



Online Work Out Reservation

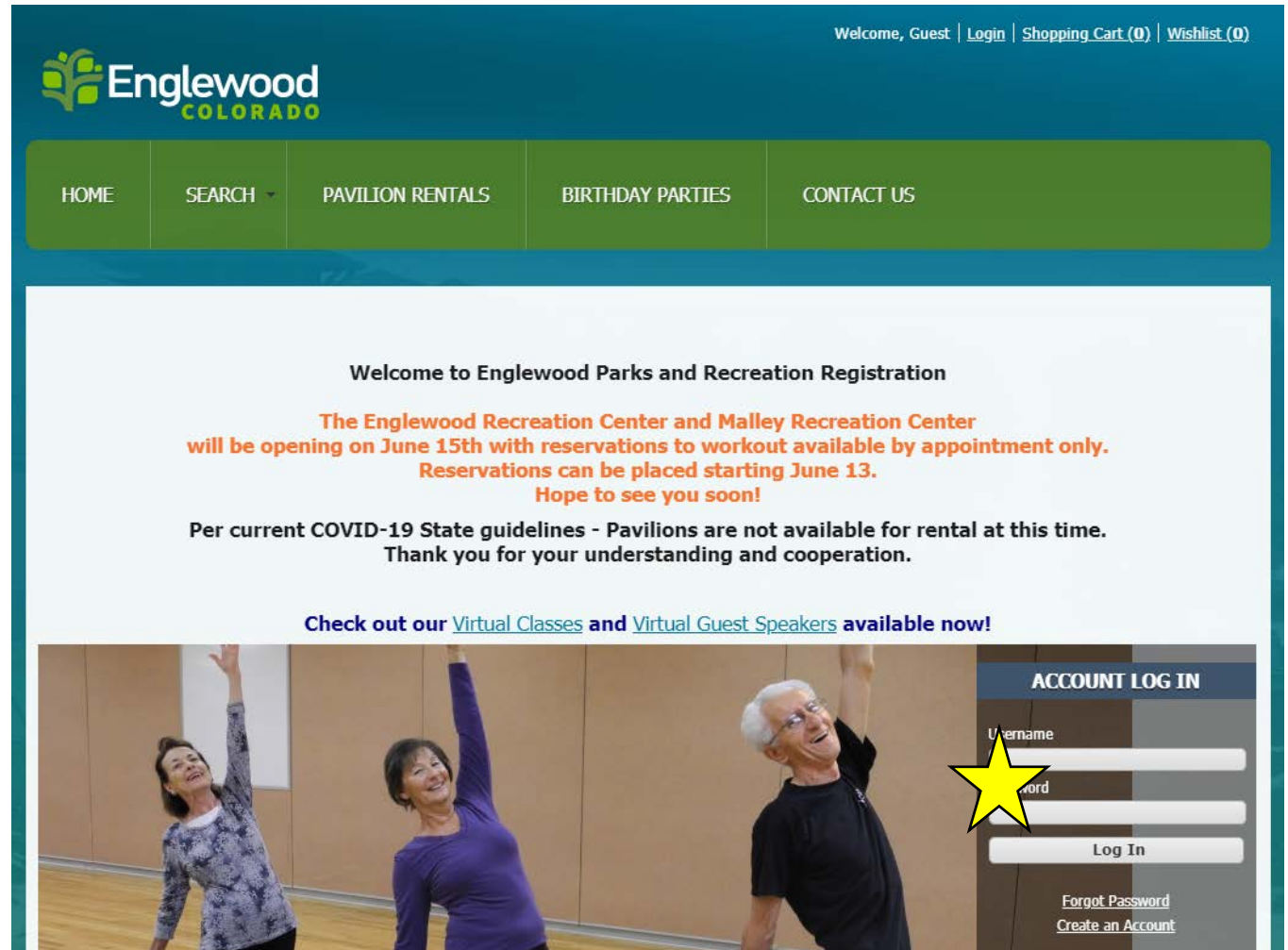
A How to Guide for the Patron

Step 1: Visit www.englewoodrec.org

This will bring you to our Online Registration page.

Here you will login to your account or create a new account.

