



Council Newsletter

CITY MANAGER'S NOTES October 25, 2018

Upcoming Council Meetings

There will be no meeting held on Monday, October 29, 2018.

City Council will meet on **Monday, November 5, 2018**. The Study Session will begin at 6:00 p.m. in Council Chambers. The Regular Meeting will begin at 7:00 p.m. in Council Chambers.

There will be no meeting held on Monday, November 12, in observance of Veterans Day.

City Council will meet on **Tuesday, November 13, 2018**. The Study Session will begin at 6:00 p.m. in the Community Room.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Englewood Herald article: Hundreds don costumes for Englewood Halloween Carnival
2. Englewood Herald article: Barrentine cited for alleged harassment, disorderly conduct
3. Staff Memo: Flood Survey Postcards
4. Staff Memo: Swedish Medical Center Temporary Helipad
5. Calendar of Events
6. Tentative Study Session Topics



Hundreds don costumes for Englewood Halloween Carnival

Tom Munds

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The usual individuals in warm-up and exercise attire were replaced by creatures and critters of all sizes, shapes and descriptions as the Englewood Recreation Center hosted the annual Halloween Carnival.

Several hundred individuals and families, the majority in costumes, attended the Oct. 20 event. The gymnasium was transformed into an array of carnival-game booths. There was a booth where the boy or girl got to shoot a tennis ball at a hockey goal and there was a booth with a bean-bag toss. But win or lose the boy or girl got a candy treat. But there were other attractions like the haunted house set up in other center rooms.

"We read about the carnival on line and decided to check it out. After all, the kids love any chance to wear their costumes," Lakewood resident Laura Randall said. "The kids are having a great time. I admit I am surprised and impressed by all the activities. Our family is having fun and, as long as the kids want to come I expect we will come back every year."

The line of those attending the carnival stretched out the door and once inside the recreation center crowded the gymnasium floor, the center of the carnival.

Linda Brock, 12, and her family attended the carnival for the first time. She said she liked the carnival, including the haunted house. She said it was fun but a little scary.

"I liked it," the Centennial girl said. "There were a couple of scary thing but it really was more fun for me than it was scary."

Steve Hoffmann and his family attended the carnival for the first time.

"We heard about the carnival and thought it would be fun," he said. "The carnival is well done and the kids are telling me they are enjoying it."

His daughters, Jaylin, Brianna and Jessica agreed the carnival was fun but had different opinions about the haunted house.

Jaylin said she didn't like the haunted house because she didn't think the people playing the parts in the house were very good actors.

Brianna disagreed.

"I thought it was good but scary," she said. "I think the scariest thing was when the killer clown said come play with me."

The Levindosky family all agreed they liked the carnival.

“My wife and I have brought the kid to the carnival for about three or four years,” Centennial resident Sean Levindosky said. “Our family likes Halloween and all of us always like to dress up for it. We wear our costumes to the carnival and it is fun seeing all the different costumes. There is always a Halloween party in our neighborhood. My wife and I like to see what costumes other families are wearing because we are always looking for ideas for our costumes for next year.”

<http://englewoodherald.net/stories/barrentine-cited-alleged-harassment-disorderly-conduct-city-council,271843>



Barrentine cited for alleged harassment, disorderly conduct

District 3 city councilmember charged over incident that followed meeting

Posted Saturday, October 20, 2018 6:05 pm

Ellis Arnold

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Englewood City Councilmember Laurrett Barrentine received a court summons on charges of harassment and disorderly conduct for an incident alleged to have occurred Aug. 27, according to the summons.

The altercation reportedly happened about 10:30 p.m. at the Englewood Civic Center, said the summons, which was released by the Englewood Police Department in response to a records request by the Englewood Herald. The city council held a study session, a public meeting, that night at the civic center, beginning at 6 p.m., according to the agenda. The meeting ran about 4 1/2 hours, according to the meeting video.

Details surrounding Barrentine's suspected violations are scant because the police report in the case is considered evidence and not available for release to the public while the case is open, according to the 18th Judicial District Attorney's Office. In a felony case, details would be available in an affidavit, or a document stating the basis for an arrest, but Barrentine's cited violations would be petty offenses or misdemeanors, according to the summons.

Englewood police are not able to release any further information due to the case being turned over to the DA's office, said Investigator Scot Allen, spokesman for the police, on Oct. 16.

Barrentine declined to comment on the incident Oct. 16.

