



## Council Request Update

April 18, 2019

**Council Request:** 18-170  
**Requested by:** Council Member Barrentine  
**Request:** Show additional concrete ramp locations on City website.  
**Assigned to:** Public Works  
**Response:** Please see the response from Public Works Director Maria D'Andrea

**Council Request:** 19-064  
**Requested by:** Mayor Pro Tem Russell  
**Request:** Amount of grant funding received by the City from 2007 to present for emergency management  
**Assigned to:** Finance  
**Response:** Please see the response from Finance Director Maria Sobota

**Council Request:** 19-069  
**Requested by:** Council Member Sierra  
**Request:**

1. Which trash haulers in the City no longer provide alley pick-up?
2. What are the reason(s) given for declining to do so?
3. Please inform trash haulers that the City has a short-term plan to improve the condition of alleys.

**Assigned to:** Public Works  
**Response:** Please see the response from Public Works Director Maria D'Andrea

**Council Request:** 19-071  
**Requested by:** Council Member Sierra  
**Request:**

1. What is the official lot size of 2990 South Sherman Street?
2. Where can a citizen find the lot size of any property in Englewood?

**Assigned to:** Community Development  
**Response:** Please see the response from Planning Manager Wade Burkholder

**Council Request:** 19-072  
**Requested by:** Council Member Sierra  
**Request:**

1. How can the City verify that properties are being built to the appropriate coverage/
2. What type of recourse could the City take if these rules are not being followed by developers?

**Assigned to:** Community Development  
**Response:** Please see the response from Planning Manager Wade Burkholder

**Council Request:** 19-073  
**Requested by:** Council Member Sierra  
**Request:**  
1. Does the City have any rules regarding the sale of CBD?  
2. Is it only allowed to be sold by Englewood licensed marijuana shops?  
**Assigned to:** City Clerk  
**Response:** Please see the response from Deputy City Clerk Jackie McKinnon

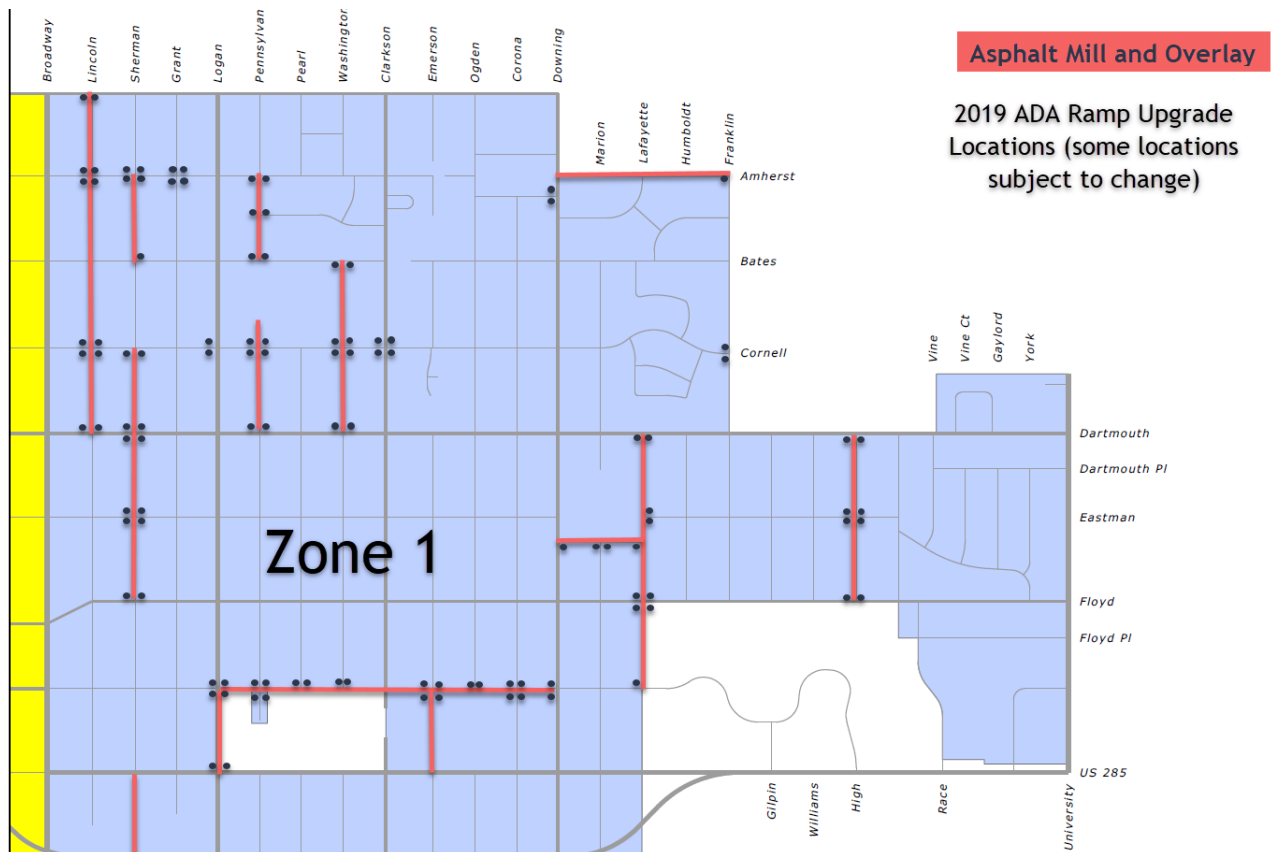
**Council Request:** 19-081  
**Requested by:** Council Member Barrentine  
**Request:** Provide a report on the April 1, 2019 meeting with Englewood Public Schools regarding Bishop Elementary stormwater retention  
**Assigned to:** City Manager  
**Response:** Please see the response from Interim City Manager Hargrove



