



Englewood Community Garden Application

_____ (year)

The Englewood Community Garden is supported by the City of Englewood in partnership with Denver Urban Gardens (DUG). The Englewood Community Garden application and email will be shared with DUG. Financial information will not be shared.

APPLICATION PROCESS

Gardeners must apply each year. Completed applications are processed on a first come first served basis with a priority given to Englewood Residents and returning gardeners. Gardeners must be 18 years or older to apply. Mail or drop-off your application to the Englewood Recreation Center, 1155 W. Oxford Avenue, or the Malley Recreation Center, 3380 S. Lincoln Street, during business hours. Your application will not be processed until all of the information is provided, signed, and fees are paid. Englewood Residents and returning gardeners will have priority until **March 1, of the year on this form**. Rules and Responsibilities are included with this application and posted online.

PRIMARY GARDENER

Last Name: _____ First Name: _____

Mailing Address: _____

E-mail Address: _____ Phone: _____ Alt. Phone: _____

Check each category that applies for the primary gardener:

- I am a new gardener.
- I request a raised bed 6'x12' plot. (Limited plots available. Reserved for Gardeners with mobility issues)
- I gardened last year and request the same plot. Plot #: _____
- I gardened last year and request a new plot. Last year's plot #: _____

VOLUNTEER HOURS

Gardeners agree to volunteer a minimum of **15 hours** per plot regardless of plot size. Those hours may be fulfilled by attending volunteer workdays, participating on a subcommittee, and completing regular garden maintenance. Please refer to Volunteer Hours Description handout or visit www.engagewoodco.gov/communitygarden for a complete list of volunteer responsibilities.

Please indicate your volunteer work plan:

- I will volunteer on the scheduled workdays. I may bring helpers to any workday and count their hours toward my total. I am responsible for showing up on the scheduled dates.
- I will volunteer on any of the following subcommittee(s). List all that interest you. Assignments will be determined by need. _____
- I will volunteer by completing regular garden maintenance. (Note: Regular garden maintenance does not include maintenance of your personal plot.)

Which of the following do you plan to grow in your plot (select all that apply):

- Vegetables - List: _____
- Fruits/Herbs - List: _____
- Other, please specify: _____

PLOT ASSIGNMENTS

All applicants will be notified of their status as plot assignments have been determined. Those applicants that have been assigned a plot will be notified of start date. Other applicants not assigned a plot will receive a full refund but remain on a waiting list to be notified if a plot becomes available.

PARTICIPANT RELEASE & WAIVER

I acknowledge that my participation or the participation of my family members and friends, in this activity involves an inherent risk of physical injury or damage to property. I hereby covenant and agree that I assume all risks associated with me or my family members and friends, in the City of Englewood Parks, Recreation & Library (PRL) authorized activity. I/we waive all claims and indemnify the City of Englewood, PRL, the Englewood Garden Volunteer Steering Committee, Denver Urban Gardens (DUG) and their representatives from any claim for damages and/or injuries incurred while participating in or as a spectator at this City of Englewood, PRL sponsored activity. I also realize that any losses incurred by me while on this property are my own responsibility. I have read and understand this agreement and it shall be effective and binding upon the parties for this activity. Participants may be photographed while utilizing the facility and services or participating in a program, event or activity of the PRL, and said photographs, of my family members and friends, or me may be used to publicize activities, as the Department deems appropriate.

I have read the application packet and agree to follow the "Garden Rules and Responsibilities."

Gardener Signature: _____ Date: _____

COMMUNITY GARDEN FEES *(Non-Refundable; No deposit required)*

Fee pays for water and other garden expenses during the gardening season

12' x 12' plot - **\$25.00/Full Plot** *(Recommended for the experienced gardener)* **#32189912**

6' x 12' plot - **\$15.00/Half Plot** *(Recommended for the first time/beginning gardener)* **#32189911**

Garden Plot Fees \$ _____

Total \$ _____

Method of Payment

In person at the Englewood Recreation Center or the Malley Recreation Center using cash, check, or charge

