



City of Englewood Fire Marshal's Office
3615 South Elati Street
Englewood, Colorado 80113

<http://englewoodgov.org/inside-city-hall/city-departments/fire-marshal-s-office>

BUILDING SYSTEMS SIZE UP AND ACTIONS

BUILDING SIZE UP:

1. Name of building: _____
2. Address: _____
3. Occupancy type/# Stories: _____
4. Contact Person w/ Phone #: _____
5. # of Occupants/Hrs. of Occupancy: _____
6. Full time staff and/or Security: _____
7. Status and/or Cond. of Occupants: _____

CONDITONS:

1. What system is OOS?(Detection, protection, monitoring issue) _____
2. Why is the system OOS? _____
3. Can it be Zoned or Isolated? _____
4. What additional Fire Safety systems are operational? _____
5. Tech/Runner on scene or en-route/response time? _____
6. Tech/Runner Contact info: _____
7. When is system expected back in service? _____

ACTIONS: (Base all decisions and actions on Life safety/Incident stabilization/Property conservation)

1. Evaluate: Situation (see flow chart)
2. Notify: Chain of Command / District Chief / Other shifts / COE if applicable
3. Document: With OTC as per flow chart. (Common Fire codes attached)
4. Educate: Bldg representative on Justification, permit process/requirements/fees
5. Follow up: All above information/OTC scan and email to FPD / COE if applicable

NEEDS:

1. Additional Recourses: arson, Shift Commander, District Chief
Chief Jeremy Vigil 720-641-0055 jeremy.vigil@denvergov.org
Capt. Wendi Moeder 303-944-4003 wendi.moeder@denvergov.org
Capt. Don Randolph 303-944-4189 don.randolph@denvergov.org
Capt. Scott Buccieri 303-944-4143 scott.buccieri@denvergov.org
COE Fire Marshal Laura Herblan 720-331-2628 lherblan@englewoodco.gov
COE Chief Building Official Karen Montanez 303-210-8948 kmontanez@englewoodco.gov