CITY MANAGER'S NOTES
February 6, 2020

Upcoming Council Meetings

Monday, February 10, 2020
The City Council Study Session will begin at 6:00 p.m. in the Community Room.

Tuesday, February 18, 2020
The City Council Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will follow at 7:00 p.m. in Council Chambers.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Englewood Municipal Court Statistics – 4th Quarter 2020
2. Calendar of Events
3. Tentative Regular and Study Session Topics
Englewood Municipal Court 4th QTR/EOY Court Statistics 2019

<table>
<thead>
<tr>
<th>FILINGS</th>
<th>4th Qtr 2018</th>
<th>4th Qtr 2019</th>
<th>Difference</th>
<th>% Change</th>
<th>YTD 2018</th>
<th>YTD 2019</th>
<th>Difference</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal</td>
<td>377</td>
<td>498</td>
<td>121</td>
<td>32%</td>
<td>1701</td>
<td>1817</td>
<td>116</td>
<td>7%</td>
</tr>
<tr>
<td>(Domestic Viol)*</td>
<td>(31)</td>
<td>(31)</td>
<td>0</td>
<td>0%</td>
<td>(115)</td>
<td>(139)</td>
<td>24</td>
<td>21%</td>
</tr>
<tr>
<td>Traffic Infractions</td>
<td>804</td>
<td>586</td>
<td>-218</td>
<td>-27%</td>
<td>3941</td>
<td>3044</td>
<td>-897</td>
<td>-23%</td>
</tr>
<tr>
<td>Traffic Offenses</td>
<td>149</td>
<td>124</td>
<td>-25</td>
<td>-17%</td>
<td>588</td>
<td>443</td>
<td>-145</td>
<td>-25%</td>
</tr>
<tr>
<td>Parking</td>
<td>618</td>
<td>698</td>
<td>80</td>
<td>13%</td>
<td>3128</td>
<td>2559</td>
<td>-569</td>
<td>-18%</td>
</tr>
<tr>
<td>TOTAL FILINGS</td>
<td>1948</td>
<td>1906</td>
<td>-42</td>
<td>-2%</td>
<td>9358</td>
<td>7863</td>
<td>-1495</td>
<td>-16%</td>
</tr>
</tbody>
</table>

| HEARINGS | Video Arrn's | 190 | 195 | 5 | 3% | 790 | 821 | 31 | 4% |
| Juv Arrn's | 50 | 42 | -8 | -16% | 158 | 193 | 35 | 22% |
| Other Arrn's | 532 | 750 | 218 | 41% | 2351 | 2375 | 24 | 1% |
| Court Pre Trials | 415 | 764 | 349 | 84% | 2049 | 2553 | 504 | 25% |
| Jury Pre Trials | 48 | 28 | -20 | -42% | 179 | 163 | -16 | -9% |
| Court Trials Set | 26 | 29 | 3 | 12% | 140 | 135 | -5 | -4% |
| Jury Trials Set | 3 | 4 | 1 | 33% | 23 | 31 | 8 | 35% |
| Probation | 79 | 138 | 59 | 75% | 366 | 515 | 149 | 41% |
| Deferred Pros | 17 | 10 | -7 | -41% | 81 | 40 | -41 | -51% |
| Def Judgment | 53 | 65 | 12 | 23% | 261 | 298 | 37 | 14% |
| Conditional Stay | 207 | 272 | 65 | 31% | 881 | 1146 | 265 | 30% |
| Stays | 143 | 144 | 1 | 1% | 660 | 641 | -19 | -3% |
| Collections | 157 | 103 | -54 | -34% | 731 | 577 | -154 | -21% |
| All Other Hearings | 1003 | 771 | -232 | -23% | 3572 | 3746 | 174 | 5% |
| TOTAL HEARINGS | 2923 | 3315 | 392 | 13% | 12242 | 13234 | 992 | 8% |

| WARRANTS / DEFAULTS | Bench | 480 | 477 | -3 | -1% | 1808 | 2000 | 192 | 11% |
| Execution | 4 | 0 | -4 | -100% | 9 | 2 | -7 | -78% |
| Default Judgments | 106 | 146 | 40 | 38% | 547 | 462 | -85 | -16% |
| TOTAL WARRANTS / DEFAULTS | 590 | 623 | 33 | 6% | 2364 | 2464 | 100 | 4% |

