CITY MANAGER’S NOTES
September 21, 2017

Upcoming Council Meetings

A Study Session will be held on Monday, September 25, 2017 at 6:00 p.m. in the Community Room.

The next Study Session will be held on Monday, October 2, 2017 at 6:00 p.m. in the Community Room. The Regular Meeting will follow at 7:00 p.m. in Council Chambers.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Denver Relocation Guide: The City of Englewood – A Denver Area Gem
2. Englewood Herald article: Helpful residents offer to “be a tool”
3. Englewood Herald article: Meet your Englewood City Council candidates
4. The Villager article: Grants, rebates and a ‘street-level MBA’
5. Route Fifty online article: Using Priority-Based Budgeting to Improve Fire Service Delivery
6. Denver Business Journal article: Exclusive: Opera Colorado to move headquarters, rehearsal space to Englewood
7. Denver Business Journal pictures: Doggies take the plunge
8. Good Neighbor Memo and Brochure
9. Calendar of Events
10. Tentative Study Session Topics
The City Of Englewood - A Denver Area Gem

Located just south of Denver, see what the City of Englewood has to offer.

Englewood is at the heart of the Denver Metropolitan area. Located just south of Denver with a current population of approximately 32,000 residents and 1,600 businesses, which employ 24,800 workers; Englewood is ideally situated for citizens, business people, and visitors alike. Englewood is a tight-knit community with a small-town
atmosphere, yet it has all the benefits associated with the larger metropolitan area nearby. The City is served by light rail and bus transit system linking the community to downtown Denver and other locations, including DIA. Englewood’s location, access to transit and transportation corridors, and relative affordability has made it ripe for investment and new development over the past few years.

**Englewood's Rich History**

The City of Englewood has a rich and colorful history that dates back to the Gold Rush. In the mid-1800s, prospectors on their way to California stopped in Colorado to pan its streams. Settlers soon followed and the area’s first permanent settler, Thomas Skerritt, arrived in 1864. Legend has it that Skerritt grew tired of traveling the old Santa Fe Trail to Denver to sell his produce, so he plowed two furrows, one on each side of the road, from Englewood to Cherry Creek. He drove down the center of the furrows, pulling a heavy log behind the wagon to create a broad roadway. Because the road was the widest street in the area, it was referred to as “Broadway,” and is still one of the main thoroughfares in the metro area.

In 1903, a large number of scattered settlements in the area banded together to form the City of Englewood. Over the years, Englewood has clearly valued innovation and mobility, as demonstrated in the construction of the Cherrelyn Trolley, the Alexander Eaglerock airplane, and Cinderella City Mall, which was the largest mall west of the Mississippi River when it was built in 1968.

**Englewood Today**

Today’s Englewood is a distinct reflection of its genuine history. There is still a focus on transportation, education, and the arts. New developments are boosting the area’s economy and maintaining the City’s distinctive neighborhoods remains an important aspect of planning for Englewood’s future.

CityCenter Englewood, built on the old Cinderella City site in 2000, is a national model for mixed-use transit-oriented development (TOD) and Englewood was the first community in Metro Denver to capitalize on the arrival of light rail.

The Englewood area is also a hub for healthcare providers. Swedish Medical Center, a Level 1 Trauma Center, is Denver area's referral center for neurotrauma and is a recognized leader in the treatment of stroke. Another Englewood hospital, Craig Hospital, is consistently rated one of the Top Ten Rehabilitation Hospitals in the country. Many other healthcare providers and specialty clinics are also located in Englewood.

Englewood offers an array of arts and entertainment amenities, like the historic Gothic Theatre, a live-music venue featuring regional and national artists. And the Museum of Outdoor Arts, which has numerous art installations throughout the community and believes in 'making art a part of everyday life.'
Englewood’s focus on education is also apparent today. The school district includes two high schools, two middle schools, four elementary schools, and early childhood center. The Englewood community’s commitment to its schools is signified by the fact that several schools have been recently renovated and the construction of new elementary schools is underway. In addition, there are two private schools serving the community. Englewood prides itself on its quality education.

