewood and Bancroft Fire Protection Districts' consolidation into West Metro Fire District in 1995.

"Littleton has an aerial ladder truck; we don't. It doesn't make sense to duplicate when we have access," Pattarozzi said.

Jay Ruoff, Littleton Fire Training Bureau chief of training, said, "To me, shared services are good if they are cost-effective to both groups. We have always had a good relationship with the Englewood Fire Department."

Rather than a challenge, Mullin said he considers the potential findings of the survey as an opportunity.

He said, "Communication is key. I am excited about exploring other avenues of service delivery."

He anticipated working with elected officials and the members of the boards to "create a clear direction."

Karen Groves: 303-954-2303 or
Littleton and Englewood mull fire partnership

Six-month study could recommend full merger

By Peter Jones

The Littleton-Englewood Fire Department?

It could potentially happen under a partnership idea being evaluated by the two neighboring cities.

The municipalities are jointly studying the feasibility of sharing services and creating efficiencies, including the possibility of actually merging the two city fire departments.

A formal six-month study will be conducted by Oregon-based Emergency Services Consulting International, which specializes in professional first-responder consulting to local governments throughout the United States and Canada. Work is expected to begin this summer.

Littleton’s Chief John Mullin said exploring the possibility of increased partnership is a good idea.

“It is appropriate to evaluate our programs and see if there are management and operational efficiencies that make sense for everyone involved while still delivering the highest quality of service,” he said.

Englewood’s Chief Mike Patrarozzi is also interested in learning if the longstanding rapport between the two agencies can be translated into a greater cooperation.

“Over the years, our departments have developed an exceptional working relationship. This study will evaluate the potential to take this cooperative working relationship to the next level,” he said.

An intergovernmental agreement would likely see Englewood benefit from Littleton’s greater resources and Littleton from Englewood’s added tax revenue. Under the current system, Littleton Fire Rescue provides service to Littleton, Highlands Ranch and surrounding areas encompassed within the Littleton Fire Protection District. LFR has eight stations and 136 line employees. The smaller Englewood Fire Department provides services to Englewood only and has three stations and a line staff of 51.

Littleton and Englewood have a four-decade history of cooperation across city boundaries. In the 1970s, the two cities collaborated on a regional sewer-treatment plant that has since become the third largest publicly owned facility in Colorado. Two years ago, Littleton and Englewood partnered on animal-control services, bringing the Humane Society of the South Platte Valley to western Arapahoe County.
County awards $11 million in open-space grants

Voter-approved tax renewal praised by public officials

By Peter Jones

When it comes to forging new parks, open space and trails, Arapahoe County has been a leader in Colorado—turning a vote to renew an open-space tax into reality. Last week, the county held its annual Open Space Awards ceremony, recognizing a $11 million in Open Space sales-tax revenue distributed to cities, towns and special districts.

Arapahoe County hosted an annual Open Space Awards ceremony on June 8 at Littleton’s Hudson Gardens and Event Center. The county has spent more than $11 million on Open Space sales-tax revenue distributed to cities, towns and special districts.

In addition to awarding a host of grants to park and trail projects across the county, Arapahoe gave its annual stewardship award to the Board of Commissioners. Officials also paid tribute to a county commissioner who has been an advocate for open space—often against the odds posed by unchecked development.

Our Progress Takes Flight, an award that every year honors an individual or organization that has been a leader in local preservation, was given to the Arapahoe County Open Space and Use Tax Authorization Committee, the citizen group that led last year’s efforts to garner voter approval for the tax that funds the open-space program since 2003.

County Commissioner Nancy Sharpe, this year’s board chair, presented the award to the committee and gave it much of the credit for getting the message out.

“This was one of the few tax increases across the state that passed. I think that what says to me is that the program has a lot of integrity, that people see the results of the dollars they have invested,” Sharpe said.

A crystal vase was presented to outgoing Commissioner Susan Beckman, a longtime advocate for open space, parks and trails in Arapahoe County.

Among other accomplishments, Beckman co-founded the South Platte Wiking Group, the citizen group formed to clean up and preserve the river and its tributaries. The group has served as a model for other similar partnerships.

“[Beckman’s] passion, enthusiasm and relentless persistence to protect open space and natural amenities today and for many years into the future.” chairwoman

Beckman, who noted that the county had no open-space program when she was first elected in 2000, said the committee has been able to get the message out.

The 2012 grants include:

City of Centennial – Centennial Center Park Meadow Improvements: Grant: $100,000 Match: $75,000

Centennial will create a natural, native garden with trails, picnic shelter, demonstration garden and landscaping at the new Centennial Center Park.

Cherry Creek Vista Park and Recreation District – Cottonwood Trail Improvements: Grant: $2,000,000 Match: $5,000

This grant will allow the District to replace two deteriorating pedestrian bridges along the Cottonwood Trail and clear a path in the trail system.

City of Englewood – Play ground Renovation at North west Greensfeld: Grant: $156,000 Match: $115,000

Englewood will use this grant to renovate an outdated playground.

City of Sheridan – Irving Street Bridge at Bear Creek: Grant: $147,000 Match: $67,000

This grant will help Sheridan replace a deteriorating pedestrian bridge with a safe and convenient connection to nearby trail systems.

City of Sheridan – Sheridan Schools Trail Connection System: Grant: $208,000 Match: $97,000

Sheridan will provide a paved, off-street pedestrian and bicycle path that is part of a larger trail plan to connect Sheridan area schools, nearby urban parks, existing trails, neighborhoods and businesses.

South Suburban Park and Recreation District – Willow Creek Trail Improvements: Grant: $250,000 Match: $139,000

South Suburban will improve a 1.5-mile section of the Willow Creek Trail and create a loop-trail within the Willow Creek Open Space.

City of Littleton – Environmental Education and Community Outreach – Grant: $22,000 Match: $7,500

This grant will support the creation of an environmental education program to increase public awareness regarding local plants, wildlife and habitats.

Cherry Hills Village – High Line Tree Planting: Grant: $7,200 Match: $2,700

Cherry Hills Village will prepare a strategic plan to identify areas along 1.2 miles of the High Line Cenl that are in need of tree replacement.

