Upcoming Council Meetings

A Study Session will be held on **Monday, October 16, 2017** at 6:00 p.m. in the Community Room. The Regular Meeting will follow at 7:00 p.m. in Council Chambers.

The next Study Session will be held on **Monday, October 23, 2017** at 6:00 p.m. in the Community Room.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Englewood Herald article: Englewood moves toward biogas fuel plan, but Littleton not sold yet
2. Englewood Herald article: Englewood woman bikes to beat cancer
3. The Villager article: Englewood mayor seeks municipal judgeship
4. Calendar of Events
5. Tentative Study Session Topics
6. Alliance for Commerce in Englewood minutes – September 6, 2017
7. Keep Englewood Beautiful minutes – September 12, 2017
Englewood moves toward biogas fuel plan, but Littleton not yet sold

Use tax leaves Littleton hesitant on project at wastewater plant

Posted Monday, October 9, 2017 1:00 pm

Ellis Arnold

One person's waste product is another person's fuel — that's the idea Englewood and Littleton might soon use to make millions of dollars on a project to repurpose and sell a byproduct from their joint wastewater treatment plant called biogas, a renewable energy source.

The proposal, in the works since at least last October, moved forward as the Englewood City Council passed its wastewater treatment plant budget on a preliminary vote Oct. 2. Barring amendments to the bill, Englewood's final vote on appropriating money for that budget, which affects the project's ability to move forward, is expected Oct. 16.

But the plan faces two critical hurdles: whether councilmembers can agree how to pay for it and whether Littleton City Council agrees to hop on board with what Englewood appears to be enthusiastically proposing.

“As it is currently proposed, this project is, in essence, a form of gambling,” said Doug Clark, a Littleton councilmember. “We would be taking on a high level of risk with citizens' money.”

Englewood largely doesn't see it that way.

Burning valuable gas

At the core of the plan is the Littleton/Englewood Wastewater Treatment Plant, which purifies used water — what gets flushed down toilets and drains from showers, sinks, washing machines and so on. The treatment produces a byproduct called biogas, some of which is burned for heating within the wastewater-plant system. The rest gets “flared” in a waste-gas burner.
Englewood and Littleton are looking at converting the biogas into “compressed natural gas” to be sold to a third party. Carollo Engineers' report to the cities projected the plan could make nearly $15 million or $18 million in net revenue over 20 years and would pay for itself within five or four years, respectively, based on which of the two options within the plan the cities choose.

The first option, storing the gas at a third-party location such as Waste Management at West Union Avenue and South Santa Fe Drive, would cost about $8.4 million to complete.

The second — putting the fuel in pipelines owned by Xcel Energy — would cost about $7.5 million to pull off.

That choice would also make use of nearly all of the gas the wastewater plant produces, which would not be the case with the first option, said Eric Keck, Englewood city manager. Coordinating storage and other logistics with the third party in the first option would also be a challenge, Keck said.

'Gambling' or sound investment?

There is disagreement over whether the plan is a financial risk.

“It is possible the project will never pay for itself,” Clark said. The way the cities would make money is by selling “renewable energy credits,” called RINs, for “resource identification number,” Clark said. RINs are assigned to batches of renewable fuel that are sold in the energy market.

A federal program requires oil companies sell a certain amount of renewable “biofuels” through the year 2022. The amount of money that Englewood and Littleton could make by putting renewable fuel into the market would depend on the price of RINs, Clark said.

“If the price ... does not match the projection, or the actual cost of the project exceeds estimates, or the RIN program is canceled before 2022, the project will not break even,” Clark said. The report used a price-per-RIN of $2.50 to predict the payback time, but that's higher than the recent three-year average price, Clark said.

That price is $1.78, Clark said, adding that if the price jumped to, say, $3, the profits would be even larger than projected, though.
The estimate for how long the project would take to pay for itself is based on current RIN rates, Keck said.

“Our goal is to have the investment paid off by 2022 so that if the (federal) program continues, we would be earning annual profits in the $1 million-plus range for each additional year,” Keck said. “If the program ends after 2022, we will be ... in a prime position to look at other revenue sources from the (gas).”

