CITY MANAGER’S NOTES
January 5, 2017

Upcoming Council Meetings

On Monday, January 9 and Thursday, January 12, 2017, Council will interview for Board and Commission seats at 5:30 p.m. in the City Council conference room.

The next Regular Meeting will be held on Tuesday, January 17, 2017 at 7:00 p.m. in Council Chambers.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Englewood Herald article: Englewood builds on success and aims high for days ahead
2. Englewood Herald article: Mill levy hike gets initial OK
3. Englewood Herald article: Hearing planned on sex-offender ban
4. Englewood Herald article: Council eyes change in sex-offender rule
5. Englewood Herald article: Santa’s helpers wear badges
6. Court Stats 2016 4th Qtr.pdf
7. Calendar of Events
8. Tentative Study Session Topics
9. Board of Adjustment and Appeals Oct 2017
Englewood builds on success and aims high for days ahead

Dear neighbors,

As we near the end of the year, I'd like to highlight a few Englewood accomplishments and provide a roadmap for some important goals. We continue to focus on sustainability of our operations with an emphasis on economic development and effective management of our limited resources. The past budget cycle represented the first budgeted surplus in many years for the General Fund and looks to be nearly the fourth year in a row with a year-end surplus! Although we have resolved our structural deficit through operational changes, we continue to face financial challenges that will require diligence in our efforts to be efficient with so many long-term capital needs to address in the coming years.

We have been hard at work to create an environment that fosters a robust local economy. We will continue to improve customer service to our core customers, residents and businesses. We just hosted our first annual job fair and we were successful in securing the participation of 32 local primary employers with over 500 jobs available! Englewood relies heavily on the sales and use taxes generated by our local businesses to help pay for our community services. This partnership with local business means that when local business succeeds, we succeed as a community.

We will strive to improve Englewood's image and the perception of our community as a place to live and do business. We will attempt to better communicate our value proposition by conveying points of pride in our community and hope for our future. I see wonderful opportunities with our unique community history and cultural arts that need to be better communicated to our general community. I envision a more robust quarterly publication and website. I also plan to host the first State of the City event in the first quarter of 2017.

We will focus on physical improvements to our public places to make them more desirable places to be. I believe that we should begin with our historic downtown (the 3400 block of South Broadway) because with some small improvements, we will develop a better identity and attract more needed investment, activity and vitality. Finally, we will ensure the sustainability of our public events by partnering with local businesses and add at least one new signature event in Englewood.
As many of you know, I host monthly community meetings to help inform the community and to get feedback. I believe that with this feedback, I can better represent the community as a whole. The monthly meetings are held at the Twin Dragon Restaurant, located at 3021 S. Broadway. I typically host these meetings on the last Wednesday of every month at 6 pm. Please take a look at my webpage for schedule updates or email me with "Add Me" in the subject line to be added to the list for email updates.

It is an honor to serve our community. As always, I invite your comments, questions, or concerns by e-mail or phone.

Respectfully,

Joe Jefferson

Joe Jefferson is the mayor of Englewood and the city council representative from District 1. His webpage is at www.inglewoodgov.org/joe-jefferson and he can be reached by email at jjefferson@inglewoodgov.org or by phone at 720-373-5639.
Mill levy hike gets initial OK

Additional money will pay for voter-approved bonds in 2017

The tax bill for Englewood property owners is on track to increase starting Jan. 1, to make the first payments on bonds that will be sold to finance construction of a new police station. The Englewood City Council approved the request for a supplemental mill levy on first reading at the Dec. 5 meeting. The action awaits approval on second reading, set for the Dec. 19 meeting.

Jennifer Nolan, city revenue and budget manager, presented the proposal to the council Dec. 5. She told the council the bond sale is capped at $27 million and the proposed mill levy increase will be collected in 2017 to cover the required $2.2 million interest payment for a $27 million bond issue. She said if the supplemental mill levy wasn't in place by the end of the year, collection of the additional property taxes wouldn't begin until 2018.