Greenwood Village – Huntington-Caley Corridor Master Plan: Grant: $50,000 Match: $5,000

With this grant, Greenwood Village will complete a master plan, community input for 15 acres of open space and parkland.

The city of Centennial received a $100,000 grant from Arapahoe County to create trails, a picnic shelter, a demonstration garden and landscaping at the new Centennial Center Park. From left: Commissioner Nancy Sharpe, City Councilman Vorry Moon, Mayor Cathy Noon, Commissioner Susan Beckman, Centennial Open Space Advisory Board Chair Karen Hamilton and Commissioner Bill Holte.

Photos by Peter Jones

Hudson Gardens, the site of this year’s Arapahoe County Open Space awards ceremony, appeared no worse for wear two days after last week’s hailstorm.

Our Progress Takes Flight was presented to the Arapahoe County Open Space Sales and Use Tax Authorization Committee, the group that led last year’s efforts to garner voter approval for the tax that funds the open-space program.
Couple hopes to inspire with Lunchbox Express, which helps feed low-income kids

By Clayton Woillard
YourHub Reporter

Two weeks ago, Suzie Markman was volunteering for Lunchbox Express, a nonprofit that hands out free lunches to low-income kids. After eating her lunch, a little girl came up to Markman with her arms open wide.

"She gave me the most wonderful little hug in the world, and that's what it's all about, that's what it's all for," Markman said, choking on her words.

She and her husband, Allan Markman, are friends with Allen and Hannah Levy, a south Denver couple who started giving out free lunches from the Food Bank of the Rockies last year from a converted, donated school bus at schools in Englewood. The Markmans have been volunteering from the start, a few times a week. This year, the Levys expanded the service to Sheridan and Denver.

Allen Levy said the idea came after he read statistics on how many low-income children who receive free or reduced lunches during the school year go without during the summer, sometimes missing two meals a day.

"I thought it was appalling that this country could leave these kids out on the streets or in their homes without any resources, or their parents had no resources," he said.

Lunchbox Express serves areas where the nearby school district provides free or reduced lunches to more than half of its students. Hannah Levy said Sheridan has 80 percent of kids on free or reduced lunches, while Englewood has 35 percent in the district, but 75 percent in the elementary schools. They go all 11 weeks of summer because summer schools provide lunch for only a few weeks.

The nonprofit served about 6,000 meals in Englewood last year, and averaged about 300 meals Monday through Friday now.

Lunchbox Express received initial funding through anonymous donors, and this year a grant from the Rose Women's Organization.

But Hannah Levy said the organization would be nothing without volunteers, who include friends like the Markmans, church groups and Big Brothers and Big Sisters.

All the meals are nutritionally balanced; for example, one might include cheese with crackers, a cookie, sunflower seeds or peanuts, tuna fish, hummus, a fruit cup and fruit juice. Kids get as many milks as they want.

While the Levys love doing this and expanding the service, they don't want to expand it much more. They want others to pick up the torch and replicate what they're doing.

"People could be doing this, and we just thought that maybe we could inspire people to jump on the bandwagon," Allen Levy said.

Clayton Woillard: 303-444-8953 or
Doctors Express, Englewood

CLINIC FILLS A HEALTH CARE NEED

Profile
Business: Doctors Express Urgent Care
Address: 301 W. Hampden Ave., Suite 107, Englewood
Hours: 8 a.m. - 8 p.m., Mon.-Sun., 365 days a year
Founded: 2011
Contact: 303-761-1659 or doctorsexpressenglewood.com
Employees: 11

Interview with Dr. Iriz Gordon and Dr. Robert Schliermeyer, owners/physicians

Q: How did you get involved in this business?
A: Dr. Gordon: After working in emergency rooms for more than 15 years, I clearly saw the need for providing health care to patients with non-life-threatening conditions in an efficient, cost-effective and rapid manner, and believe that an urgent care center is the best way to meet that need. We bridge the gap between a patient's primary care physician and the ER.
Dr. Schliermeyer: After seeing all the non-emergency patients in the ER, I recognized there is huge need for non-emergency care that is easily accessible to patients outside the ER.

Q: What distinguished you from other businesses in your category?
A: Dr. Gordon: Unlike many urgent care centers that are staffed with physicians assistants and nurse practitioners, our center is staffed by board-certified emergency room physicians who can treat anything that comes in the door, and who know when a problem will be better handled in the emergency room. Because of our collective ER experience and the availability of x-rays and lab in our center, we are able to treat many conditions that other urgent care centers are not equipped to.

Q: What do you like best about your line of work?
A: Dr. Gordon: I like the satisfaction of getting to know people on a very personal level and to greatly affect their quality of life by immediately treating their medical needs.
Dr. Schliermeyer: I enjoy having the opportunity to spend more time with my patients. In the ER, I don't always have the opportunity to spend as much time as I'd like, but in urgent care practice I can spend ample time with the patient and make sure all of their concerns are addressed.

Q: What is your business' biggest challenge?
A: Dr. Gordon: Our biggest challenge is educating the people in our community of the availability of immediate, cost-effective, quality health care that bridges the gap between private physicians and the ER, that urgent care centers provide.
Dr. Schliermeyer: We strive to be a community-driven business, but it's a tough challenge to educate citizens on why one should use an urgent care versus the local emergency room.

Q: Something people might be surprised to learn about you or your business:
A: Dr. Gordon: Both Dr. Schliermeyer and I work in the emergency room at the hospital on the Fort Carson Army base, providing emergency medical treatment to our active duty soldiers and their families.
Your Environment

South Platte Working Group at it again with new funding, goals

By Clayton Woulard
YourHub Reporter

The South Platte Working Group is forming again with $5 million in Arapahoe County Open Space money to make the areas surrounding the river more community-friendly.

Littleton Mayor Debbie Brinkman, who has been part of the group since it was established in 2006, said the group disbanded last fall after it had accomplished most of its goals, which included buying unused or unsightly properties on the river and turning them back into open space.

The group was made up of representatives from municipalities including Littleton, Englewood, Greenwood Village, and Sheridan, and utilities like Urban Drainage and Control District, which pool their resources and funding.

"There were a lot of properties that were not being taken care of, and the intent was to go in there and identify these properties on the South Platte and determine which were of greatest need and which were most viable for us," Brinkman said.

