CITY MANAGER’S NOTES
January 10, 2019

Upcoming Council Meetings

City Council will meet on Monday, January 14, 2019. Two Board and Commission Interviews will be held, beginning at 5:30 p.m. in the Community Room. The Study Session will follow, beginning at 6:00 p.m. in the Community Room.

City Council will meet on Tuesday, January 15, 2019. A Special Meeting will be held at 6:00 p.m. in the Community Room.

City Council will meet on Thursday, January 17, 2019. A Special Meeting will be held at 6:00 p.m. in the Community Room.

City Council will meet on Tuesday, January 22, 2019. A Study Session will be held at 6:00 p.m. in the Community Room. The Regular Meeting will follow at 7:00 p.m. in Council Chambers.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Englewood Herald article: Looking back and forward in Englewood for the new year
2. Englewood Herald article: Penn retiring as Englewood Chamber of Commerce director
3. Public Meetings Invitation: South Platte Connections Study
4. Public Works Department Update – January 2019
5. Calendar of Events
6. Tentative Study Session Topics
YEAR IN REVIEW

Looking back and forward in Englewood for the new year

Local leaders reflect on 2018, talk about goals for 2019

Posted Monday, January 7, 2019 11:08 am

Ellis Arnold
earnold@coloradocommunitymedia.com

Englewood's interim city manager, school district superintendent and chamber of commerce director shared with the Englewood Herald some of their thoughts on the city's past year and what might be in store in 2019. Here's what they had to say:

Dorothy Hargrove, interim city manager

An area of progress she was proud of in Englewood: I can't take any credit for this, but I really think our business community is growing stronger. There are always ups and downs, but overall, I think we're showing Englewood is a great place to be for our businesses, both the established businesses and the people who are willing to come into Englewood and say, let's make it work.

On Englewood's biggest challenge in 2018: I think the tragedy of the flood is hard to diminish, and it's part of a continuing challenge insomuch as, how can the city most effectively help those people who were most or tragically affected, and how can we move thoughtfully forward so we can minimize the possibility of this happening again?

It's been a big challenge for whole city. It highlighted the need for continued capital investment throughout the city … How do we keep investing in our future while still living within our means today?

On what she’s looking forward to tackling in 2019: I feel a certain obligation to work with the city council to make sure the process to get a new city manager works efficiently … continued leadership and vision are really important to the city.

The next couple months, I'm afraid, the police building will not (yet) be finished, but we're all looking forward to that. Our police have long deserved such a thing, so I think that'll be worth celebrating.

On what she’s looking forward to in Englewood: I love to see the community come together. The Block Party (in the 3400 block of South Broadway) for the last two years has been so successful, and I think it's going to be even better this September.
Our Holiday Express extravaganza at Belleview Park was such a success. It's been so well received that it's developing into a new Englewood family holiday tradition. It certainly brought a lot of people to celebrate together.

**Wendy Rubin, superintendent of Englewood Schools**

**The district's biggest challenge in 2018:** I think our biggest challenge is also really one of our biggest celebrations: academic achievement for kids. Making sure our students are growing and achieving at the highest levels possible. That continues to be something we put so much time energy and passion into.

We were able to see some really good gains in many of our schools. For the Colorado Department of Education, there's the four levels on the accountability framework: turnaround, priority improvement, improvement and performance. We had several schools move to performance.

**What the district’s atmosphere was like:** I think there’s a lot of positive energy, positive momentum. I think, certainly, with the new elementary schools and preschool — those either being built or being opened — there’s a lot of pride around the facilities.

We have these beautiful schools, and so the outside is bright and shiny and beautiful, but what’s going on inside the schools is even more bright and shiny and beautiful.

**What she’s looking forward to in Englewood:** Being able to continue to be a part of the wonderful things going on in this community. You just see businesses come in and take root and the energy around what Englewood is now and can be — and that idea of the importance of Englewood (as) a true community. I say this all the time: It’s such a rare gem, to find a small community in an urban setting where everyone knows each other and wants to root for each other.

**Randy Penn, executive director of the Greater Englewood Chamber of Commerce**

**What was most memorable in the Englewood business world:** The growth of the business community and the influx of new businesses in Englewood.

**What surprised him in the business community in 2018:** The surprise of the year was the opening of Earth Treks in Englewood, the new developments by the city and the schools.

**What he's looking forward to in 2019 in the business community:** The growth of South Broadway, south of Hampden Avenue/U.S. Highway 285. The continued growth of new businesses and the expansion and upgrade of existing businesses. This, coupled with the new residents, development of diverse housing and an increase in affordable housing.

