



Council Request Update

September 19, 2019

Council Request: 19-123

Requested by: Council Member Sierra

Request: Discuss how information was communicated on the Jason Street sinkhole

Response: Please see the response provided by the Director of Public Works Maria D'Andrea.

Council Request: 19-126

Requested by: Council Member Sierra

Request: Status of Residential Garbage and Recycling Service Community Engagement Project timeline.

Response: Please see the response provided by the Director of Public Works Maria D'Andrea.

Council Request: 19-127

Requested by: Council Member Sierra

Request: Status of Alley Resurfacing Project

Response: Please see the response provided by the Director of Public Works Maria D'Andrea.

Council Request: 19-155

Requested by: Council Member Barrentine

Request: Provide up-to-date information on the National Night Out program and the Citizen's Academy for the city website.

Response: Communication Manager Christopher Harguth responded that the web pages referred to in this request have been updated.

Council Request: 19-156

Requested by: Council Member Barrentine

Request: Provide information on any emergency preparedness plans for the sanitary sewer system

Response: Please see the response provided by the Director of Public Works Maria D'Andrea.

Council Request: 19-157

Requested by: Mayor Pro Tem Russell

Request: From which budget fund are the expenses for new ADA ramps taken?

Response: Please see the response provided by the Director of Public Works Maria D'Andrea.



DATE: September 19, 2019
TO: Mayor Olson and City Councilmembers
THROUGH: Shawn Lewis, City Manager
FROM: Maria D'Andrea, Director of Public Works
SUBJECT: Council Request #119-123: Jason Court Sinkhole

Council Request #119-123: Discuss how information was communicated on the Jason Court sinkhole.

Management and maintenance responsibilities of the storm sewer & drainage system are under the purview of the Utilities Department. According to Utilities maintenance staff, they became aware of issues with this pipe section in 2016 when it was first televised and made the Utilities Director aware of the problem.

At the request of the Utilities Department, the sunken curb & gutter at the end of the cul-de-sac was replaced through the annual Concrete Repair Project, in 2016 or 2017. The new concrete began to sink again shortly thereafter because the pipe was never repaired.

As discussed at the August 7, 2019 Study Session, repair of the failed pipe invert is an immediate action step with the goal of completing the work by February 1, 2020.



DATE: September 19, 2019

TO: Mayor Olson and City Councilmembers

THROUGH: Shawn Lewis, City Manager

FROM: Maria D'Andrea, Director of Public Works

SUBJECT: Council Request #119-126: Residential Garbage and Recycling Effort – Community Engagement Effort

Council Request #119-126: Status of residential garbage and recycling service delivery community engagement project timeline

Staff is engaging public feedback and input, related to a proposed single hauler initiative, in a variety of methods, including:

- Public Meetings
Three public meetings have been scheduled for the following days in the Community Room of the Civic Center:
 - August 29
 - September 26
 - October 24

The meeting in August was very well attended with more than 120 people participating in the discussion. A Frequently Asked Questions (FAQ) document is being prepared and will be posted on the city's website prior to the Sept. 26 meeting.
- Informational Video
A short video, summarizing the initiative, was created as an alternate method of communicating with the public. The video, along with additional information can be found at englewoodco.gov/talking-trash.
- Survey
A brief survey (8 questions) was posted on the city's website at: www.surveymonkey.com/r/JLQVYXL
To date, more than 260 surveys have been completed.
- Social Media Outreach
Communications staff continues to post information on the upcoming Talk-n-Trash meetings on the city's Facebook and Twitter accounts.

- Outreach to Waste Hauler Companies
Staff has begun reaching out to solid waste haulers in an effort to engage with them, ask & answer questions in advance of the Request for Proposals process.
- Sub-Committee Input and Direction
A sub-committee, comprised of volunteer members from ETAC, KEB, and the Budget Advisory Committee, has been formed to provide input and direction to staff. Councilmember Martinez is also participating in these meetings.

Next Steps

Staff will be developing and issuing a Request for Proposals (RFP) in late-October to solicit proposals from interested waste haulers. The RFP will request costs for various service delivery “packages”. These packages will be based on the feedback received from the public as well as input from the sub-committee. Going through this process will allow the city to receive actual pricing from vendors.

Staff will compile all of the information and present it to the public and the City Council in late-November. A decision by City Council could be made in December 2019 with implementation in mid- to late-2020.



DATE: September 19, 2019
TO: Mayor Olson and City Councilmembers
THROUGH: Shawn Lewis, City Manager
FROM: Maria D'Andrea, Director of Public Works
SUBJECT: Council Request #119-127: Alley Resurfacing Project Status

Council Request #119-127: Status of alley resurfacing project

The City maintains 374 alleys throughout the city. This equates to 42.2 miles. Of these, 42 alleys are paved and the remainder (332) are unpaved. Due to the number of complaints received this spring about the condition of the alleys, the City began an immediate effort to make alleys passable. Staff prioritized alleys within the five maintenance areas, based on how severe access is affected as well as the number of concerns received.

