CITY OF ENGLEWOOD
BUILDING DIVISION
TEMPORARY REMOTE VIDEO INSPECTION GUIDELINES

Inspection of occupied residential dwellings MAY be conducted as follows:

1. The first priority for inspections will be basements, additions and interior remodels. As time and resources allow, inspections may be scheduled for furnaces, air conditioners, water heaters, etc.

2. Virtual inspections will be conducted using the FaceTime application. The individual or firm requesting inspection is solely responsible for possessing the ability to virtually connect with the inspector(s) through the application. Other applications may be added at a later time.

3. Inspection of projects on the interior of occupied residential structures MAY be conducted virtually through live video, provided that the inspectors are able to verify all aspects of the project necessary to ensure compliance with all applicable codes. Based upon the size and/or complexity of the project, it may not be possible to conduct a virtual video inspection.

4. The trade-specific contractor(s) or homeowner will be present and shall conduct the virtual presentation of the items to be inspected. For example, the plumbing contractor will conduct the virtual inspection of the plumbing system and components, the electrical contractor will conduct the virtual inspection of the electrical components, etc.

5. The trade-specific contractor(s) or homeowner shall connect virtually with the inspector upon arrival of the inspector at the project. Inspectors will not enter the premises. When the inspector arrives on site, he will contact you via the number you provided. You will then exit the home to make visual contact and at that point, the inspection will begin.

6. The inspector will provide direction to the trade-specific contractor in presenting the items to be inspected. The inspector will set the pace.

7. Any project that is deemed by the inspector to be too complex in its scope or which compliance cannot be verified for any reason shall not be inspected or approved through virtual procedures.

8. A signed Acknowledgment and Waiver Regarding Remote Video Inspection document must be received by our office prior to scheduling the inspection. This document can be found on our website. Each contractor will be responsible for submitting a waiver or in the case of a homeowner permit, the homeowner, when submitting a waiver, will need to indicate each portion of the project in which they are requesting a visual inspection.

9. Inspection requests for remote virtual video inspection must be made by 3 pm one working day prior to the requested inspection date. The request must be made through the Building Division Inspection request line at 303-762-2403 and must include a valid contact phone number and email address. Due to the number of requested remote virtual inspections, your inspection may be delayed to the following work day. You will be notified of any delay.
10. Contact the inspector directly the morning of the inspection between 8 AM – 9 AM to schedule a timeframe for the inspection.

BUILDING, contact Bob Rosic at 303-762-2369
ELECTRICAL, contact Greg Croston at 303-762-2363
PLUMBING/MECHANICAL, contact Bill Myers at 303-762-2364

11. Prior to your inspection, ensure that your phone or iPad is fully charged and you have 4G connectivity. Clean your device lens and screens for maximum clarity.

12. Ensure you have the necessary tools based on the type of inspection. For example, a flashlight, tape measure, level, step ladder, etc. If the proper tools are not readily accessible at the time of inspection, it will be cancelled and will need to be rescheduled.

13. Ensure that the area or space to be inspected is cleared of any unnecessary items or people in order to minimize distractions and ensure adequate communication between you and the inspector.

14. All features of the home that are applicable to the required inspections must be visible at the time of the remote inspection. If at any point the inspector believes that the remote inspection process in not allowing them to properly assess compliance, they may require that a building site inspection be conducted at a future date. The decision to perform or terminate a remote video inspection is at the discretion of the inspector.

15. Work may not be covered until such time as all required inspections have been made and approved.

Please send any questions or concerns to BuildingDept@englewoodco.gov and a Building Division staff member will contact you to review the process.