"I've hired an attorney, so I don't think I'm going to discuss that," Barrentine said.

Closed-door meeting in dispute

During the Aug. 27 meeting, Barrentine asked if records of an executive session of the council — a closed-door meeting often used to discuss matters the city deems to require confidentiality — had been destroyed. A voice that appears to be that of City Clerk Stephanie Carlile, not pictured in the recording of the Aug. 27 meeting, can be heard telling Barrentine that records are destroyed every 90 days. She asked Barrentine what the date is of the meeting in question, and Barrentine said she

didn't know. The clerk's office said on Oct. 22 that the meeting Barrentine referred to occurred May 7.

"But there was a protest made at the time of it," Barrentine told Carlile. "When there's a protest made of an executive session, (records are) not supposed to be destroyed."

Barrentine said her protest was not reflected in the minutes — the written record — of the earlier meeting. She had protested during the meeting and afterward in public, she said.

"A third councilmember is claiming that the executive session was not appropriate, and I said I would check and find out," Barrentine said.

The clerk's office on Oct. 22 said not all events in a meeting appear in the minutes, and that an examination of the session would require more than a councilmember's statement.

"Any statement made during the regular meeting would have been recorded on the video tape, but only action items appear in the officially adopted minutes of the city," unless a councilmember requests to have a non-action item added to the minutes prior to approval, said Jackie McKinnon, deputy clerk, on Oct. 22.

State law "does not provide for a governmental body or a recording clerk to take a special action in response to a single councilmember's complaint about an executive session," McKinnon said, referring to state statute 24-72-204 (5.5) (a). A memorandum from the city attorney to the council Aug. 28 said executive-session recordings are maintained for 90 days by the clerk unless the city receives a formal notice of intent to pursue legal action. If that happens, the city attorney's office takes custody of the recording to maintain it for evidentiary purposes, the memo said.

Record of a public body's executive session can be "subject to discovery in (an) administrative or judicial proceeding," but it requires consent of the body, or an argument to a district court by a person seeking access to the record, according to state law the clerk's office noted.

Confrontations arise

In a September interview, former City Manager Eric Keck, who stepped down Oct. 5, said he was told about a confrontation involving Barrentine and Carlile.

"I had left the meeting at that time," Keck said. "I was told by another employee I needed to go back (downstairs) ... clearly, the clerk had been visibly shaken."

Carlile did not respond to a phone call seeking comment.

Mayor Linda Olson said she could not answer questions on the incident and whether it stemmed from Barrentine accusing Carlile of improperly destroying records of an executive session from May.

"I really cannot offer any perspective on this at this time," Olson said.

In another recent incident, [Barrentine reportedly yelled](#) at Councilmember Cheryl Wink and followed her into a lobby from the city council meeting chambers on May 7, according to an Englewood police report provided after a records request by the Herald. Wink requested an extra police patrol near her home afterward, the report said.

According to the report:

Wink said that at a city council meeting that night, she mentioned “concerns from citizens in the community” about Barrentine, in a “special session meeting,” a likely reference to the May 7 executive session.

Barrentine became upset and yelled that no one had told her those things, Wink said. Barrentine followed her out of the meeting chambers into the second-floor lobby and continued to yell, she said. Wink said to the best of her knowledge, Barrentine “did not make any direct threats.”

Wink said she did not feel safe, though, and asked for extra patrols around her home during the night. An officer sent out an announcement to on-duty officers and requested they conduct extra patrols around Wink's home throughout the night.

In an Aug. 24 interview, Barrentine said she “wouldn't do a thing” to hurt Wink or their relationship and that she didn't recall the altercation.

“I don't remember it at all,” Barrentine said. “I never was contacted by the police. The first time I knew about it was a week ago.”

For the Aug. 27 incident, Barrentine has a court appearance set for Nov. 9 in Arapahoe County Combined Court, according to the summons.

Despite the summons listing Aug. 27 as the date of the incident, police issued the summons a month later on Sept. 26. That was the final day absentee ballots could be received by the city for the [Sept. 18 recall election](#) to decide whether Barrentine would keep her seat on city council. The election fell in Barrentine's favor by a narrow margin of 48 votes, or 3 percentage points, according to official results Sept. 27.