Some of the properties were being used as junkyards or were abandoned houses used by vagrants. The group purchased 15 properties with $7 million from Great Outdoors Colorado Legacy grant.

She said the group worked only with landowners willing to negotiate.

The new focus for the group this year is to improve river access in the area between South Platte Park, Englewood and Sheridan, and possibly create some recreational activities for kayaking and canoeing, as well as make areas around the river more family-friendly.

"Maybe there's a way we can gently combine a little bit of what is conducive to the uses of the community and honor that we have such a great resource running through it," Brinkman said.

Clayton Woulard: 303-554-2613 or
Bonnie Bressmer is displaying her work, "Color Color Color!" in a collection of watercolors and pastels. They will be exhibited June 29 to July 30 at Douglas H. Buck Recreation Center, 2004 W. Powers Ave. in Littleton.

South Suburban's Public Art Committee encourages Colorado artists to submit an application to temporarily display their artwork at various recreation facilities. For a complete list of guidelines and an art exhibition application, go to sspr.org or contact Vickie Willis at 303-483-7072.

Briefs contributed by South Suburban Parks and Recreation District

**ENGLEWOOD**

**Graffiti Paint Out set for Saturday.** A Graffiti Paint Out is set for Saturday from 9 to 11 a.m.

Space is limited. To participate, contact Toni Arnoldy at 303-762-4400 or 303-762-4400.

Englewood Police Department
May 8, 2012

Rick Kahm
Public Works Director, Englewood
1000 Englewood Parkway
Englewood, CO 80110

Dear Rick Kahm:

Re: Attachments to Xcel Energy Light Poles

I am writing to update you on a growing issue that is creating safety concerns for Xcel Energy as it relates to the attachment of banners, advertisement materials, flags, and other non-police equipment to our light poles and distribution facilities.

Xcel Energy is committed to helping the communities we serve by enhancing their business and shopping districts. However, Xcel Energy must balance our commitment to the cities’ goals with safety concerns we have with the installation of non-tariff-approved police attachments on our facilities. Safety is a primary concern of Xcel Energy and the use of our facilities for purposes other than policing the public right of ways is not consistent with our tariffs or our franchises. Because of the growing interest from the public to use our facilities for purposes other than policing, that they were never designed to hold or contemplated for such use, Xcel Energy can no longer permit or approve the installation of banners, flags, decorations, or other non-permitted attachments on our facilities.

Please see the attached informational sheet regarding this matter for reference. This has been prepared to provide you with a general overview of the issue and why Xcel Energy is taking steps to adhere to our tariffs, subsequently not permitting the use of our facilities for non-police attachments. Please note that when we reference “non-police attachments” in this letter, we mean any uses that are not permitted by our tariffs.

While we understand that this news may concern you, we wish to extend our commitment to you as our customer to work with you and hopefully assist you with the development of your own banner program in your community that is consistent with our tariffs, your local ordinances, and maintaining public safety. As such, I am available to meet with you and members of your staff or community to further discuss this development at your convenience. If you wish to arrange a meeting with me to discuss this matter, please contact my assistant, Barbra Hamblin, at (303) 294-2788 and she will make sure I am able to visit with you. If you wish to discuss this with me over the phone, I can be reached at my office (303) 294-2873 or on my mobile phone at

Best wishes,
2012 Changes to Xcel Energy’s Outdoor Lighting Attachment & Banner Policy

While Xcel Energy has allowed cities and other groups to attach banners to our street lighting and distribution poles, we have had a tariff in place since the 1950s that specifically bans attachments that are not related to police use. By police use, we mean permitted attachments under our tariffs that are associated with police and fire safety activities, with such attachments being defined in this policy as Police Attachments. Our tariffs are approved by the Colorado Public Utilities Commission (PUC) and are on file with the PUC.

For safety reasons, and to be in compliance with the tariff, the company cannot continue to allow the installation of non-Police Attachments on our streetlight and distribution poles. Effective December 31, 2012, all attachments that are not Police Attachments must be removed from all Xcel Energy facilities. We selected this date to give cities and jurisdictions adequate time to fulfill their annual planning and use banners and also allow adequate time to remove their attachments.

Policy between May 30 – December 31, 2012

- We will honor arrangements for banner attachments with organizations that have historically used our streetlights and distribution poles; provided, the last day to install any new attachments is September 1, 2012. However, groups and cities will need to submit their request to attach banners no later than July 30, 2012, to allow time for Xcel Energy to perform safety inspections of the requested streetlight poles to determine if they may be used. All requests also will have to conform to all company policies, including insurance requirements. All attachments, including banner arms, must be removed by December 31, 2012.

- Aside from this one accommodation, no attachments proposed for locations that have not been previously approved can be installed or expanded during the period from now through December 31, 2012.

How attachments started on streetlights
Historically our distribution facilities (commonly referred to as power or telephone poles) lined most streets in the communities we served. They provided power services and/or phone services to our customers and telephone company customers. As these distribution lines went from being overhead to being buried, we installed streetlight poles where those lights previously were on distribution poles. Over time communities asked to install Police Attachments on these streetlights. The migration of non-Police Attachments (banners and holiday decorations) to our streetlight poles followed.

Tariff terms govern pole attachments
Our tariff specifically restricts any attachments (except Police Attachments) to our streetlights and facilities. The franchises we have with our communities integrate the tariffs by reference, and have provisions that allow or deny attachments (police and non-police) based on safety concerns.

The company is concerned about the public’s safety and by limiting non-Police Attachments on our streetlights is one way we can manage the safety of our streetlight system. That’s why we are no longer allowing illegal, unpermitted attachment of banners and signs to our facilities.
Timeline to comply with tariff
We understand that some campaigns already may be planned that include attaching banners to our facilities. That's why we are setting September 1, 2012, as the last day for any new attachments to be installed. However, we need to receive requests to attach banners by July 30, 2012 so we have lead time to perform safety inspections.

All attachments, including the arms, must be removed by December 31, 2012. After that date any remaining attachments will be removed by Xcel Energy at the jurisdiction’s expense.