DATE: April 18, 2019  
TO: Mayor Olson and City Councilmembers  
THROUGH: Dorothy Hargrove, Interim City Manager  
FROM: Maria D'Andrea, Director of Public Works  
SUBJECT: Council Request No. 18-170: Additional Pedestrian Ramps on Website

Council Request No. 18-170: Show additional concrete ramp locations on city website.

Staff was not able to complete this request for the 2018 Concrete Project. However, the preliminary list of pedestrian ramps to be installed (where not exist currently) or upgraded has been created along with a map (see below). Work will be focused in Zone 1 in conjunction with the planned pavement maintenance. This information has been posted to the city's website under Public Works/Projects.





To: City Council  
 From: Maria Sobota – Director, Finance  
 Date: April 9, 2019  
 Subject: Council Request 19-064: Emergency Management Grant Funding 2007 to Present

**Council Request:** Council requested information related to the amount of emergency management grant funding received by the City from 2007 to present.

**Staff Response:** Attached please find a detail schedule of the City's grant funding received from 2007 to the present related to emergency management. The chart below summarizes the detailed schedule by Department, Year and the type of grant funding received whether it was a Federal Grant passed through to the State or Arapahoe County or whether it was a local grant provided by Arapahoe County.

Department	Year	Federal Grant	State / County / Local	Sum of Revenue
Fire	2010	U.S. Department of Health & Human Services	Pass-through: State of Colorado, Department of Health & Environmental, Tri County Health	\$ 7,497.00
		U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 32,000.00
	2011	Federal Emergency Management Agency	N/A	\$ 106,274.00
		U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 34,900.00
	2012	N/A	State Grant	\$ 146,747.91
		U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 81,244.90
	2013	U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 55,900.00
		N/A	Colorado Department Public Health	\$ 48,669.87
	2008/2009	U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 28,500.00
		U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 45,000.00
	2009/2010	U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 26,200.00
	2012/2013	Federal Emergency Management Agency	N/A	\$ 39,434.00
	<b>Fire Total</b>			
Police	2009	U.S. Department of Homeland Security	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	\$ 579.88
		U.S. Department of Homeland Security	(OHS) Urban Area Security Initiative Grant Program, City and County of Denver	\$ -
	2011	U.S. Department of Homeland Security	Pass-through: State of Colorado, State Department of Homeland Security, North Region Arapahoe County	\$ 2,092.24
		U.S. Department of Homeland Security	Services of Emergency Preparedness, Metropolitan Medical Response System	\$ 1,551.23
	2014	U.S. Department of Homeland Security	State Homeland Security Grant Program / Pass-through: Arapahoe County, Colorado	\$ 1,261.39
		N/A	Arapahoe County-Local	\$ 230,292.60
	2017	U.S. Department of Homeland Security	Pass-through: Arapahoe County Sheriffs Office	\$ 498.60
<b>Police Total</b>				<b>\$ 236,275.94</b>
Public Works	2007	U.S. Department of Homeland Security	Pass Through: Colorado Department of Local Affairs; Division of Emergency Management	\$ 35,259.97
<b>Public Works Total</b>				<b>\$ 35,259.97</b>
<b>Grand Total</b>				<b>\$ 923,903.59</b>

Please let me know if you have additional questions.