| REVENUES | VBLC | $40.00 | $20.00 | -$20.00 | -50% | $520.00 | $420.00 | -$100.00 | -19% |
| Ct. Fines | $29,778.93 | $24,574.00 | -$5,204.93 | -17% | $151,329.01 | $135,146.50 | -$16,182.51 | -11% |
| Parking | $13,340.00 | $14,375.00 | $1,035.00 | 8% | $70,934.70 | $53,375.00 | -$17,559.70 | -25% |
| VB Fines | $109,934.00 | $96,188.75 | -$13,745.25 | -13% | $559,704.00 | $430,784.75 | -$128,919.25 | -23% |
| Costs | $13,465.57 | $11,634.50 | -$1,831.07 | -14% | $61,437.24 | $57,532.60 | -$3,904.64 | -6% |
| Prob, DJH, DP | $3,087.75 | $3,250.00 | $162.25 | 5% | $17,182.75 | $17,875.00 | $692.25 | 4% |
| Witness | $15.00 | $0.00 | -$15.00 | -100% | $15.00 | $0.00 | -$15.00 | -100% |
| Bond Forfeitures | $3,670.00 | $4,920.00 | $1,250.00 | 34% | $12,295.00 | $18,773.00 | $6,478.00 | 53% |
| OJWC | $1,635.00 | $1,115.00 | -$520.00 | -32% | $7,875.00 | $6,050.00 | -$1,825.00 | -23% |
| Jury | $0.00 | $0.00 | 0% | 0% | $0.00 | $0.00 | $0.00 | 0% |
| DV Fee | $300.00 | $375.00 | $75.00 | 25% | $1,925.00 | $2,075.00 | $150.00 | 8% |
| DUI's | $2,456.18 | $4,667.39 | $2,211.21 | 90% | $19,095.97 | $17,662.87 | -$1,433.10 | -8% |
| TOTAL REVENUES | $177,722.43 | $161,119.64 | -$16,602.79 | -9% | $902,313.67 | $739,694.72 | -$162,618.95 | -18% |
# CITY OF ENGLEWOOD
## 2020 CALENDAR OF EVENTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon., Feb. 10</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
</tr>
<tr>
<td>Tues., Feb. 11</td>
<td>7:30 a.m.</td>
<td>Mayor Manager Meeting</td>
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<tr>
<td></td>
<td>3:30 p.m.</td>
<td>NonEmergency Retirement Board Meeting</td>
<td>Public Works</td>
</tr>
<tr>
<td></td>
<td>5:00 p.m.</td>
<td>Water &amp; Sewer Board</td>
<td>Community Development Conf. Room</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Keep Englewood Beautiful</td>
<td>City Council Conf. Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Library Board</td>
<td>Library Altenbach Room</td>
</tr>
<tr>
<td>Wed., Feb. 12</td>
<td>3:30 p.m.</td>
<td>Alliance for Commerce in Englewood</td>
<td>Community Development</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals</td>
<td>Council Chambers</td>
</tr>
<tr>
<td>Thur., Feb. 13</td>
<td>12:30 p.m.</td>
<td>Firefighters Pension Board</td>
<td>Public Works Conference Room</td>
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<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission</td>
<td>Comm Dev Conf. Room</td>
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<tr>
<td></td>
<td>6:00 p.m.</td>
<td>Transportation Advisory Committee</td>
<td>Public Works Conf. Room</td>
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<tr>
<td>Tues., Feb. 18</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
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<td>7:00 p.m.</td>
<td>City Council Regular Meeting</td>
<td>Council Chambers</td>
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<tr>
<td>Wed., Feb. 19</td>
<td>5:30 p.m.</td>
<td>Code Enforcement Advisory Committee</td>
<td>City Council Conf. Rm.</td>
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<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Historic Preservation Commission</td>
<td>Community Development Conf. Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission</td>
<td>Public Works Conf. Room</td>
</tr>
<tr>
<td>Mon., Feb. 24</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
</tr>
<tr>
<td>Tues., Feb. 25</td>
<td>5:15 p.m.</td>
<td>Budget Advisory Committee Meeting</td>
<td>City Council Conf. Room</td>
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<tr>
<td>Mon., March 2</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<tr>
<td></td>
<td>7:00 p.m.</td>
<td>City Council Regular Meeting</td>
<td>Council Chambers</td>
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<tr>
<td>Tues., March 3</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission</td>
<td>City Council Conf. Room</td>
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<tr>
<td>Wed., March 4</td>
<td>11:00 a.m.</td>
<td>Liquor and Marijuana Licensing Authority</td>
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<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission</td>