The same compassion and hometown spirit that existed from the community’s beginnings is still evident in Englewood today. Community members actively participate in civic and volunteer opportunities. Englewood has one of the most successful Neighborhood Watch programs in the nation, helping neighbors keep an eye out for one another’s safety. And there are many organizations and programs that offer assistance to neighbors who are elderly or disabled.

**Play**

The City of Englewood offers some of the finest recreational opportunities in the region. Englewood’s Recreation Center, Broken Tee Englewood golf course, Malley Recreation Center, and aquatics programs have received numerous awards. Englewood has more than 250 acres of parks and open space land, including 12 neighborhood parks located throughout the community. Pirates Cove — an outdoor water park with water slides, a competition pool, leisure pool, and lazy river — makes a big splash during the summer months.
Given its strategic location, Englewood is highly accessible via highways, recreation trails, light rail, and bus. The multimodal access attracts customers to businesses and it fits well into the active lifestyles of recent arrivals and long-time residents. Not only are Englewood’s transportation corridors important for moving people throughout the City, they act as vital employment and retail destinations for residents and visitors.

**Walkability**

Englewood’s walkable downtown and proximity to transit give it a high Walk Score®. The overall Walk Score® in Englewood is 55 but locations near South Broadway in downtown have a particularly high score of 90.

**Housing**

The City of Englewood has a higher percentage of Millennial residents than any other Denver Metro suburb. This influx of new households, combined with a growing need for senior housing, has fueled increased demand for multi-unit housing developments. New residential developments recently built or currently underway include Bell Cherry Hills, Foundry, Oxford Station TOD, Broadway Lofts and Traditions; equating to almost 1,000 units.

![Oxford Apartments - Photo Courtesy of The City of Englewood](image)

**Commercial Renaissance**
Grocery stores, hardware stores, drug stores, even a JC Penney. A few generations ago, South Broadway in Englewood was the typical American Main Street. It was where family businesses passed from one generation to the next and a place the community gathered for celebrations. The businesses along South Broadway continued to thrive as the community grew. Today, independent businesses and entrepreneurs are leading the renaissance of South Broadway in Englewood. Online shopping has created an entirely new way to purchase most types of goods. The internet hasn’t figured out how to sell the experience of meeting friends for a drink at a neighborhood bar before walking down the block to have dinner at a new restaurant in town. But South Broadway has.

Several businesses have even banded together to create a “Final Friday” each month to offer extended hours, live music and art to draw regular and new patrons to South Broadway. The South Broadway of yesteryear provided the basic goods that helped the community grow. The new South Broadway offers the goods and services that provide a connection and experience between the entrepreneurs, shopkeepers and their customers. Englewood’s history, location, accessibility and plans for a vibrant future will continue to ensure that it remains in the center of it all.

City of Englewood
1000 Englewood Parkway
Englewood, Colorado 80110
Ph. No. 303.762.2342
www.englewoodco.gov
Visit City of Englewood on Facebook

Patio on the Paseo - Photo Courtesy of The City of Englewood
Helpful residents opt to 'be a tool'

About 200 volunteers pitch in on day of service projects

Matt Peters uses his chain saw to cut the trunk of a tree into short lengths during the Sept. 9 Englewood Day of Service. Peters was among about 200 men, women and children who volunteered for the event, dubbed “I'm a Tool.” The volunteers were divided into teams that worked on 15 projects throughout Englewood.

Tom Munds

Posted Monday, September 18, 2017 11:54 am

The whine of power saws and the pounding of nails being driven into boards became common sounds at 15 locations as volunteers worked on Englewood Day of Service projects.

Most of the more than 200 volunteers on Sept. 9 wore “I'm a Tool” t-shirts, the name given the event by organizer and planner Toni Arnoldy, police community relations representative.

“This is our annual day of service as volunteers pitch in to help residents stay warm, dry and safe. Teams work together on projects like cutting down dead trees, clearing away overgrown bushes and doing some repairs inside and outside some homes,” Arnoldy said before the event. “We have about 200 volunteers who will work on projects all over the city.”

One group of volunteers worked at a house on South Fox Street.
Matt Peters said he volunteered to help with the project by using his skills with a chain saw.

“There are some dead trees that need to be taken down and that is part of what I do with our family business, Peters Construction,” he said. “You need to know what you are doing to use a chain saw to fell and cut up dead trees, and I have those skills.”