**What he’s looking forward to in Englewood:** I look for more collaboration and cooperation amongst the players in growth in Englewood — the City of Englewood, Englewood Schools, the business community (Swedish HealthONE, Craig Hospital, the industrial businesses and the Englewood Chamber) and the Englewood faith group. Continued growth in the retail sales, what will be the new exciting businesses that come to Englewood and how the city comes together as one unified entity.
Penn retiring as Englewood Chamber of Commerce director

Chamber seeking replacement for a leader with deep roots in city

Posted Monday, January 7, 2019 11:08 am

Staff report

A former Englewood mayor, teacher and high school sports coach will soon step down as the executive director of the Greater Englewood Chamber of Commerce, topping off what the chamber said is a life of community service that goes back four decades.

Randy Penn will retire April 1, the chamber said in a news release.

“Randy leaves big shoes to fill,” the release said. “And we’re not really looking for another Randy … as if there could ever be one! What we do need is an individual who is willing and committed to work with us to transition to the next phase of our organizational life. Englewood is a unique community with a deep history of service. The business community is diverse, and the chamber’s mission includes connecting, promoting and strengthening businesses to enhance the community's economic vitality and quality of life.”

The chamber is asking for help spreading the word that it is seeking a new executive director, a position that is currently part-time, the release said.

“This is a great opportunity for the right individual to build on the vitality and dynamic of the larger Englewood community,” the release said.

Those interested can request more information from by email to jobs@myenglewoodchamber.com or contact the chamber directly with names, resumes, questions and ideas as the search moves forward, the release said. The chamber will accept resumes until Feb. 15 for a start date of April 1.

Contact Nancy Byers, president of the chamber's board, at 303-619-1309 or nbconsulting@comcast.net.

Penn served as mayor of Englewood from 2011-15.
South Platte Connections Recommendations Ready for Public Review

The South Platte Working Group, in partnership with Cities of Englewood, Littleton, and Sheridan, South Suburban Park and Recreation District, Arapahoe County and others, is conducting the South Platte Connections Study to identify ways to improve bicycle and pedestrian connections to the South Platte River/Mary Carter Greenway Trail. The project is focusing on seven locations where access to the South Platte is difficult today:

- Dartmouth
- Hampden
- Oxford
- Federal
- Bellevue
- Bowles
- Mineral

Based on public survey results gathered at on-trail events and online in August 2018, the project team has developed over 20 recommendations for improving access to the South Platte River/Mary Carter Greenway Trail. Recommendations include intersection improvements, new trail connections, additional signage, traffic calming features, safer crosswalks and over/underpasses.

Join us at an upcoming public meeting to review the draft recommendations and share your thoughts. The public meetings will take place on the following dates and times:

**Wednesday, January 30th**
5:30-7:00 pm
- *Englewood City Center – Community Room (2nd Floor)*
  1000 Englewood Parkway
  Englewood, CO 80110

**Thursday, January 31st**
5:30-7:00 pm
- *Carson Nature Center*
  3000 West Carson Drive
  Littleton, CO 80120

If you can’t make it to one of the public meetings, visit [www.southplatteconnections.com](http://www.southplatteconnections.com) to review the recommendations. Questions can be directed to project manager Sandy Bottoms, Arapahoe County Open Spaces, at sbottoms@arapahoegov.com or 720-874-6734.
US 285 Traffic Signal Modifications – Inca Street to Logan Street
In cooperation with CDOT, six traffic signals, from Inca Street to Logan Street, on US 285 will be modified to improve driver safety. Currently, vehicles can turn left with a green ball (permissive) or with a green arrow (protected). The eastbound and westbound left turn arrows will be changed to be protected left turn arrows only, during daytime hours. Staff is also implementing the Flashing Yellow Arrow permissive signal for overnight hours, where the signal is compatible with this change. Work began on January 4 and should be completed by the beginning of February.

Pedestrian Accent Lights: Englewood Parkway and Cherokee
The city has approximately 37 pedestrian accent lights along Englewood Parkway and Cherokee Street (west of Broadway and north of Hwy 285). Over the years, the aging electrical infrastructure connecting these lights, has caused supply issues and made many of these lights inoperable. After successfully upgrading the South Broadway electrical infrastructure in 2018, we are starting the planning process for this area by having an electrical investigation into the infrastructure and to begin planning future repairs to restore the lighting.

Broken Tee Maintenance Building Restoration
Work to restore the building after the July 2018 flooding event has been completed. The project was completed on time and within budget.

South Elati Street at the Englewood Police Building
South Elati Street from West Jefferson Avenue to West Ithaca Avenue is open in its final configuration: a one-way street in the northbound direction only. The angled parking in front of the existing police building is available to the public. The contractor is currently working on sidewalks and the connections to the internal plaza areas.
**Synergy Medical Office Building**
Synergy Medical Office building is about to break ground early 2019. Work will start with temporary shoring to construct the lower levels of the building; sidewalk closures may be anticipated during shoring operations for safety concerns.

