City Manager Report May 22, 2020

Community Development

- The staff review team for the Title 16 Community Assessment RFP process met to review the four submitted proposals. The team selected two firms for interviews, which will be conducted the week of June 1. Staff will discuss the Title 16 project with the City Council at the study session scheduled for June 9.
- The Planning and Zoning Commission finalized their amended recommendations for the 2021 CIP at their May 19 meeting. The Historic Preservation Commission conducted their regular monthly meeting on May 20.
- A Downtown Matters project community forum meeting was conducted via Zoom on May 21. Forty-eight community members pre-registered for the event.
- Englewood Trolley daily ridership from May 15 – 20:
  
<table>
<thead>
<tr>
<th>Date</th>
<th>Ridership</th>
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<tbody>
<tr>
<td>May 15</td>
<td>193</td>
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<td>May 18</td>
<td>242</td>
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<td>May 19</td>
<td>206</td>
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<td>May 20</td>
<td>216</td>
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Finance

- Budget – Finalized 2021 Budget Workshop Discussion for City Council Meeting on 5/26/2020

Information Technology

- Testing Zoom with Courts for virtual sessions.
- Implemented Zoom with the Library to provide virtual programs.
- Working with Procurement on the New World Contract training documents; go-live date has not been determined at this time.
- Police RMS is still on pace to go live in October. Next steps include reviewing our second data run, code table mapping, and set-up additional user training.
- The eCourts project is still on track for a late Q1 2020 go-live.
- HRIS implementation is progressing with data collection in preparation for configuration of the system.
- Working with Pirates Cove Staff to ensure all technology is working for the opening.

Parks, Recreation, Library and Golf

Parks

- Romans retaining wall project has started. A bench was removed and irrigation was marked to assist with the project.
- Volunteer flower bed flowers have arrived. Park staff have sorted them and started to deliver them to volunteers. This also includes the volunteers at Malley. Parks delivered beautiful flowers to Malley and staff have organized a group to plant the flowers to beautify the outside of the center.
- Chenango bathroom demo will be completed and natural area replanted this week.
- Memorial bench at Jason is being set with donor family’s assistance.
• Park staff met with Broadway merchants on outdoor seating options and other ways to enhance Broadway to attract people to businesses.

Recreation
• Picktime.com appointment system will be utilized to help the ERC patrons make reservations for the ERC when the center re-opens. This will allow staff to track who is in the building and pool and ensure we limit the number of individuals in the building at any given time.
• Staff is moving fitness equipment around the facility to allow social distancing but still provide a quality workout.
• Summer camp has been canceled for the month of June. An update received from the state licensing stated we would not find out if our license could be moved from the school to ERC for another 60-90 days. Staff is working on back up plans for providing some type of program for kids.
• There are 23 virtual fitness classes being offered and so far 261 participants have registered.
• ERC is still waiting on State and Tri County Health direction on re-opening. We have tentatively pushed re-opening to June 1st from May 26. Staff have been dealing with high call volume answer questions on re-opening.

Aquatics
• Pool deck replacement is in progress at the ERC. The pool decking should be completed by the first week in June. This was a project scheduled for the fall closure but staff was able to get the contractor to move up the date and complete the work during the COVID closure.
• Splash pad at Pirates cove is being renovated and will be ready for opening day which is still tentative for June 7th.
• Lifeguard training courses being ran without in-water rescues.

Library
   Summer Reading
• Registration has been open since Friday May 15th. We have received 101 Registrations so far. This is a little less than last year, but we are thrilled to have that many already.
• We will start virtual programs next week.

Reopening
• Curbside pickup continues to be steady, with 10-20 pickups each day (approximately 50% of available appointments are being filled).
• Developed plan to add printer pickups to curbside pickup service, will communicate with staff and roll it out next week.

Adult Programming
• May 20 - First EVER LIVE virtual French Conversation Circle held. Five in attendance. We’re calling it a success!
• Working on 2nd edition of Library newsletter.
• Programs next week include a Live Book Club in the Piazza! Patrons will bring a lawn chair and mask, since social distancing will be enforced.
Social Media

- New Goodreads account set up and email out to staff soliciting book reviews went out. This will help with reader’s advisory, promoting our collection, etc.
- Posted the Curbside Pickup PSA video to our Facebook feed to promote it and explain how to use it.
- The Curbside PSA was posted via our YouTube account, which was spruced up this week in anticipation of coming into heavier use in the weeks to come.