- If you have a current Recreation Center or Malley Pass you are already in our system and your:
 - username is: *your Household Email*
 - Password is: *Postal Code*
- If you have already logged into your online account there is a **Forgot Password** link below the 'Log In' button
- If you do not have a Recreation ID card select "**Create an Account**" and enter your information. Once you arrive at the Recreation Center or Malley you will need to check in at the front desk to complete your household information and receive a card.



Welcome, Guest | [Login](#) | [Shopping Cart \(0\)](#) | [Wishlist \(0\)](#)

Englewood
COLORADO

HOME SEARCH PAVILION RENTALS BIRTHDAY PARTIES CONTACT US

Welcome to Englewood Parks and Recreation Registration

The Englewood Recreation Center and Malley Recreation Center will be opening on June 15th with reservations to workout available by appointment only. Reservations can be placed starting June 13. Hope to see you soon!

Per current COVID-19 State guidelines - Pavilions are not available for rental at this time. Thank you for your understanding and cooperation.

Check out our [Virtual Classes](#) and [Virtual Guest Speakers](#) available now!

ACCOUNT LOG IN

Username

Password

Log In

[Forgot Password](#)
[Create an Account](#)

Step 2: View Available Workout Reservation Times

- Select this button to view all available time slots
- Which will bring you to this page
- Scroll down to view all available reservation times and locations. Please note that your choice maybe on the next page.
- Please make sure to follow the steps included in the gray information box.



Search Results

Showing 1 To 50 Total Results (114)

ERC Free Weights Room - 506081

Englewood Recreation Center Free Weights Room

Capacity: 7
Reservations can be made up to 2 days in advance only.
This Workout is reserved for one hour. You may check in at any time during the hour, but your session will end at the scheduled time.

We ask you to stay within the room for the entirety of your one hour workout. You can reserve only one workout room per hour. You are required to wipe down equipment before and after each use. Lockers are not available at this time.

To Reserve a workout:
STEP 1-CHOOSE A TIME
STEP 2-CLICK on the "Select Item" icon then scroll down on the next screen and choose your date on the calendar (highlighted green) .
STEP 3-SELECT -- ADD TO CART button that appears at the top of your screen
STEP 4-PAY for your Reservation in full.
Pass-holders with free visits or punches included in your membership will not be charged, but must finish the \$0.00 payment process to complete your reservation. All Passes will be swiped when you check in before your workout (for Punch Pass holders - punches will be deducted from your pass at that time).



ADDITIONAL REMINDERS:

- YOU MUST CHECK IN AT THE FRONT DESK
- Please have your Recreation ID or Pass Ready when you come in for your workout
- Bring your Reservation Receipt with you - paper or digital

Questions? or If you need to cancel a ENGLEWOOD RECREATION CENTER Reservation, please call 303-762-2680 as soon as possible.

Select Item	Status	Activity	Description	Times	Dates	Meet Days	Ages	Res/Non-Res Price	Info
	Unavailable	506081-11	ERC Free Weight Reservation 6am-7am (Weekday)	6:00 am - 7:00 am	06/10/2020 -06/26/2020	M, Tu, W, Th, F		\$4.75/\$6.00	
	Unavailable	506081-12	ERC Free Weight Reservation 7:15am-8:15am (Weekday)	7:15 am - 8:15 am	06/15/2020 -06/26/2020	M, Tu, W, Th, F		\$4.75/\$6.00	
	Unavailable	506081-13	ERC Free Weight Reservation 8:30a-9:30am (Weekday)	8:30 am - 9:30 am	06/15/2020 -06/26/2020	M, Tu, W, Th, F		\$4.75/\$6.00	
	Unavailable	506081-14	ERC Free Weight Reservation 9:45-10:45am (Weekday)	9:45 am -10:45 am	06/15/2020 -06/26/2020	M, Tu, W, Th, F		\$4.75/\$6.00	

Step 3: Select your Reservation Location and Time

Select Item	Status	Activity	Description	Times	Dates	Meet Days	Ages	Res/Non-Res Price	Info
	Unavailable	506081-11	ERC Free Weight Reservation 6am-7am (Weekday)	6:00 am - 7:00 am	06/10/2020 -06/26/2020	M, Tu, W, Th, F		\$4.75/\$6.00	