Keck said, in the pipeline injection scenario, the plant could "beneficially use nearly 100 percent of the gas we are currently producing" and that Xcel Energy is a "very interested and motivated partner" in the project. The plan could reduce greenhouse gas emissions by 5,500 metric tons of carbon dioxide per year, the equivalent of emissions from 1,162 automobiles, Keck said.

**Payment options and use-tax issue**

Because of a use tax that would affect costs the cities would pay on the project, Littleton would end up paying more than half the cost, according to Clark.

“Englewood also charges itself the use tax, but since it is paying itself the tax, it is the same as not paying it,” Clark said.

Englewood has not yet decided whether it would waive the tax for Littleton. The uncertainty of whether Littleton would ultimately agree to the project in part led Laurett Barrentine, Englewood councilmember, to vote against the wastewater plant budget. Councilmember Rita Russell voiced support for the project, but also voted “no” because of the uncertainty of making a profit.

How to pay for the plan remains to be decided, too. The cities could pay for it directly, allowing for the most financial gain, but that would saddle them with higher financial risk. A third, private party could finance, build and operate the necessary biogas facility, Clark said, but that would lower the profits the cities could glean.

That option “has the lowest financial risk to the cities but (would likely) provide the least (control) and lowest potential for revenue,” Keck said.

The preliminary design for the project could take several months to complete, so a firm fate for the project won’t be decided in the near future. An Englewood City Council vote on green-lighting work on the design is expected Oct. 16, and other discussions and votes will extend months into 2018.
Englewood woman bikes to beat cancer

Three-day participation proves to be quite a handful for cyclist

Ryan Andersen, clad in her distinctive team uniform, join her teammates Sept. 15 as they leave the Hilton Garden Inn in Cherry Creek for the first day’s 75 mile bike ride east. The Englewood resident is among the 93 Bristol-Myers Squibb employees who make up the seven relay teams riding in the Coast 2 Coast 4 Cancer Ride. The ride is a fund-raiser for Stand Up To Cancer’s research programs. The ride will cover about 2,800 miles with a goal of raising a million dollars.

TOM MUNDS

Englewood resident Ryan Andersen said participation in a three-day portion of the Coast 2 Coast 4 Cancer Bike Ride that began Sept. 15 was overall the neatest experience of her life.

“It was amazing, it was grueling and it was inspiring all at the same time,” Andersen said about completing her ride. “The ride was physically challenging. We rode 72 miles the first day and that was hard. Day two was difficult as we rode 82 miles on a hilly course into a steady 25
miles-an-hour headwind. We completed our portion of the relay by riding 77 miles the third day.”

She explained she was a part of one of the two groups in the team riding that leg of the relay. Her group road 72 miles the first day while the second group of that relay team started that morning from the end of Andersen's first leg. When Andersen's group completed their first day's ride, they were taken by bus to the end of the second group's ride, which was in Colby, Kansas. The relay format continued so, at the end of the third day, both groups arrived in Kansas City, Missouri, her group by bus and the other group on their bikes, to hand the baton to the cyclist making the next leg of the ride.

“I am so proud of myself for my accomplishments,” she said of her experience. “I was amazed at how I felt once I completed my ride. I felt overcome with emotion as I thought about all the patients battling cancer and what they go through during that battle. I encourage all my colleagues to be part of the ride because it was the most rewarding endeavors I have ever done.”

Andersen was a member of the one of the two groups riding the Denver-to-Kansas City leg of the ride. In all there were of seven teams of Bristol-Myers Squibb employees taking part in the Coast 2 Coast 4 Cancer Bike Ride. Plans are for the 93 novice bike riders who make up the seven relay teams to cover about 2,800 miles over 21 days as they raise money and awareness for Stand Up to Cancer's research programs.

In an event press release, Stand Up to Cancer, SU2C, is described as a 501(c)(3) organization raising funds to accelerate the pace of groundbreaking transitional research to develop new therapies that can be used to treat cancer patients and save lives.

The goal for the 2017 Coast 2 Coast 4 Cancer Bike Ride is to raise $1 million for Stand Up to Cancer. Every dollar the riders raise will be matches by Bristol-Myers Squibb. As of Sept. 15 the project had raised more than $300,000.