Golf

- The range moved to hitting off grass this week, except for Mondays. The range will be closed until 11 am for weekly maintenance and on Mats all day.
- The range will be open all day on Memorial Day. It will be closed until 11 am the following Tuesday and on Mats all day.
- Starting May 25, the Back 9 will be open for 9-hole play for the first 1 ½ hours after sunrise. We are offering an Early Bird Special Monday-Friday when Back 9 is available for play. Please see attached flyer.
- Also starting May 25, the tee time intervals will be down to 10 minutes vs. 13 minutes.
- Lights will turn on at the range on May 26th until 10 pm. See attached range flyer.

Police Department

See attached memo.

Communications

ENGLEWOOD IN THE NEWS

- KDVR: Researchers are using your poop to help track COVID-19, Interview with SPWRP’s Pieter Van Ry
- A NFL player is facing five charges, including illegal discharge of a firearm, following his arrest in Englewood: Washington Redskins player arrested
- Former IU Football Player Arrested After Report Of Gunfire At Colorado Apartment: Washington Redskins and former IU wide receiver Cody Latimer was arrested Saturday morning
- Englewood waiting to reopen public facilities: Pirates Cove, rec centers, library still can’t welcome in-person visitors
- Thinking small rather than big for downtown: Englewood advocates look into incremental development idea
- A change of art: Creative souls face challenges amid pandemic
- Water World, state beaches, and public pools are all closed due to COVID-19. How do we cool off?
- As states begin to reopen, human waste could help guide policy decisions: Human waste could help stop the spread of the novel coronavirus
- National Rescue Dog Day: Share your photos, find a shelter
FACEBOOK

- **Judy Browne** mentioned the City of Englewood in their post this week sharing, “Want to help a #DowntownCastleRock restaurant right now? You can donate outdoor tables and chairs to help businesses expand their outdoor dining. Let us know in the comments or send us a message through Facebook if you have any outdoor furniture you’d like to donate to a Downtown business. We will help match the furniture to a business owner! #WeGotThisCR #CRCommUNITY #CRLocal #DowntownCastleRock #CastleROCKS #Downtown.” To see the post, click [here](#).

- **Frame De Art** mentioned the City of Englewood in their posts this week:
  - May 21, 2020 – Larson Juhl
  - May 19, 2020 – Shaquill Barnett
  - May 16, 2020 – The Villager

- **Neneh Biffinger – Real Estate Agent** shared the City of Englewood in their post this week saying, “Way to go, City of Englewood, Colorado! We ordered our package and plan to enjoy with neighbors this weekend.” To see the post, click [here](#).

- **Kyle Schlachter - Former Littleton City Council Member** shared the City of Englewood in their post this week saying, “What a great idea, City of Englewood, Colorado!” To see the post, click [here](#).

- **Greater Englewood Chamber of Commerce** mentioned the City of Englewood in their post this week saying, “Do you need guidance for reopening your business? In partnership with the City of Englewood, Colorado, we have created a webinar series to help Englewood businesses navigate through the Safer-At-Home order. Join us for the series kick-off this Thursday, May 21st! We will be discussing the “Advantages of Contactless Payments with Englewood Mayor Linda Olson, Kim Smith of Heartland Payment Systems and Erika Holley & Justin Davis of Vivial.” To see the post, click [here](#).

- **The Sacred Grace Englewood** shared the City of Englewood in their post this week saying, “Thank you for everything you’re doing City of Englewood, Colorado!!” To see the post, click [here](#).

- **David Ortiz for Colorado** mentioned the City of Englewood in their post this week saying, “We, as a community, want to make sure we are REOPENING RESPONSIBLY. Greater Englewood Chamber of Commerce and City of Englewood, Colorado are offering seminars around:
  - ContactLESS Payments
  - COVID19 Signage (best practices)
  - PPE in the Workplace
  - Creating a HEALTHY workplace

  THEY ARE FREE so please attend these WEBINARS as a worker who wants to stay safe, as small business owner or as a concerned citizen.” To see the post, click [here](#).

