City Manager Report July 31, 2020

City Manager’s Office

- Calendar/Schedule
  - [https://www.englewoodco.gov/home/showdocument?id=26897](https://www.englewoodco.gov/home/showdocument?id=26897)
- Council Requests
  - CRT 0099 (Sierra) - [https://englewoodgov.civicweb.net/document/90640](https://englewoodgov.civicweb.net/document/90640) - CIP Project List as it Relates to a Potential DDA
  - CRT 0128 (Russell) - [https://englewoodgov.civicweb.net/document/92939](https://englewoodgov.civicweb.net/document/92939) - Martin & Wood Water Consultants & the City of Denver
  - CRT 0132 (Olson) - [https://englewoodgov.civicweb.net/document/93175](https://englewoodgov.civicweb.net/document/93175) - DDA Formation and City Center Redevelopment Outreach
  - CRT 0134 (Stone) - [https://englewoodgov.civicweb.net/document/93792](https://englewoodgov.civicweb.net/document/93792) - De-escalation and other Policing Issues
  - CRT 0135 (Cuesta) - [https://englewoodgov.civicweb.net/document/93826](https://englewoodgov.civicweb.net/document/93826) - Violations at Lucky U Hotel
  - CRT 0136 (Russell) - [https://englewoodgov.civicweb.net/document/94008](https://englewoodgov.civicweb.net/document/94008) - DDA and Flood Control Projects
  - CRT 0142 (Olson) - [https://englewoodgov.civicweb.net/document/93742](https://englewoodgov.civicweb.net/document/93742) - Affordable Housing by District
  - CRT 0143 (Sierra) - [https://englewoodgov.civicweb.net/document/93696](https://englewoodgov.civicweb.net/document/93696) - Mobile Home Parks

- Our new Assistant to the City Manager starts on Monday! Tim Dodd has served as Chief Performance Officer for the City of Santa Monica, a similar role for the City of Baltimore and has a doctorate in Policy & Law from Northeastern University. He will be introduced at Monday’s Council meeting.

Community Development

- Title 16/Unified Development Code Community Assessment Steering Committee
  Please see the attached memo for an update on the proposed steering committee – City Council feedback is requested
- Short Term Rental (STR) Report
  - Approved: 1
  - Property Inspections Completed: 1
  - PropertiesAwaiting Inspection: 1
  - Complete Applications Under Initial Review: 3
  - 18 Notice of Violation Letters sent on July 16 to properties advertising an STR but hadn’t initiated an application. 15 have since logged into MuniRevs to initiate an application. The 3 that have not applied will be issued a summons for violation next week. According to MuniRevs and overall, there are 97 STR applications in various stages of processing

- Community Development Staff Update
  Building/Electrical Inspector Greg Croaston retired on July 31, after 23 years of service to the City of Englewood
Police

- Police has had one of the busiest weeks of the year responding to a stabbing, a shooting and two SWAT activations to name a few. Thankfully, no one was killed or seriously injured in the three incidents mentioned above.
- Fire Marshall’s Office has been conducting fire drills at city buildings and or emergency training with staff members. All buildings should be complete either for fire drills or employee training by next week.
- The Englewood Police and CDOT have partnered together again for the 2020/2021 fiscal year to conduct DUI enforcement and education during the 16 different campaigns held throughout the year. CDOT and NHTSA awarded the PD with $15,000 to be used for extra enforcement.
- The Police Department was successful in applying for and receiving a Victims of Crime Act (VOCA) Grant in the amount of $50,270 through the Department of Justice. The Grant funds will be used to fund a Part-Time Advocate position that will enable the Victim Assistance Program to continue to provide an Advocate to victims of crime during evening and weekend hours.
- The Victim Assistance Unit will be hosting another intern for the upcoming school year from the University of Denver Graduate School of Social Work.
- After Council approval, the police department began the process of testing and evaluating several body worn camera systems. Officers involved in the process have provided positive feedback about the numerous benefits of the various systems. Further testing and evaluation will be part of this ongoing project to ensure compliance with Senate Bill 20-217.
- The police department received a donation of several handmade masks from generous community members.