-Make checks payable to City of Englewood

-Visa, MasterCard, Discover, American Express

For Office Use Only: Amount Received \$ _____

Plot # _____

Garden Household Feature Added Staff Initials _____



Englewood Community Garden

RULES & RESPONSIBILITIES

The following rules and responsibilities outline the management of the Englewood Community Garden and its site property. They have been established by the City of Englewood, Parks, Recreation and Library Department, Denver Urban Gardens (DUG), and the Englewood Community garden Steering Committee and act as a basis for a use agreement between the parties. In turn, the City of Englewood and DUG provide gardeners with the authority and permission to use the garden site. We, as a community, have a responsibility to keep our garden managed effectively. The garden is a privilege. Everything works smoothly when people are involved in its overall upkeep. Please treat your fellow gardeners as you would like to be treated. DUG gardens have a volunteer Garden Steering Committee to assign plots, organize maintenance, set and govern rules as well as coordinate related activities. The Garden Steering Committee shall not discriminate on the basis of race, creed, color, national or ethnic origin, religion, marital status, age, sex, sexual orientation, or disability in this garden membership and the administration of its programs.

You acknowledge as a participating gardener responsibility for the following:

1. I understand, accept and assume the risks associated with participation in any and all activities. I will conduct myself in a manner which is mutually beneficial to all participants.
2. I understand that this is an all-organic Garden and the use of non-organic treatments is prohibited: No insecticides, herbicides, fungicides or chemical fertilizers, e.g. no Miracle Grow. Specific treatments must be presented and approved by the Garden Steering Committee prior to application.
3. I agree to volunteer a minimum of 15 hours per plot (regardless of size.) Volunteer hours may be fulfilled by attending scheduled volunteer workdays, DUG trainings, Kickoff meeting, participation on a subcommittee(s), and by doing regular garden maintenance. Note: Regular garden maintenance does not include maintenance of your personal plot. Every gardener is required to serve on at least one subcommittee. *See Volunteer Hours Description and Log Sheet.*
4. I understand that the maintenance of common areas, fencing, trees, trash receptacles, compost bins, street and alley right of way and water lines are the shared responsibilities of all plot holders. *Refer to your Maintenance Guidelines for details.*
5. I understand my plot fee is non-refundable.
6. I will have my plot planted by June 1 or my plot may be forfeited or reassigned. I will weed, water, harvest and maintain my Garden and the designated plot area that I am responsible for on a timely basis (at least once a week with watering more frequently.) I understand that if my Garden appears to not be watered and/or overrun with weeds, I will be given ten (10) days' notice to maintain my plot. If this is not accomplished, my plot may be reassigned with no refund. If I find for any reason I cannot care for my plot for any length of time, I will make arrangements for the plot to be taken care of during my absence. *Refer to your Maintenance Guidelines for details.*
7. I will tend and care for my plot in accordance with the Garden Maintenance Guidelines. I will not water, maintain, or harvest another's' plot without their permission.
8. I will keep my plot clean and neat, using available garbage and recycling bins and compost areas. If trashcans are full, I will use plastic bags located in the shed.
9. I am a "good neighbor", always taking into consideration the impact of what I grow in my plots and the surrounding area. I will check with other gardeners if I intend to plant tall or spreading plants. Plants that grow over 4 feet tall e.g. corn or sunflowers must have the Garden Steering Committee's approval.
10. I am responsible for clearing and tilling my plot by November 1. *Refer to Maintenance Guidelines.*

11. Should I have a dispute with a gardener(s) or the garden Steering Committee and a reasonable solution cannot be reached, I agree to have DUG act as the arbitrator. I further agree to adhere to DUG's final decision
12. I will not sell any produce I grow. If possible, I will donate excess produce for donation to local food banks or charities. *See Subcommittee's List for additional details on this program.*
13. Any children I bring into the Garden area will be directly (within walking distance) supervised by me at all times, especially when using tools.
14. Pets, other than service animals, will not be brought into the Garden area.
15. Smoking is not permitted in the Garden area.
16. Radios are discouraged in the Garden area.
17. No alcohol or illegal substances are allowed on the entire Garden site, including the parking areas by City Ordinance 5-3C-3 and 12-47-901.

Welcome to the Englewood Community Garden...Let's get growing!

Gardener Signature: _____ Date: _____