City crews began work in Areas 1 and 3 in late-April. Staff graded the alleys with heavy equipment to restore a smooth surface and added asphalt milling to better stabilize the surface. A roller was used to compact the materials. An interactive map was created to provide real time information to citizens on the status of alley repairs:

<https://englewoodgov.maps.arcgis.com/apps/webappviewer/index.html?id=fe23e78695534532b7668f810067fca5>

As other citizens saw work being performed in adjacent alleys, they made requests to the city for similar services. As a result, nearly all of the alleys in Areas 1 and 3 have been graded. However, staff was not able to move to Areas 2 and 4 until early-Summer. Work was also slowed down by three vacancies (out of nine positions) in the Streets Division.

As of this week, the following number of alleys are not yet completed:

Area 1: 3
Area 2: 17
Area 3: 1
Area 4: 15

Currently, two crews are working in Area 4.

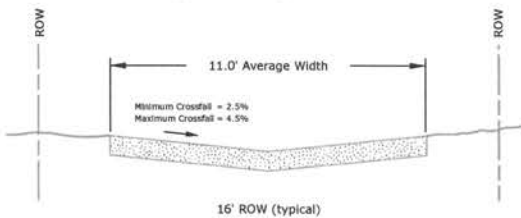
The next phase involves fine grading to improve drainage and application of a dust abatement material. The alleys will be graded with an inverted crown or "V" ditch to convey water away from private property and laterally along the alley to either street, based on existing grades. The dust abatement material, a proprietary product, will be sprayed on to the surface once the fine grading is complete. In order to clear the way for the machinery, the contract also includes work to clear brush and tree limbs for a 12-foot width and a 15-foot height for the length of each alley.

A Request for Bids was issued on September 18 with bids due on October 9. Staff plans to bring a recommendation to award a contract to the October 21 City Council meeting. Work is expected to take 6-8 weeks, depending on the weather. All 58 alleys in Area 2 will be addressed, (see attached map).

In early 2020, staff will issue a similar contract for two additional areas or, possibly a combination of alleys where the most severe grading and rutting takes place. Depending on bid prices, it is hoped that this will address approximately 60% of the unpaved alleys.



Typical Alley Section



Legend

- Street
- Alley (unpaved)
- Alley (paved)
- Inlet
- Manhole

Quantities (unpaved alleys)

Number of alleys = 58
 Number of inlets = 4±
 Number of manholes = 109±
 Total length = 33,980 ft ±



SCALE: 1 inch = 750 feet
 DATE: August 30, 2019



DATE: September 19, 2019

TO: Mayor Olson and City Councilmembers

THROUGH: Shawn Lewis, City Manager

FROM: Maria D'Andrea, Director of Public Works

SUBJECT: Council Request #119-156: Sanitary Sewer System Emergency Preparedness Plan

Council Request #119-156: Provide information on any emergency preparedness plans for the sanitary sewer system.

No written emergency preparedness plan exists for responding to sanitary sewer main breaks or clogs.

Utilities staff has on-call personnel available 24 hours a day, seven days a week to be able to respond to issues in the sanitary sewer system. If a break or clog is detected, staff attempts to determine if the break is in a private service line or in the city's main. Per the municipal code, property owners are responsible for the maintenance & repair, and associated costs, of their service line from the structure to the city's main. If repairs are required on a city main, they are completed as soon as practicable, by either city staff or a hired contractor.



DATE: September 19, 2019
TO: Mayor Olson and City Councilmembers
THROUGH: Shawn Lewis, City Manager
FROM: Maria D'Andrea, Director of Public Works
SUBJECT: Council Request #119-157: ADA Ramp Funding

Council Request #119-157: From which budget fund are the expenses for new ADA ramps taken?

New ADA ramps are funded out of two projects in the Public Improvement Fund.

Per direction from the Department of Justice and the US Department of Transportation, Title II of the Americans with Disabilities Act (ADA) requires that state and local governments ensure that persons with disabilities have access to the pedestrian routes in the public right-of-way. An important part of this requirement is to provide pedestrian ramps that meet current requirements whenever streets, roadways, or highways are "altered". The mill & overlay work is considered an alteration and, therefore, all pedestrian ramps adjacent to the milled areas must be upgraded. In 2019, replacement of an existing ramp or installation of a new ramp (where one was not previously in place) is occurring at 94 locations. These ramps are funded from the Road and Bridge account as the pedestrian ramp work is necessitated by the pavement work.

Additional locations are also identified by staff for replacement or installation in order to show continued effort towards achieving compliance with the ADA guidelines for access in the public right-of-way. Work is occurring at 21 locations in 2019. These ramps are funded from the city's contribution to the Concrete Utility Program.

No Concrete Utility funds generated by property owners are used to fund pedestrian ramps.