Alternatives seen in other communities
We have spent a considerable amount of time thinking of how advertising and branding campaigns can be accomplished in the public rights of way on non-Xcel Energy facilities. Here are some options cities and communities may want to consider:

• Install “banner-only” poles: Installing and designating banner-only poles provide a permanent space for these attachments. Such poles would be engineered to handle stresses that attachments can place on poles.

• Consider having your community buy a section of streetlights: By buying a small section of streetlights, which your jurisdiction also would be responsible for maintaining and upgrading as needed to support attachments, you would not be subject to our tariff. This provides an opportunity for your city to find out if it would like to purchase more lights. However, purchasing a section of streetlights would be subject to the terms of our tariffs, including such requirements as buying a minimum number of poles to be, the purchaser paying certain costs, and the removal of other loads from the electric system, among other tariff issues.

• Explore having a Business Improvement District (BID) construct or buy a section of streetlights: Similar to the suggestion above, a Business Improvement District (BID) could purchase the streetlights within their district. The group would be responsible for maintaining and upgrading the lights to support attachments, but the BID would not be subject to our tariff (although the purchase process would be subject to tariff terms).

• Explore developing a franchised banner/advertising program with the city: This allows the city to have a third party install, maintain, and provide banner services throughout the community on banner-only poles. The city has the opportunity to develop a revenue return for the franchised operator who provides these services for the use of the public right of way (ROW).
MEMORANDUM

TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: David Henderson, Engineering/Capital Projects Administrator

DATE: June 21, 2012


DRCOG TRANSPORTATION IMPROVEMENT PROGRAM APPLICATION
Staff submitted an application for Federal funds to construct new landscaped medians on South Broadway between Hwy. 285 and Quincy. This potential federal aid project was discussed with City Council at the Study Session on June 4th. DRCOG acknowledged receipt of our application.

DUNCAN PARK DEMOLITION
Xcel Energy completed their gas disconnect in Pennsylvania St. Demolition of the old school building began this week and the work should be complete by early next week.

CENTENNIAL PARK TRAIL LOOP PROJECT
A contract has been awarded to Standard Concrete, Inc. of Denver, CO for improvements to the loop trail including removing the asphalt and replacing it with a 10-ft. wide concrete path. Standard Concrete continued work on the trail system. The project is expected to be complete in late August.

WEST HARVARD GULCH TRAIL PROJECT
The Urban Drainage and Flood Control District is managing a project to complete a trail connection from our Northwest Greenbelt (Harvard Gulch) to the Platte River Trail System. This project will construct a concrete trail, beginning at the end of our trail system east of Raritan St., and passing under the railroad tracks in Denver. This will complete the trail system connection to the Platte River. This project has been in the planning stages for approximately 15 years, complicated by design issues related to dropping the grade of the trail to pass under the railroad tracks. The project will include the construction of retaining walls (up to 9' high) and installation of a concrete box culvert under the tracks. BT Construction expects to mobilize on July 2nd. Attached is a copy of the notification sent to area property owners and tenants.

KENT PLACE
Continuum Partners and Regency Centers Corporation is supplying project information. A link to this information is available on the City’s web site: http://www.englewoodgov.org/Index.aspx?page=498

The contractor, Mark Young Construction, Inc., completed all items necessary to turn on the traffic signal. The signal was put into full operation on Wednesday, June 6th. Traffic Engineering staff continues to monitor the intersection’s performance.

Colorado Structures Inc., continued construction of the “Fresh Fare by King Soopers”. Work on Retail Pads One and Two continued.
Staff has rejected some of the University Blvd. paving which was completed last fall. The contractor is required to repave these areas. Arapahoe County expects to overlay the northbound lanes of University. The paving warranty work is expected to begin on Friday, June 22nd. The contractor expects to rotomill on Friday and complete the paving on Saturday, June 23rd.

**CONCRETE UTILITY 2012**
NORAA Concrete Construction continued removal and replacement in the area south of Hampden, between Santa Fe and Clarkson. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

**CITY RADIO SYSTEM-REPLACEMENT WITH PUSH TO TALK**
The Servicenter Garage continues to remove old radios from vehicles as they are being serviced.

**STREET MAINTENANCE PROJECTS 2012**
The 2012 In-House Overlay Program continued this week. The Street Division has completed 24 of the 60 blocks scheduled. Project lists, as well as construction updates, are on the City’s web site under Street Closures.

**CITY CENTER SITE DEVELOPMENT**
**Alexan East and West Parcels**
438 residential units. Alexan's occupancy level for March, 2012 is 94.5%. Commercial uses: Let It Bead, State Farm, Lifetime Family Practice, Cuttin’It Loose, Jackson Hewitt Tax Service, Foothills Physical Therapy, Creative Perspectives, CityCenter Community, Solid Grounds, and Weingarten Realty.

**Parkway Retail / Office Buildings**
Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, MMB Hearing, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., M.P. Hayutin, LLC, CityCenter Wine and Spirits, Quizno's, Miller, Air Walk, “Insurance Company of the West”, Printwear Express, Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, and Bartertown Comics.

**Bally's Building**
Tenants include Bally’s, “Blondies Fire House Pub and Restaurant”, and MaxFour.

**Retail South of the Parkway**
Tenants: Petco, Ross, Payless Shoes, Coldstone Creamery, Noodles, Sports Authority, and Office Depot.

**Gold Mine Pad**
Tenants include: Jamba Juice, Tokyo Joe’s, Mega Wraps, and Doctors Express.

**CityCenter Site**
EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

**Bradley Station Environmental**
EEFI's environmental consultants prepared an Executive Summary Report (dated July 28, 2008). Updates will be provided as additional information is received.

**ENGLEWOOD McLellan RESERVOIR FOUNDATION (EMRF)**
**PA-84 West**
The Mike Ward Infiniti dealership opened on Monday, August 29th. A Grand Opening was held on November 10th.

The EMRF lease with the Larry Miller Nissan Dealership was signed on February 7th.
PA-85 (RTD site)
RTD paid the final billing in the amount of $591,836.86. Finance has deposited this money in the LTAR fund.

PA-85 (Benjamin Franklin Charter School)
The Benjamin Franklin Charter School has received their Certificate of Occupancy.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program
Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approx. $0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off road (construction equipment) run on biodiesel fuel.