Andersen and her teammates started their three-day ride on Sept. 15 just as the sun peeked over the horizon. Andersen and her teammates pedaled out of the parking lot of the Hilton Garden Inn in Glendale and headed along the Cherry Creek Bike Path before reaching the secondary roads they followed along each leg of their journey. Organizers said the route was laid out along bike paths and secondary roads to provide a safe ride for the cyclists. Andersen and her teammates were accompanied by a support team of 11 people in four vehicles on their journey with a lot of experience in rider support.
Friends and family members, as well as Dinger, the Colorado Rockies mascot, were on hand Sept. 15 to cheer on Andersen and her teammates as they started their three-day journey.

Andersen’s sons, 12-year-old Noah and 10-year-old Scott, and her 9-year-old daughter Quinn came to see her off. Quinn said she was glad her mother volunteered for the project.

“It is a good thing for my mother because she will get a lot of exercise,” the girl said. “Riding to raise money to help others is a good thing too.”

Andersen graduated from Cherry Creek High School in 1997 and earned her bachelor’s degree in finance at the University of Colorado-Boulder. She said she worked for a number of firms, and about two years ago she joined the sales officer of Bristol-Meyers Squibb in Denver and travels the state in her work.

“This is a chance for those of us who are part of the oncology division of Bristol-Myers Squibb to something beyond and above or day-to-day jobs,” she said. “I am excited to be riding for all cancer patients and to raise funds for the amazing organization working to develop treatments and hopefully a cure for cancer.”

She when she learned about the Coast 2 Coast 4 Cancer project, she was inspired to sign up for the ride because cancer has invaded the lives of so many of her loved ones and friends. Organizers selected riders from those who signed up and Andersen said she was surprised and pleased when she was notified she would be a relay team member.

“This effort is providing support for the amazing Stand Up to Cancer organization that is working to enhance cancer research,” she said. “Like so many people my life has been touched by love ones who have cancer and I have become passionate about doing all I can to support this program seeking a cure for the disease.”

Andersen, 42, said preparing to ride a bike 75 miles a day was a challenge.

“I was very much a novice bike rider, and while I lead an active lifestyle, including skiing, preparing for covering 75 miles a day on a bike was not easy,” she said. “I had never been on a road bike until we started training in April. Clipping and unclipping my cleats from the pedals resulted in a number of tumbles to the ground in the back yard.”

She said one of her teammates lives in the Denver area so they did a number of training rides together.
“He is a much more experienced cyclist than I am and he took me on the mountain trails that tested my physical fitness and stamina,” she said. “I am glad we are on the Colorado leg of the ride because our route is downhill and pretty flat.”

Andersen said she isn't sure how much she will ride her bike when the ride is completed.

“The jury is still out on whether or not I would do the ride again,” she said. “Also, while cycling is a fun activity and great exercise, I am not sure I will want to leave my children for five hours or more on a Saturday. I may still enjoy riding a bike but it will most likely be riding trails for just an hour or two.”
Outgoing Englewood Mayor Joe Jefferson, a 10-year City Council veteran, has his sights on Englewood’s municipal-judge position in the upcoming November election.

“As the only publicly elected municipal judge in Colorado, this job comes with the unique challenge of being a judge and overseeing a major city department,” Jefferson said in his announcement. “This position requires a deep understanding of our community. My legal background, experience in business and leadership on our City Council and budgets have prepared me to best represent the people of Englewood.”

Jefferson has served on City Council, representing District 1, for 10 years and is believed to be the first Chinese-American mayor in Colorado history. The lifelong Englewood resident’s family owns the popular Twin Dragon restaurant, which recently marked the 40th anniversary of the family’s ownership.

As a local attorney operating on South Broadway, Jefferson practices a broad spectrum of law. He earned his B.S. from Cornell University and his J.D. from the University of Denver.

He says he is running for municipal judge because of his “passion for efficient and responsible judicial service,” saying he wants to explore how the city manages youth offenders by cooperating with schools on programs that link the court with school attendance and performance.

The candidate says he would also pursue opportunities for public-service hours in such areas as graffiti removal and park and roadside cleanups, creating a “win-win for our community and offenders.”

Finally, Jefferson says he wants to improve the public experience with the court and reduce costs of courthouse operations by expanding online services for information and payment options.