DATE: October 25, 2018
TO: Mayor Olson and City Councilmembers
THROUGH: Dorothy Hargrove, Interim Deputy City Manager
FROM: Maria D'Andrea, Director of Public Works
SUBJECT: **Flood Survey Postcards**

As a part of the Storm Sewer Study being conducted by Calibre Engineering, citizens in flood-prone areas of the city will have the chance to complete an on-line survey detailing their past flooding experiences at their property.

The postcard provides a link to the survey:

www.surveymonkey.com/r/englewoodflood-SP

People who would prefer to complete a paper survey can contact the Public Works Department and one will be mailed to them.

Approximately 4,300 postcards will be mailed this week to both property owners and, if applicable, tenants. Questions should be directed to the Public Works Department general phone number at 303-762-2500.

The information provided will assist staff and the consultant in identifying properties to complete more in-depth analysis and on-site evaluation.

A person wearing blue jeans and yellow rubber boots is standing in floodwater. The water is dark and rippling. The person's legs and boots are the central focus of the image.

**HAVE YOU BEEN IMPACTED BY
FLOODING IN ENGLEWOOD?
¿HAS SIDO IMPACTADO POR
INUNDACIONES EN ENGLEWOOD?**



WE ARE LOOKING FOR YOUR FEEDBACK!

The City of Englewood is investigating flood-prone areas in your neighborhood, and we are seeking feedback from residents.

If you are interested in providing information, please take our survey:

www.surveymonkey.com/r/englewoodflood-SP

If you would like a hard copy of the survey, please call the Public Works Department: 303-762-2500.

¡ESTAMOS BUSCANDO SUS COMENTARIOS!

Englewood está investigando áreas propensas a inundaciones en su vecindario y estamos buscando comentarios de los residentes.

Si está interesado en proporcionar información, por favor conteste nuestra encuesta:

www.surveymonkey.com/r/englewoodflood-SP

Si desea una copia impresa de la encuesta, llame al Departamento de Obras Públicas: 303-762-2500.



TO: Mayor Olson and Members of City Council

FROM: Brad Power, Director
Wade Burkholder, Planning Manager

DATE: October 25, 2018

SUBJECT: Swedish Medical Center Temporary Helipad

Swedish Medical Center has received zoning and plan review approval to operate a temporary helipad at 125 E. Hampden Avenue, while the permanent helipad at Swedish Medical Center undergoes refurbishment. The temporary landing area will be operating for the next two to three months.

The helipad site is in the parking lot of the Swedish-owned property, which currently has a vacant building on the north half of the property, which was formerly the location of a rehabilitation medicine facility (the property is on the north side of E Hampden, between Lincoln and Sherman). Swedish indicated that they assessed alternative locations for this critical hospital service, but the lot at 125 E. Hampden was the only feasible location within reasonable proximity to their emergency rooms.

Operations have commenced at the temporary location this week. Staff have received several calls from neighbors in the area related to noise and dust/debris impacts from the helicopters. Community Development staff is reaching out to representatives of Swedish Medical Center to encourage them to develop and maintain communications with neighboring properties in the area throughout the duration of the temporary helipad operation. We will suggest that they consider providing written information to neighbors about the duration of the operations and contact information for a Swedish representative who will respond to future inquiries or claims of damage to property from helicopter operations.

**CITY OF ENGLEWOOD
2018 CALENDAR OF EVENTS**

Mon., Oct 29		5 th Monday - No City Council Meeting
Mon., Nov 5	2:00 p.m.	Malley Center Trust Fund, Malley Recreation Center
	6:00 p.m.	City Council Study Session
	7:00 p.m.	City Council Regular Meeting
Tues., Nov. 6	11:00 a.m.	Mayor/Manager Meeting
	7:00 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Nov. 7	11:00 a.m.	Liquor and Marijuana Licensing Authority Public Hearing
	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	4:00 p.m.	Englewood Housing Authority, EHA Board Room
	5:45 p.m.	Cultural Arts Commission, Englewood Public Library, Perrin Room
Thurs., Nov. 8	2:30 p.m.	Police Officers Pension Board
	3:30 p.m.	Firefighters Pension Plan Board
	5:30 p.m.	Parks and Recreation Commission, Malley Recreation Center, 3380 S. Lincoln St.
	6:00 p.m.	Transportation Advisory Committee, City Council Conf. Room
Mon., Nov. 13	.	Veteran's Day Holiday
Tues., Nov. 13	11:00 a.m.	Mayor/Manager Meeting
	5:00 p.m.	Water & Sewer Board, Community Development Conf. Room
	5:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	6:00 p.m.	City Council Study Session
	7:00 p.m.	Public Library Board, Englewood Public Library, Altenbach Room
Wed., Nov. 14	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Mon., Nov. 19	7:00 p.m.	City Council Regular Meeting
Tues., Nov. 20	11:00 a.m.	Mayor/Manager Meeting
	7:00 p.m.	Planning and Zoning Commission, Council Conference Room/Council Chambers
Wed., Nov. 21	5:30 p.m.	Code Enforcement Advisory Committee (tentative)