Hybrid Vehicle Purchase
Two hybrid vehicles are in service, one in the Fire Department and one in the Building Division.

“Green” Programs
We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for cardboard only recycling.

Energy Saving Projects
In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last 5 times longer, and provide better visibility.

GPS IN VEHICLES
The City received a grant, through RAQC (Regional Air Quality), to install 37 GPS units in some of our fleet vehicles. Our match to the project is the installation. The Servicenter Garage will install with in-house labor. The GPS units will be installed in Police patrol vehicles, Public Works vehicles, Fire Department equipment, and some Wastewater Treatment Plant vehicles. GPS equipment installation continued. 22 of the 37 units have been installed so far. The system will allow us to track locations, easily obtain information regarding quantities of ice slicer dispensed, monitor idle times, and allow the public to track where plow trucks have been.
June 21, 2012

Dear Businesses:

BT Construction, Inc. has been contracted by Urban Drainage and Flood Control District, City and County of Denver, and City of Englewood to construct regional trail improvements, which include a pedestrian tunnel underneath the BNSF Rail Road.

This letter serves as notice for the following:

Between the dates of July 2, 2012 and October 2012 construction of the trail improvements will take place. Parking along the south side of Raritan Circle adjacent to the retaining wall will be restricted. “No parking” signs will be posted at that location. No pedestrian traffic will be allowed to pass through the construction site.

During the construction process there will significant excavation activity. The excavations will be barricaded for your safety, but please stay clear of designated work zones.

Any vehicles parked in THE CONSTRUCTION zone, will be towed at the owner’s expense, see attached map location.

We appreciate your patience and cooperation while work is underway. Please do not hesitate to call:

**BT Construction, Inc.**  
Project Manager    Field Superintendent    Mike Sarmento    Dave Lee  
Brenden Tippets    Eric Peterson    Urban Drainage    City of Englewood  
303-210-7216    303-591-3462    303-455-6277    303-762-2687
TO: Mayor Penn and City Council

THRU: Mike Flaherty, Acting City Manager

FROM: Alan White, Community Development Director

DATE: June 20, 2012

SUBJECT: King Soopers Agreement

At the June 18th Study Session it was announced that King Soopers had taken possession of the site at Federal and Belleview and would begin construction early the week of June 18th. The question was what this action triggered under the City’s agreement with King Soopers.

Under terms of the Agreement, the “Agreement shall terminate and become null and void and of no force or effect upon the City if King Soopers has not completed construction of the project within 11 months following commencement of construction.”
MEMORANDUM

To: Gary Sears, Englewood City Manager
From: John Bock, Utilities Manager of Administration
Date: June 8, 2012
Subject: Storm Overflow in the 4100 Block of South Huron / Prado

On Friday, June 08, 2012, the Utilities Department received a request to investigate a storm drain backup in the 4100 block of South Huron St.

A field investigation and meeting with Mr. Prado revealed that during the major hail storm of June 6th the storm drain in the cul-de-sac which drains into the piped City Ditch above Mr. Prado’s property at 780 W. Oxford Ave. became clogged with hail and debris and overflowed to the west into Mr. Prado’s property (see attached photo).

The backup at the drain was common to Englewood during this particular storm event. There was no damage to Mr. Prado’s property as evidenced by the attached photos. The only residue from the overflow is leaf debris in his yard.
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>Mon., June 25</td>
<td>Cancelled</td>
<td>Study Session</td>
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<tr>
<td>Mon., July 2</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
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<tr>
<td>Tues. July 3</td>
<td>Cancelled</td>
<td>Planning and Zoning Commission, City Council Chambers/City Council Conference Room</td>
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<tr>
<td>Wed., July 4</td>
<td>Cancelled</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll</td>
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<tr>
<td>Mon., July 9</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<tr>
<td>Tues. July 10</td>
<td>5:00 p.m.</td>
<td>Water and Sewer Board, Community Development Conference Room</td>
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<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
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<tr>
<td>Wed. July 11</td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
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<td></td>
<td>Cancelled</td>
<td>Urban Renewal Authority, Comm. Dev. Conf. Rm.</td>
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<td></td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
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<tr>
<td>Thurs. July 12</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood Committee, City Council Conference Room</td>
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<td></td>
<td>6:30 p.m.</td>
<td>Transportation Advisory Committee, City Council Conference Room</td>
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<tr>
<td>Mon., July 16</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
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<td>Tues. July 17</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Chambers/City Council Conference Room</td>
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<td>Wed., July 18</td>
<td>6:30 p.m.</td>
<td>Code Enforcement Advisory Bd., City Council Conf. Room</td>
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<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
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<td>Mon., July 23</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>Mon. July 30</td>
<td>Cancelled</td>
<td>Study Session</td>
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<td>Wed., Aug. 1</td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
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<td>Mon., Aug. 6</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>Tues. Aug. 7</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Chambers/City Council Conference Room</td>
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<td>Wed. Aug. 8</td>
<td>6:30 p.m.</td>
<td>Urban Renewal Authority, Comm. Dev. Conference Room</td>
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<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
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<td>Thurs. Aug. 9</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood Committee, City Council Conference Room</td>
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<td></td>
<td>3:00 p.m.</td>
<td>Police Officers Pension Plan Board, Public Works Conference Room</td>
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<td>4:00 p.m.</td>
<td>Firefighters Pension Plan Board, Public Works Conference Room</td>
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<td>Mon., Aug. 13</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<tr>
<td>Tues. Aug. 14</td>
<td>3:00 p.m.</td>
<td>NonEmergency Employees Retirement Plan Board, Public Works Conference Room</td>
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<td>5:00 p.m.</td>
<td>Water and Sewer Board, Community Development Conference Room</td>
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<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
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<td>Wed., Aug. 15</td>
<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
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<td>Mon., Aug. 20</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
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<td>Tues. Aug. 21</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Chambers/City Council Conference Room</td>
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<tr>
<td>Mon., Aug. 27</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<tr>
<td>Mon., Sept. 3</td>
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<td><strong>City Hall closed — Labor Day</strong></td>
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<td>Tues., Sept. 4</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>Date</td>
<td>Study Session</td>
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<td>June 25</td>
<td>Study Session\n               Meeting cancelled</td>
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<td>July 2</td>
<td>Study Session &amp; Regular Meeting\n</td>
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<td>Detective Bitner Memorial\n</td>
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<td>Economic Development Incentives</td>
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<td>July 9</td>
<td>Study Session\n</td>
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<td>Urban Renewal Authority\n</td>
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<td>Englewood McLellan Reservoir Update\n</td>
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<td>Long Term Asset Reserve Fund\n</td>
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<td>Englewood Chamber Event Funding</td>
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<td>July 16</td>
<td>Study Session &amp; Regular Meeting\n</td>
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<td>Financial Report &amp; 6-Month Financial Review</td>
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<td>Englewood Depot/Englewood Historical Preservation Society</td>
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<td>Board and Commission Reports</td>
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<td>July 23</td>
<td>Study Session\n</td>
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<td>Board and Commission Appreciation</td>
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<tr>
<td>July 30</td>
<td>5th Monday – No meeting scheduled</td>
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<tr>
<td>August 6</td>
<td>Study Session &amp; Regular Meeting\n</td>
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<td>July 4th Report</td>
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<td>August 13</td>
<td>Study Session\n</td>
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<td>City of Englewood/Xcel Energy Residential and Small Business Energy Efficiency Outreach</td>
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<td>August 20</td>
<td>Study Session &amp; Regular Meeting\n</td>
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<td>Financial Report</td>
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<td>August 27</td>
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<td>Board and Commission Reports</td>
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</table>
September 4        Study Session & Regular Meeting - Tuesday
September 10       Study Session
                    Preliminary 2013 Budget Discussion
September 17       Study Session & Regular Meeting
                    Financial Report
September 24       Study Session
                    2013 Proposed Budget Workshop
                    Board and Commission Reports
October 1          Study Session & Regular Meeting
October 8          Study Session
October 15         Study Session & Regular Meeting
                    Financial Report
October 22         Study Session
                    Board and Commission Reports
October 29         No meeting scheduled – 5th Monday