City of Englewood						
Finance Department						
Council Request 19-064: Emergency Management Grant Funding 2007 to Present						
Grantor and Program Title	State / County / Local	Federal Grant	Department	Revenue	Description	Year
Federal Emergency Management Agency - Disaster Grants - Public Assistance (Presidentially Declared Disasters)	Pass Through: Colorado Department of Local Affairs; Division of Emergency Management	U.S. Department of Homeland Security	Public Works	\$ 35,259.97	FEMA 2006 Snow storm	2007
2007 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 21,000.00	Salary Reimb/Electrical for generator/Misc accessories	2008/2009
2008 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 24,000.00	Emergency Response Center Audio/Visual	2008/2009
2009 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 26,200.00	Salary Reimb/Emergency generator/Network switch	2009/2010
2010 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 32,000.00	Salary Reimb/Digital recorder/Projector/accessories	2010
2011 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 34,900.00	Salary reimb/Cabinets and shelving	2011
2012 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 40,200.00	Salary reimb/Ellie room projector/accessories	2012
2012 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 41,044.90	Emergency Sirens	2012
2013 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 55,900.00	Training/travel	2013
2014 Emergency Management Performance Grant	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Fire	\$ 28,500.00	Salary reimb/Equipment	2014
Homeland Security Grant Program - no revenues or expenditures	Pass-through: State of Colorado, Governor's Office of Homeland Security (OHS) Urban Area Security Initiative Grant Program, City and County of Denver	U.S. Department of Homeland Security	Police	\$ -	Equipment only	2010
2009 Assistance to Firefighter's Grant	N/A	Federal Emergency Management Agency	Fire	\$ 106,274.00	Generator/Gas detectors	2011
2011 Assistance to Firefighter's Grant	N/A	Federal Emergency Management Agency	Fire	\$ 39,434.00	Exhaust System	2012/2013
EMS Provider FY11 -2011 Medtec Medic	State Grant	N/A	Fire	\$ 77,674.00	Medtec Medic	2012
EMS Provider FY12 - 2012 Medic Apparatus	State Grant	N/A	Fire	\$ 69,073.91	Medic Apparatus	2012
Emergency Medical Trama Services	Colorado Department Public Health	N/A	Fire	\$ 48,669.87	15 LifePaks	2014
E911	Arapahoe County-Local	N/A	Police	\$ 66,805.00	E911	2015
Radio console replacement	Arapahoe County-Local	N/A	Police	\$ 163,487.60	Radio console replacement	2015
Homeland Security Grant Program	Pass-through: State of Colorado, Department of Local Affairs, Division of Emergency Management	U.S. Department of Homeland Security	Police	\$ 579.88	Salary reimbursement	2009
2010 Pandemic Preparedness Grant	Pass-through: State of Colorado, Department of Health & Enviromental, Tri County Health	U.S. Department of Health & Human Services	Fire	\$ 7,497.00	Salary reimbursement	2010
Object Management Group (OMG) Drill Support - Police 5/31/11	Pass-through: State of Colorado, State Department of Homeland Security, North Region Arapahoe County	U.S. Department of Homeland Security	Police	\$ 2,092.24	Salary reimbursement	2011
2013 Homeland Security Grant Program (HSGP)	Pass-through: State of Colorado, Department of Health and Human Services of Emergency Prepardness, Metropolitan Medical Response System State Homeland Security Grant Program / Pass-through: Arapahoe County, Colorado	U.S. Department of Homeland Security	Police	\$ 1,551.23	Salary reimbursement/Active shooter	2013
Operation Mountain Sync	Pass-through: Arapahoe County, Colorado	U.S. Department of Homeland Security	Police	\$ 1,261.39	Salary reimbursement	2014
Operation "Flying High" Overtime reimbursement	Pass-through: Arapahoe County Sheriffs Office	U.S. Department of Homeland Security	Police	\$ 498.60	Salary reimbursement	2017
<b>Total</b>				<b>\$ 923,903.59</b>		



DATE: April 18, 2019

TO: Mayor Olson and City Councilmembers

THROUGH: Dorothy Hargrove, Interim City Manager

FROM: Maria D'Andrea, Director of Public Works

SUBJECT: Council Request No. 19-069: Garbage Haulers & Alley Usage Inquiry

Council Request No. 19-069: Which trash haulers in the city no longer provide alley pickup? What are the reason(s) given for declining to do so? Please inform trash haulers that the city has a short-term plan to improve the condition of alleys.

Three companies are currently licensed in the city to provide trash hauling service:

- Mountain Waste
- Waste Connections of Colorado
- Waste Management

American Disposal, who sent out letters to their customers in mid-March to inform them that they will no longer be performing alley pickup, is not currently licensed.

Staff contacted each of the three licensed companies and talked with a staff member about service in Englewood. The attached spreadsheet summarizes the information received.

In general, all three companies provide alley pickup however, they only will travel down alleys that are deemed to be safe so as to avoid damage to their equipment. Field representatives are sent out to rate the alleys on the level of access and alley quality to determine this. In addition, two of the companies noted that they are eliminating accounts that don't have street pickup. The third company serves all customers who have recycling from the street because of the width of the recycling truck.