At corner locations where a new development is occurring, the developer is responsible for the cost of upgrading the adjacent pedestrian ramp for compliance with ADA.

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-001	1/7/2019	Information on water main breaks	Cuesta	Council	Meeting/SS	Daisy Yu	CMO	Completed	1/10/2019	
19-002	1/7/2019	Information on multi-family unit by Cochino Taco. What role did Board of Adjustments play? What variances were granted?	Barrentine	Council	Meeting/SS		Community Development	Completed	1/9/2019	
19-003	1/7/2019	Investment income. Have we had losses? What is out total portfolio? Financial policies?	Barrentine/	Council	Meeting/SS		Finance	Completed	1/17/2019	
19-004	1/7/2019	Pull copy of all permits issued, building inspections. The Mayor also asked if we could provide some information on how AMIs are determined so that it's clear this is federal, not local.	Russell	Council	Meeting/SS		Community Development	Completed	1/9/2019	
19-005	1/7/2019	Info on urban lots - historical issues? CD please clarify with CM Sierra.	Sierra	Council	Meeting/SS		Community Development	Completed	1/24/2019	
19-006	1/17/2019	Englewood Downtown Development Authority Analysis Report	Martinez	Council	Meeting/SS	Dan Poremba	Community Development	Completed	1/18/2019	
19-007	1/21/2019	Will an existing alley cottage become an ADU?	Martinez	Council	Email	Wade Burkhold	Community Development	Completed	1/22/2019	
19-008	1/22/2019	Trash removal at the plaza	Sierra	Council	Email		Public Works	Completed	1/23/2019	
19-009	1/22/2019	Status of the fountains at the plaza	Sierra	Council	Email		Public Works	Completed	1/23/2019	
19-010	1/23/2019	Status of home on 4188 S. Washington St in response to citizen complaint	Cuesta	Council	Meeting/SS		Community Development	Completed	1/25/2019	
19-011	1/23/2019	What is the capacity of our infrastructure, specifically water and sewer, vis a vis potential growth in the city?	Cuesta	Council	Meeting/SS	Utilities and	Public Works	Completed	1/28/2019	
19-013	1/23/2019	Copy of CORA request response provided to Ms. Vicky Hoffman requesting information on staffing in the CMO.	Barrentine	Council	Meeting/SS		Clerk	Completed	1/24/2019	
19-014	1/23/2019	Copy of CORA request response provided to Mr. JJ Margiotta requesting information on a payment to Investigations Law Group	Barrentine	Council	Meeting/SS		Clerk	Completed	1/24/2019	
19-015	1/23/2019	Status of code issues raised in video presentation by Mr. Chris Duis	Barrentine	Council	Meeting/SS		Police	Completed	1/24/2019	
19-016	1/28/2019	Update on the Kmart site and any associated PUD proposal.	Cuesta	Council	email		Community Development	Completed	1/31/2019	
19-017	1/29/2019	Issue with parking on public property	Barrentine	Council	Meeting/SS		Police	Terminated		
19-018	1/29/2019	Information on previous DDA re: Trolley Square. Why did it fail? What are the financials?	Barrentine	Council	Meeting/SS		Community Development	Completed	1/29/2019	
19-019	1/29/2019	Additional information on investments; concerns about losses	Barrentine	Council	Meeting/SS		Finance	Completed	1/29/2019	
19-020	1/30/2019	Request for the application packet that was submitted and approved for the current 1327 Tufts development and any associated staff documents that pertain to the approval of this project.	Cuesta	Council	email		Community Development	Completed	1/31/2019	
19-021	2/4/2019	Update on sewer and clean up at 1310 E. Bates Parkway. Are other homes in the area affected?	Cuesta	Council	Meeting/SS		Utilities	Completed	2/7/2019	