“I want our courthouse to be a place that upholds justice and our community’s need to deter and punish crimes, while recognizing the dignity of every single person that comes through the door,” Jefferson said. “I went into the practice of law because of my passion for service and helping people. I have served hundreds of people through my own law practice and now want to put that knowledge to use to help people and our community as Englewood municipal judge.”

Jefferson is one of three candidates seeking to replace longtime Judge Vince Atencio, who recently retired.

For more information, visit JeffersonForJudge.com or jeffersonforjudge@gmail.com.

Election Day is Nov. 7.
CITY OF ENGLEWOOD
2017 CALENDAR OF EVENTS

Thurs., Oct. 12  5:30 p.m.  Parks and Recreation Commission, Malley Recreation Center, 3800 S. Lincoln St.

Mon., Oct. 16  6:00 p.m.  City Council Study Session, Community Room
7:00 p.m.  City Council Regular Meeting, Council Chambers

Tue., Oct. 17  CANCELLED  Planning and Zoning Commission, City Council Conference Room/Council Chambers

Wed. Oct. 18  6:30 p.m.  Historic Preservation Commission, Community Development Conference Room
7:00 p.m.  Englewood Liquor, Retail and Medical Marijuana Licensing Authority. Council Chambers.

Mon., Oct. 23  6:00 p.m.  City Council Study Session, Community Room

Tues., Oct. 24  5:15 p.m.  Budget Advisory Committee, City Council Conference Room
5:30 p.m.  Student Artists’ Reception, Community Room

Wed., Nov. 1  11:30 a.m.  Alliance for Commerce in Englewood (ACE) City Council Conference Room
5:45 p.m.  Cultural Arts Commission, City Council Conference Room
7:00 p.m.  Englewood Liquor, Retail and Medical Marijuana Licensing Authority. Council Chambers.

Mon., Nov. 6  2:00 p.m.  Malley Center Trust Fund, Malley Recreation Center
6:00 p.m.  City Council Study Session, Community Room
7:00 p.m.  City Council Regular Meeting, Council Chambers

Tues., Nov. 7  6:30 p.m.  Keep Englewood Beautiful, City Council Conf. Rm.
7:00 p.m.  Planning and Zoning Commission, City Council Conference Room

Wed. Nov. 8  7:00 p.m.  Board of Adjustment and Appeals, Council Chambers
6:30 p.m.  Englewood Urban Renewal Authority, City Council Conference Room

Thur., Nov. 9  CANCELLED  Police Officers Pension Board, Public Works Conference Room

CANCELLED  Firefighters Pension Board, Public Works Conference Room
5:30 p.m.  Parks and Recreation Center, Broken Tee Golf Course, 2101 W. Oxford Ave.
6:00 p.m. Transportation Advisory Committee
City Council Conference Room

Mon., Nov. 13 6:00 p.m. City Council Study Session, Community Room

Tues., Nov. 14 3:30 p.m. NonEmergency Employees Retirement Board, Public Works
Conference Room
7:00 p.m. Public Library Board, Library Board Room

Wed., Nov. 15 6:30 p.m. Historic Preservation Commission, Community Development
Conference Room
7:00 p.m. Englewood Liquor, Retail and Medical Marijuana Licensing
Authority. Council Chambers.

Mon., Nov. 20 6:00 p.m. City Council Study Session, Community Room
7:00 p.m. City Council Regular Meeting, Council Chambers

Tue., Nov. 21 7:00 p.m. Planning and Zoning Commission, City Council Conference
Room/Council Chambers

Mon., Nov. 27 6:00 p.m. City Council Study Session, Community Room

Tues., Nov. 28 5:15 p.m. Budget Advisory Committee, City Council Conference Room

Mon., Dec. 4 6:00 p.m. City Council Study Session, Community Room
7:00 p.m. City Council Regular Meeting, Council Chambers

Tue., Dec. 5 7:00 p.m. Planning and Zoning Commission, City Council Conference
Room/Council Chambers

Wed., Dec. 6 11:30 a.m. Alliance for Commerce in Englewood, City Council Conference Room
5:45 p.m. Cultural Arts Commission, City Council Conference Room
7:00 p.m. Englewood Liquor, Retail and Medical Marijuana Licensing Authority. Council Chambers.