“This mill levy of 3.81 mills will provide about the $2.2 million first-year bond payment if $27 million in bonds are sold. The additional property tax on a home with an assessed value of $200,000 will be $60.80 a year,” she said. “However, if the cost of the project is less and the full amount raised isn't needed to pay the debt service, the excess will be placed in a special debt service reserve and could be used to pay off the bonds sooner.”

Councilmember Laurett Barrentine said she was concerned that there were so many questions that needed to be answered before raising property taxes for the new police station. She said the details of the size and scope of the new station and the cost of construction has not been set.

“I think this is putting the cart before the horse,” she said. “I feel we are passing something so blanks can be filled in later.”

City Manager Eric Keck said the Jan. 23 city council study session agenda is scheduled to include hiring an owner representative to help the city set the shape, size and scope of the building. “I feel the cost of the project will be less than $27 million,” he said. “Our goal is to build a quality police station and have it completed on time and under budget.”
Mayor Joe Jefferson said the proposed mill levy is being set to provide money for the highest expected bond payment. He said the city will sell bonds for just what is needed to build the police station.

“We are getting out in front of this issue so we will be ready to pursue the bond sale early next year so we can get the best possible interest rate on the debt,” he said.

The first reading of the request for the supplemental property tax was passed 6-0. Councilmember Linda Olson was not at the meeting.

The city police station was built in the 1970s. It is too small and there are problems that can't be properly repaired. Englewood placed a bond-issue question on the November ballot. Voters approved the city request to be allowed to sell bonds to build a new police station and to raise property taxes to pay for the bonds.
Hearing planned on sex-offender ban

Council makes plans to hold public hearing on residency restriction

Englewood City Council discussed possible options regarding the city's sex-offender residency restriction at a Dec. 12 study session, and by consensus decided to hold a public hearing seeking input from residents about the subject at a meeting in early February.

The residency restriction bars registered sex offenders from living in almost every area of the city, unless the offender was already residing in his or her home before the ban was passed in 2006.

Some residents asked the council to rescind the ban about six months ago, and there have been subsequent public comments and council discussions on the issue. In federal court in Denver, where the residency restriction is being challenged, the judge has rejected applications for a temporary restraining order and a permanent restraining order that would have prevented enforcement of the ordinance. There are plans to take the issue to court again.

For the Dec. 12 study session, Acting City Attorney Dugan Comer again provided his Oct. 13 memo outlining options available to the council, which included rescinding the ordinance; or modifying the ordinance by reducing the distance restriction from areas like parks and schools; or having the ordinance apply to specific offenses such as being convicted as a sexually violent predator; or applying it to individuals who were convicted of sexual offenses against multiple victims.

The 2006 ordinance prohibits any sexual offender from living with 2,000 feet of a school, park or playground and within 1,000 feet of a licensed day care center, recreation center, public swimming pool or designated public or private school bus stops, walk-to-school routes or recreational trails. The distance restrictions prohibited sex offenders from living in 99 percent of the city of Englewood.

One of the proposed ordinance amendments would reduce the distancing requirements to 1,000 feet from all listed facilities and areas. Adoption would mean the residency restrictions would not apply to most of the estimated 100 registered sex offenders living in Englewood, where the restriction was not enforced during a previous court challenge that ended when the offender left the registry.
Councilmember Laurett Barrentine supported rescinding the ordinance. She was on the council when the ordinance was passed in 2006 and said it was an administrative issue, there was no public hearing on the proposal and it was passed as an emergency ordinance.

All councilmembers generally agreed there should be a public hearing on the subject. Councilmember Rita Russell said the council has heard from a lot of experts in the field but she hopes residents will take the opportunity to voice their opinions on the issue.