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-022	1/22/2019	Questions regarding two-year Bennett farm lease	Council	Council	Meeting/SS		SPWRP	Completed	2/6/2019	
19-024	2/12/2019	What is snow pushing policy of City snowplows? Snow has been piled in the RTD path.	Sierra	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-025	2/12/2019	Do we need new audio visual equipment for Community Room?	Cuesta	Council	Meeting/SS	City Clerk &	IT	Completed	2/14/2019	
19-026	2/20/2019	Traffic light change at Quincy and Broadway	Cuesta	Council	Email		Public Works	Completed	3/28/2019	
19-027	2/20/2019	Provide a follow up on 4188 Washington St.	Cuesta	Council	Meeting/SS		Attorney	Completed	4/18/2019	
19-028	2/20/2019	Update on snow removal issues (wheelchair access in and around Simon Center, bus stops, possible employee assistance to business)	Russell/Barr	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-029	2/20/2019	Follow up issues raised by Mr. Duis about fence in alley, outbuildings in disrepair	Barrentine	Council	Meeting/SS		Community Development	Completed	2/21/2019	
19-030	2/20/2019	Homeowner Improvement Assistance 1. Did Englewood have a program in place similar to Arvada? If we no longer do, when and why did it get discontinued? 2. List of programs the City offers to help lower income families with homes, bills, utility.	Sierra	Council	Meeting/SS		Community Development	Completed	2/21/2019	
19-032	2/27/2019	Pros and Cons of body cameras	Barrentine/	Council	Meeting/SS		Police	Completed	3/4/2019	
19-033	3/4/2019	Information on requirement that sale of city park property requires a vote	Barrentine	Council	Meeting/SS		CMO	Completed	3/6/2019	
19-034	3/4/2019	Status of sand/debris blown over Broken Tee Golf Course and how it may be mitigated	Olson	Council	Meeting/SS		PRL	Completed	3/7/2019	
19-035	3/4/2019	Update - Advertising signs at 4188 S. Washington St.	Barrentine/	Council	Meeting/SS		Community Development	Completed	3/8/1029	
19-036	3/4/2019	Information on sewer bill at 4630 S. Bannock St.	Wink/Russe	Council	Meeting/SS		Utilities	Completed	3/6/2019	Follow-up 3/28/2019
19-037	3/4/2019	Recap of grants from Arapahoe County Open Space for park improvements	Olson	Council	Meeting/SS		PRL	Completed	3/11/2019	
19-038	3/4/2019	Status of alley maintenance - change from past years?	Barrentine	Council	Meeting/SS		Public Works	Completed	3/7/2019	
19-039	3/4/2019	Number of budgeted positions that will not be filled in this budget year.	Russell	Council	Meeting/SS		HR	Completed	3/21/2019	Follow-up CR19-054
19-040	3/4/2019	Change in percentage turnover from August 2018 to February 2019? Are we still experiencing a 25% turnover rate? (FT benefited positions)	Russell	Council	Meeting/SS		HR	Completed	3/21/2019	Follow-up CR19-054
19-041	3/4/2019	Information on interest rate for homeowners' assistance - low or no? What would be involved in reviving this program?	Sierra	Council	Meeting/SS		Community Development	Completed	3/11/2019	
19-042	3/6/2019	Why is BGOOD unable to expand into the space next door?	Wink	Council	Email		Police	Completed	3/7/2019	
19-042	3/6/2019	Documentation/Explanation on why BGOOD is unable to expand into the space next door to it's current location	Wink/Russe	Council	Email		Police	Completed	3/6/2019	
19-043	3/6/2019	Police Headquarters Building Construction	Council	Council	Meeting/SS		Public Works	Completed	3/7/2019	

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-044	3/11/2019	Update and explanation on MimeCast	Sierra	Council	Meeting/SS		IT	Completed	3/12/2019	
19-045	3/13/2019	Does a City license for a trash hauler require alley pickup of trash?	Sierra	Council	Email		CMO	Completed	3/13/2019	
19-046	3/18/2019	Provide a copy of the ballot measure from the November 2016 election in which the citizens approved bond funding for the police building	Sierra	Council	Meeting/SS		CMO	Completed	3/19/2019	
19-047	3/18/2019	Information on food truck licensing and zoning, to include: 1. Process for applying for a license 2. Fees associated with licensing 3. Zoning requirements and possibility of a variance for Barnhouse Tap	Barrentine, Russell, Martinez	Council	Meeting/SS	Community Development &	CMO	Completed	4/1/2019	Finance - 5/23/2019
19-048	3/18/2019	Provide a copy of current Emergency Operations Plan, to include: 1. Was the grant paid for out of grant funding? If so, how much? 2. When was this approved by Council? 3. Is the City in compliance with Ordinance 51 , Series 2017?	Barrentine	Council	Meeting/SS	IT (lead), Police	CMO	Completed	3/28/2019	
19-049	3/18/2019	Sign for short-term rental at Shriner's property on Floyd. Is this in compliance with our Code?	Barrentine	Council	Meeting/SS		Community Development	Completed	3/28/2019	
19-050	3/18/2019	Several residents have tried calling Public Works and only receive voice mails. 1. How can we ensure residents are able to talk to someone about their concerns? 2. We have reports that the online service request app (CRM) is not working.	Olson	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-051	3/22/2019	Provide a copy of the February 13 report for the accident that occurred in the alley between South Sherman and South Grant on Floyd Avenue. Accident involved a utility truck and telephone/electrical lines. Also provide amount of damages and who paid for the repairs.	Russell	Council	Email	Police	HR	Completed	3/28/2019	
19-052	3/22/2019	Which City department is in charge of parking violations?	Russell	Council	Email		Police	Completed	3/28/2019	
19-053	3/25/2019	Clarification of Director D'Andrea's estimate of \$80-\$100 million for stormwater infrastructure for the City as mentioned in the Friday, March 15, 2019 meeting with Congresswoman Diana DeGette	Barrentine	Council	Meeting/SS		Public Works	Completed	3/28/2019	