<td>Library Perrin Room</td>
</tr>
<tr>
<td>Mon., March 9</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<tr>
<td>Tues., March 10</td>
<td>5:00 p.m.</td>
<td>Water &amp; Sewer Board</td>
<td>Community Development Conf. Room</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Keep Englewood Beautiful</td>
<td>City Council Conf. Room</td>
</tr>
<tr>
<td>Date</td>
<td>Time</td>
<td>Meeting</td>
<td>Location</td>
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<tr>
<td>Wed., March 11</td>
<td>7:00 p.m.</td>
<td>Library Board</td>
<td>Library Altenbach Room</td>
</tr>
<tr>
<td></td>
<td>3:30 p.m.</td>
<td>Alliance for Commerce in Englewood</td>
<td>Community Development</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals</td>
<td>Council Chambers</td>
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<tr>
<td>Thur., March 12</td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission</td>
<td>Comm Dev Conf. Room</td>
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<tr>
<td></td>
<td>6:00 p.m.</td>
<td>Transportation Advisory Committee</td>
<td>Public Works Conf. Room</td>
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<tr>
<td>Mon., March 16</td>
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<td>7:00 p.m.</td>
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<td>Council Chambers</td>
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<tr>
<td>Tues., March 17</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission</td>
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<td>Wed., March 18</td>
<td>5:30 p.m.</td>
<td>Code Enforcement Advisory Committee</td>
<td>City Council Conf. Rm.</td>
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<tr>
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<td>6:30 p.m.</td>
<td>Historic Preservation Commission</td>
<td>Community Development Conf. Room</td>
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<tr>
<td>Mon., March 23</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<tr>
<td>Tues., March 24</td>
<td>5:15 p.m.</td>
<td>Budget Advisory Committee Meeting</td>
<td>City Council Conf. Room</td>
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<tr>
<td>Wed., April 1</td>
<td>11:00 a.m.</td>
<td>Liquor and Marijuana Licensing Authority</td>
<td>Council Chambers</td>
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<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission</td>
<td>Library Perrin Room</td>
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<tr>
<td>Mon., April 6</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
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<td>7:00 p.m.</td>
<td>City Council Regular Meeting</td>
<td>Council Chambers</td>
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<tr>
<td>Tues., April 7</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission</td>
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<tr>
<td>Wed., April 8</td>
<td>3:30 p.m.</td>
<td>Alliance for Commerce in Englewood</td>
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<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals</td>
<td>Council Chambers</td>
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<tr>
<td>Thur., April 9</td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission</td>
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<td>Tues., April 14</td>
<td>5:00 p.m.</td>
<td>Water &amp; Sewer Board</td>
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<td>Keep Englewood Beautiful</td>
<td>City Council Conf. Room</td>
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<td>7:00 p.m.</td>
<td>Library Board</td>
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<td>Wed., April 15</td>
<td>5:30 p.m.</td>
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<tr>
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<td>7:00 p.m.</td>
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<td>Tues., April 28</td>
<td>5:15 p.m.</td>
<td>Budget Advisory Committee Meeting</td>
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<tr>
<td>Mon., May 4</td>
<td>2:00 p.m.</td>
<td>Malley Trust Fund</td>
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## Regular & Study Session Agenda Topics