Mayor Joe Jefferson agreed and said the city should work to let residents know about the issue and about the planned public hearing. Councilmembers agreed there should be a public hearing and agreed having the hearing in January wouldn't provide enough time to get the word to residents about the issue and the hearing. No firm date was set, but Jefferson said the public hearing most likely will be held during the first council meeting in February.
Council eyes change in sex-offender rule

City might take approach of easing, but not repealing, residency restriction

Englewood City Council agreed Dec. 19 to begin the process of taking up an ordinance that could change the distance limits keeping some sex offenders from living near facilities like parks and schools.

Ordinance 34, the sex-offender residency restriction, was passed by the city council in 2006. From the time of its passage and thereafter, registered sex offenders are not permitted to move to residences within 2,000 feet of schools, parks or playgrounds and 1,000 feet from day-care facilities, recreational centers or public swimming pools. The ordinance also gives the police department the authority to require any registered sex offender who has moved into a restricted area since the ordinance was passed to move out within 30 days or face arrest. Englewood is one of six Colorado communities with sex-offender residency restrictions.

The proposed ordinance would reduce the 2,000-foot restrictions to 1,000 feet, thus opening up more of the city to residency by registered sex offenders. The council tentatively plans a public hearing on the changes as part of its Feb. 20 meeting.

Rick Gillit, mayor pro tem, said he supports the proposed ordinance and public hearing because it is the proper formal process to make changes in an ordinance.

But Councilmember Laurett Barrentine said the proposal is different than what was originally discussed.

“I thought the idea was to have a public forum on the sex-offender residency restrictions,” she said. “I expected it would be a forum to discuss the issue and allow residents to ask questions. I had hoped residents would be willing to come and talk to us about this issue.”

She said she wanted something different than the planned public hearing on the residency restriction issue.

“I still want a forum so I would like to hold a town hall meeting in January here at city hall,” she said.

Councilmember Linda Olson said a town hall meeting would be helpful because the more comments from residents the better. She said residents might be more willing to take part in an open public forum format than the more formal city council public hearing.

Barrentine said she will work with the city to set a January date for the town hall meeting she plans to hold in the community room on the second floor of the Englewood Civic Center, 1000 Englewood Parkway.
Santa's helpers wear badges

Christmas brighter for nine families through Shop with a Cop

There was an abundance of hugs and even a few tears Dec. 15 as the term "merry Christmas" took on new meaning for nine families who were able to shop with a cop.

A member of the Englewood Police Department met each family as they arrived at the Englewood Walmart. The program provided a $100 shopping allowance for each child 6 and older and a $50 shopping allowance for those younger than 6.

Police officers pushed the shopping cart and, when asked, helped the children decide on what to buy. Toni Anoldy, police community relations specialist, said the schools and officers nominated the families for the annual program. This year, 20 children from nine families got to shop with an officer.

Grace Strode, 9, said she thought the event was fun.

“This is wonderful because not only did I get to get a couple things for myself, I got to get presents for family, my principal and my teacher,” she said. “My favorite thing for me is my kitty pillow because I love cats.”

Melissa Keady said there would have been no Christmas presents for her 8-year-old daughter except for the annual Shop with a Cop event.

“It has been a horrible year for us and I didn't know how I was going to get my daughter Morgan even some small present,” she said. “When Toni called me about tonight, both Morgan and I cried. We were just blown away.”

Her daughter Morgan said she was excited to go shopping and, instead of toys, the item at the top of her shopping list was a nice dress because she wanted to have a new outfit to wear for Christmas.

Willie Young said Shop with a Cop was a true blessing for his family.

“Both my wife and I work but things are still tough,” he said. “I came home from work a few nights ago and the family had put up the Christmas tree. I almost cried because I was such a bad dad that there were no presents under the tree and no money to buy presents.”
Young said things changed a few days later when Arnoldy called and told him that he and his family they would be shopping with the cops.

He was all smiles as he unloaded the shopping cart laden with the items selected by the four children. “Look at all these wonderful things,” he said. “Angels come in different forms and the angels who made this possible for us are wonderful. What they did means our family will unexpectedly have a very nice Christmas.”

