



Council Request Update

February 27, 2019

Council Request: 19-029

Requested by: Council Member Barrentine

Request: Follow up on issues raised by Mr. Duis about fence in alley, outbuildings in disrepair.

Assigned to: Community Development

Response: Please see the response from the Chief Building Official Karen Montanez.

Council Request: 19-030

Requested by: Council Member Sierra

Request: Homeowner Improvement Assistance 1. Did Englewood have a program in place similar to Arvada? If we no longer do, when and why did it get discontinued? 2. List of programs the City offers to help lower income families with homes, bills, utility.

Assigned to: Community Development

Response: Please see the response from Executive Assistant Nancy Fenton.



TO: Mayor Olson and City Council Members

THRU: Dorothy Hargrove, Interim City Manager
Brad Power, Community Development Director

FROM: Karen Montanez, Chief Building Official

DATE: February 21, 2019

SUBJECT: Council Request CR19-029 – Follow up on citizen concerns

On January 29, 2019, the building division received an email from code enforcement stating that citizen Chris Duis had concerns regarding the property at 4801 S. Sherman. The concerns were the fence and the outbuildings were in disrepair. The property was inspected on January 30, 2019 and it was noted that the 42" open style fence and the unused chicken coop were in need of repair. A Notice of Violation was issued on January 31, 2019. On February 15, 2019, it was noted that an incorrect date was on the violation and a new Notice was issued with a February 15, 2019 date and requiring that corrections be made by March 15, 2019.





TO: Mayor Olson and City Council
THRU: Brad Power, Community Development Director
FROM: Nancy Fenton, Executive Assistant
DATE: February 21, 2019
SUBJECT: CR19-030 Homeowner Improvement Assistance

Background

In 1976, the City started the Housing Rehabilitation Loan Program to preserve the housing in existing neighborhoods and to assist 30 – 80% area median income (AMI) families finance major household repairs. Any homeowner who lived in their Englewood home as their primary residence and met the family size income limits was eligible to apply for a loan. The program was initially funded by City and Community Development Block Grant (CDBG) funds.

In 1977, the Program leveraged a line of credit through a local bank consortium that was blended with the federal government funds to reduce the effective interest rate for low-income families and to “stretch” the government funds to assist more families. The line of credit also allowed 100% AMI homeowners to complete larger projects such as home additions.

The Rehab Loan Program included:

1. Low or no interest loans for major housing repairs or remodels. Eligible work included: bathroom/kitchen remodels; roof replacements; furnace and hot water replacements, etc. Depending on the income of the homeowner, some loans were deferred until sale, conveyance, death, or if the dwelling was no longer used as the owner’s primary housing unit.
2. The Handyman Grant for minor repairs for health and safety, weatherization, and needs for the disabled. The grant was up to \$5,000 and assisted lower income elderly or disabled persons.

Since the Program was successful, in 2010 the City added the Energy Efficiency Englewood (E³) Grant to assist income-qualified homeowners with improving the energy efficiency of their homes. The grant was funded by CDBG monies allocated to the City.

Why Was the Program Discontinued?

In 2013, new banking regulations were put in place governing the Community Reinvestment Act (CRA); therefore, the bank with which the City had a line credit was unable to continue its



partnership with the City. Without the line of credit, the larger projects of the program costing more than \$24,999, the loan limit for CDBG funds, could no longer be continued.

By 2014, interest rates had dropped significantly, and City Council decided it was best to allow the private sector to finance home improvements rather than the City being the lender. Because the Handyman Grant was part of the Housing Rehabilitation Loan Program Subgrantee Agreement with Arapahoe County, it was required to be discontinued at the same time. Program income (funds from paid off loans and unused CDBG funds from Arapahoe County) in the amount of \$138,841.41 were required to be returned to HUD via Arapahoe County. The City still services 143 loans.

The E³ program remains in operation since it is on a separate Subgrantee Agreement with Arapahoe County.

What Type of Programs do We Offer to Help Lower Income Families with Their Homes and Utilities?

The Community Development Department manages the E³ program which offers \$8,000 grants to 30 - 80% AMI homeowners to improve the energy efficiency of their home, based on an energy audit performed free of charge. The project is funded through CDBG funds which are applied for each year. For the 2018/2019 funding year, 12 homeowners are eligible to receive grants. There are currently 26 homeowners on the waiting list for E³ grants.

After the July 24, 2018 flood, the Department offered grants to property owners and business owners who suffered damage from the storm. The grants were \$1,000 for a minimum of \$2,500 in eligible storm-related expenses, not covered by insurance, and were paid on reimbursement of paid receipts. For income qualified property owners (30 – 80% AMI) the grant was up to \$5,000. Permit fees for flood-related damage were also waived. Thirty-three residential property owners received grants, four of which were low/mod, totaling \$48,097.00.