**Big Dry Creek Bank Stabilization**
The Public Works and Parks Departments have been working with Urban Drainage and Flood Control District UDFCD on an upcoming project on the Big Dry Creek located in Belleview Park, just upstream of the railroad trestle. The project will focus on stabilizing the bank slopes and improving the creek flow while maintaining the recreational aspect of this area. The project is planned to start in late January and be completed in March of 2019.
CITY OF ENGLEWOOD
2019 CALENDAR OF EVENTS

Thur. Jan 10  5:30 p.m.  Parks and Recreation Commission, Malley Recreation Center
               6:00 p.m.  Transportation Advisory Committee, City Council Conference Room
Mon., Jan. 14  6:00 p.m.  City Council Study Session, Community Room
Tues., Jan 15  9:00 a.m.  Mayor Manager Meeting
Wed., Jan. 16  5:30 p.m.  Code Enforcement Advisory Committee, City Council Conf-Room
               6:30 p.m.  Historic Preservation Commission, Community Development Conference Room
Tues., Jan. 22  8:30 a.m.  Mayor Manager Meeting
               7:00 p.m.  City Council Regular Meeting
Tues., Jan. 22  5:15 p.m.  Budget Advisory Committee, City Council Conf-Room
Wed., Jan 23  7:00 p.m.  Planning and Zoning Commission, City Council Conference Room/Council Chambers
Mon., Jan. 28  6:00 p.m.  City Council Study Session, Community Room
Tues., Jan. 29  8:30 a.m.  Mayor Manager Meeting
Mon. Feb. 4   2:00 p.m.  Malley Center Trust Fund, Malley Recreation Center
Mon., Feb. 4  7:00 p.m.  City Council Regular Meeting
Tues., Feb. 5  8:30 a.m.  Mayor Manager Meeting
               7:00 p.m.  Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., Feb. 6  11:00 a.m.  Liquor and Marijuana Licensing Authority
Wed. Feb. 6  5:45 p.m.  Cultural Arts Commission, Englewood Public Library, Perrin Room
Mon., Feb. 11  6:00 p.m.  City Council Study Session, Community Room
Tues. Feb. 12  9:00 a.m.  Mayor Manager Meeting
               2:30 p.m.  Police Pension Board, Public Works Conf-Room
               3:30 p.m.  NERP Pension Board, Public Works Conf-Room
               5:00 p.m.  Water/Sewer Board Meeting, Community Development Conference Room
               7:00 p.m.  Public Library Board, Englewood Public Library, Altenbach Room
Wed., Feb. 13  6:30 p.m.  Englewood Urban Renewal Authority, City Council Conference Room
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<td>Thur. Feb. 14</td>
<td>3:00 p.m.</td>
<td>Firefighters’ Pension Board, Public Works Conf-Room</td>
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<td>Tues., Feb. 19</td>
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<td>Wed., Feb. 20</td>
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<td>Mon., Feb. 25</td>
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<td>Tues., Feb. 26</td>
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<td>Mon., Mar. 4</td>
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TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

Jan 14  Study Session
       SPWRP Supervisory Committee Discussion
       Board and Commission Appointment Discussion
       Broadway Medians
       City Center Update
       CEAC Discussion

Jan 15  Special Meeting – Search Firm Interviews

Jan 17  Special Meeting – Search Firm Interviews

Jan 22  Study Session
       Fee Schedule Discussion
       Pavement Management & Concrete Utility Program Overview

Jan 22  Regular Meeting

Jan 28  Study Session
       Verizon license agreement
       Comprehensive Plan – Intensity Map
       Procurement Policy
       EEF Audit RFP – Bid opening and discussion
       City Center Update
       Impact Fee discussion

Feb 4   Study Session
       Citizen of the Year Process
       Standard Definitions
       EEF RFP Discussion

Feb 4   Regular Meeting

Feb 11  Study Session
       Storm Water Analysis and Alternatives Feasibility Study Update
       City Center Update

Feb 19  Study Session
       Business Licensing
       Council Policy Manual
       Redistricting Discussion

Feb 19  Regular Meeting

Feb 25  Study Session
       2020 Budget Preview
Garbage and Recycling
Communications - Special Events

March 4       Regular Meeting
March 11      Study Session
March 18      Regular Meeting
March 25      Study Session
April 1       Regular Meeting
April 8       Study Session
April 15      Regular Meeting
April 22      Study Session
April 29      5th Monday

FUTURE STUDY SESSION TOPICS

Board & Commission Presentations
Home Rule Charter Amendment Discussion
Home Rule Charter Review