Mon., Dec. 11 6:00 p.m. City Council Study Session, Community Room

Tues., Dec. 12 6:30 p.m. Keep Englewood Beautiful, City Council Conf. Rm.
7:00 p.m. Public Library Board, Library Board Room

Wed., Dec. 13 7:00 p.m. Board of Adjustment and Appeals, Council Chambers
6:30 p.m. Englewood Urban Renewal Authority, Council Conference Room

Thurs., Dec. 14 5:30 p.m. Parks and Recreation Commission, Broken Tee Golf Course
Maintenance Facility, 4000 S. Clay St.

Mon., Dec. 18 6:00 p.m. City Council Study Session, Community Room
7:00 p.m. City Council Regular Meeting, Council Chambers
**TENTATIVE**

**STUDY SESSIONS TOPICS**

**FOR ENGLEWOOD CITY COUNCIL**

Oct 16  Study Session  
             Short Term Rentals  
             Start up in a day Update

Oct 23  Study Session  
             FAA Flightpath Amendment Discussion  
             Broken Tee Golf Course Future Operational Opportunities

Oct 30   No planned meeting – 5th Monday

Nov 6  Study Session  
             Discussion of Police Building Bond Premium

Nov 6  Regular Meeting

Nov 13  Study Session  
             Drone Ordinance Discussion

Nov 20  Regular Meeting

Nov 27  Study Session  
             B&C Reappointment Discussion  
             Immigration Policy Discussion  
             ADU Follow Up  
             Monthly Financial Review

Dec 4  Regular Meeting

Dec 11  Study Session  
             Council Policy Discussion  
             Comprehensive Plan Check in  
             BAC Joint Meeting with Council  
             Navpoint Presentation on EMRF Leasing Activity

Dec 18  Regular Meeting (Potential Council Strategic Plan Retreat Date)

Christmas Holidays

Jan 2  Regular Meeting

Jan 8  Study Session

Jan 15  Regular Meeting
Jan 22    Study Session

Jan 29    5th Monday – No Meeting scheduled

Feb 5    Regular Meeting

Feb 12    Study Session

Feb 19    Regular Meeting

Feb 26    Study Session

FUTURE STUDY SESSION TOPICS

Board & Commission Presentations
Small Cell Technology Discussion
Youth Commission Discussion
Building Use Tax Discussion

Boards and Commissions
  Board and Commission Interviews (January and June)
  Alliance for Commerce in Englewood Committee
  Board of Adjustment and Appeals
  Budget Advisory Committee
  Code Enforcement Advisory Board (May)
  Cultural Arts Commission
  Election Commission
  Englewood Housing Authority (February)
  Keep Englewood Beautiful Commission (May)
  Liquor Licensing Authority
  Fire Pension, Police Pension and Retirement Board
  Parks and Recreation Commission
  Planning and Zoning Commission (February)
  Public Library Board (June)
  Transportation Advisory Committee
  Urban Renewal Authority
  Water and Sewer Board
MINUTES
Alliance for Commerce in Englewood Meeting
Wednesday, September 6, 2017
1000 Englewood Pkwy – City Council Conf. Rm. 11:30 AM

Members Present: Brad Nixon
Jason Whyte
Lisa Ruiz
Andrea Manion
Amy Gallegos
Nathan Hoag

Members Absent: Chad Michels
Richard Langdon
Jeremy Lambert

Staff Present: Eric Keck, City Manager
Brad Power, Community Development Director
Darren Hollingsworth, Economic Development Manager

LIasons: Mayor Joe Jefferson, City Council Liaison
Randy Penn, Greater Englewood Chamber of Commerce

Guests: Earth Treks
Slate Communication

1. Call to Order
   The meeting was called to order in the City Council Conference Room at 11:30 am by Chair Manion.

2. Approval of Minutes

   Moved by Member Brad Nixon
   Seconded by Member Amy Gallegos

   For        Against        Abstained
   Brad Nixon (Moved By)  x             
   Jason Whyte            x             
   Lisa Ruiz             x             
   Andrea Manion         x             
   Amy Gallegos (Seconded By)    x  
   Nathan Hoag             x             

   5        0        1
3. **New Business**
   Earth Treks, introduced themselves and talked about the history of their company. They also provided a PowerPoint presentation on the development of their new Englewood facility to be built by spring 2018.