Parks, Library, Recreation and Golf

Parks

- Parks crews met with Denver Fire at the Acoma station. Crews will be installing 1.25” river rock along a drain pan and sod on the northwest corner of the lot. The irrigation will need to be repaired prior to installing the new sod.
- Parks Beautification was completed at Centennial Park. Crews focused on removing trash from around the lake.
- Playground surfacing has been refreshed under play equipment.
- Playground safety audit has been completed for this month. No major issues to report.
- Two homeless camps have been removed. One from Little Dry Creek and one from Belleview.
- New Rules and Regulations signs have been installed at Jason Park.

Recreation

- Drive In Movie – City Center Cinema presents Grease on Thursday, Aug 6 at 7pm.
- Train is open and operating smoothly. COVID Safety precautions are being taken with cleaning between rides, every other seat is left open and masks are required.
- Pavilion rentals continue with limitations – 50 or fewer per pavilion and follow social distancing guidelines. Have seen a big increase in reservations since re-opening reservations.
• Governor Polis recognized National Recreation Parks Association Parks and Recreation Month and Park and Recreation Professionals Day with state proclamations. Information was shared through social media.

**Englewood Recreation Center:**
• The decision was made to not offer the following programs until after Nov 1, depending on the status of COVID restrictions:
  o Trips and hikes
  o Pickleball / table tennis
  o Facility rentals of more than 10 people
  o Fall adult basketball and volleyball, PeeWee sports, dance, tumbling

**Malley Recreation Center:**
• Malley Outdoor Ice Cream Social, August 12 with physical distancing and reservations. Andy’s Custard donating the ice cream. The event will be spread out on the north side lawn picnic area.
• Malley Trust Fund meeting Mon 8/3 at 2pm Zoom.
• Trust Fund meeting Mon 8/3 at 2pm Zoom.

**Visit count**
- ERC

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**Aquatics**
• Friday, July 31st is National Lifeguard Appreciation Day. Social media posts will be shared to recognize the life guards in Englewood.
• ERC pool lane attendance 7/27 – 7/30 **356**
• Pirates Cove is staying busy. Residents can reserve 3 days in advance and Non-Residents 2 days in advance. Time blocks are 10am-12pm, 1pm-3pm and 4-6pm. Total to Date Reservations: **23,732**.
• Pirates Cove will stay open during the week of August 10th. Weekends only access will begin on August 15. This is a recent change to the schedule as schools have pushed back start dates an additional week. Originally, Pirates Cove was moving to weekends only on August 8th. We hope staying open one additional week will assist in producing additional revenue. Pirates Cove is still set to close after Labor Day.

Library
• There are 496 kids registered for summer reading and about 40% have completed. Families will be able to schedule prize pick ups through Friday August 21st.
• We are currently distributing 70 take and makes per week (35 Tuesday kits and 35 Thursday kits)
• We are having a Harry Potter Teen Program at Belleview Park on Friday July 31st. We have a full registration at 12 teens.
• Added another session of storytime in the park for Friday so we now have sessions at 9am, 9:30am and 10am.

Golf
• With one more day left in July, we are sitting at $334K in gross revenue for this month. We have been averaging around $10K each day so projecting will end with $344K for the month. This July broke our record July month of $326K in 2016.
• Starting August 3rd, the tee time intervals will be every 9 minutes Monday-Thursday. Every 10 minutes on the weekends.
• August 16th will be the last night for lights at the range for this season. We are planning to have some fun with the last weekend and offer Buy one bucket, get one free and food and drink specials. We are trying to get some music at the range as well. More details to come.

Communications
2020 CENSUS UPDATE:
• In 2010, Englewood finished with a 69.2% self-response rate.
• As of this week, Englewood is at 68.8%.
• The numbers continue to grow and we are optimistic that we will outpace the 2010 number.
• Englewood’s outreach efforts continue.