Peters used the chain saw to cut down a dead tree and cut it into lengths so it could be put in a truck and hauled away. When all the wood was loaded, Peters and those working with him got into their truck and left for another day of service site. He smiled and said this was sort of a “busman’s holiday” as he volunteered to do the things he regularly does at work.

Judy Brown was also working on the project as she was helping rebuild the back porch that was rotting away.

“This day of service is a great idea and I am happy so many people volunteered to help out today,” she said. “I know the work will help people and I wish we had days of service more often.”

Desirae Zamora volunteered for the project and was the owner of the home where the volunteers were working.

“I have been looking for ways to get more involved in the Englewood community and my neighborhood,” she said. “I saw information about this I’m a tool project so I signed up.”

She said this is her first home and it is great that people she had never met before came to help.

“It is so great that people are here volunteering to help take out the dead trees and fix the rotting back porch,” she said. “I am so grateful because it would be a challenge for me to try to do the projects myself.”
Meet your Englewood city council candidates

At-large and District 4 spots up for grabs; Olson unopposed in District 2

Posted Monday, September 18, 2017 11:53 am
Ellis Arnold

This November, Englewood voters will make choices among current city councilmembers and challengers, including business owners, two Ph.D. holders, a marijuana business official and a pastor.

Three incumbent councilmembers — Steve Yates, at-large; Linda Olson, District 2; and Rick Gillit, District 4 — are all running for re-election. Dave Cuesta, chief compliance officer for pot dispensary Native Roots, is vying for Gillit's spot. Cuesta is also a former criminal investigator for the Marijuana Enforcement Division of the Colorado Department of Revenue.

Yates' seat is contested by Cheryl Wink, a software architect, and Joe Anderson, a community pastor. Olson faces no challenger in her district.

Englewood's mayor is elected by city council and thus has no public election. Englewood city elections are nonpartisan, meaning candidates do not run under a party label.

Here's a little about each city council candidate.

At-large candidates

Cheryl Wink

Wink holds a Ph.D. in statistics, a master's degree in international studies and a master's degree in music from the University of Denver. She works as a software architect and is chair of Englewood’s Cultural Arts Commission.

In her words:

"In my 12 years as an Englewood citizen and while on the Arts Commission, I have established positive relationships and demonstrated strategic thinking, adaptability, effective leadership and a drive for results. I offer voters a fresh perspective, experience within (city) council and city departments, and personal integrity and professionalism, both crucial for city council.

"My platform makes Englewood a greater place to live, work and play through placemaking, supporting economic growth and inspiring accountability across municipal government."
"I love Englewood’s citizens and our shared passion for our city. My hub, my mainstay, my life and my heart are here ... in Englewood. Think Wink on Nov. 7, and allow me to give to Englewood!"

**Joe Anderson**

Anderson has an undergraduate business management degree and a master's degree in biblical studies. He's an ordained pastor, and he started and runs a publishing company that provides educational materials to churches and Christian schools.

In his words:

"For the last two years, I have been leading Unite Englewood, a coalition of churches and nonprofits that partner with businesses and city government to serve the city. I think city council could benefit from (that) kind of collaboration ... and I’d like to help develop it.

"Having been to a number of council meetings over the last two years, I can tell you (the) issue hampering progress in our city is infighting and division on council, which has far-reaching effects beyond just the council meetings.

"I have noticed that Englewood residents are more isolated and lonely than ever. Our elderly population is increasingly isolated, we’re struggling with how to address growing homelessness and our at-risk youth are underserved ... I am presently working on all these issues by collaborating with residents, businesses and the faith community. As a councilmember, I would keep these issues at the forefront."

**Steve Yates**

Yates has been an at-large councilmember since 2013 and has lived in Englewood for 30 years. He owns Mr. Fire Sprinkler, an Englewood-based company that installs, inspects and services fire sprinklers, fire extinguishers, kitchen hood suppression systems, fire suppression systems and paint booths.

In his words:

"Currently, I am involved in many projects that I want to continue working on, such as reclaiming the methane from the (Littleton-Englewood) Wastewater Treatment Plant and refining it into a usable gas the city would sell and, as a result, reduce the city’s carbon footprint while earning money for our community.