You will see a **Green** "Available" button if you are within the 2 Day reservation window

Location:
Englewood Recreation Center Free Weight Room

Time: 6:00am-7:00am

Dates available

Non Pass Holders Fees
Annual/Premier Passholders and Punch Passes will not be charged this fee

Once you have chosen the Reservation Time and location
SELECT THIS BUTTON

Step 4: Select your Date

- Select an available date in Green. (*Blue dates are outside the reservation period.*)
- Then add Reservation to your cart in the yellow section at the top of the page

ERC Free Weight Reservation 6am-7am (Weekday) (506081-11): 06/11/2020 @ 6:00 am

Add To Cart Clear Selection

June - 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

ERC Free Weight Reservation 6am-7am (Weekday) (0/7) 6:00 am- 7:00 am

Remove From Selection List

Step 5: Select who the reservation is for

- Select the person who is working out for this reservation
- Select Continue



The screenshot shows a web interface with a green navigation bar at the top containing links for HOME, SEARCH, PAVILION RENTALS, BIRTHDAY PARTIES, MY ACCOUNT, and CONTACT US. Below the navigation bar is a light blue header. The main content area is a form with five rows, each representing a household member. Each row has a grey header with the name 'Household Member 1' through 'Household Member 5'. Below each name is a checkbox and the text 'ERC Free Weight Reservation 6am-7am (Weekday) (506081-11)'. The checkbox for Household Member 1 is checked, while the others are unchecked. At the bottom of the form are two buttons: 'Continue' and 'Cancel'. Two red arrows are overlaid on the image: one points from the text 'Select the person who is working out for this reservation' to the checkbox for Household Member 1, and the other points from the text 'Select Continue' to the 'Continue' button.

Step 6: Check Out

- Confirm your reservation location, time and date are all correct
- Confirm your fee is correct (all Annual/Premiere and Punch Pass Holders should not see a charge.)
- Select Proceed to Checkout or continue shopping if you would like to add another reservation for you or someone else


✓ New Charges In Shopping Cart

Shopping Cart

Showing 1 To 1 Total Results (1)

	Description	Name	Total Fees	Fee Details	
✕	ERC Free Weight Reservation 6am-7am (Weekday) (506081-11) On 06/11/20 (Enrolled)	Sara	\$ 4.75	↕	↔
	Grand Total Fees Due		\$ 4.75		
	Total Old Balances Not in Shopping Cart		\$ 0.00		

Proceed To Checkout Ticket Search Continue Shopping Empty Cart BDAY PARTY SEARCH



Step 7: Pay (if applicable)

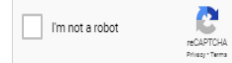
- Fill out the necessary information and submit payment

Payment Page

Invoice Number 2020061100001188535
Customer # 61234
Total Amount Due \$4.75

Payment Info

Card Number *
Expiration Date * MM YY
Security Code (cvv) *



Submit Payment



Billing Info

First Name *
Last Name *
Address 1 *
Address 2
City *
State * Colorado
Zip/Postal Code *
Country * United States
Email Address *
Phone #

Step 7: Checkout if no fees Required

- Fill out the Required information and select continue

Summary of Charges

New Charges In Shopping Cart:	\$ 0.00
Old Balances In Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 0.00

Billing Information

First Name: *

Last Name: *

Phone w/area code: *

Email: *

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

Your Workout Time is Reserved

- You should now receive an email confirmation of your transaction.
- You can send your confirmation to another email address or view it in PDF format
- Please have your Reservation Confirmation available at check in.
- See you soon!

Your Online transaction is complete. Please select an option below to continue.

[View Confirmation Receipt \(in .PDF format\)](#)
[View Ticket\(s\) \(in .PDF format\)](#)

All receipts are in .PDF format and require Adobe Reader. Your browser must allow pop-ups to view receipts correctly.
[Click here to download free Adobe Reader software from Adobe.com.](#)

Your Confirmation Receipt was sent to the email below. If you would like to send it to a different address, enter in a new email and click Submit.

Email confirmation sent to: *

Please make sure to read your receipt for important information regarding your visit to the Recreation Center!