ENGLEWOOD IN THE NEWS
• Englewood’s Filling Station Tap House on track to open

FACEBOOK
• Frame De Art mentioned the City of Englewood in their posts this week:
  - July 29, 2020 – Quilt with Museum Glass
  - July 26, 2020 – The Fourteneers Project
  - July 26, 2020 – Wearing Masks
  - July 24, 2020 – Jaco Pastorius Canvas
• Brewability Lab mentioned the City of Englewood in their post this week, saying, “Can you donate anything? Declutter your home while giving back and we’ll give you a free half pint! Do you have someone that needs donations? Please get involved: tag, share and most importantly donate & attend! The Mothers Of Englewood event at Brewability in City of Englewood, CO - Government is this Sunday! Developmental Pathways Guided by Humanity Patti and Ricky Greater Englewood Chamber of Commerce House of Hope Family Tree Cafe 180 Englewood Schools Arc Thrift Stores Garden, Inc. Dirt Coffee Bar Stepping Stone Support Center Tall Tales Ranch The Arc Arapahoe & Douglas Counties Atria Englewood Craig Hospital Front Range Pharmacy Feel the Beat Big Lots Englewood Grand ZOMO Englewood Mick Mullens Gallo Supper Club GoodTurn Cycles RTD-Regional Transportation District Access-A-Ride Rocky Mountain Down Syndrome Association TACT Special Olympics Colorado Autism Society of Colorado. To see the post, click here.

• Greater Englewood Chamber of Commerce mentioned the City of Englewood in their post, saying “Do you want to be more up to date on what’s going on in our city? Sign up for the monthly newsletter! City of Englewood, CO - Government.” To see the post, click here.

• Englewood Grand mentioned the City of Englewood in their post this week, saying “Englewood is good, and we love being a part of it. Thanks Boyd Sign Systems, One Barrel, City of Englewood, CO - Government, and especially Jim Zazenski for supporting local businesses and being an all around awesome guy. To see the post, click here.

• Brewability Lab mentioned the City of Englewood in their post this week, saying "Due to potential rain, we decided to delay Chris Koltak music by an hour. He will be performing 7-10 on the patio! Feel free to grab dinner from ZOMO Englewood, One Barrel Gallo Supper Club Englewood Grand Mick Mullens and support other local businesses in the City of Englewood, CO - Government! It is open container! Let's safely enjoy the night! #socialdistancing #livemusic #alfresco #wevegotthis. Click here to see the post.

TWITTER

• Andy Szekeres mentioned the City of Englewood in a post this week saying, “Hey @TCHDHealth, @CDPHE and @NewsEnglewoodCO it’s time to shut down All Souls Catholic School in Englewood. Just drove past and had to be 75+ students and adults with no face coverings, no ppe and no attempts at social distancing in large groups. Click here for the post.

• FritesenMayo mentioned the City of Englewood in a post, saying “Once again, there was an engineer who thought this was a good idea and the @NewsEnglewoodCO signed off on it. Maybe they would like to go for a ride and see how it works with traffic and a door open.... Click here for the thread.

• Chris Henning mentioned the City of Englewood in a post, saying “A white SUV took out the corner of a house at Dartmouth and Franklin, crosses the street and hit a parked truck. Unknown injuries. @Denver_Fire and @NewsEnglewoodCO PD on scene. Click here for the tweet.

• LILSaint Dee mentioned the City of Englewood in a post, saying “I miss my old neighborhood @NewsEnglewoodCO. Click here for the thread.

• Truth Narrative mentioned the City of Englewood in two tweets, saying “The Leftist @NewsEnglewoodCO (#Englewood, #Colorado) City Council did NOT opt out of @TCHDHealth’s absurd OUTDOOR #mask mandate. Rita Russell’s the only reasonable
member on the Council. #copolitics #DemocratsTheEnemyWithin #VoteRed. Click here to read the thread. In the second tweet, Truth Narrative said “@NewsEnglewoodCO #Mayor Linda Olson is in liberal lockstep with the #Englewood, #Colorado City Council. If you value freedom & civil liberties, vote her out next #election. Englewood’s becoming #Denver instead of holding onto the smaller town values it once embraced. #copolitics. Click here to read the tweet.

- Brian Hart (Frame De Art) mentioned the City of Englewood in three tweets this week.
- The new norm! Keep Calm and Wear Mask! We hope everyone is staying safe out there, and love our customers! Click here to see this full tweet.
- Brittney “Bert” Woordrum’s mission to climb 58 peaks for @shelterbox! We had to honor to meet her & are donating a plaq, of the mountain, date, & summit photo to all Mountain Hero Sponsors! Click here to see this full tweet.
- Quilt with Museum Glass by @TruVueGlazing, Linen mat by from Crescent Cardboard, and frame by @ChesterFrame. We even made our own custom name plate using our computerized mat cutter by Valiani Cutting Machines. Click here to see this full tweet.

