CITY MANAGER’S NOTES
July 21, 2016

Upcoming Council Meetings

On Monday, July 25, 2016, a Special Meeting will be held at 5:30 p.m. in the Community Room. A Study Session will be held at 6:00 p.m.

The next Study Session will be Monday, August 1, 2016, at 6:00 p.m. The Regular Meeting will be held at 7:30 p.m.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Englewood Herald article: Grants fund two Parks Projects
2. Englewood Herald article: Englewood Preservation will be Meeting’s Subject
3. Englewood Herald article: Two Businesses in One - Furniture repurposed and resold
4. Englewood Herald article: ‘Mary Poppins” flies to Englewood stage
5. Letter regarding use of the City of Englewood Logo
6. Calendar of Events
7. Tentative Study Session Topics
8. June 7, 2016, Planning and Zoning Commission Meeting Minutes
Grants fund two parks projects

Money will pay for play equipment and signage

An Arapahoe County Open Space Grant provides most of the funds needed to improve the playground area at Rotolo Park. Plans are to install modern, safe playground equipment like this equipment at Duncan Park. The project will also improve the landscaping in the park and make the facilities ADA accessible.

TOM MUNDS

Posted Tuesday, July 19, 2016 11:21 am

County open space dollars moved two parks project from the waiting list to the to-do list.

The Arapahoe County Open Space Grant Program approved the Englewood requests for funding for a project to replace aging park signs and for a project to replace the playground equipment in Rotolo Park.

“There is no money in this year's budget for either of these projects, so they wouldn't happen without the grants,” said Dorothy Hargrove, director of library, parks and recreation. “Our parks are a community asset and the grants make it possible to make these improvements to enhance our parks.”

The Arapahoe County Open Space Fund was approved by voters in 2004 and again in 2011. The vote added a quarter-penny per dollar to the county sales taxes to generate money for the fund. By law, 50 percent of the funds collected are “share-back” funds that are returned to the communities in the county while 26.6 percent of the money collected is used for open space land acquisition and 12 percent is designated for grants.
County commissioners presided at a June 30 ceremony to distribute $15.5 million in “shareback funds” to county communities. The commissioners also notified grant award recipients. Englewood received two grants totaling more than $327,700.

One grant award was for $90,900 to replace eight parks signs that have been in place for more than 50 years. All Arapahoe County Open Space grants require matching funds. The city will provide $30,300 in matching funds from Englewood shareback funds.

The second grant award was for $236,800 to be used to replace the outdated playground equipment, improve the safety of the park, improve landscaping and provide ADA accessibility at Rotolo Park.

The aging and outdated playground equipment in the park at 4401 S. Huron St. will removed and will be replaced with modern equipment that is safer.

There will be a module of play equipment designed for 2- to 5-year-olds and a separate module of equipment designed for 5- to 12-year-olds. Plans also call for a group swing, a net to climb, swings and a spinner.

The city council approved the intergovernmental agreement necessary for Englewood to receive the grants on first reading at the July 5 meeting. Tentatively, the ordinance was scheduled to be on the July 18 council agenda for a vote on second and final reading. The ordinance must be completed in order for grant funds to be transferred to Englewood.

“Once the intergovernmental agreement is finalized, we can move forward with the projects,” said Dave Lee, open space manager. “Work on the signs can move forward once the city receives the grant funds for that project.”

However, he said plans are to hold a meeting in early August with residents who live near Rotolo Park before completing plans for the new playground equipment.

“We want the area residents to hear our plans for the park,” Lee said. “We also want comments from residents about what they want to see in their neighborhood park.”
Englewood preservation will be meeting’s subject

Group’s focus is on saving city’s historic structures

The Englewood Historic Preservation Society projects include assisting with efforts to have the Oddfellows Hall designated as a historic building.

TOM MUNDS

Posted Tuesday, July 19, 2016 3:41 pm

Tom Munds

The Englewood Historic Preservation Society has rolled out the welcome mat by inviting anyone interested to a July 28 town hall meeting.

“One objective of the meeting is to get references to historic preservation back into the updated comprehensive plan the city is currently drafting,” said Doug Cohn, society director of programming. “There is a need to have that language in the plan in order to formalize the effort to try to preserve the city’s remaining historic structures.”

The town meeting will be held from 6 to 8 p.m. July 28 in the community room located on the second floor of the Englewood Civic Center, 1000 Englewood Parkway.

Mark Rodman of History Colorado is the guest speaker who will discuss how Englewood can establish a certified local government program, a federal, state and local historic preservation partnership. For more meeting information, visit the website at www.historicenglewood.com.