"Other projects are: keeping our budget in the black, rebuilding Broadway, creating an environment with more housing that families can own, improving our parks and trails (and) building stronger business districts.

"When I ran four years ago, I ran on a balanced budget. We are now in the black. Another difference is transparency in government. We were previously one of the least transparent cities in Colorado; now, we are one of the most transparent cities ... based on our interactive online budget tools and streaming video of city meetings."

**District 4 candidates**
Dave Cuesta

Cuesta was raised in Englewood and, through AmeriCorps National Civilian Community Corps, has worked with Habitat for Humanity, local food banks and trail restoration projects. He works as chief compliance officer for the Native Roots marijuana dispensary chain.

In his words:

"I will embody my campaign theme of 'Responsive Representation.' Neighbors can call or email me with any concerns, no matter how large or small, and I will promptly begin seeking out answers and solutions.

"My approach ... will be to visit with my District 4 neighbors every chance I get and listen, listen and then listen some more ... I will rely directly on the constituency to set the agenda of what council should be addressing."

"I've knocked (on) close to 1,000 doors in District 4, and I plan to keep 'walking and knocking' ... Neighbors have expressed concerns regarding a truly balanced city budget, a welcoming business environment ... careful monitoring of residual levels and the timely disposal of 'sludge' from the water treatment plant, and the continued preservation and expansion of the Englewood Parks and Recreation system."

Rick Gillit

Gillit has been a councilmember since 2009 and is a United States Air Force veteran. He works as a real-estate agent and is the owner of Home Mortgage Lending.

In his words:

"When I came on eight years ago, the city was in fiscal turmoil. I was trusted to work diligently to navigate through the struggles and bring true leadership to our city, which I believe I have done. We now, for the first time since the early '90s, have a budget surplus.

"Many of our buildings are aging and need refurbishment as well as roads and bridges. We need a policy to deal with the extra cost coming down the road ... I will work as long as it takes to get the people the best community, parks, recreation centers, and government services that I can!

"I have enjoyed working with businesses to ensure that our city provides the best infrastructure possible to allow them to have the best possible success in their endeavors."

District 2 candidate

Linda Olson

Olson has been a councilmember since 2009 and is the interim dean of the Colorado Women's College at the University of Denver. She has a Ph.D. in communication.

In her words:

"Having created and approved a new comprehensive plan this last year, I am re-energized by
the city's mission 'to promote and ensure a high quality of life, economic viability and a uniquely desirable community.' This requires balancing diverse interests to keep neighborhoods stable, increase productive economic activity and nurture (Englewood's) small-town feel and values.

"I have ... a track record of working with diverse voices both on council and across our community. I am willing to study issues, listen to all perspectives and find common ground to make solid decisions for the public good.

"Promoting economic growth and residential stability are critical. Creating new revenue streams to (maintain our) quality of life ... is a challenge and opportunity alike."
Darren Hollingsworth, the City of Englewood’s economic-development manager, says his job is to bring jobs to the city. He spoke Sept. 12 to a group of business leaders. Photo by Peter Jones

*Englewood incentivizes its base of smaller businesses*

**BY PETER JONES**

NEWS EDITOR

Many small businesses fail to take full advantage of the benefits of doing business in a given city. Take Englewood, for example.

“My job is jobs,” said Darren Hollingsworth, the city's economic-development manager. “My job is to support jobs in the city of Englewood.”
To help facilitate that mission, the City Council last year approved substantial changes to Englewood’s city-sponsored economic-development efforts. To help get the word out, Hollingsworth spoke last week to the Greater Englewood Chamber of Commerce.

A still-underutilized grants program, for one, is targeted at businesses during two key phases of their development. Start-ups in operation for less than two years may be eligible for $2,500 that may be spent on virtually any early expense that a small business might incur.

“It’s not a free grant,” Hollingsworth clarified. “It’s a grant to support the creation of jobs. … It’s to invest in growth in the community and raise the tide.”

Two years later, the business may also qualify for an acceleration grant of up to $5,000 to help take the operation to its next level.

“One example,” Hollingsworth said, “someone wanted to add pizza to their restaurant and wanted to have a couple of new employees added with the delivery of this new service, and that new pizza oven would require some improvements to the building.”