The Utilities Department also offers no interest payment plans and provides a list of charities to homeowners to assist them with their water and sewer payments.

Other Assistance

The following services are also available to Englewood residents:

1. *Wastewater Loan Program* – The Denver Urban Renewal Authority (DURA) offers low interest loans to Arapahoe County residents who need to repair or replace sewer lines. Contact: (303) 534-3872
2. *Weatherization Assistance Program* – Arapahoe County provides weatherization services to income qualified homeowners and renters. Contact: 303-636-1982
3. *Rebuilding Together* – This non-profit provides emergency repairs and safety modifications to income eligible homeowners who are 60 years of age and older, a veteran, or living with a disability, or a caregiver to someone living with a disability. Contact: (720) 524-0840
4. *Brothers Redevelopment* – This non-profit offers home accessibility, exterior, and interior repair services to low- and/or fixed-income seniors (60 years of age and older) whose homes are in need of repair or modification; and individuals with disabilities who require medical and mobility-related modifications to their homes. Contact: (303) 685-4225

5. *Low Energy Assistance Program (LEAP)* – Xcel Energy offers this federally funded program that helps Colorado families, seniors, and individuals pay a portion of their winter home heating costs. Contact: 866-432-8435

Request No.	Date	Request	Requestor	Type	Source	Staff Assigned	Department	Status	Date completed	Relevant files	Notes
18-131	8/14/2018	Employee census with costs for our employee base over the last 5 to 10 years	Barrentine	Council		Human Resources &	Finance				
18-133	8/14/2018	Report on the money spent on the repair of the Civic Center Roof	Olson	Council			Public Works	Completed	12/31/2019		
18-138	8/23/2018	Provide map of problem storm drains in town. Provide records of when these drains have been cleaned.	Cuesta	Council			Utilities	Completed	2/8/2019		
18-140	8/23/2018	Request for 'NO right turn' sign in the parking lot of Caribou Coffee on Hampden.	Russell	Council			Public Works				
18-143	8/27/2018	Request for an employee census; current vacancies within organization	Russell	Council			HR	Completed	2/8/2019		
18-145	8/27/2018	Breakdown of the HR program indicating the 25% turnover rate. What is driving the percentage?	Barrentine	Council			HR	Completed	2/8/2019		
18-146	8/27/2018	Request that old audio recordings be fixed on the City's website	Council	Council			Clerk				
18-150	8/29/2018	Meeting with Dir. Gonzalez to discuss retiree and turnover data	Wink	Council			HR	Completed	2/8/2019		
18-151	8/29/2018	Request ability to look at employee performance appraisal system and competencies.	Wink	Council			HR	Completed	2/8/2019		
18-152	8/29/2018	Info on reclassification of seasonal employees to part time from 2017 to 2018	Barrentine	Council			HR	Completed	2/8/2019		
18-153	8/29/2018	Write up on Pirates Cove; Why is in not an enterprise fund? How is it funded?	Olson	Council		P&R &	Finance	Completed	12/31/2019		
18-156	8/29/2018	What improvements need to be made to the Civic Center Building and when would these need to be done	Olson	Council			Public Works				
18-162	9/11/2018	Request for the fee waiver info to be put in Englewood Citizen for Winter Edition. Work with CD on ad for flood	Russell	Council			CMO	Terminated			
18-166	9/18/2018	Update on Flood Study	Olson	Council			Public Works	Completed	12/31/2019		
18-169	9/18/2018	Has mattress been removed from alley in the 4600 block between Acoma and Bannock in flood area	Martinez	Council			Public Works	Completed	12/31/2019		
18-170	9/18/2018	Show additional concrete ramp locations on City website.	Barrentine	Council			Public Works				
18-214	11/21/2018	Names of individuals who Ms. Hoffman spoke with who did not get flood survey.	Olson	Council			Public Works	Completed	12/31/2019		
18-233	12/11/2018	Information on air quality in Englewood associated with marijuana smoke	Barrentine	Council			CMO	Completed	2/7/2019		
18-234	12/11/2018	Information on gabions used in drainage systems	Olson	Council			Public Works		12/31/2019		
19-001	1/7/2019	Information on water main breaks	Cuesta	Council	Meeting/SS	Daisy Yu	CMO	Completed	1/10/2019		
19-002	1/7/2019	Information on multi-family unit by Cochino Taco. What role did Board of Adjustments play? What variances	Barrentine	Council	Meeting/SS		Community Development	Completed	1/9/2019		
19-003	1/7/2019	Investment income. Have we had losses? What is our total portfolio? Financial policies?	Barrentine/Sierra	Council	Meeting/SS		Finance	Completed	1/17/2019		
19-004	1/7/2019	Pull copy of all permits issued, building inspections. The Mayor also asked if we could provide some information	Russell	Council	Meeting/SS		Community Development	Completed	1/9/2019		
19-005	1/7/2019	Info on urban lots - historical issues? CD please clarify with CM Sierra.	Sierra	Council	Meeting/SS		Community Development	Completed	1/24/2019		
19-006	1/17/2019	Englewood Downtown Development Authority Analysis Report	Martinez	Council	Meeting/SS	Dan Poremba	Community Development	Completed	1/18/2019		
19-007	1/21/2019	Will an existing alley cottage become an ADU?	Martinez	Council	Email	Wade Burkholder	Community Development	Completed	1/22/2019		
19-008	1/22/2019	Trash removal at the plaza	Sierra	Council	Email		Public Works	Completed	1/23/2019		
19-009	1/22/2019	Status of the fountains at the plaza	Sierra	Council	Email		Public Works	Completed	1/23/2019		
19-010	1/23/2019	Status of home on 4188 S. Washington St in response to citizen complaint	Cuesta	Council	Meeting/SS		Community Development	Completed	1/25/2019		
19-011	1/23/2019	What is the capacity of our infrastructure, specifically water and sewer, vis a vis potential growth in the city?	Cuesta	Council	Meeting/SS	Utilities and	Public Works	Completed	1/28/2019		
19-013	1/23/2019	Copy of CORA request response provided to Ms. Vicky Hoffman requesting information on staffing in the	Barrentine	Council	Meeting/SS		Clerk	Completed	1/24/2019		
19-014	1/23/2019	Copy of CORA request response provided to Mr. JJ Margiotta requesting information on a payment to	Barrentine	Council	Meeting/SS		Clerk	New			
19-015	1/23/2019	Status of code issues raised in video presentation by Mr. Chris Duis	Barrentine	Council	Meeting/SS		Police	Completed	1/24/2019		
19-016	1/28/2019	Update on the Kmart site and any associated PUD proposal.	Cuesta	Council	email		Community Development	Completed	1/31/2019		
19-017	1/29/2019	Issue with parking on public property	Barrentine	Council	Meeting/SS		Police	New			
19-018	1/29/2019	Information on previous DDA re: Trolley Square. Why did it fail? What are the financials?	Barrentine	Council	Meeting/SS		Community Development	Completed	1/29/2019		