Cohn said the proposed comprehensive plan originally included details about historic preservation and architectural standards.
“Unfortunately, references to historic preservation and architectural standards were deleted from the draft plan the consultant presented to the city council,” he said. “We want to see that language restored to the comprehensive plan before it is adopted.”

A proposed step is to establish an Englewood Historic Preservation Commission.

“The commission would create a framework for historic preservation,” he said, noting that the group believes “there are many structures that played roles in Englewood history that should be preserved.”

The preservation society’s predecessor, the Englewood Historical Society, was formed in the 1990s.

The society and other residents worked together in 1994 to save the Englewood Depot from demolition and move it from its original location at Hampden Avenue and Santa Fe Drive to the present location at Galapago Street and Dartmouth Avenue.

The society hoped to transform the depot into an Englewood museum. The group was able to complete the process of moving the building, and the depot was designated a state historic structure in 1994.

However, there were differences of opinions on whether the focus of the society should be the depot museum or collecting and preserving Englewood historic artifacts. The result was the society gradually faded into history.

However, the Englewood Depot provided the catalyst for establishment of the Englewood Historic Preservation Society when the city put the building on the market in 2012.

“There was a public hearing on March 24, 2012, about the proposed sale and a number of people who felt it too valuable a part of Englewood history urged the city council not to sell the building,” Cohn said. “Most of us who spoke against the sale didn’t know each other but we got together later and established the Englewood Historic Preservation Society.”

The preservation society sought unsuccessfully to become owners of the building as it was sold to Tom Parsons.

“We remain an organization dedicated to preservation of Englewood historic structures,” Cohn said. “The effort with the comprehensive plan wording is just one of the projects we have in the works. We schedule guest speakers for our monthly meetings and hold other events.”

The society worked with historic preservationist to obtain historic designation for the Englewood Post Office at Broadway and Floyd Avenue and to apply for historic designation for the Odd Fellows Hall.

Another effort is the getting the 1993 Englewood history book republished.

Cohn said the original historical society helped assemble and get an Englewood history book published in 1993 and the society is seeing if there is a way to have the book republished.
Sylvia Meeker was with a friend at a nearby restaurant who told her about Re-Nu/Blue Chair. So she decided to check out the Englewood store and found herself amazed.

"I think the quality of the items, plus the special touches on refurbished items are very special," said Meeker, who lives in Littleton. "I also was impressed by the fact so many artists' works are on display here ... This is really a special place." She will certainly be back, Meeker said, to buy an item or two.

Re-Nu/Blue Chair, at 3473 S. Broadway, held an open house July 9 for customers, residents and visitors to learn about the store's concept, Blue Chair owner Jim Thomas said.

The store is actually a composite of two businesses: Re-Nu bills itself as an upscale, resale non-profit store of retail furniture and decorating items. Blue Chair specializes in refinishing furniture as well as creating custom items. When Blue Chair had to move from its previous location a few doors down the street, Thomasteamed up with Re-Nu.

"They have a huge supply of really nice items for sale here," he said, as he stained some panels. "I repair and refinish furniture for them. I still do my repurposing work and I offer my items for sale in the store ... In everything we do, we try to repurpose as many things as we can and not waste anything doing the job. For example, we recycle pallet wood and we try to be creative with items we find, like making a coffee table out of a door."

The array of new, recycled and repurposed furniture occupies most vacant floor space on the main floor and the balcony. The walls have been transformed into an art gallery with works of about 50 artists on display.

The walls-turned-gallery is one of the two more important aspects to the location, Thomassaid.

"This store provides a place where local artists can display their works for people to see and enjoy. Most of the works have price tags attached and are for sale," he said. "Also, the basement is a studio area where artists can work, and it is also where we will continue to offer a variety of classes ranging from artistic techniques to how to repair furniture."

Lara Oliver was one of the artists with items on display during the open house.

"I call myself an artistic furniture flipper," she said with a smile. "I take a piece of furniture and give it new character. I like my work to have shine, some transparent glass, decorative art and a good base coat. Of course, every item is an original and, even if someone asks, I can put the love I put into the original into doing the art a second time."
'Mary Poppins' flies to Englewood stage

Summer musical will run for three days at school

By Sonya Ellingsoe
selingsoe@colorado.com
communitymedia.com

A man of many talents, Bert appears early in "Mary Poppins," the Disney and Cameron Mitchell version, to introduce the house at 17 Cherry Tree Lane, where the Banks family — and eventually the magical Mary Poppins — live. The musical version of the popular tale is Englewood's choice for its 52nd annual summer musical production, which plays July 29 to 31 in the Fisher Theater at Englewood High School.