If training is what is needed, grants of about $50 to $500 are available to small businesses.

Englewood also partners with the U.S. Small Business Administration on an Emerging Leaders educational program.

“Basically, it’s a street-level M.B.A.,” Hollingsworth said. “It’s an intensive multi-week session that allows a business owner to take a very deep dive.”

Many businesses in Englewood may not even know that the Colorado Small Business Development Center has an office in the Englewood Civic Center, where local business owners can attend workshops and receive free and confidential one-on-one consulting.

Marcia McGilley, SBDC’s executive director, said consultants help entrepreneurs take a little bit of time to think about their businesses in a new way.

“It’s an hour session, and we ask you the questions,” she said. “What’s keeping you up at night? One of my favorite questions on there is, what clients do you need to fire?”
In addition to grants, tax credits may also be at the ready, especially since the entire city of Englewood now sits in an enterprise zone that qualifies resident businesses for credits in a number of categories, from job creation to employee healthcare benefits.

“They can be very substantial. If a solopreneur starts up and creates one job within the city, that’s an $1,100 tax credit,” Hollingsworth said.

Another incentive program rebates taxes and permit fees up to $20,000 when businesses retain as few as five employees.

Randy Penn, executive director of the Englewood Chamber and a former city mayor, said these sorts of proactive approaches to business retention recently kept Colorado Neurological Institute in the city.

“They were ready to move out of the city. We sat them down … and gave them a lot of options and they stayed in Englewood,” Penn said.

Brad Nixon, owner of the city’s Nixon’s Coffee and Share Good Foods, noted that many businesses in Englewood have little idea of the city programs available to them.

“The success of our business in town has largely been by virtue of the fact that we’ve chosen to be involved, to get involved at all sorts of different levels,” he said.

For more information, visit englwoodgov.org/doing-business.
Using Priority-Based Budgeting to Improve Fire Service Delivery

Erik Keck arrived in Englewood, Colorado in 2014 with the city’s 108-year-old fire department running a combined operational and capital budget deficit of $18.6 million.

The city manager made a difficult decision to pursue a plan where neighboring Denver would provide fire and emergency services to Englewood and its 30,255 residents. It’s a politically
charged issue most city leaders and elected officials would avoid, but a move that Keck made with the support of a majority of his City Council.

The move, which emerged through a strategy called priority-based budgeting, has saved the city $3.3 million out of its $99 million budget, and a proposed tax increase to preserve the former department was avoided. Emergency response times are now shorter and equipment was modernized, officials say. Most of Englewood's firefighters transitioned to Denver's force with compensation parity guaranteed.

Keck, who previously served as city administrator in Post Falls, Idaho, built support for the proposal in Englewood by providing hard data that underscored the challenge, presented well thought-out alternatives to address the issue and convinced elected officials to move forward with a controversial plan that has ended up working out.

We're pleased to include Keck as one of our 10 Navigator Award finalists in the State and Local Executive Leadership category.
Exclusive: Opera Colorado to move headquarters, rehearsal space to Englewood

Sep 21, 2017, 6:30am MDT Updated Sep 21, 2017, 2:27pm MDT

MARK HARDEN | DENVER BUSINESS JOURNAL

Opera Colorado will relocate its offices and most of its rehearsal space to Englewood.

OPERA COLORADO

The opera company will move into its new home this fall.

OPERA COLORADO

Opera Colorado will relocate its headquarters and the bulk of its rehearsal space from Denver to Englewood by the end of this year, company leaders told the Denver Business Journal.
The 35-year-old opera company currently runs out of a 4,800-square-foot space on Colorado Boulevard and rehearse in a studio loft above the Ellie Caulkins Opera House at the Denver Performing Arts Complex, where it performs.

But the new space, dubbed the Opera Colorado Opera Center, is undergoing renovations that will allow administrative functions and most rehearsals to take place there. The company has a 10-year lease on the property.

**UPCOMING EVENTS**

The 7,000-square-foot space at 4121 S. Navajo St., Suite 100 is located just east of South Santa Fe Drive near West Oxford Drive. Its size will allow performers, administrative staff and directors to travel more quickly between the rehearsal space and the Ellie Caulkins. This will also save the company money, said Paul Deckard, managing director of Opera Colorado.