**Englewood City Council**

<table>
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<tr>
<th>DATE</th>
<th>TYPE</th>
<th>TOPIC</th>
<th>STAFF RESPONSIBLE</th>
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</thead>
<tbody>
<tr>
<td>February 10</td>
<td>Study</td>
<td>Preliminary December 2019 (10min.)</td>
<td>Maria Sobota</td>
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<tr>
<td></td>
<td></td>
<td>Downtown Development Authority (30 min)</td>
<td>Dan Poremba</td>
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<tr>
<td></td>
<td></td>
<td>P &amp; Z Discussion (15 min)</td>
<td>Brad Power</td>
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<td>Storm Sewer Master Plan Review (45 min)</td>
<td>Maria D'Andrea</td>
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<tr>
<td></td>
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<td>Emergency Management Update (20 min)</td>
<td>CMO</td>
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<td>Reports from Board and Commission Council Liaisons (10min)</td>
<td>Council</td>
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<tr>
<td>February 18</td>
<td>Study</td>
<td>Discussion on Calendar for Board and Commission Recruitment</td>
<td>Stephanie Carlile</td>
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<tr>
<td>(Tues)</td>
<td>Regular</td>
<td>Neighborhood Resources Program</td>
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<td>Consent</td>
<td>Introduction of Madeline Hinkfuss/Neighborhood Resources Coordinator</td>
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<td>Patrick Paranto, Plant Operator at the Allen Water Treatment Plant will be recognized for achieving his Level B Water Plant Operator certification.</td>
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<td>Consent</td>
<td>First Reading - Mutual Aid Agreement with City and County of Denver CB 9</td>
<td>Margaret Brocklander</td>
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<td>Consent</td>
<td>Resolution - VALE Grant</td>
<td>Nancy Wenig</td>
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<td>Consent</td>
<td>First Reading - Approval of Intergovernmental Agreement with CDOT for US 85 (Santa Fe Drive) Planning and Environmental Linkage Study CB 7</td>
<td>Maria D'Andrea</td>
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<td></td>
<td>Consent</td>
<td>First Reading – Storm Water Utility Rate Increase CB 6</td>
<td>Maria Sobota</td>
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<tr>
<td></td>
<td>Consent</td>
<td>First Reading - An Ordinance adopting the updated Storm Drainage Criteria Manual B=CB 8</td>
<td>Tim Hoos</td>
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<tr>
<td></td>
<td>Consent</td>
<td>First Reading - An Ordinance adopting the updated Engineering Design and Construction Standards CB 5</td>
<td>Tim Hoos</td>
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<td>Consent</td>
<td>First Reading - Title 16 Housekeeping Amendments</td>
<td>Wade Burkholder</td>
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<tr>
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<td>Consent</td>
<td>Second Reading - Short Term Rentals CB 4</td>
<td>Wade Burkholder/Erik Sampson</td>
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<td>Second Reading - Short Term Rentals CB 47</td>
<td>Wade Burkholder/Erik Sampson</td>
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<td>Consent</td>
<td>Resolution - Museum of Outdoor Arts Contract Renewal</td>
<td>Dorothy Hargrove</td>
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<td>Motion</td>
<td>Motion - Exclusive Negotiating Agreement with ScanlanKemperBard</td>
<td>Dan Poremba</td>
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<td>Motion</td>
<td>Motion - Change Order with Keesan for EEF Snow Plowing &amp; Removal</td>
<td>Maria D'Andrea</td>
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<tr>
<td>DATE</td>
<td>TYPE</td>
<td>TOPIC</td>
<td>STAFF RESPONSIBLE</td>
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<tr>
<td>February 24</td>
<td>Study</td>
<td>City of Englewood's Water and Sewer Utility Rate &amp; Fee Study Consultant Selection</td>
<td>Pieter Van Ry/Maria D'Andrea</td>
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<tr>
<td></td>
<td></td>
<td>Downtown Matters/DDA Update (30 min. requested)</td>
<td>Dan Poremba/John Voboril</td>
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<td>Preliminary January 2020 Financial Report (10min.)</td>
<td>Maria Sobota</td>
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<td>2020 Budget Overview (30 minutes)</td>
<td>Maria Sobota</td>
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<td>Marijuana Rate Tax Discussion (20 min)</td>
<td>Maria Sobota</td>
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<tr>
<td></td>
<td></td>
<td>2021 Budget Timeline (30 min)</td>
<td>Maria Sobota</td>
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<tr>
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<td>Update on Council Visioning (30 min)</td>
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<td>March 2</td>