This is the second year Englewood Police Officer Dan Sheley has taken part in Shop with a Cop. “It is fun for me and I like seeing the kids so excited about getting to pick out the things they want for Christmas,” he said. “All the families appreciate this program, they thank us with words and they thank us with their smiles.”
### Filings

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### Hearings

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### Warrants / Defaults

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### Revenues

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<td>Mon., Jan. 9</td>
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<td>Tues., Jan. 10</td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful, City Council Conf. Rm.</td>
<td>City Council Conf. Rm.</td>
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<td>7:00 p.m.</td>
<td>Public Library Board, Library Board Room</td>
<td>Library Board Room</td>
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<td>Wed., Jan. 11</td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
<td>Council Chambers</td>
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<td></td>
<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority, Council Conference Room</td>
<td>Council Conference Room</td>
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<td>Thurs., Jan. 12</td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission, Broken Tee Golf Course Maintenance Facility, 4000 S. Clay St.</td>
<td>Broken Tee Golf Course Maintenance Facility, 4000 S. Clay St.</td>
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<td></td>
<td>5:30 p.m.</td>
<td>City Council Board &amp; Commission Interviews, City Council Conference room</td>
<td>City Council Conference room</td>
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<td>Tues., Jan. 17</td>
<td>7:00 p.m.</td>
<td>City Council Regular Meeting, Council Chambers</td>
<td>Council Chambers</td>
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<td>Wed., Jan 18</td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
<td>Council Chambers</td>
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<td>Mon., Jan. 23</td>
<td>6:00 p.m.</td>
<td>City Council Study Session, Community Room</td>
<td>Community Room</td>
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<tr>
<td>Wed., Feb. 1</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood (ACE), City Council Conference Room</td>
<td>City Council Conference Room</td>
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<td>Wed., Feb 1</td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
<td>City Council Conference Room</td>
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<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
<td>Council Chambers</td>
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<tr>
<td>Mon., Feb. 6</td>
<td>2:00 p.m.</td>
<td>Malley Center Trust Fund, Malley Recreation Center</td>
<td>Malley Recreation Center</td>
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<td>7:00 p.m.</td>
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<td>Council Chambers</td>
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<td>Tues., Feb. 7</td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful, City Council Conf. Rm.</td>
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<td></td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
<td>Council Chambers</td>
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<td>Wed., Feb. 8</td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
<td>Council Chambers</td>
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<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority, Council Conference Room</td>
<td>Council Conference Room</td>
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<td>Thur., Feb. 9</td>
<td>2:30 p.m.</td>
<td>Police Officers Pension Board, Public Works Conference Room</td>
<td>Public Works Conference Room</td>
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<td>3:30 p.m.</td>
<td>Firefighters Pension Board, Public Works Conference Room</td>
<td>Public Works Conference Room</td>
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5:30 p.m. Parks and Recreation Commission, Englewood Recreation Center, 1155 W. Oxford Ave.

Mon., Feb 13 6:00 p.m. City Council Study Session, Community Room

Tues., Feb 14 3:30 p.m. NonEmergency Employees Retirement Board, Public Works Conference Room
7:00 p.m. Public Library Board, Library Board Room

Wed., Feb 15 7:00 p.m. Liquor & Medical Marijuana Licensing Authority, Council Chambers

Tues., Feb 21 7:00 p.m. City Council Regular Meeting, Council Chambers

Wed., Feb. 22 7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers

Mon., Feb 27 6:00 p.m. City Council Study Session, Community Room

Wed., Mar. 1 11:30 a.m. Alliance for Commerce in Englewood (ACE), City Council Conference Room
5:45 p.m. Cultural Arts Commission, City Council Conference Room

Mon., Mar. 6 7:00 p.m. City Council Regular Meeting, Council Chambers

Tues., Mar. 7 6:30 p.m. Keep Englewood Beautiful, City Council Conf. Rm.
7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers

Wed., Mar. 8 7:00 p.m. Board of Adjustment and Appeals, Council Chambers
6:30 p.m. Englewood Urban Renewal Authority, Council Conference Room