Music is by Robert and Richard Sherman and George Stiles and lyrics by the Shermans and Anthony Drewe. The original script was written by Julian Fellowes of "Downton Abbey" fame, an expert on British history of the Edwardian period.

Bill Ambron, retired Englewood High School drama teacher and director, is back for the summer to direct a cast of 95 children and adults in this very popular summer arts program. Jennifer Brickley and Ashley Brown are assisting Ambron.

Children have been attending related summer drama classes through the recreation department, and adults bring some experience and a love of performing on the stage.

Many readers will be familiar with P.L. Travers' beloved books and/or the popular Disney film, but previous exposure is surely not necessary.

Magical Mary Poppins arrives at the Banks' somewhat troubled residence on Cherry Tree Lane, where a nanny is badly needed. (The previous nanny left because the children were so naughty.) She boats in with her parrot-head-handled umbrella and quickly whips things into order.

Children Jane and Michael meet Bert and other intriguing characters, such as the Bird Lady, while their parents resolve some issues with the bank where Mr. Banks works — and at home, where Mrs. Banks is not happy.

Amedee Royer plays the role of the wondrouns Mary Poppins and Matt Kok plays Bert. (Both are new to the summer program.) Ten-year Englewood summer program veteran and former Ambron drama student Xander Trullinger plays Mr. George Banks, while new actor Sarah Kincaid plays the mother, Winifred Banks. In her fourth year in the program, Lexi Lubotisky is young Jane Banks and Mary Poppins' other charge, little brother Michael Banks, is played by Josh Feldman, in his first year with the Englewood musical.

Amdee Royer portrays the legendary Mary Poppins and Lexi Lubotisky is Jane, while Josh Feldman plays Michael in Englewood's summer musical, "Mary Poppins," July 29, 30, 31. Courtesy photo

IF YOU GO

"Mary Poppins," the Walt Disney and Cameron Mackintosh production, plays at 7 p.m. on July 29 and 30 and at 2 p.m. on July 31 in the Fisher Auditorium at Englewood High School, 3800 S. Logan St. Tickets cost $12 in advance and $14 at the door. They are available at the Malley Recreation Center, 3880 S. Lincoln St., from 9 a.m. to 5 p.m. Monday through Friday and 8 a.m. to 1 p.m. Saturday, and at the Fisher Auditorium, 3800 Logan St., from 7 to 9 p.m. Monday to Friday. Or, reserve at 303-762-2660, will call.
July 20, 2016

Beverly Maes  
Englewood, CO 80110  

Dear Ms. Maes,

The City of Englewood respectfully requests that you discontinue using the City of Englewood Logo and any City branding for personal or advertising purposes.

Pursuant to the attached City Administrative Policy, the City mark "should not be used on political or advertising material prepared or distributed by either non-profit or commercial organizations nor shall it be used for any other non-governmental purpose." The stated purpose of this Policy is to avoid the suggestion to the public at large that the City impliedly sanctions, sponsors, or approves a business, political stance, or other commercial or non-commercial enterprise.

In addition, the City Council has discussed the issue of public use of the City’s Logo and has come to the consensus that it does not approve the use of the City’s Logo outside of official City use, as set forth in the attached Policy.

Thank you for your understanding and prompt attention to this matter.

Sincerely,

Dugan S. Comer  
Acting City Attorney

Attachment
1.0 PURPOSE OF POLICY STATEMENT

To establish the use of the City mark, flags and emblems.

2.0 ORGANIZATIONS/PERSONS AFFECTED

All City Employees

3.0 POLICY

The City logotype, or "Mark," is an official symbol of the City of Englewood and has become an easily recognizable sign of municipal government. As such, the Mark suggests to the public official city premises, boundaries or functions and implies governmental sanction, sponsorship or approval.

For this reason, use of the Mark should be limited to official city vehicles, buildings, uniforms, publications, documents, stationery, emblems, promotional materials or other appropriate purposes as approved by the City Manager or City Council.
The City Mark should not be used on political Advertising material prepared or distributed by either non-profit or commercial organizations; nor shall it be used for any other non-governmental purpose.

Use of the Mark should conform to specifications listed in the official logo handbook.

3.1 Flags

The Englewood City flag bears the City Mark and is to be treated in a similar manner to the logo itself. The following guidelines apply:

- Flags may be flown at city-owned or shared facilities and buildings on official city-sponsored functions or in civic ceremonies.
- Flags may also be used at residences or at the headquarters of non-profit, educational, civic or service organizations under the following conditions:

  1. The facility should be located within the city limits.
  2. Flags must be ordered and purchased by the individual or organization, with no cost accruing to the city.
3. The flag should be maintained in good repair and treated with respect.