“The idea of moving Opera Colorado’s office has been years in the making, and we are thrilled to finally see all the pieces align this past year, and our vision of creating an Opera Center come to fruition,” said Opera Colorado General Director Greg Carpenter.

Carpenter has been in his position for 10 years and has wanted to move the opera's offices for his entire tenure, but wasn't able to find a space that worked until recently.

The Englewood property is owned by LCP Development, which is also completing the renovations to the space.

About half of the space will be used for administrative staff, and the rehearsal space will largely be left as a blank canvas where different sets can be assembled. The facility’s break room can double as an event space.

Renovations are being made for about $50 per square foot and are expected to be complete by Nov. 1. Opera Colorado plans to move in before Thanksgiving.

Fifteen administrative staff and 50 to 60 performers will work in the space.

In 2014, the Colorado Ballet moved its operations from 1278 Lincoln St. in central Denver to a building at 1075 Santa Fe Drive in Denver. That building is called the Armstrong Center for Dance.

Doggies take the Plunge

Approximately 350 online registrations (not including day-of) was a record for Freedom Service Dogs 10th Annual Doggie Plunge at Piranpe's Cove Family Aquatic Center in Englewood Sept. 9. The nonprofit organization provides a shelter to service match at no charge, connecting people with disabilities to a shelter-turned-assistance dog. Baird, Einstein Bros. Bagels and 1st Bank were among the more than 20 sponsors for the event. Three sessions throughout the day allowed everyone a little pool time, except for the humans who were not allowed in the water for sanitary reasons. On that note, volunteers scooped poop all day, but that photo didn’t make the final edit.

Clockwise from top left: Part of a 12-year-old Golden Retriever poses for a photo; Sally gives a sloppy kiss; Kersey Martinelli carries her friend’s dog, Bones, a Cavalier King Charles after he wore himself out in the pool; even the dogs get a lifeguard; Getting wet a part of the fun (or not).
TO: Mayor Jefferson and Members of City Council

THRU: Eric Keck, City Manager

FROM: Brad Power, Director, Community Development Department

DATE: September 21, 2017

SUBJECT: Contractor/Neighbor Brochure

The robust economy and population growth in Colorado and the metro area has brought new residential development of all types throughout Englewood’s neighborhoods. At times, tensions over the impact of new construction has led to frustration and increased complaints to Community Development and Code Enforcement.

In an effort to provide relevant coping information to both contractors and residents, Community Development’s planning and building divisions and the Public Works Department collaborated to produce a brochure of information about and suggestions for managing impacts associated with new construction within neighborhoods.

The attached brochure is available for distribution at the front counter of the building division, at Community Development’s kiosk locations in the Civic Center and online at the department’s web site. It can also be distributed to neighborhoods on a request basis.

One side of the brochure is intended to offer some guidelines for contractors to enable them to be “good neighbors” during the construction process. The other side of the brochure is a question/answer format for residents to better understand and monitor construction projects and impacts.
A practical guide to maintaining strong working relationships with the community.

**COMMUNICATION**
Communicate with nearby residents about project milestones. Consider conducting open houses or site tours, and post flyers and signage with project details and your contact information.

**IMPACT**
Dust, noise and traffic impacts are inevitable. Devise a plan to address these concerns with neighbors.

**SAFETY**
Show your commitment to safety. Consider traffic control, pedestrian protection, and installing a buffer between adjoining properties with temporary structures, landscaping and fencing.

**PARKING**
Establish a parking plan. Accommodate neighborhood parking, contractor parking and site deliveries. Avoid parking in front of homes.

**BE COURTEOUS**
Leave your worksite clean. Pick up trash and debris daily. Avoid smoking, loud music, cursing and using neighboring properties for lunch breaks. Ask for permission before entering private property.

**CITY REQUIREMENTS**
Obtain proper City permits. Contact the City's Public Works Department for grading, right-of-way work, dumpsters, and street closures. Remember to provide proper erosion control during construction. Construction hours are 7:00 a.m. – 7:00 p.m.
LIVING WITH CONSTRUCTION NEXT DOOR
Helpful FAQs when faced with new development and construction near your home or business.