FUTURE STUDY SESSION TOPICS

Historic Preservation
ACE role in business initiatives
Security Cameras Update
Acoma Parking Lot Landscape
Citizens Budget Committee (Fall)
Comprehensive Plan Update (July or August)
                     Neighborhood Preservation
Full Service City (During Fall Budget Process)
Water Conservation Plan (July or August)
Concrete Utility Program
South Platte River Projects
Golf Course Restaurant Contract
Craig Campus Street Vacation
School Use Tax Projects
Citizen Engagement/Mindmixer
MALLEY CENTER
TRUST FUND COMMITTEE MEETING
Minutes
Feb. 15, 2012

Meeting called to order at 4:02 pm in the Eldorado Room by Selwyn Hewitt, Chairperson.

ATTENDANCE:
TRUST FUND BOARD MEMBERS PRESENT:
Selwyn Hewitt Chairperson, Austin Gomes, Earl Huff, Marty Mosman and Jim Woodward.

MALLEY STAFF PRESENT:
Jerrell Black Director of Parks and Recreation, Joe Sack Recreation Manager, Joyce Musgrove Facility/Program Supervisor and Shelly Fritz Recording Secretary.

EXECUSED OR ABSENT FOR MEETING/SCHEDULED GUEST/UNSCHEDULED GUESTS:
Opal Doane, Past Member of Trust Fund Committee.

ACKNOWLEDGEMENT/WELCOME:
Opal was presented with a Certificate. Opal has been on the Trust Fund since 2000. Opal stated that she enjoyed her time serving on this Committee. Then Selwyn introduced Earl Huff the new member of the Trust Fund Committee.

APPROVAL OF MINUTES:
Minutes for Oct. 19, 2011, were approved with a correction to the Advisory Committee voted to eat Volunteers of America to The Advisory Committee voted to eat the lunch that Volunteers of America will be serving that day which will be their annual Thanksgiving luncheon. Motion by Austin Gomes, seconded by Opal Doane. Motion carried. Minutes approved with correction.

TRUST FUND REPORT:
The Trust Fund report was given out for the End of the Year balance. It was noted that the interest fluctuates greatly, and it is because of the way the money is invested.

UPDATE MALLEY CENTER EXTENDED HOURS:
Bobbi Oxford, Co-Chair of the Advisory Committee, combined the yearlong information and made the charts. The January numbers are not accurate for when we started the numbers in January we changed a few times for the tallies until we found the right combination. Saturday hours in the fitness area are the biggest numbers. Then Monday, Tuesday, Thursday, Wednesday. The computer lab is growing. Staff will be putting together a report for City Council in the next few weeks to include in their packets.

POSTCARD MAILING:
The Postcard mailing has is complete. The total cost of this project came under budget. The final cost was $1,925.67. A discussion ensued and the consensus for this project was unsuccessful.

LEADING THE WAY AND MEMORIAL BROCHURES:
The Memorial brochure has been completed and the total cost is $292.29. We are hoping to get some volunteers to help us deliver this and the Leading the Way brochure to mortuaries in the area. The Leading the Way brochure is really a piece intended for long term planning where the Memorial brochure is just that.

MALLEY MARKETING COMMITTEE:
This committee has been created as a subcommittee of both the Trust Fund and Advisory Committee's to increase awareness of Malley to the community. Some of the responsibilities might be going to meetings, dropping of literature at different events or sites. A discussion ensued on how to get the message out by using technology, maybe putting a screen saver on all the computer lab computers, trying to use the radio, newspapers,
a generic tri-fold that gives an overview of all of Malley activities. Marty Mosman volunteered to be the representative from this committee.