INPUT NOW! (POLCO)
- 486 Subscribers
- Community Survey: 251 Responses
- OPT-IN Community Survey: 72 Responses

CITY OF ENGLEWOOD NEWS (MONTHLY EMAIL NEWSLETTER)
- 101 Subscribers
- Subscribe now at https://www.englewoodco.gov/about-us/email-sign-up/ and make sure to select "City of Englewood News."

WEBSITE
- Coronavirus Recovery Center
Office of Emergency Management Monthly Report

July 2020

Completed Tasks

1) COVID19
   a) Arapahoe County Emergency Operations Center (EOC) reduced the activation level to a Level 2.
      i) Level 2 indicates maintaining ongoing situational awareness for the COVID19 response and sustaining logistics operations.
      ii) Continue to provide case and death information to Englewood (Brad Power, Recovery Manager) every Monday, Wednesday, and Friday.
   b) OEM continues to work closely with Tri-County Health Department to understand data and identified discrepancies in reporting.
   c) Hazmat Techs disinfected Englewood Police Department after confirmed positive cases.
   d) Continued participation in bi-weekly Recovery Working Group meetings. OEM is continuing to present reports of key recovery indicators during these meetings. The Working Group includes representatives from the City of Englewood.
   e) Ongoing distribution of weekly recovery reports to the City of Englewood and County partners.
   f) Hosted weekly COVID19 briefings which include representatives from Englewood.
   g) Begun County After Action Review process for the COVID19 response during the period of February 27 to June 1. Representatives from Englewood were invited to participate in several “hot washes,” including logistics, planning, operations, and incident command, as well as a one-on-one hot wash with City Manager.
   h) Continued monitoring and situational awareness as cases rise across the nation, Colorado, and Arapahoe County.
      i) 27,794 pieces of PPE distributed to Englewood hospitals, healthcare, City staff, and long term care facilities since the beginning of the incident.

2) Other Tasks
   a) Completed draft basic plan of the Englewood Emergency Operations Plan (EOP) and sent to Englewood Police Department for review.
   b) Worked with EOP working group staff to complete Emergency Support Function (ESF) actions to include in the EOP.
   c) Final Arapahoe County Hazard Mitigation Plan meeting hosted on July 30th in which Englewood is an adopting jurisdiction.
Ongoing Tasks

1. OEM is participating in a pilot project set up by Mile High Flood District (MHFD) to receive email alerts when there is the threat of flash flooding to Englewood. OEM is continuing to monitor these alerts (so far there has not been a storm that has produced enough rainfall to trigger an alert this season).
2. Drafting EOP ESF Annexes.
3. Continued focus on established critical COVID19 indicators such as the trends in COVID19 cases, deaths, and hospital surge in Arapahoe County and Colorado to determine if EOC activation level needs to increase.

Upcoming Tasks — August

2. Finalize EOP Basic Plan.
3. Formalize procedures for actions to take if a flood alert is received through the MHFD.
4. Ensure Englewood submits mitigation actions and completes required tasks to be an adopting jurisdiction of the Arapahoe County Hazard Mitigation Plan.

Arapahoe County COVID19 dashboard, cases and deaths current as of 7/29/2020 at 0730.¹

Since the previous monthly report, the County has migrated from reporting deaths from the County Coroner to utilizing Tri-County Health Department death counts. The increase in deaths are due to the differences in reporting between the two sources. Coroner data reported deaths directly resulting from COVID19, which represents the total number of people whose death was attributed to COVID-19 as indicated on a death certificate. The reporting of death is often delayed because of the careful review of death certificates.

Tri-County Health Department death data are deaths among anyone with COVID-19, not just people determined to have died because of COVID-19 (it also includes both probable and confirmed cases). The number of deaths among people with COVID-19 represents the total number of deaths reported among people who have COVID-19, but COVID-19 may not have been the cause of death listed on the death certificate. This information is required by the CDC and is important for public health surveillance, as it provides more information about disease transmission and can help identify risk factors among all deaths across populations.