The attached letter was sent to the three companies requesting that they provide service from the alleys. A letter will also be sent to American Disposal to inform them that they are not currently licensed and need to do so immediately in order to continue service in the city.



April 17, 2019

Hello "CONTACT",

The city has become aware through our citizens that your company, who is licensed to operate as a trash hauler in the city, may not be servicing households from the alleys. We understand this may be a temporary situation, based on the current condition of the alleys.

This letter is to inform you that the city has made significant efforts to improve the condition of our alleys and will continue to do so through the spring and summer months. We would appreciate your consideration to continue to service properties from the alley as our citizens find this more convenient since their trash cans are typically located in their garages or in the rear of their property. Also, it is difficult or sometimes impossible on many properties, due to fences, steep grades or other impediments, to bring their trash & recycling bins to the street side.

Thank you so much for your consideration and assistance. Please feel free to reach out if you have any questions.

Sincerely,

Chris Leoni  
Executive Assistant  
Public Works Department  
City of Englewood  
1000 Englewood Parkway  
Englewood, CO 80110  
303-762-2513  
[cfleoni@englewoodco.gov](mailto:cfleoni@englewoodco.gov)

<u>NAME</u>	<u>CONTACT</u>	<u>NOTES</u>	<u>ALLEY USE?</u>	<u>WHY THEY AREN'T USING ALLEY?</u>
MOUNTAIN WASTE (Child company of Waste Connections)	303-791-3827 <a href="mailto:rick.depaiva@mountainwaste.com">rick.depaiva@mountainwaste.com</a> Listed as accountant  <b>CATHLEEN: 303 472 6997</b>	GETTING RID OF ACCOUNTS THAT DON'T HAVE STREET PICK UP.	SELECT ALLEYS	MOSTLY PICK UP CURB SIDE, AVOID ALLEYS IN BAD CONDITIONS. SENDS REP OUT TO DETERMINE IF ALLEY IS USEABLE.
WASTE CONNECTIONS OF COLORADO	303-288-2100  <a href="mailto:KayleeP@wasteconnections.com">KayleeP@wasteconnections.com</a>  <a href="mailto:Paul.breiterman@wasteconnections.com">Paul.breiterman@wasteconnections.com</a>	GETTING RID OF ACCOUNTS THAT DON'T HAVE STREET PICK UP.	SELECT ALLEYS	MOSTLY PICK UP CURB SIDE, AVOID ALLEYS IN BAD CONDITIONS. SENDS REP OUT TO DETERMINE IF ALLEY IS USEABLE.
WASTE MANAGEMENT	303-797-1600 <a href="mailto:dnyiro@wm.com">dnyiro@wm.com</a>  <b>Ellie Reynolds:</b> Public sector rep for CO <b>(303) 486-6119</b>	STREET PICK UP IF NO ALLEY ACCESS.  RECYCLING PICK UP ON STREET (RECYCLED TRUCK WIDER).	YES WHEN ACCESSABLE	RATHER PICK UP CURBSIDE DUE TO ALLEY CONDITIONS. NEED ACCESSABILITY TO PICK UP IN ALLEY.





**TO:** Mayor Olson and Council Members

**THRU:** Dorothy Hargrove, Interim City Manager  
Brad Power, Community Development Director

**FROM:** Wade Burkholder, Community Development Planning Manager

**DATE:** April 16, 2019

**SUBJECT:** Council Request CR19-071:

A citizen called saying there are plans to build a triplex on 2990 S Sherman which means it is over 9,000 sq. ft.

1. What is the official lot size of 2990 S Sherman?
2. Where can a citizen find the lot size of any property in Englewood?

1. 8,973.36 square feet
2. Citizens can locate lot size and property information by typing in the address at the Arapahoe County website:

<http://www.co.arapahoe.co.us/1084/Residential-Commercial-Ag-and-Vacant-Lan>

The website provides an acreage figure for each parcel. For this address the acreage is .2060. Knowing that there are 43,560 square foot in one acre a simple calculation can occur:

$$43,560 \times .2060 = 8,973.36 \text{ square feet.}$$

As of the time of this writing, no plans have been submitted to build a triplex at 2990 South Sherman Street. However, staff has met and discussed the potential project with interested parties.





**TO:** Mayor Olson and Council Members

**THRU:** Dorothy Hargrove, Interim City Manager  
Brad Power, Community Development Director

**FROM:** Wade Burkholder, Community Development Planning Manager

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**TO:** Mayor Olson and Council Members

**THRU:** Dorothy Hargrove, Interim City Manager  
Brad Power, Community Development Director

**FROM:** Wade Burkholder, Community Development Planning Manager

**DATE:** April 16, 2019

**SUBJECT:** Council Request CR19-072:

1. How can the City verify that properties are being built to the appropriate coverage?
2. What type of recourse could the City take if these rules are not being followed by developers?