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-054	3/25/2019	Clarification of previous response to CR#19-039 and CR#19-040 regarding personnel: 1. How many of the positions vacated during the November 2018 to February 2019 period have been replaced? 2. How many of the involuntary terminations involved nondisclosure agreements?	Russell	Council	Meeting/SS		HR	Completed	3/29/2019	
19-055	3/25/2019	What is the setback rule for fences in alleys	Sierra	Council	Meeting/SS		Community Development	Completed	4/4/2019	
19-056	3/25/2019	What is the lot size coverage for building? Does lot size coverage change with ADU's?	Sierra	Council	Meeting/SS		Community Development	Completed	4/4/2019	
19-057	3/25/2019	Produce a white paper on alleyways no later than April 19	Sierra	Council	Meeting/SS		Public Works	Completed	4/24/2019	
19-058	3/18/2019	What are the number of vehicles used by the Police Department?	Barrentine	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-059	4/1/2019	Provide number of Code Violations issued during the hiatus of the Code Enforcement Advisory Committee (February 4, 2019 - April 4, 2019)	Olson	Council	Meeting/SS		Police	Completed	4/2/2019	
19-060	4/1/2019	Provide copies of information presented by SBDC and SBA during public comment at April 1, 2019 regular meeting	Martinez, Barrentine, Olson, Russell	Council	Meeting/SS		Community Development	Completed	4/2/2019	
19-061	4/1/2019	Provide further information on Englewood versus connector district sewer charges. Continuation of CR19-036	Martinez	Council	Meeting/SS	Utilities and	City Manager	Completed		Also addressed at Water & Sewer Board.
19-062	4/1/2019	Provide number of service calls regarding 4188 South Washington Street	Martinez	Council	Meeting/SS		Police	Completed	4/3/2019	
19-063	4/1/2019	Status of proposed Bates RTD station	Barrentine	Council	Meeting/SS		Community Development	Completed	4/4/2019	
19-064	4/1/2019	Amount of grant funding received by the City from 2007 to present for emergency management	Russell	Council	Meeting/SS		Finance	Completed	4/18/2019	
19-065	4/1/2019	Request for information on transients sleeping at Traditions	Russell	Council	Meeting/SS		Police	Completed	4/3/2019	
19-066	4/1/2019	Request for a leadership meeting with Swedish and Craig Hospitals	Olson	Council	Meeting/SS		Community Development	Completed	4/11/2019	
19-067	4/1/2019	Request for clarification on Council request and information process	Olson	Council	Meeting/SS		City Manager	Completed	4/11/2019	
19-068	4/1/2019	Provide information on signs posted in City parks regarding animal control	Barrentine,	Council	Meeting/SS		City Manager	Completed	4/3/2019	
19-069	4/8/2019	Which trash haulers in the City no longer provide alley pickup? What are the reason(s) given for declining to do so? Please inform trash haulers that the City has a short-term plan to improve the condition of alleys.	Sierra	Council	Email		Public Works	Completed	4/18/2019	
19-070	4/8/2019	Does Code Enforcement enforce off-leash dog regulations on weekends?	Cuesta	Council	Meeting/SS		Police	Completed	4/10/2019	

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-071	4/14/2019	A citizen called saying there are plans to build a triplex on 2990 S Sherman which means it is over 9,000 sq. ft. 1. What is the official lot size of 2990 S Sherman? 2. Where can a citizen find the lot size of any property in Englewood?	Sierra	Council	Email		Community Development	Completed	4/16/2019	
19-072	4/14/2019	There are concerns some new developments are not conforming to the maximum lot coverage. 1. How can the City verify that properties are being built to the appropriate coverage? 2. What type of recourse could the City take if these rules are not being followed by developers?	Sierra	Council	Email		Community Development	Completed	4/16/2019	
19-073	4/14/2019	1. Does the City have any rules regarding the sale of CBD? 2. Is it only allowed to be sold by Englewood licensed marijuana shops?	Sierra	Council	Email		City Clerk	Completed	4/18/2019	
19-074	4/14/2019	A citizen is concerned an auto shop on the corner of Elati/Amherst is taking up over 20-40 on-street parking spots on both sides of Elati in the Ironworks Village area. 1. Is there anything that could allow the residents to get these parking spots back?	Sierra	Council	Email		Public Works	Completed	5/30/2019	
19-075	4/14/2019	A citizen on Bannock/Hampden has witnessed multiple accidents at that corner. Many do not realize it is a one-way street. 1. Can better signage help prevent these accidents?	Sierra	Council	Email		Public Works	Completed	5/16/2018	
19-076	4/15/2019	Oversight of contractor used by Utilities for remediation work. Are there quality controls or service level agreements in place?	Sierra, Wink	Council	Meeting/SS		Utilities	Completed	4/22/2019	
19-077	4/15/2019	Status of animal control enforcement at Emerson Park. Please provide number of complaints and actions taken by Code Enforcement	Martinez	Council	Meeting/SS		Police	Completed	4/24/2019	
19-078	4/15/2019	Who is responsible for trash at bus stop at Elati new WalMart? If the City is responsible, what can be done to limit trash accumulation?	Russell	Council	Meeting/SS		Public Works	Completed	4/24/2019	
19-079	4/15/2019	Description of off-boarding process in departments to ensure seamless transition and continuation of projects.	Olson	Council	Meeting/SS		City Manager	Completed	5/30/2019	
19-080	4/15/2019	Status of electrical outlet cover near Café 180 on Broadway. It is cracked and creating a hazard.	Russell	Council	Meeting/SS		Public Works	Completed	4/24/2019	
19-081	4/15/2019	Provide a report on the April 1, 2019 meeting with Englewood Public Schools regarding Bishop Elementary storm water retention.	Barrentine	Council	Meeting/SS		City Manager	Completed	4/18/2019	