**Q** What are the permitted construction hours?
**A** Construction hours are 7:00 a.m. – 7:00 p.m., seven days a week.

**Q** Why are there paint marks on my street or sidewalk?
**A** They typically show where existing underground utilities are located; in some cases, a surveyor may use paint to mark property lines.

**Q** The house next door is being demolished and I’m concerned about asbestos.
**A** The State of Colorado requires asbestos testing and abatement (if required) prior to demolition. The City requires proof of the state’s clearance letter prior to issuing a permit.

**Q** If a Building Permit was issued, how can I find out what was approved for construction?
**A** The Building Division retains a copy of the approved plans, which may be viewed by completing an Open Records Request at the Building Division located at 1000 Englewood Parkway from 8:00 a.m. to 5:00 p.m., Monday through Friday.

**Q** How long will the construction project take to complete?
**A** It varies depending on the size of the project. Small residential projects may take six to nine months, while a larger commercial or multi-unit project may take two years.

**Q** Can the contractor close the street, sidewalk, or alley; and how long can they have a dumpster?
**A** A contractor may obtain a permit to close all, or a portion, of the street, sidewalk, or alley for a limited time. Dumpsters may be placed for a maximum of 180 days and must be in front of the permitted property.

**Q** Who is responsible for insuring construction is completed according to plan?
**A** City inspectors inspect on-going construction activities to ensure that the work is completed according to approved plans.

**Q** There is a lot of dust or erosion coming from the construction site. What is required?
**A** The contractor is required to maintain erosion protection measures for the duration of the project. Disturbed areas on the site are to be stabilized within 60 days by seeding, mulching, paving or other approved methods.

**Q** Is landscaping required to complete the construction project?
**A** Yes. In most cases, landscaping is required prior to obtaining a Certificate of Occupancy.
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<tr>
<th>Date</th>
<th>Time</th>
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<tr>
<td>Mon., Sept. 25</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<td>Tues., Sept. 26</td>
<td>5:15 p.m.</td>
<td>Budget Advisory Committee</td>
<td>City Council Conference Room</td>
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<td>Mon., Oct. 2</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<td>7:00 p.m.</td>
<td>City Council Regular Meeting</td>
<td>Council Chambers</td>
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<td>Tues., Oct. 3</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission</td>
<td>City Council Conference Room</td>
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<td>Council Chambers</td>
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<td>Wed., Oct. 4</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood</td>
<td>City Council Conference Room</td>
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<td>5:45 p.m.</td>
<td>Cultural Arts Commission</td>
<td>City Council Conference Room</td>
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<td>7:00 p.m.</td>
<td>Englewood Liquor, Retail and Medical Marijuana Licensing Authority</td>
<td>Council Chambers</td>
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<tr>
<td>Mon., Oct. 9</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<tr>
<td>Tues., Oct. 10</td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful</td>
<td>City Council Conf. Rm.</td>
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<td>7:00 p.m.</td>
<td>Public Library Board</td>
<td>Library Board Room</td>
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<td>Wed., Oct. 11</td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals</td>
<td>Council Chambers</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority</td>
<td>Council Conference Room</td>
</tr>
<tr>
<td>Thurs., Oct. 12</td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission</td>
<td>Malley Recreation Center, 3800 S. Lincoln St.</td>
</tr>
<tr>
<td>Mon., Oct. 16</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
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<td></td>
<td>7:00 p.m.</td>
<td>City Council Regular Meeting</td>
<td>Council Chambers</td>
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<tr>
<td>Tues., Oct. 17</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission</td>
<td>City Council Conference Room</td>
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<td></td>
<td></td>
<td></td>
<td>Council Chambers</td>
</tr>
<tr>
<td>Wed., Oct. 18</td>
<td>6:30 p.m.</td>
<td>Historic Preservation Commission</td>
<td>Community Development Conference Room</td>
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<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Englewood Liquor, Retail and Medical Marijuana Licensing Authority</td>
<td>Council Chambers</td>
</tr>
<tr>
<td>Mon., Oct. 23</td>
<td>6:00 p.m.</td>
<td>City Council Study Session</td>
<td>Community Room</td>
</tr>
<tr>
<td>Tues., Oct. 24</td>
<td>5:15 p.m.</td>
<td>Budget Advisory Committee</td>
<td>City Council Conference Room</td>
</tr>
<tr>
<td>Wed., Nov. 1</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood (ACE)</td>
<td>City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission</td>
<td>City Council Conference Room</td>
</tr>
</tbody>
</table>
7:00 p.m. Englewood Liquor, Retail and Medical Marijuana Licensing Authority. Council Chambers.