Lot coverage is the percentage of total lot area which, when viewed directly from above, would be covered by a structure or structures, or any part thereof, excluding projecting roof eaves. It is calculated by dividing the square footage of structure cover by the square footage of the lot. Unless specifically exempted, the term structure includes private walkways, driveways, and other paved surface areas used or intended for parking vehicles. Maximum lot coverage varies depending on the Zone District.

1. Prior to issuance of a building permit, during plans review, each Department reviews the plans per their regulations. The Community Development Department verifies, from the plans, that the appropriate lot coverage is in compliance.
2. If a project is not being constructed in accordance with City-approved drawings, then a correction notice is issued during inspections and noted in TrakIT. Correction notices are issued for items directly related to Code concerns such as exceeding maximum lot coverage requirements. A re-inspection fee is then applied which needs to be paid before the next inspection can be scheduled against that particular permit number. After that, the deficiency is corrected and re-inspected for approval. If the project has a significant change in design along the way, the pages containing the changes need to be resubmitted for plan review approval to all appropriate departments in order for the project to continue. The correct pages are then issued to the construction site with revised review comments and the project is inspected against the revised and City-approved drawings.





**TO:** Mayor and City Council  
**FROM:** Jackie McKinnon, Deputy City Clerk  
**DATE:** April 17, 2019  
**SUBJECT:** 19-073: Information regarding CBD

Hemp products are not regulated by MED (Marijuana Enforcement Division). The sale of CBD would be treated like any other business in our city and would require a sales tax license. CBD can be sold in any location as long as they have a sales tax license, it is not limited to Marijuana Stores.

The difference between THC and CBD:

Tetrahydrocannabinol (THC) and cannabidiol (CBD) are the two primary cannabinoids that occur naturally in the Cannabis sativa plant, most commonly known as cannabis.

Both of these substances interact with the cannabinoid receptors found in the human body and brain, but they differ dramatically in their effects.

CBD is non-psychoactive which means that it will not get the user high. Because of this trait, CBD appears more frequently than THC in dietary and natural supplements.



**TO:** Mayor Olson and City Council  
**FROM:** Dorothy Hargrove, Interim City Manager  
**DATE:** April 18, 2019  
**SUBJECT:** Response to CR19-081

Written report on April 1, 2019 meeting with Englewood School board representatives:

As explained in the March 18, 2019 Study Session Council Communication, representatives from the Englewood Public Schools, Mayor Olson, Interim City Manager Dorothy Hargrove, and additional staff from Public Works met on March 12, 2019 to discuss the possibility of entering into a joint pilot project at Bishop Elementary School (currently under construction) to reduce stormwater runoff at the site. Englewood Public Schools agreed to undertake an initial concept design and cost study. The group agreed to meet again on April 1, 2019 to assess the feasibility of moving forward with a project.

Council liaisons to the Englewood Public School Councilmembers Barrentine and Martinez and Mayor Olson were invited to attend the meeting on April 1, and the meeting was appropriately posted. At that meeting, the representatives from the Englewood Public Schools made it clear that after completing the initial study they would not participate in a joint project due to the necessity of maintaining their project timeline and staying within expected budget parameters. Englewood Schools Board of Education President Tena Prange stated that she had reached a consensus with the Board of Education to unanimously recommend that a joint project not move forward. She indicated that the schools might consider inclusion of stormwater drainage mitigation options in future projects and would follow up with staff accordingly. Englewood staff indicated their willingness to explore future projects with the schools.

There was no further action or discussion.

Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-001	1/7/2019	Information on water main breaks	Cuesta	Council	Meeting/SS	Daisy Yu	CMO	Completed	1/10/2019	
19-002	1/7/2019	Information on multi-family unit by Cochino Taco. What role did Board of Adjustments play? What variances were granted?	Barrentine	Council	Meeting/SS		Community Development	Completed	1/9/2019	
19-003	1/7/2019	Investment income. Have we had losses? What is out total portfolio? Financial policies?	Barrentine/Sierra	Council	Meeting/SS		Finance	Completed	1/17/2019	
19-004	1/7/2019	Pull copy of all permits issued, building inspections. The Mayor also asked if we could provide some information on how AMIs are determined so that it's clear this is federal, not local.	Russell	Council	Meeting/SS		Community Development	Completed	1/9/2019	
19-005	1/7/2019	Info on urban lots - historical issues? CD please clarify with CM Sierra.	Sierra	Council	Meeting/SS		Community Development	Completed	1/24/2019	
19-006	1/17/2019	Englewood Downtown Development Authority Analysis Report	Martinez	Council	Meeting/SS	Dan Poremba	Community Development	Completed	1/18/2019	
19-007	1/21/2019	Will an existing alley cottage become an ADU?	Martinez	Council	Email	Wade Burkholder	Community Development	Completed	1/22/2019	
19-008	1/22/2019	Trash removal at the plaza	Sierra	Council	Email		Public Works	Completed	1/23/2019	
19-009	1/22/2019	Status of the fountains at the plaza	Sierra	Council	Email		Public Works	Completed	1/23/2019	
19-010	1/23/2019	Status of home on 4188 S. Washington St in response to citizen complaint	Cuesta	Council	Meeting/SS		Community Development	Completed	1/25/2019	
19-011	1/23/2019	What is the capacity of our infrastructure, specifically water and sewer, vis a vis potential growth in the city?	Cuesta	Council	Meeting/SS	Utilities and	Public Works	Completed	1/28/2019	
19-013	1/23/2019	Copy of CORA request response provided to Ms. Vicky Hoffman requesting information on staffing in the CMO.	Barrentine	Council	Meeting/SS		Clerk	Completed	1/24/2019	
19-014	1/23/2019	Copy of CORA request response provided to Mr. JJ Margiotta requesting information on a payment to Investigations Law Group	Barrentine	Council	Meeting/SS		Clerk	Completed	1/24/2019	
19-015	1/23/2019	Status of code issues raised in video presentation by Mr. Chris Duis	Barrentine	Council	Meeting/SS		Police	Completed	1/24/2019	
19-016	1/28/2019	Update on the Kmart site and any associated PUD proposal.	Cuesta	Council	email		Community Development	Completed	1/31/2019	
19-017	1/29/2019	Issue with parking on public property	Barrentine	Council	Meeting/SS		Police	Terminated		
19-018	1/29/2019	Information on previous DDA re: Trolley Square. Why did it fail? What are the financials?	Barrentine	Council	Meeting/SS		Community Development	Completed	1/29/2019	
19-019	1/29/2019	Additional information on investments; concerns about losses	Barrentine	Council	Meeting/SS		Finance	Completed	1/29/2019	

Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-020	1/30/2019	Request for the application packet that was submitted and approved for the current 1327 Tufts development and any associated staff documents that pertain to the approval of this project.	Cuesta	Council	email		Community Development	Completed	1/31/2019	
19-021	2/4/2019	Update on sewer and clean up at 1310 E. Bates Parkway. Are other homes in the area affected?	Cuesta	Council	Meeting/SS		Utilities	Completed	2/7/2019	
19-022	1/22/2019	Questions regarding two-year Bennett farm lease	Council	Council	Meeting/SS		SPWRP	Completed	2/6/2019	
19-024	2/12/2019	What is snow pushing policy of City snowplows? Snow has been piled in the RTD path.	Sierra	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-025	2/12/2019	Do we need new audio visual equipment for Community Room?	Cuesta	Council	Meeting/SS	City Clerk &	IT	Completed	2/14/2019	
19-026	2/20/2019	Traffic light change at Quincy and Broadway	Cuesta	Council	Email		Public Works	Completed	3/28/2019	
19-027	2/20/2019	Provide a follow up on 4188 Washington St.	Cuesta	Council	Meeting/SS		Attorney	Completed	4/18/2019	
19-028	2/20/2019	Update on snow removal issues (wheelchair access in and around Simon Center, bus stops, possible employee assistance to business)	Russell/Barrentine	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-029	2/20/2019	Follow up issues raised by Mr. Duis about fence in alley, outbuildings in disrepair	Barrentine	Council	Meeting/SS		Community Development	Completed	2/21/2019	
19-030	2/20/2019	Homeowner Improvement Assistance 1. Did Englewood have a program in place similar to Arvada? If we no longer do, when and why did it get discontinued? 2. List of programs the City offers to help lower income families with homes, bills, utility.	Sierra	Council	Meeting/SS		Community Development	Completed	2/21/2019	
19-032	2/27/2019	Pros and Cons of body cameras	Barrentine/Wink	Council	Meeting/SS		Police	Completed	3/4/2019	
19-033	3/4/2019	Information on requirement that sale of city park property requires a vote	Barrentine	Council	Meeting/SS		CMO	Completed	3/6/2019	
19-034	3/4/2019	Status of sand/debris blown over Broken Tee Golf Course and how it may be mitigated	Olson	Council	Meeting/SS		PRL	Completed	3/7/2019	
19-035	3/4/2019	Update - Advertising signs at 4188 S. Washington St.	Barrentine/Russell	Council	Meeting/SS		Community Development	Completed	3/8/1029	
19-036	3/4/2019	Information on sewer bill at 4630 S. Bannock St.	Wink/Russell	Council	Meeting/SS		Utilities	Completed	3/6/2019	Follow-up 3/28/2019
19-037	3/4/2019	Recap of grants from Arapahoe County Open Space for park improvements	Olson	Council	Meeting/SS		PRL	Completed	3/11/2019	
19-038	3/4/2019	Status of alley maintenance - change from past years?	Barrentine	Council	Meeting/SS		Public Works	Completed	3/7/2019	
19-039	3/4/2019	Number of budgeted positions that will not be filled in this budget year.	Russell	Council	Meeting/SS		HR	Completed	3/21/2019	Follow-up CR19-054
19-040	3/4/2019	Change in percentage turnover from August 2018 to February 2019? Are we still experiencing a 25% turnover rate? (FT benefited positions)	Russell	Council	Meeting/SS		HR	Completed	3/21/2019	Follow-up CR19-054

Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-041	3/4/2019	Information on interest rate for homeowners' assistance - low or no? What would be involved in reviving this program?	Sierra	Council	Meeting/SS		Community Development	Completed	3/11/2019	
19-042	3/6/2019	Why is BGOOD unable to expand into the space next door?	Wink	Council	Email		Police	Completed	3/7/2019	
19-042	3/6/2019	Documentation/Explanation on why BGOOD is unable to expand into the space next door to it's current location	Wink/Russell	Council	Email		Police	Completed	3/6/2019	
19-043	3/6/2019	Police Headquarters Building Construction	Council	Council	Meeting/SS		Public Works	Completed	3/7/2019	
19-044	3/11/2019	Update and explanation on MimeCast	Sierra	Council	Meeting/SS		IT	Completed	3/12/2019	
19-045	3/13/2019	Does a City license for a trash hauler require alley pickup of trash?	Sierra	Council	Email		CMO	Completed	3/13/2019	
19-046	3/18/2019	Provide a copy of the ballot measure from the November 2016 election in which the citizens approved bond funding for the police building	Sierra	Council	Meeting/SS		CMO	Completed	3/19/2019	
19-047	3/18/2019	Information on food truck licensing and zoning, to include: 1. Process for applying for a license 2. Fees associated with licensing 3. Zoning requirements and possibility of a variance for Barnhouse Tap	Barrentine, Russell, Martinez	Council	Meeting/SS	Community Development &	CMO	Completed	4/1/2019	
19-048	3/18/2019	Provide a copy of current Emergency Operations Plan, to include: 1. Was the grant paid for out of grant funding? If so, how much? 2. When was this approved by Council? 3. Is the City in compliance with Ordinance 51 , Series 2017?	Barrentine	Council	Meeting/SS	IT (lead), Police &	CMO	Completed	3/28/2019	
19-049	3/18/2019	Sign for short-term rental at Shriner's property on Floyd. Is this in compliance with our Code?	Barrentine	Council	Meeting/SS		Community Development	Completed	3/28/2019	
19-050	3/18/2019	Several residents have tried calling Public Works and only receive voice mails. 1. How can we ensure residents are able to talk to someone about their concerns? 2. We have reports that the online service request app (CRM) is not working.	Olson	Council	Meeting/SS		Public Works	Completed	3/28/2019	



Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-051	3/22/2019	Provide a copy of the February 13 report for the accident that occurred in the alley between South Sherman and South Grant on Floyd Avenue. Accident involved a utility truck and telephone/electrical lines.  Also provide amount of damages and who paid for the repairs.	Russell	Council	Email	Police	HR	Completed	3/28/2019	
19-052	3/22/2019	Which City department is in charge of parking violations?	Russell	Council	Email		Police	Completed	3/28/2019	
19-053	3/25/2019	Clarification of Director D'Andrea's estimate of \$80-\$100 million for stormwater infrastructure for the City as mentioned in the Friday, March 15, 2019 meeting with Congresswoman Diana DeGette	Barrentine	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-054	3/25/2019	Clarification of previous response to CR#19-039 and CR#19-040 regarding personnel: 1. How many of the positions vacated during the November 2018 to February 2019 period have been replaced? 2. How many of the involuntary terminations involved nondisclosure agreements?	Russell	Council	Meeting/SS		HR	Completed	3/29/2019	
19-055	3/25/2019	What is the setback rule for fences in alleys	Sierra	Council	Meeting/SS		Community Development	Completed	4/4/2019	
19-056	3/25/2019	What is the lot size coverage for building? Does lot size coverage change with ADU's?	Sierra	Council	Meeting/SS		Community Development	Completed	4/4/2019	
19-057	3/25/2019	Produce a white paper on alleyways <b>no later than April 19</b>					Public Works	In progress		
19-058	3/18/2019	What are the number of vehicles used by the Police Department?	Barrentine	Council	Meeting/SS		Public Works	Completed	3/28/2019	
19-059	4/1/2019	Provide number of Code Violations issued during the hiatus of the Code Enforcement Advisory Committee (February 4, 2019 - April 4, 2019)	Olson	Council	Meeting/SS		Police	Completed	4/2/2019	
19-060	4/1/2019	Provide copies of information presented by SBDC and SBA during public comment at April 1, 2019 regular meeting	Martinez, Barrentine, Olson, Russell	Council	Meeting/SS		Community Development	Completed	4/2/2019	
19-061	4/1/2019	Provide further information on Englewood versus connector district sewer charges. Continuation of CR19-036	Martinez	Council	Meeting/SS	Utilities and	City Manager	New		
19-062	4/1/2019	Provide number of service calls regarding 4188 South Washington Street	Martinez	Council	Meeting/SS		Police	Completed	4/3/2019	

Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-063	4/1/2019	Status of proposed Bates RTD station	Barrentine	Council	Meeting/SS		Community Development	Completed	4/4/2019	
19-064	4/1/2019	Amount of grant funding received by the City from 2007 to present for emergency management	Russell	Council	Meeting/SS		Finance	Completed	4/18/2019	
19-065	4/1/2019	Request for information on transients sleeping at Traditions	Russell	Council	Meeting/SS		Police	Completed	4/3/2019	
19-066	4/1/2019	Request for a leadership meeting with Swedish and Craig Hospitals	Olson	Council	Meeting/SS		Community Development	In progress		
19-067	4/1/2019	Request for clarification on Council request and information process	Olson	Council	Meeting/SS		City Manager	Completed	4/11/2019	
19-068	4/1/2019	Provide information on signs posted in City parks regarding animal control	Barrentine, Olson	Council	Meeting/SS		City Manager	Completed	4/3/2019	
19-069	4/8/2019	Which trash haulers in the City no longer provide alley pickup? What are the reason(s) given for declining to do so? Please inform trash haulers that the City has a short-term plan to improve the condition of alleys.	Sierra	Council	Email		Public Works	Completed	4/18/2019	
19-070	4/8/2019	Does Code Enforcement enforce off-leash dog regulations on weekends?	Cuesta	Council	Meeting/SS		Police	Completed	4/10/2019	
19-071	4/14/2019	A citizen called saying there are plans to build a triplex on 2990 S Sherman which means it is over 9,000 sq. ft. 1. What is the official lot size of 2990 S Sherman? 2. Where can a citizen find the lot size of any property in Englewood?	Sierra	Council	Email		Community Development	Completed	4/16/2019	
19-072	4/14/2019	There are concerns some new developments are not conforming to the maximum lot coverage. 1. How can the City verify that properties are being built to the appropriate coverage? 2. What type of recourse could the City take if these rules are not being followed by developers?	Sierra	Council	Email		Community Development	Completed	4/16/2019	
19-073	4/14/2019	1. Does the City have any rules regarding the sale of CBD? 2. Is it only allowed to be sold by Englewood licensed marijuana shops?	Sierra	Council	Email		City Clerk	Completed	4/18/2019	

Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Notes
19-074	4/14/2019	A citizen is concerned an auto shop on the corner of Elati/Amherst is taking up over 20-40 on-street parking spots on both sides of Elati in the Ironworks Village area. 1. Is there anything that could allow the residents to get these parking spots back?	Sierra	Council	Email		Public Works	New		
19-075	4/14/2019	A citizen on Bannock/Hampden has witnessed multiple accidents at that corner. Many do not realize it is a one-way street. 1. Can better signage help prevent these accidents?	Sierra	Council	Email		Public Works	New		
19-076	4/15/2019	Oversight of contractor used by Utilities for remediation work. Are there quality controls or service level agreements in place?	Sierra, Wink	Council	Meeting/SS		Utilities	New		
19-077	4/15/2019	Status of animal control enforcement at Emerson Park. Please provide number of complaints and actions taken by Code Enforcement	Martinez	Council	Meeting/SS		Police	New		
19-078	4/15/2019	Who is responsible for trash at bus stop at Elati new WalMart? If the City is responsible, what can be done to limit trash accumulation?	Russell	Council	Meeting/SS		Public Works	New		
19-079	4/15/2019	Description of off-boarding process in departments to ensure seamless transition and continuation of projects.	Olson	Council	Meeting/SS		City Manager	New		
19-080	4/15/2019	Status of electrical outlet cover near Café 180 on Broadway. It is cracked and creating a hazard.	Russell	Council	Meeting/SS		Public Works	New		
19-081	4/15/2019	Provide a report on the April 1, 2019 meeting with Englewood Public Schools regarding Bishop Elementary storm water retention.	Barrentine	Council	Meeting/SS		City Manager	Completed	4/18/2019	