19-019	1/29/2019	Additional information on investments; concerns about losses	Barrentine	Council	Meeting/SS		Finance	Completed	1/29/2019
19-020	1/30/2019	Request for the application packet that was submitted	Cuesta	Council	email		Community Development	Completed	1/31/2019
19-021	2/4/2019	Update on sewer and clean up at 1310 E. Bates Parkway. Are other homes in the area affected?	Cuesta	Council	Meeting/SS		Utilities	Completed	2/7/2019
19-022	1/22/2019	Questions regarding two-year Bennett farm lease		Council	Meeting/SS		SPWRP	Completed	2/6/2019
19-024	2/12/2019	What is snow pushing policy of City snowplows? Snow has been piled in the RTD path.	Sierra	Council	Meeting/SS		Public Works	New	
19-025	2/12/2019	Do we need new audio visual equipment for Community Room?	Cuesta	Council	Meeting/SS	City Clerk &	IT	Completed	2/14/2019
19-026	2/20/2019	Traffic light change at Quincy and Broadway	Cuesta	Council	Email		Public Works	New	
19-027	2/20/2019	Follow up Information on 4188 Washington St.	Cuesta	Council	Meeting/SS	CD &	Attorney	New	
19-028	2/20/2019	Update on snow removal issues (wheelchair access in and around Simon Center, bus stops, possible	Russell/Barrentine	Council	Meeting/SS		Public Works	New	
19-029	2/20/2019	Follow up issues raised by Mr. Duis about fence in alley, outbuildings in disrepair	Barrentine	Council	Meeting/SS		Community Development	Completed	2/21/2019
19-030	2/20/2019	Homeowner Improvement Assistance 1. Did Englewood have a program in place similar to Arvada? If we no	Sierra	Council	Meeting/SS		Community Development	Completed	2/21/2019
19-032	2/27/2019	Pros and Cons of body cameras	Barrentine/Wink	Council	Meeting/SS		Police	New	