   Slate Communications: Ambassador Program, Slate provided a presentation on the new materials they are working on for the Ambassador program in Englewood.

   Goal Discussion, ACE is still working out the goals of the committee. Their was a discussion on the collaboration with Chamber of Commerce.

4. **Public Forum**
   Alison Carney, Communications Manager discussed the Block Party scheduled for October 14.

5. **Council Liaison Choice**
   The Mayor had nothing further.

6. **Member Choice**
   ACE discussed the marketing materials from Slate Communication and getting more involved with businesses.

7. **Chamber of Commerce Choice**
   Mr. Penn provided an update on Chamber events.

8. **Staff Choice**
   The chair thanked everyone involved on the committee.

9. **Adjourn**
   The meeting was adjourned at 1:30
MINUTES
Keep Englewood Beautiful Meeting
Tuesday September 12, 2017
1000 Englewood Pkwy-City Council Conf. Rm. 5:30

COMMISSIONERS PRESENT:
Bob Stephenson
Kathryn Sturtevant
Nathan Pavelka
Jennifer Heller
Camille Cuypers
Keely Sugden

COMMISSIONERS ABSENT:
Brianna Johnson
Kristin Kunz Martin
Meg Griffin

STAFF PRESENT:
Audra Kirk, Planner II
Will Charles, Planner I
Mark Woulf, Interim Assistant City Manager

1. Call to Order
   The meeting was called to order at 5:30 in the City Council Conference Room.

2. Introductions
   Introduction of Will Charles, new Planner I and staff liaison for KEB. The
   Commissioners also introduced themselves.

3. Approval of Minutes

   TO APPROVE THE AUGUST 8, 2017 MINUTES AS WRITTEN

   Moved by Member Nathan Pavelka
   Seconded by Member Jennifer Heller

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4. **Guest Speaker- Mark Woulf**

Mark discussed the involvement of the Energy Action Plan in which the city has partnered with Xcel energy to adopt a plan for municipal, residential, and commercial energy savings. Staff is looking at ways to educate the community.

5. **Old Business**

   **T-shirts**

   *Keep Englewood Beautiful shirts were distributed by Nathan and it was discussed on wearing the shirts during city events.*

   **Litter Index**

   *It was discussed about how much litter different areas of the city has. Google Docs has Excel spreadsheet to document.*

   **Hazardous Waste Sign Up**

   *The Household Hazardous waste drop off that was held September 9, was a huge success with over 319 citizens disposing of materials. The event is to be held again September 16, and staff is to take pictures of the event.*

   **Police clean up, October 21**

   *To sign up to volunteer for clean up you need to signup on city's website through the police departments page. You can get the time of event and more information on the page.*

   **Leaf and Tire**

   *The event is October 29, and November 12. Location and time information will be provided at a later date. Volunteers to be determined.*

   **Boards and Commission Appreciation gifts**

   *The City of Englewood held a dinner for all the Boards and Commissions members in appreciation for their hard work and volunteering. Gifts were handed out to all the members which included a pass to Pirates Cove and Englewood Arts Concert for the 2018 year.*

Motion CARRIED.

6. **New Business**
keb@englewoodco.gov

Will Charles Planner I, will be in the future responding to the emails that come through on this web address.
Kristin leave of absence

Kristin will still be on the board but will be unable to attend because of school, she is to return in January.

7. Public Forum

8. Staff's Choice
   Audra discussed Commissioners getting in contact with Debra Severa from the Parks and Recreation Board and attending their meetings.

   Audra discussed that Michelle Brandstetter from the Library asked if the committee would like to be involved in Earth Day Events. Bob Stephenson is to contact Michelle.

9. Council Liaison's Choice
   Ms. Martinez discussed council public hearing on proposed budget, Art Bus rebranding, Englewood Block Party, Englewood Trolley refreshed, email marketing tool for public.

10. Commissioner's Choice
    Commission discussed partnering with Mayor Joe Jefferson's initiative for local opportunity for service hours.

    Commission discussed the "chip & seal" street resurfacing project the city is doing on Sherman between Mansfield and Oxford.

    Commission discussed researching the environmental aspects of organized trash collection in Englewood.

11. Adjourn
    The meeting adjourned at 7:04 pm