City Council may, at its discretion, present a city flag to an individual or non-profit civic organization at city expense.

The flag should not be used to promote any commercial political or profit-making enterprise, campaign or organization.

3.2 Other Items

At the discretion of the City Manager or City Council, items bearing the city Mark (e.g., badges, flags, plaques, paperweights, certificates) may be presented or distributed to honor, recognize or greet individuals or organizations; to promote or enhance the image of the city; to symbolize friendship; and to foster cultural exchange. In instances where city officials distribute or present these items, the city will bear all costs.

If any individual or civic organization receives permission from the City Manager or City Council to
distribute such items, the organization or individual will pay all costs.

In no case shall such item be sold or resold for profit.
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon., July 25</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td>Mon., Aug. 1</td>
<td>2:00 p.m.</td>
<td>Malley Center Trust Fund Board, Malley Senior Recreation Center</td>
</tr>
<tr>
<td></td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Regular Meeting, Council Chambers</td>
</tr>
<tr>
<td>Tues., Aug. 2</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
</tr>
<tr>
<td>Wed., Aug. 3</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>4:00 p.m.</td>
<td>Englewood Housing Authority, Housing Authority Board Rm.</td>
</tr>
<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
</tr>
<tr>
<td>Mon., Aug. 8</td>
<td>6:00 p.m.</td>
<td>Board &amp; Commission Appreciation Night</td>
</tr>
<tr>
<td>Tues., Aug. 9</td>
<td>3:00 p.m.</td>
<td>NonEmergency Employees Retirement Board, Public Works Conference Room</td>
</tr>
<tr>
<td></td>
<td>5:00 p.m.</td>
<td>Water &amp; Sewer Board, Community Development Conference Room</td>
</tr>
<tr>
<td></td>
<td>6:00 p.m.</td>
<td>Keep Englewood Beautiful, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
</tr>
<tr>
<td>Wed., Aug. 10</td>
<td>6:30 p.m.</td>
<td>Urban Renewal Authority, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
</tr>
<tr>
<td>Thurs., Aug. 11</td>
<td>3:00 p.m.</td>
<td>Police Officers Pension Board, Public Works Conference Room</td>
</tr>
<tr>
<td></td>
<td>3:30 p.m.</td>
<td>Firefighters Pension Board, Public Works Conference Room</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission Pirates Cove Aquatic Center</td>
</tr>
<tr>
<td>Mon., Aug. 15</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Regular Meeting, Council Chambers</td>
</tr>
<tr>
<td>Tues., Aug. 16</td>
<td>4:30 p.m.</td>
<td>Budget Advisory Committee, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
</tr>
<tr>
<td>Wed., Aug. 17</td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
</tr>
<tr>
<td>Date</td>
<td>Time</td>
<td>Event</td>
</tr>
<tr>
<td>------------</td>
<td>------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Mon., Aug. 22</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td>Mon., Aug. 29</td>
<td>6:00 p.m.</td>
<td>Study Session – Budget, Community Room</td>
</tr>
<tr>
<td>Mon., Sept. 5</td>
<td></td>
<td><strong>City Hall Closed – Labor Day</strong></td>
</tr>
<tr>
<td>Tues., Sept. 6</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Regular Meeting, Council Chambers</td>
</tr>
<tr>
<td>Wed., Sept. 7</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood, Greater Englewood Chamber of Commerce, 2501 S. Broadway, 2nd floor</td>
</tr>
<tr>
<td></td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
</tr>
<tr>
<td>Thurs., Sept. 8</td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission, Englewood Recreation Center</td>
</tr>
<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Transportation Advisory Committee, City Council Conference Room</td>
</tr>
<tr>
<td>Mon., Sept. 12</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
</tr>
<tr>
<td>Tues., Sept. 13</td>
<td>5:00 p.m.</td>
<td>Water &amp; Sewer Board, Community Development Conference Room</td>
</tr>
<tr>
<td></td>
<td>6:00 p.m.</td>
<td>Keep Englewood Beautiful, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
</tr>
<tr>
<td>Wed., Sept. 14</td>
<td>6:30 p.m.</td>
<td>Urban Renewal Authority, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
</tr>
<tr>
<td>Tues., Sept. 20</td>
<td>4:30 p.m.</td>
<td>Budget Advisory Committee, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
</tr>
<tr>
<td>Wed., Sep. 21</td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
</tr>
<tr>
<td>Tues., Oct. 4</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
</tr>
<tr>
<td>Wed., Oct. 5</td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
</tr>
</tbody>
</table>
TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