Mon., Nov. 6
2:00 p.m. Malley Center Trust Fund, Malley Recreation Center
6:00 p.m. City Council Study Session, Community Room
7:00 p.m. City Council Regular Meeting, Council Chambers

Tues., Nov. 7
6:30 p.m. Keep Englewood Beautiful, City Council Conf. Rm.
7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers

Thur., Nov. 9
CANCELLED Police Officers Pension Board, Public Works Conference Room
CANCELLED Firefighters Pension Board, Public Works Conference Room
5:30 p.m. Parks and Recreation Center, Broken Tee Golf Course, 2101 W. Oxford Ave.
6:00 p.m. Transportation Advisory Committee City Council Conference Room

Wed., Nov. 11
7:00 p.m. Board of Adjustment and Appeals, Council Chambers
6:30 p.m. Englewood Urban Renewal Authority, Council Conference Room

Mon., Nov. 13
6:00 p.m. City Council Study Session, Community Room

Tues., Nov. 14
3:30 p.m. NonEmergency Employees Retirement Board, Public Works Conference Room
7:00 p.m. Public Library Board, Library Board Room

Wed., Nov. 15
6:30 p.m. Historic Preservation Commission, Community Development Conference Room
7:00 p.m. Englewood Liquor, Retail and Medical Marijuana Licensing Authority. Council Chambers.

Mon., Nov. 20
6:00 p.m. City Council Study Session, Community Room
7:00 p.m. City Council Regular Meeting, Council Chambers

Tue., Nov. 21
7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers

Mon., Nov. 27
6:00 p.m. City Council Study Session, Community Room

Tues., Nov. 28
5:15 p.m. Budget Advisory Committee, City Council Conference Room

Mon., Dec. 4
6:00 p.m. City Council Study Session, Community Room
7:00 p.m. City Council Regular Meeting, Council Chambers

Tue., Dec. 5
7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers
TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

Sept 25  Study Session
Littleton-Englewood WWTP Review of Biogas and SOP
Monthly Financial Review

Dry Gulch Floodplain Update

Oct 2  Study Session
Police Building Construction Update

Oct 2  Regular Meeting

Oct 9  Study Session
Museum of Outdoor Art Report
RTD Parking Matter
Small Cell Technology Discussion

Oct 16  Regular Meeting

Oct 23  Study Session
FAA Flightpath Amendment Discussion
Youth Commission Discussion
Monthly Financial Review

Oct 30  No planned meeting – 5th Monday

Nov 6  Regular Meeting

Nov 13  Study Session
Drone Ordinance Discussion

Nov 20  Regular Meeting

Nov 27  Study Session
B&C Reappointment Discussion
Immigration Policy Discussion
Monthly Financial Review

Dec 4  Regular Meeting

Dec 11  Study Session
Council Policy Discussion
Comprehensive Plan Check in

Dec 18  Regular Meeting
Christmas Holidays

Jan 2            Regular Meeting
Jan 8            Study Session
Jan 15           Regular Meeting
Jan 22           Study Session
Jan 29           5th Monday – No Meeting scheduled

FUTURE STUDY SESSION TOPICS

Short Term Rental Housing Discussion
Immigration Policy Discussion
Board & Commission Presentations

Boards and Commissions
   Board and Commission Interviews (January and June)
   Alliance for Commerce in Englewood Committee
   Board of Adjustment and Appeals
   Budget Advisory Committee
   Code Enforcement Advisory Board (May)
   Cultural Arts Commission
   Election Commission
   Englewood Housing Authority (February)
   Keep Englewood Beautiful Commission (May)
   Liquor Licensing Authority
   Fire Pension, Police Pension and Retirement Board
   Parks and Recreation Commission
   Planning and Zoning Commission (February)
   Public Library Board (June)
   Transportation Advisory Committee
   Urban Renewal Authority
   Water and Sewer Board