Thurs., March 9 5:30 p.m. Parks and Recreation Commission, Malley Recreation Center, 3800 S. Lincoln St.
6:30p.m. Transportation Advisory Committee City Council Conference Room

Mon., Mar. 13 6:00 p.m. City Council Study Session, Community Room

Tues., Mar. 14 7:00 p.m. Public Library Board, Library Board Room

Mon., Mar. 20 7:00 p.m. City Council Regular Meeting, Council Chambers

Tue., Mar. 22 7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers

Mon., Mar. 27 6:00 p.m. City Council Study Session, Community Room

Mon., Apr. 3 7:00 p.m. City Council Regular Meeting, Council Chambers
TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

January 9       Study Session
                Board and Commission Interviews

January 17      Regular Meeting - Tuesday

January 23      Study Session
                Financial Report
                Citizen of the Year Selection
                Communications Contract Discussion
                Police Building Project Status Update
                Parks and Recreation Master Plan
                Communication Update

January 30      No meeting planned – 5th Monday

February 6      Regular Meeting

February 13     Study Session
                City Center Englewood and ULI Discussion
                Board and Commission Appreciation Night/Gift Discussion
                Emerald Ash Borer Presentation/Japanese Beetle Discussion
                Historic Preservation Ordinance Review
                Strategic Plan Update
                PBB Budget Review

February 21     Regular Meeting

February 27     Study Session
                Alliance for Commerce in Englewood Board Update
                City Council Policy and Procedures
                South Broadway Improvements Discussion
                Follow up on Closure of Englewood Ironworks Urban Renewal Area
                PBB Budget Review

March 6         Regular Meeting

March 13        Study Session Cancelled due to NLC

March 20        Regular Meeting

March 27        Study Session
Englewood Housing Authority Board Update  
Code Enforcement Advisory Board Update  
City Council Policy and Procedures  
PBB Budget Review

April 3  Regular Meeting

April 10  Study Session  
Transportation Advisory Committee Board Update  
Water and Sewer Board Update  
PBB Budget Review

April 17  Regular Meeting

April 24  Study Session  
PBB Budget Review

May 1  Regular Meeting

May 8  Study Session  
Budget Advisory Committee Board Update  
PBB Budget Review

May 15  Regular Meeting

May 22  Study Session  
PBB Budget Review

May 29  Memorial Day – Tues No planned meeting – 5th week

Jun 5  Regular Meeting

Jun 12  Study Session  
Cultural Arts Commission Board Update  
PBB Budget Review

Jun 19  Regular

Jun 26  Study Session  
PBB Budget Review

FUTURE STUDY SESSION TOPICS

Joint Meeting with Englewood School District  
Board & Commission Presentations  
Discharge Permit for LEWWTP
MINUTES
Board of Adjustment and Appeals Meeting
Wednesday, October 12, 2016
1000 Englewood Pkwy – Council Chambers 7:00 PM

MEMBERS PRESENT:  Andy Taylor
                      Carson Green, Chair
                      Stacie Flynn
                      Sue Purdy
                      Tom Finn, Vice Chair
                      Randal Friesen
                      Angela Schmitz

MEMBERS ABSENT:

STAFF PRESENT:  Jeremy Lott, Planner I
                Harold Stitt, Senior Planner
                Dugan Comer, Acting City Attorney

1.  Call to Order

   The regular meeting of the Englewood Board of Adjustment and Appeals was called to order at 7:00 p.m. in the Englewood City Council Chambers, Chair Green presiding.

   Chair Green stated there were seven members present; therefore, five affirmative votes are required to grant a variance or appeal.

   Chair Green stated that the Board of Adjustment and Appeals is empowered to grant or deny variances by Part III, Section 60 of the Englewood City Charter. Variances granted by the Board are subject to a 30-day appeal period. Variances are effective at the end of the appeal period. Building permits for construction associated with an approved variance will not be issued until the appeal period is ended. Building permits must be obtained and construction begun within 180 days of the variance’s effective date. Chair Green set forth parameters for the hearing.