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-082	4/22/2019	1. What developer plans have been submitted for 2990 S Sherman St, and when? 2. Is there a reference to a 5% administrative adjustment that would allow the lot at 2990 S Sherman St to go over the 9,000 square feet that would allow the building of a triplex? 3. Xcel is beginning to lay pipe at 2990 S Sherman St. Would Xcel begin laying pipe before property plans are approved by the City?	Sierra	Council	Email		Community Development	Completed	4/23/2019	
19-083	4/22/2019	What is the height of the police building parking lot wall and gate	Olson	Council	Meeting/SS		Public Works	Completed	4/25/2019	
19-084	4/30/2019	1. What are the number of variances that have been requested for the 5% administrative adjustment over the last 5 years? 2. How many of these have been approved and not approved over the same time frame?	Sierra	Council	Email		Community Development	Completed	4/30/2019	Follow-up on 5/2/2019
19-086	5/3/2019	How would a citizen purchase street signs as they are replaced with street signs with the new City logo?	Olson	Council	Email		Public Works	Completed	7/17/2019	
19-087	5/6/2019	Provide a report to Council for the CORA documents requested by Ms. Jones for City Council emails	Olson	Council	Email		City Clerk	Completed	6/10/2019	
19-088	5/6/2019	Provide a follow-up on Mr. Linhof's code violation and summons for 2980 S Ogden St.	Olson	Council	Meeting/SS		Not assigned	Completed	5/8/2019	Matter is being handled through the Municipal Court.
19-090	5/6/2019	Provide 5-year data on vacancy rates for commercial real estate in Englewood (South Broadway	Olson	Council	Meeting/SS		Community Development	Completed	5/8/2019	
19-091	5/14/2019	Staff and Planning & Zoning Commission provide recommendations to change the Municipal Code to require contractors return properties to their original condition after work is completed.	Sierra	Council	Email	Public Works	Community Development	In progress		Complete by August 31
19-092	5/6/2019	Evaluate the need for a marked crosswalk at Oxford and Clarkson	Olson	Council	Meeting/SS		Public Works	Completed	5/16/2019	
19-093	5/17/2019	Provide explanation of appeals process.	Cuesta	Council	Email		Community Development	Completed	5/21/2019	
19-094	5/21/2019	Received complaints of a Short-Term Rental operating at 4075 S Jason. Please investigate and provide update.	Barrentine	Council	Email		Community Development	Completed	5/22/2019	
19-095	6/12/2019	The number of property tax assessment protests filed with the Arapahoe County Assessor's Office by Englewood property owners	Martinez	Council	Meeting/SS		CMO	Completed		Waiting on Information from County Assessor