- **Kyle Schlachter - Former Littleton City Council Member** shared the City of Englewood in their post this week saying, “Cool to see South Platte Water Renewal Partners in the news on FOX31 KDVR.com. Did you know that SPRWP is co-owned by City of Englewood, Colorado and Littleton, CO – Government (though you wouldn’t know it from the SPWRF website which only includes Englewood social media links…….)?” To see the post, click [here](#).

- **Mark McIntosh** shared the City of Englewood in their post this week saying, “A Stronger Cord is blessed to play on the Change The Trend team that’s working hard to lessen the impact of homelessness in the "Tri-Cities" area of City of Englewood, Colorado, Littleton, Colorado and City of Sheridan, Colorado. Part of CTT’s efforts is helping Englewood Schools engage and care
for students and their families currently without stable housing and reliable food sources. CTT agencies have stepped up big time to assist. This video gives a glimpse into the efforts to serve the most vulnerable during this crazy time: https://www.wevideo.com/view/1698632507. To see the post, click here.

TWITTER

- **GovHR USA** mentioned the City of Englewood in their post this week saying, “Englewood, CO - Assistant to the City Manager. Apply Today at https://govhrusa.com/job/city-of-englewood-englewood-55-assistant-to-the-city-manager/@NewsEnglewoodCO @GovHRUSA #localgov #govjobs #govhr” To see the post, click here.
  - **Danielle R** replied to the City of Englewood in their post this week asking “Question about off-leash dog areas such as Centennial Park: Are they fenced? Thanks.” Replied saying, “Great question! Centennial Park is not a fenced park. If you are looking for a fenced dog park head over to Canine Corral! :)” To see the post, click here.
- **Andy Szekeres** mentioned the City of Englewood in their post this week saying, “The city of @NewsEnglewoodCO could fund the budget shortfall could be filled by more speed enforcement on Logan. What is with the lead feet lately...” To see the post, click here.

EVENTS

- **Webinar: Best Practices for Covid-19 Signage – May 26 at 3:30 p.m.**
  These hour long sessions are designed to help businesses with the Safer-At-Home Guidance as you begin to reopen your business. Join HERE.
- **Webinar: PPE in the Workplace – May 28 at 3:30 p.m.**
  These hour long sessions are designed to help businesses with the Safer-At-Home Guidance as you begin to reopen your business. Join HERE.
- **Virtual 8th Annual Jeremy Bitner Fallen Officer 5K/10K Run/Walk – June 1 to 30**
  Sign up on our website as if you were participating in person at www.bitnermemorialfund.org, and complete your own 5k run/walk or 10k run between June 1 – June 30, 2020. Learn more here.

NEW VIDEO

- **Englewood Moments in History: Englewood Public Library**

WEBSITE

- **Coronavirus Recovery Center**
Chief Collins,

On May 20, 2020, at 1000 hours Englewood Police Officers Matt Creaghe, along with Impact Officer Emily Carreno, Sergeant Reid McGrath and ADMH Co-Responder Katie Stubbs met Denver Police Officers at Englewood Service Center 2800 Block of South Platte River Drive, to address quality of life issues in the area. A homeless encampment consisting of motor homes, cars, tents and makeshift shelters as well as open camping has been occurring in this location. The location is just outside the fence for the Service Center.

Officers and the Co-Responder talked with a number of individuals in the area about the conditions, relocations options and resources available. Denver Police had been at this location the week prior and done outreach as well. During this visit Denver Fire and Denver Health Department officials conducted an inspection. Notable fire hazards were located and addressed. One resident reported another was positive with Covid 19 symptoms, contact with this resident did not indicate any symptoms beyond mental illness.

Denver Police determined the area should be cleaned. Sgt. McGrath noted additional fire hazards to remediate, including a pile of wood near an encampment that was adjacent to a city owned wood fence. Denver Police estimate the crews that remediate are booked out about two weeks.
DPD, Officer Creaghe and Co-Responder talking with subject found sleeping around 1100. After officers cleared the area subject trespassed at Service Center and was cited.

Trash with lots of flies and possible rodent activity.
Several motor homes with trash and fire hazards. One resident has container gardens planted and growing.
Most residents report their motorhomes are inoperable.

Englewood Service Center in background.