PARKS AND RECREATION UPDATE:
Jerrell Black started by welcoming Earl Huff and we are fortunate to have him join us from the Advisory Board. Application from Arapahoe County form Baker Park??
Camera system numbers are close to being finalized. With that said hoping to have paperwork completed to be able to accept bids in early March and to start the project in May at Pirates Cove and then on to other sites.
The river corridor from Union to Oxford has become a bigger project and includes other entities. We think that this is good in connection with the project where the miniature golf course sat; we might be able to include nicer amenities at this site. Joe Sack will be handling this project including all the grant paperwork.
Kent Place project has begun. Construction has started on an upper end King Soopers.
Englewood Public Schools have begun the process for the new campus. Englewood Schools were going to try and keep the pool, but when they looked closer they found that there were more problems than originally thought and it will cost more than the funds they have allotted.
Duncan Park update. We are currently working with an environment specialist. The building is worse than we thought; we are hoping to forward paperwork to the City manager in 30-45 days and then start demolition 60-75 days.
Joe Sack reported that the Recreation Division has completed the restructuring process and that we now have a full staff at both Malley and ERC. Tara Micheli has joined the Malley staff as the Outdoor/Travel Program Administrator. Tara has been with the department for 25+ years. Denise White is now housed at ERC and along with this all staff received some different aspects to their jobs.

CHAIRMAN CHOICE/TRUSTEE CHOICE:
Selwyn again told Earl how much we are glad to have him on the Committee.
Jim Woodward stated that there will be two Kings Soopers, one at Kent Place and the other will be at Federal and Belleview. Economically revenue is up.
Joyce Musgrove handed out meeting schedules, contact information and memorandums regarding the extended hours of Malley.

ADJOURNMENT:
There being no further business, meeting adjourned at 5:29p.m.

/sfp/

Shelly Fritz-Pelle, Recording Secretary
I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at Pirates Cove Aquatic Center located at 1225 W. Belleview Avenue.

Present:  
- Austin Gomes, Chairperson  
- Mitch Waldman, Vice Chairperson  
- Douglas Garrett, Commission Member  
- Mark Husbands, Commission Member  
- Bob McCaslin, City Council Liaison  
- Karen Miller, Commission Member  
- Donna Schnitzer, Cultural Arts Commission Liaison (arrived at 5:35 pm)  

Absent:  
- Duane Tucker, Englewood Schools Liaison  
- Jerrell Black, ex-officio  
- Randy Kloewer, Youth Member

Also Present:  
- Joe Sack, Recreation Manager  
- Bob Spada, Golf Operations Manager  
- Brad Anderson, Recreation Programs & Facility Supervisor

II. Approval of Minutes

Chairperson Gomes asked if there were any changes or corrections to the minutes of April 12, 2012.

Sack noted a correction to the attendance report for May 2011 through April 2012, that was attached to the minutes.

There were no changes or corrections to the minutes of April 12, 2012. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Duncan Park Update

Recreation Manager Joe Sack handed out postcards that contained updated information on the Duncan Park Demolition. Sack stated that the postcards were sent to the neighborhood surrounding Duncan Park. Sack said that the environmental remediation of the site was completed this week and that May 14 was still the tentative date for the start of the demolition of the building. Sack told
the Committee that the demolition was waiting on Xcel Energy to locate/dig the gas
lines and create a gas shut off valve. This could take up to two weeks for Xcel
Energy to complete, but the demolition is still scheduled for Monday, May 14, with
the hopes that Xcel will be able to locate and shut off the gas line. Sack also
explained that this lapse in time will be helpful to Ray and Diane Tomaso who are
responsible for saving the mosaics located on the building. The mosaics were built
into the buildings metal framework and will require that the roof be lifted and the
mosaics cut out, which will be the first task of the demolition.

Vice-Chair Mitch Waldman asked Sack why the fence surrounding the property
could not have included an entry on the north side of the park for pedestrians and
pets to pass through. Waldman asked if there was a reason for this. Sack
answered that it is his assumption that it was the simplest and easiest plan of
action. Waldman then asked Sack if the items located within the building are
still being removed, such as chalkboards. Sack explained that only the environmental
remediation had been completed and the next stage of the demolition will include
the removal of items within the building.

VI. **Centennial Park Trail Loop Project Update**

Sack announced that signs are posted to inform the public of the renovation of the
trail. The south side of the trail will be the first portion renovated and will start next
week. The renovations include replacing old asphalt with a ten-foot wide trail
around the park. One half of the trail will be closed at a time to continue access to
the park. The renovation of the trail will be completed in the fall and will be
celebrated with a dedication ceremony.

Sack pointed out that Centennial Park is the site of the Flat 14ers program for the
City of Englewood and that the signs for that program are posted in the park.

VII. **Cultural Arts Commission Update**

Cultural Arts Commission Liaison Donna Schnitzer gave an update on the May
Cultural Arts Commission meeting. Schnitzer reported that the Commission
discussed Fun Fest, including the coordination of chalk art at the Festival and art in
the community garden. She stated that no decisions were made regarding these
topics.

VIII. **Director's Choice**

Sack handed out an article from the Villager newspaper that featured the Sounds
of Summer Concert Series and Kids Stage. Sack also handed out the new
summer edition of the activity guide to commission members. Sack also brought
up the e-newsletter that was sent out to Englewood Recreation Members and
member of the Parks and Recreation Commission. He asked for feedback from
the Commission before the next issue is released in June.

IX. **Commission Member's Choice**

Karen Miller asked to be excused from the June Commission meeting as she
will be out of the country.

Douglas Garrett wanted to express that the Broken Tee Golf Course looks good
and is in good shape.
Bob McCaslin thanked Joe Sack for his assistance with writing the article for the Englewood Citizen that featured the Parks and Recreation Department. Waldman asked McCaslin for an update on the Use Tax regarding the building of the new high school. Discussion followed.

Bob Spada, Golf Operations Manager stated that the Broken Tee Golf Course has been busy due to the good weather. He also stated that the course was being stimped on Friday to bring the speed of the greens up to 9.5.

Brad Anderson, Recreation Programs & Facility Supervisor gave an update on Pirates Cove. He said that the competitive pool has been resurfaced with Diamond Brite, which is a plaster that is more durable than paint. The resurfacing will be completed on Sunday, May 13. Anderson also informed the Commission that the leisure pool is full of water, chemically balanced, and ready to go, minus the installation of the diving board. He also said that the play structure received new panels and art. Anderson is happy with the artwork on the panels. The lazy river is being painted and should be completed by Friday morning. The paint takes five days to cure; Anderson will start filling the lazy river with water next Wednesday. The slide inspection is scheduled for next week. Anderson stated that staffing is complete for the 2012 summer; 220 part-time staff were hired and orientation starts next week.