July 25
Study Session
  MOA Presentation
  KEB Presentation
  Police Facility Lease Proposal
  Comprehensive Plan

August 1
Study Session & Regular Meeting
  Job Fair Update
  EEF Discussion
  EMRF Discussion
  Police Facility Discussion

August 8
Study Session
  Board and Commissions Appreciation Night

August 15
Study Session & Regular Meeting
  Financial Report
  Communications and Marketing Strategic Plan

August 22
Study Session
  CDPHE Permit Limitation Review for L/E WWTP
  2017 Budget Discussion
  Broadway Improvements

August 29
Study Session-Budget Workshop

September 6
Study Session & Regular Meeting – Tuesday
  Parks & Recreation Master Plan Draft 6:00-6:30 p.m.
  Comprehensive Plan

September 12
Study Session
  Emerald Ash Borer Presentation/Japanese Beetle Discussion
  Operational Plan Progress
  Dissolution of Englewood Ironworks/Urban Renewal Area

September 19
Study Session & Regular Meeting
  Financial Report
  Council Policies/Conduct

September 26
Study Session
  Gateway Signs

October 3
Study Session & Regular Meeting
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 10</td>
<td>Study Session</td>
</tr>
<tr>
<td>October 17</td>
<td>Study Session &amp; Regular Meeting</td>
</tr>
<tr>
<td></td>
<td>Financial Report</td>
</tr>
<tr>
<td>October 24</td>
<td>Study Session</td>
</tr>
<tr>
<td></td>
<td>Aid to Other Agencies Discussion</td>
</tr>
<tr>
<td>October 31</td>
<td>Halloween</td>
</tr>
<tr>
<td>November 7</td>
<td>Study Session &amp; Regular Meeting</td>
</tr>
<tr>
<td></td>
<td>Board and Commission Members Reappointment Discussion</td>
</tr>
<tr>
<td>November 14</td>
<td>Study Session</td>
</tr>
<tr>
<td>November 21</td>
<td>Study Session &amp; Regular Meeting</td>
</tr>
<tr>
<td></td>
<td>Financial Report</td>
</tr>
<tr>
<td>November 28</td>
<td>Study Session</td>
</tr>
<tr>
<td>December 5</td>
<td>Study Session &amp; Regular Meeting</td>
</tr>
<tr>
<td>December 12</td>
<td>Study Session</td>
</tr>
<tr>
<td></td>
<td>Financial Report</td>
</tr>
<tr>
<td>December 19</td>
<td>Regular Meeting</td>
</tr>
<tr>
<td></td>
<td>No Study Session Scheduled – Holiday Dinner</td>
</tr>
<tr>
<td>December 26</td>
<td>Christmas Holidays – No meeting scheduled</td>
</tr>
</tbody>
</table>
1. Call to Order

2. Roll Call
   Present: Bleile, Brick, Freemire, Kinton, Madrid, Townley, Pittinos
   Absent: Fish (Excused), Pittinos (Excused)
   Staff: Brook Bell, Planner II

3. Approval of Minutes
   Madrid moved; Bleile seconded: To approve the minutes of May 17, 2016.
   Yes: Bleile, Brick, Townley, Madrid, Kinton
   No: None
   Abstain: Freemire
   Absent: Fish, Pittinos

4. Study Session 2016-03 Sign Code Revisions
   Brook Bell, Planner II, reviewed the previous discussion and the revisions that have been made to date. The Commissioners did not have any further revisions to the sign code and agreed that the revised code is ready to take to public hearing.

6. Staff’s Choice
   Mr. Bell informed the Commission that the June 21st meeting will be a public hearing for the Sand Creek PUD revision.
   A Council request has been received by the Community Development Department regarding the bulk plane. Items that need to be addressed prior to the discussion are the ground floor commercial requirement in MU-B-1 and MU-B-2. Accessory dwelling units will not be addressed until City Council adopts the Comprehensive Plan.

7. Attorney’s Choice
   Acting City Attorney Comer did not have any further comments for the Commission.

8. Commissioner’s Choice
   The Commissioners agreed that they will not meet July 6th. Mr. Brick reminded Mr. Bell that he would like to have representatives from the school district address the Commission. He also requested a visit from the police department, former Mayor Penn who is now the Director of the
Englewood Chamber, and a joint meeting with the Urban Renewal Authority. Ms. Townley asked about improvements to the sidewalk at the Oxford Station Development.

9. Adjournment 8:07 p.m.

/s/ Julie Bailey, Recording Secretary