Mon., Nov 26	6:00 p.m.	City Council Study Session
Tues., Nov 27	11:00 a.m.	Mayor/Manager Meeting
	5:15 p.m.	Budget Advisory Committee, City Council Conference Room
Wed., Nov. 28	6:30 p.m.	Historic Preservation Commission, Community Development Conference Room
Mon., Dec 3	7:00 p.m.	City Council Regular Meeting
Tues., Dec. 4	11:00 a.m.	Mayor/Manager Meeting
	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., Dec. 5	11:00 a.m.	Liquor and Marijuana Licensing Authority Public Hearing
	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	4:00 p.m.	Englewood Housing Authority, EHA Board Room
	5:45 p.m.	Cultural Arts Commission, Englewood Public Library, Perrin Room
Mon., Dec. 10	6:00 p.m.	City Council Study Session
Tues., Dec. 11	11:00 a.m.	Mayor/Manager Meeting
	3:00 p.m.	NonEmergency Employees Retirement Plan
	5:00 p.m.	Water & Sewer Board, Community Development Conf. Room
	5:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Public Library Board, Englewood Public Library, Altenbach Room
Wed., Dec. 12	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., Dec., 13	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center, Aquatics Room, 1155 W. Oxford Ave.
Mon., Dec. 17	5:30 p.m.	Council Holiday Dinner
Tues., Dec. 18	7:00 p.m.	Planning and Zoning Commission, City Council Conference Room/Council Chambers
Wed., Dec. 19	5:30 p.m.	Code Enforcement Advisory Committee (tentative)
	6:30 p.m.	Historic Preservation Commission, Community Development Conference Room

Christmas Holidays

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

Oct 29	5 th Monday – No Meeting
Nov 5	Study Session Englewood Environmental Foundation
Nov 5	Regular Meeting
Nov 13	Study Session (Tuesday) Code Enforcement Discussion
Nov 19	Study Session Museum of Outdoor Art Annual Update Board and Commission Process and Reappointment Discussion
Nov 19	Regular Meeting
Nov 26	Study Session EEF/EMRF Discussion (if needed)
Dec 3	Study Session Aid to Agencies In-Kind Donation Discussion
Dec 3	Regular Meeting
Dec 10	Study Session Capital/Infrastructure Discussion Occupational Privilege Tax
Dec 17	Council Holiday Dinner
Dec 24	Holidays
Jan 3	Board and Commission Interviews
Jan 7	Regular Meeting
Jan 14	Study Session Cultural Arts Discussion Board and Commission Appointment Discussion
Jan 21	Regular Meeting
Jan 28	Study Session
Feb 4	Regular Meeting

Feb 11 Study Session
Feb 19 Regular Meeting
Feb 25 Study Session

FUTURE STUDY SESSION TOPICS

Parks Funding
Council Policy Manual Finalization
Board & Commission Presentations
Small Cell Technology Discussion
Youth Commission Discussion
Building Use Tax Discussion
Home Rule Charter Amendment Discussion
Home Rule Charter Review
ULI Healthy Corridor Report Study
Joint meeting with the Planning and Zoning Commission
Procurement Policy Discussion
After Action Report on Flooding
Citizen of the Year
Long Term Financing

Boards and Commissions

Board and Commission Interviews (January and June)
Alliance for Commerce in Englewood Committee
Board of Adjustment and Appeals
Budget Advisory Committee
Code Enforcement Advisory Board (May)
Cultural Arts Commission
Election Commission
Englewood Housing Authority (February)
Keep Englewood Beautiful Commission (May)
Liquor Licensing Authority
Fire Pension, Police Pension and Retirement Board
Parks and Recreation Commission
Planning and Zoning Commission (February)
Public Library Board (June)
Transportation Advisory Committee
Urban Renewal Authority
Water and Sewer Board