Gomes amended the attendance record.

XII. Adjournment

The meeting was adjourned at 5:57 p.m.

/s/ K. Fowler  
Recording Secretary
I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:01 p.m. in the City Council Chambers of the Englewood Civic Center, Chair Brick presiding.

Present: Bleile, Roth, King, Welker, Knoth, Brick, Kinton
Vacant (alternate)

Absent: Fish, Townley

Staff: Alan White, Community Development Director
Nancy Reid, Assistant City Attorney

II. APPROVAL OF MINUTES

May 8 2012

Roth moved: TO APPROVE THE MAY 8, 2012 MINUTES

Brick seconded:

Chair Brick asked if there were any modifications or corrections.

There were none.

AYES: Bleile, Roth, Brick, Kinton
NAYS: None
ABSTAIN: King, Knoth, Welker
ABSENT: Fish, Townley

Motion carried.
III. PUBLIC HEARING

CASE #2009-05, Sign Code Amendments

Bleile moved: TO OPEN CASE #2009-05
Knoth seconded:

AYES: Bleile, Roth, Brick, Kinton, King, Knoth, Welker
NAYS: None
ABSTAIN: None
ABSENT: Fish, Townley

Motion carried.

Director White presented the case; recommendation for adoption of proposed amendments to Title 16, Chapter 6, Section 13: SIGNS along with associated amendments to Table 16-2-2, Sections 16-5-2, 16-9-5, and 16-11, as well as Title 11-3-3. He reviewed highlights of the proposed amendments and answered questions from the Commission.

There was no public testimony.

Bleile moved: TO CLOSE CASE #2009-05
Welker seconded:

AYES: Bleile, Roth, Brick, Kinton, King, Knoth, Welker
NAYS: None
ABSTAIN: None
ABSENT: Fish, Townley

Motion carried.

Knoth moved:
Welker seconded: THAT CASE #2009-05 AMENDMENTS TO TITLE 16, CHAPTER 6, SECTION 13: SIGNS ALONG WITH ASSOCIATED AMENDMENTS TO TABLE 16-2-2, SECTIONS 16-5-2, 16-9-5, AND 16-11, AS WELL AS TITLE 11-3-3, UNIFIED DEVELOPMENT CODE OF THE ENGLEWOOD MUNICIPAL CODE BE RECOMMENDED FOR APPROVAL TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION FOR ADOPTION.
Mr. Roth and Mr. Welker offered two friendly amendments and Mr. Knoth and Mr. Welker accepted. Original motion plus the amendments was voted on as follows:

THAT CASE #2009-05 AMENDMENTS TO TITLE 16, CHAPTER 6, SECTION 13: SIGNS ALONG WITH ASSOCIATED AMENDMENTS TO TABLE 16-2-2, SECTIONS 16-5-2, 16-9-5, AND 16-11, AS WELL AS TITLE 11-3-3, UNIFIED DEVELOPMENT CODE OF THE ENGLEWOOD MUNICIPAL CODE BE RECOMMENDED FOR APPROVAL TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION FOR ADOPTION WITH THE FOLLOWING AMENDMENTS:

1. In 16-6-13.E.2.b.(3) remove the following: , but shall not include fluorescent bulbs

2. In Table 16-6-13.11: Table of Allowed On-Site Accessory Signs and Advertising Devices add Notes to Table 5 which states: For Regulations of Signs in the public right-of-way 16-6-13.D.2.f.(5)(c). Under Additional Regulations for Portable add the following: . Regulation of signs in the public right-of-way: See Notes to Table 5

Mr. Roth stated the amendments are consistent with Goal 3 of Roadmap Englewood: 2003 Englewood Comprehensive Plan.

Mr. Bleile said his vote is based on some very well done research by Staff that put in a tremendous amount of hours and education and visual aids to help the Commission make decisions. There have been intelligent, thoughtful and articulate discussions over the last year and a half and it benefits the community highly in that it brings the sign code out of the stone age and into present times. He congratulated City Council for making this issue a priority. He reminded them this is one small part of a vision; build on the momentum.

Mr. King seconded the comment regarding attention to detail by Staff and feels that while this sign code won't make everybody happy it is consistent with the character of the City and consistent with the objects the Commission put forth into making Englewood an attractive place not only live but to do business.

AYES: Bleile, Roth, Brick, Kinton, King, Knoth, Welker
NAYS: None
ABSTAIN: None
ABSENT: Fish, Townley

Motion carried.
IV. **MULTI-YEAR CAPITAL PROJECTS RECOMMENDATIONS**

Director White presented the 2013 Multi-Year Capital Projects recommendations.

Bleile moved:

Brick seconded: TO APPROVE THE 2013 MULTI-YEAR CAPITAL PROJECTS AS PRESENTED

AYES: Bleile, Roth, Brick, Kinton, King, Knoth, Welker
NAYS: None
ABSTAIN: None
ABSENT: Fish, Townley

Motion carried.

V. **PUBLIC FORUM**

There was no public present.

VI. **ATTORNEY'S CHOICE**

Ms. Reid distributed an article from the *Municipal Litigation Reporter* on Billboards and Signs.

VII. **STAFF'S CHOICE**

Director White noted the June 19th meeting has been canceled. He provided an update on City Council action taken on June 4th. City Council approved hiring a consultant to do a station area plan for the Englewood, Oxford and Bates stations. The Planning and Zoning Commission will be involved at some point. Public Works is applying for a grant to improve the medians between Hampden and Quincy.

VIII. **COMMISSIONER'S CHOICE**

Mr. Knoth said there will be a fundraiser for slain police officer Bitner at Willa’s coffee shop at Lincoln and Oswego this Saturday.

Mr. Roth asked staff about the improvements to Little Dry Creek Plaza. Director White said on June 4th City Council approved $100,000 for the improvements. He also noted there is a deli that is looking at leasing the old Blockbuster Video space.
Mr. Welker stated the sign code amendments process has been going on a long time; we also need the how to manual completed in a timely manner. He thanked all who worked on the amendments.

Chair Brick asked that cell phone etiquette be placed on the next agenda.

The meeting adjourned at 8:46 p.m.

Barbara Krecklow, Recording Secretary