Request ID	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-096	6/20/2019	Notification process for the BOAA re: posting requirements for the different zoning appeals that come before the BOAA? What would be the process to add the City's website as one of the official locations for posting notices?	Russell	Council	Email		Community Development	Completed	6/25/2019	
19-098	6/24/2019	List of all calls or requests, in the past year, to service at 3398 W. Grand.	Russell	Council	Meeting/SS		Police	Completed	6/27/2019	
19-100	7/1/2019	Description of how personal possessions of campers displaced from the South Platte are being stored and how campers will be able to reclaim their belongings	Russell	Council	Meeting/SS		Police	Completed	7/8/2019	
19-101	7/1/2019	Notification process to Council regarding arrest of former Englewood Police Officer	Barrentine	Council	Email		CMO	Completed	7/11/2019	
19-102	7/3/2019	Status of complaint at 4075 S. Jason Street.	Barrentine	Council	Email		Community Development	Completed	7/8/2019	
19-104	7/9/2019	Please provide information related to the Budget and Expenditures for the Storm Water Fund over the past 15 years, including dept. service.	Council	Council	Meeting/SS		Finance	Completed	7/18/2019	
19-105	7/10/2019	Request that audio recordings for the Englewood Housing Authority meeting be posted on the Englewood website.	Barrentine	Council	Email		CMO	In progress	7/11/2019	
19-106	7/14/2019	Information on status of median maintenance, particularly on Broadway	Cuesta	Council	Email		Parks	Completed	7/16/2019	Update 8/1/2019
19-107	7/15/2019	Request to clarify information from the July 8 Study Session	Cuesta/Barr	Council	Meeting/SS		CMO	Completed	7/16/2019	
19-108	7/16/2019	What steps would be involved in building moratorium?	Martinez	Council	Meeting/SS		CAO	Completed	7/15/2019	
19-109	7/16/2019	Questions regarding permit requirements for home daycare.	Martinez/Ci	Council	Meeting/SS		Community Development	Completed	7/22/2019	
19-110	7/16/2019	Comparative fees for water and sewer taps/fees paid by developers in neighboring cities.	Russell	Council	Meeting/SS		PW/Utilities	New		
19-111	7/16/2019	Request for YTD statistics from Code Enforcement on animals 'Running at Large'.	Sierra	Council	Email		Police	Completed	7/18/2019	
19-112	7/22/2019	Information on the property at 4135 S. Delaware St. Follow-up Code?	Olson	Council	Email		Police/Community Develop	Completed	7/22/2019	
19-113	7/22/2019	Is it possible to include additional information in regular utility bills?	Sierra	Council	Meeting/SS		Public Works/Utilities	Completed		
19-114	7/22/2019	Clarification of block party application process.	Council	Council	Meeting/SS		CMO	Completed		
19-115	7/22/2019	Overview of repairs to stormwater drainage system under Oxford Ave. Has any part of the system been repaired more than once?	Olson	Council	Meeting/SS		CMO	Completed		
19-116	7/25/2019	What work is being done in the 700 Block of West Oxford?	Russell	Council	email		Public Works	Completed		
19-117	7/29/2019	Request for information about handicapped access to the new Englewood Public Schools Cherrelyn Elementary School	Council	Council	email		City Manager	Completed	8/1/2019	

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19-118	7/29/2019	What Personnel (who) are being paid out of this StormWater Enterprise Fund under 'personnel	Russell	Council	email		Public Works/Utilities	Completed	8/1/2019	
19-119	7/29/2019	Status of property at 3951 S. Washington St.	Barrentine	Council	email		CMO	Completed	8/1/2019	
19-120	8/6/2019	Status of cleaning storm drainage pipes, both in general and especially in the S1 section.	Sierra	Council	Meeting/SS		PW/Utilities	Completed		
19-121	8/6/2019	Status of proposed emergency management IGA with Arapahoe County	Sierra	Council	Meeting/SS	Dorothy	CMO	Completed		
19-122	8/6/2019	Explain process of design contract approval used in preparing grant applications	Russell	Council	Meeting/SS		Parks	Completed	8/15/2019	
19-123	8/6/2019	Discuss how information was communicated on the Jason Street Sinkhole	Sierra	Council	Meeting/SS		PW/Utilities	Completed		double check with CM Sierra to ensure this captures his question
19-124	8/6/2019	a) Explain division budgeting as regards the Fire Marshall division. B) How does this relate to requirements in the Denver Fire contract and any Charter provisions	Barrentine	Council	Meeting/SS		City Attorney	Completed		
19-125	8/6/2019	Can the water at 4300 S. Broadway be turned off? Status of water line leak at the intersection of Broadway and Quincy.	Barrentine	Council	Meeting/SS		PW/Utilities	Completed		
19-126	8/6/2019	Status of residential garbage and recycling service delivery community engagement project timeline	Sierra	Council	Meeting/SS		PW/Utilities	Completed		
19-127	8/6/2019	Status of alley resurfacing project	Sierra	Council	Meeting/SS		PW/Utilities	Completed		
19-128	8/8/2019	What is the status of any violations for on-street parking at 3863-3865 South Jason St? Has the property owner been notified of the tenant's violations?	Olson	Council	Email		CD and Police	Completed	8/16/2019	
19-129	8/8/2019	Are increasing lease rates in the industrial district being driven up by increasing property taxes?	Olson	Council	Email		Community Development	Completed	8/15/2019	
19-130	8/12/2019	How is Fine/Forfeiture money spent by Police (i.e. specific items purchased with forfeiture money the City receives)?	Wink	Council	Meeting		Finance	Completed	8/15/2019	
19-131	8/12/2019	What is included in the 2019 YTD Activity column in the June 2019 Financial Report?	Russell	Council	Meeting		Finance	Completed	8/15/2019	
19-132	8/12/2019	Can Fund 46 be used for flood mitigation?	Sierra	Council	Meeting		Community Development	Completed	8/15/2019	
19-133	8/12/2019	What was the agreement between the City and the developers at Oxford Station regarding stormwater drainage?	Russell	Council	Meeting		Public Works	Completed		
19-134	8/12/2019	Status of drains at Washington and Yale. Can we work with Denver to minimize debris build up?	Sierra	Council	Meeting		Public Works/Utilities	New		
19-135	8/12/2019	Update on status of patio outside of One Barrel regarding ADA compliance.	Barrentine	Council	Meeting		Public Works	New		

