FAIR CAMPAIGN PRACTICES ACT (FCPA)
FILING REQUIREMENTS
FOR THE NOVEMBER 5, 2019 GENERAL MUNICIPAL ELECTION

This information has been compiled as a guide. All information and reminder notices you receive are a courtesy only. It is your responsibility to comply with the Colorado Fair Campaign Practices Act (FCPA).

All FCPA filings are considered public information and will be posted on the City of Englewood website.

1. ❑ CANDIDATE AFFIDAVIT (CRS § 1-45-110 and Constitution Article XXVIII § 2)
   FILED 10 DAYS AFTER PUBLIC ANNOUNCEMENT

2. ❑ NEW COMMITTEE REGISTRATION FORM (CRS § 1-45-108 (3))
   THIS FORM MUST BE FILED BEFORE ACCEPTING A CONTRIBUTION OR MAKING AN EXPENDITURE

All committees must have a registered agent. The registered agent is responsible for filing all reports on time. A registered agent or committee treasurer shall be an individual or candidate designated to receive mailings and to address concerns and/or questions regarding the committee.

The candidate may serve as the registered agent, or may appoint someone else to serve in this capacity.

3. ➔ PLEASE USE THE FORM THAT APPLIES TO YOUR SITUATION - (CRS § 1-45-108 & CRS § 1-45-109)

   REPORT OF CONTRIBUTIONS AND EXPENDITURES
   OR
   STATEMENT OF PERSONAL EXPENDITURES BY A CANDIDATE
   OR
   CANDIDATE STATEMENT OF NON-RECEIPT OF CONTRIBUTIONS OR NON-EXPENDITURE OF FUNDS (zero report)

A contribution made by check is considered “received” on the date the check is deposited into the committee account. No contribution over $100.00 may be made in cash or coin.

An expenditure occurs when it is made, when it is obligated, or when a contract is established, whichever occurs first. No committee or candidate may spend more than $100.00 in cash or coin on any single expenditure.

REPORTING DATES:

❑ October 15th 5:00 p.m. (report covers from the beginning of the initial filing through October 10, 2019)
❑ November 1st 5:00 p.m. (report covers from October 11, 2019 through October 27, 2019)
❑ December 5th 5:00 p.m. (report covers from October 28, 2019 through November 30, 2019)

ADDITIONAL FILING REQUIRED, IF YOUR DECEMBER 5th FILING DOES NOT REFLECT A ZERO BALANCE:
❑ November 1, 2020, 5:00 p.m. - Annual Report (report covers from December 1, 2019 through October 25, 2020)

REPORTS MAY BE FILED BY FAX or E-MAILED (no later than the close of business on the due date) BUT MUST BE FOLLOWED BY AN ORIGINAL HARD COPY WITHIN SEVEN (7) DAYS OF THE DUE DATE. (CRS § 1-45-109 (2))

FAX NUMBER - ENGLEWOOD CITY CLERK 303.783.6896  E-MAIL ADDRESS: cityclerk@englewoodco.gov

Refer to Secretary of State Rules on page 126: Rule 10.8 regarding cost sharing and Rule 10.9 regarding credit card payments.

Under Amendment 27, Colorado Constitution, Article XXVIII, Section 3 (8), you can only accept a loan from a financial institution. So, do not show your “seed” money as a loan. Show it as a contribution. Colorado State Statute (CRS) § 1-45-106 (1) (a) (I) (D) states that unexpended campaign contributions may be returned to the contributors. So, at the end of the campaign you could return contributions to any contributor, including yourself.

City of Englewood, Colorado, Ordinance No. 8, Series of 2006 allows City of Englewood candidates to accept contributions from corporations and labor organizations.

Note: This list is not all-inclusive. Other forms may apply to your situation. It is your responsibility to become familiar with the provisions of the Fair Campaign Practices Act.