2.  Public Hearing:

    Case VAR2016-014
    Republic Garages
    4975 South Galapago Street
Chair Green opened the public hearing stating he had proof of posting and publication. He introduced the case stating the applicant is requesting a variance to encroach 1 foot 9 inches into the required 5 foot side setback for a detached garage. This is a variance to Table 16-6-1.2 of the Englewood Municipal Code.

Jeremy Lott, Planner I, was sworn in. Mr. Lott provided a brief overview of the property and variance request. Mr. Lott answered questions from the Board.

Harold Stitt, Senior Planner, was sworn in. Mr. Stitt answered questions from the Board.

Mr. Jerry Krizek of Republic Garages, 7847 Sheridan Boulevard, Unit E-1, Lakewood, was sworn in. Mr. Krizek testified as to how the garage was built within the setback and answered questions from the Board.

Mr. Michael Cousins, 4985 South Galapago, was sworn in. Mr. Cousins testified as to why he was opposed to the variance and answered questions from the Board.

David McTierenann, 4995 South Galapago, was sworn in. Mr. McTierenann stated that the garage has created disharmony between the two neighbors; communication could have solved a lot of the issues.

Hannah Brake, 4975 South Galapago, was sworn in. Ms. Brake stated that she and her husband have been friends and good neighbors with the Cousins for a number of years. She hopes they can reconcile and once again be friends.

There were no other persons present to testify for or against the variance. Chair Green incorporated the staff report and exhibits into the record and closed the public hearing.

Moved by Member Tom Finn, Vice Chair
Seconded by Member Randal Friesen

THAT CASE VAR2016-014 BE GRANTED A VARIANCE TO ENCROACH 1 FOOT 9 INCHES INTO THE REQUIRED 5 FOOT SETBACK FOR A DETACHED GARAGE. THIS IS A VARIANCE TO TABLE 16-6-1.2 OF THE ENGLEWOOD MUNICIPAL CODE.

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The Board discussed the variance request and the criteria.

With no further discussion, the secretary polled the members’ votes.

Mr. Fiesen voted yes. The first criterion is met; the further north the garage is located the more challenging turning movements become while entering and exiting the garage. If the garage were located at the 5 foot setback, maneuvering vehicles would be more difficult. The variance is consistent with the intent of the zone district. The variance will not permanently impair the use or development of adjacent properties. The variance is not a self-imposed hardship; the error was not discovered until after the foundation was poured.

Ms. Schmitz, Ms. Flynn, Ms. Purdy, and Mr. Finn concurred with Mr. Fiesen.

Mr. Taylor concurred with Mr. Fiesen and added that the 8 foot easement at the rear of the property hindered the location of the garage.

Chair Green concurred with Mr. Fiesen. Further, the house was built when the setback for a detached garage was 3 feet.

3. Approval of Minutes

Moved by Member Andy Taylor
Seconded by Member Randal Fiesen

Approve the September 14, 2016 Minutes.

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<td>Andy Taylor (Moved By)</td>
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<td>Carson Green, Chair</td>
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<td>Stacie Flynn</td>
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Sue Purdy  x
Tom Finn, Vice Chair x
Randal Friesen (Seconded By) x
Angela Schmitz x

6  0  1

Motion Carried.

4. Approval of Findings of Fact

Moved by Member Angela Schmitz
Seconded by Member Sue Purdy

Approve the Findings of Fact in Case #VAR2016-013, 4461 South Washington Street.

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Motion Carried.

5. Staff’s Choice

There is one case scheduled for the November meeting. Planning and Zoning Commission is working on amendments to the ground floor commercial requirement in the MU-B-1 and MU-B-2 zone districts.

6. Attorney’s Choice

Mr. Comer had nothing further.

7. Board Member’s Choice

The Board had nothing further.

8. Adjournment

The meeting adjourned at 8:30 p.m.