<td>Study</td>
<td>Study Session Priorities</td>
<td>CMO</td>
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<td>Charter Review</td>
<td>CMO/CAO</td>
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<tr>
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<td>Regular</td>
<td>Proclamation - Arbor Day 2020</td>
<td>CMO/CAO</td>
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<tr>
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<td>Regular</td>
<td>First Reading- 2nd IGA amendment between Arapahoe County 911 Authority and COE</td>
<td>Vance Fender</td>
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<tr>
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<td>Regular</td>
<td>Second Reading - Title 16 Housekeeping Amendments</td>
<td>Wade Burkholder</td>
</tr>
<tr>
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<td>Regular</td>
<td>Second Reading - An Ordinance adopting the updated Storm Drainage Criteria Manual</td>
<td>Tim Hoos</td>
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<tr>
<td></td>
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<td>Second Reading - An Ordinance adopting the updated Engineering Design and Construction Standards</td>
<td>Tim Hoos</td>
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<tr>
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<td>Second Reading – Storm Water Utility Rate Increase</td>
<td>Maria Sobota</td>
</tr>
<tr>
<td></td>
<td>Regular</td>
<td>Second Reading - Mutual Aid Agreement with City and County of Denver</td>
<td>Margaret Brocklander</td>
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<td>Regular</td>
<td>Motion - Contract Approval for Water Treatment Plant Risk and Resiliency Study</td>
<td>Maria D'Andrea</td>
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<td>Motion - Romans Park Tennis and Playground Construction Contract</td>
<td>Dave Lee</td>
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<tr>
<td>March 9</td>
<td>Study</td>
<td>Wayfinding</td>
<td>Chris Harguth</td>
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<td>Lodging Tax Discussion</td>
<td>Maria Sobota</td>
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<tr>
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<td>Body Piercing and Tattoos</td>
<td>Community Development</td>
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<td>March 16</td>
<td>Study</td>
<td>Grants for Career Training and Apprenticeship Discussion</td>
<td>Community Development</td>
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<td>Regular</td>
<td>Citizen of the Year</td>
<td>CMO</td>
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<td>Second Reading - Comcast of Colorado Customer Service Standards</td>
<td>Margaret Brocklander</td>
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<td>Second Reading - 2nd IGA amendment between Arapahoe County 911 Authority and COE</td>
<td>Vance Fender</td>
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<tr>
<td>March 23</td>
<td>Study</td>
<td>February 2020 Financial Review (10 min.)</td>
<td>Maria Sobota</td>
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<td>Downtown Matters/DDA Update (30 min. requested)</td>
<td>Dan Poremba/John Voboril</td>
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<td>Bulk Plane Discussion</td>
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<td>DATE</td>
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<td>TOPIC</td>
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<td>April 6</td>
<td>Study</td>
<td>2021 Budget Kick Off (30 minutes)</td>
<td>Maria Sobota</td>
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<td>April 13</td>
<td>Regular</td>
<td>Motion - Purchase Order Approval for Annual Roadway Materials</td>
<td>Maria D’ Andrea</td>
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<td>April 20</td>
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<td>April 27</td>
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<td>May 11</td>
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<td>City Council Budget Workshop (3 hours) – All Departments</td>
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<td>May 18</td>
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<td>Body Cams for Police</td>
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<td>Homeless Issues</td>
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<td>Traffic Code Update</td>
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<td>Aging (DRCOG)</td>
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<td>Youth Vaping and Tobacco/Nicotine Use in Our Communities</td>
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<td>Report on Municipal Court (Spring)</td>
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<td>Xcel Energy Presentation on Powerline Replacement</td>
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<tr>
<td><strong>FUTURE</strong></td>
<td><strong>Recognition &amp; Awards</strong></td>
<td>City Volunteers/Board &amp; Commission Recognition</td>
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