OEM is continuing to work closely with Tri-County Health Department to understand data and identified discrepancies in reporting.

¹ This dashboard represents total Arapahoe County EOC expenses

July 2020
TO: Mayor Olson and Members of City Council

FROM: Brad Power, Community Development Director
       Wade Burkholder, Planning Manager

DATE: July 31, 2020

SUBJECT: Title 16 Community Outreach Steering Committee

Steering Committee Membership
The following individuals have been contacted and have agreed to serve on the Unified Development Code (UDC)/Title 16 Community Outreach and Assessment Steering Committee:

Andy Schecher, Jonathan Klinshaw, Chad Knoth, Colin Wattleworth, Diane Lipovsky (Planning/Zoning Commission), Kate Fuller Fischer (Planning/Zoning Commission), Colessia Porter, Dagan Thomas/Jason Sakry, Pamela Beets (considering whether to serve), and Wes Medford.

Please note the envisioned number of persons to serve on the established Steering Committee is approximately ten (10) persons.

Additionally, the following residents were asked to be a part of the committee. However, they did not agree to serve: Ben Figa, Jennifer Bartlett, Matthew Crabtree, Jessica Sampson, Tanya Daganaar, Meg Griffin Donaldson, Lindsay Barbeau, Patrick Lewis, Jessica Feliciano, Chelsea Nunnenkamp, Cyndi Krieger, Kendall Smith, and Don Roth.

Council Feedback Requested
If there are additional members of the community who should be contacted for possible service as a member of the steering committee, please send names and contact information to Brad Power (bpower@englewoodco.gov) and Wade Burkholder (wburkholder@englewoodco.gov) by Friday, August 7. Similarly, if there are individuals that you would prefer not to be included, we are glad to take that feedback as well.

Additional Project and Steering Committee Background Information
The Unified Development Code (UDC) Community Engagement project will compile an assessment of the Code through innovative community engagement and input methods. The project includes intensive community engagement sessions related to the UDC, concluding with an audit of the existing UDC. The objective is to document strengths and needed areas of improvement and opportunities through the public input and engagement efforts within the community to enable city leaders to identify the community’s interests, concerns and values with regard to the UDC.

The Code Assessment will be assisted by a steering committee and input from local stakeholders (including users of the code and community members). Although there are members of City staff and Planning and Zoning Commission on the steering committee, each member will be engaged throughout the process to provide their input to shape the community engagement on the following topics:

- What’s working or not working with the current code;
- What are the expectations for Englewood’s development in the future;
- What is missing in the Code and what opportunities can we identify for the future version of the UDC;
- What types of zoning issues are most problematic in Englewood, and so forth.

Steering Committee members will be asked to assist with reaching as many parts of the community as possible, to listen, to gather input, to assist with public engagement events and to ensure support for establishing a solid platform for moving into the next phase of the project, which will be the full rewrite of the Unified Development Code. The success of this portion of the project centers around listening and issue identification within the community and learning about the community vision and goals for future Code documents. There will be no rewriting of code language nor policies established as part of the committee’s work.

The committee will be engaged once a month throughout the six (6) month process via ZOOM or Teams calls. The schedule of meetings will be determined soon but it is anticipated the first meeting will be held in the middle of August. Input and recommendations from SC members will be captured in a database and cross referenced within the UDC as part of the final report that will be provided to City Council; SC members are encouraged to take information from meetings and reach out to their neighbors, family and community to gather more input and encourage participation in all organized community outreach efforts.

The scope of the project anticipates two additional checkpoints with Planning and Zoning and City Council. The next checkpoint will be to present all findings that were heard from the community engagement process. The final annotated outline of community input and recommendations will be presented to both the Planning and Zoning Commission and City Council as the final product in this portion of the project. This final product will then be the baseline document for the beginning of the UDC rewrite next year. All citizen input will be documented in this outline format for future reference. Input from the Planning and Zoning Commission and City Council has already begun as both entities have discussed their initial ideas, thoughts and expectations for this project during the July 27 joint study session.