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19-136	8/20/2019	1. The request for historical revenue/budget/expenditure/reserve information was made during the presentation a couple of months ago as well as during last month's Joint Council meeting. 2. Should we not be discussing raising Tap Fees as a funding option before raising rates on Englewood Citizens? 3. Have past council contributed to this problem by exempting developers from these fees? 4. Why are the Englewood Tap Fees so much less than Littleton's? 5. Have funds been transferred out or paying other costs and not recovered?	Barrentine	Council	Email		Finance	New		
19-137	8/20/2019	4356 S. Elati Street - present status of the property and any notices or issues being addressed at this property	Barrentine	Council	Email		Police	Completed	8/22/2019	
19-138	8/22/2019	Concern about 7:30pm mail delivery by non-uniformed staff.	Barrentine	Council	Email		Police	Completed	8/22/2019	
19-139	8/21/2019	information on the interrelationship between the Charter provisions which identify the City Manager	Barrentine	Council	Meeting		CAO	New		
19-140	8/22/2019	Is there a conflict in laws between Charter references to the City Manager's supervisory control over the City's employees, and Code references to establishment of a Fire Marshal's division? (CA McKenney Brown provided Council with a response to this question by e-mail 8/7/19). Follow up question by Councilmember Barrentine: Does §103 of the City's Fire Code referencing the Fire Marshal's Office in the Police Department supersede the authority vested in the City Manager by §52 of the City's Charter as to the supervision and departmental location of the Fire Marshal's Office within the City's organizational structure?	Council	Council	Meeting		City Manager	Completed		
19-141	8/22/2019	History of Code Enforcement calls 2909 S. Acoma Street in the past year. Has it been deemed a nuisance? Requirements for mitigating the damage if the house was used to cook meth and keep the public safe if and when they demolish a house.	Russell	Council	Email		Police/Community Develop	Completed		

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19-142	8/26/2019	Request for an online portal or other technology solution to upload documents that individual Councilmembers receive that need to be shared with other Councilmembers	Olson	Council	Meeting		IT	New		
19-143	8/26/2019	4260 S. Elati St. alley grading or leveling	Cuesta	Council	Email		Public Works	New		
19-144	8/29/2019	Request for a crosswalk on Kenyon Street north of ECE Maddox.	Olson	Council	Email		Public Works	New		
19-145	8/27/2019	Illegal dumping violation in the 4500 block of Bannock	Barrentine	Council	Email		Police	Completed		
19-146	8/27/2019	Request for documents related to 2002 Acoma Street Drainage	Cuesta	Council	Email		Public Works	Completed		
19-147	8/29/2019	Request for the number of administrative adjustments granted.	Council	Council	Email		Community Development	Completed		
19-148	9/4/2019	Possibility of having the Cherrelyn Horse Car in the City Center front circle in November for the Colorado History tour of Englewood?	Barrentine	Council	Meeting		Parks/Public Works	Completed		
19-149	9/4/2019	Request for a condition assessment of the alley behind 4700 block of S. Sherman Street. Provide citizens with information and clarification on grading versus alley paving.	Olson, Barr	Council	Meeting		Public Works	New		
19-150	9/4/2019	Request for further information regarding definitions of terms used to describe the types of cases in the September 3 Code presentation as there seemed to be some confusion around the term "self-initiated" in addition to other types of cases.	Olson	Council	Meeting		Police	Completed		
19-151	9/9/2019	Provide an update to Tav Tabacchi and Councilmember Barrentine regarding the state of sidewalks along Belleview, and any plans to improve conditions thereon.	Council	Council	Meeting		Public Works	New		
19-152	9/9/2019	Information on an assault in the 2800 Block of South Logan. Information on a potential grow house at 2870 S. Logan.	Russell	Council	Email		Police	Completed		
19-153	9/12/2019	Request that an ordinance be drafted generally conforming to staff's suggested updates to the	Sierra and R	Council	Meeting		CAO	Completed		
19-154	9/12/2019	Request regarding response to citizen requests to take action on a case filed within the municipal	Sierra	Council			CAO	Completed		
19-155	9/17/2019	Please provide up-to-date information on the National Night Out program and the Citizen's	Barrentine	Council	Meeting		Communications	Completed		
19-156	9/17/2019	Provide information on any emergency preparedness plans for the sanitary sewer system	Barrentine	Council	Meeting		Public Works	Completed		
19-157	9/17/2019	From which budget fund are the expenses for new ADA ramps taken?	Russell	Council	Meeting		Public Works	Completed		