CITY MANAGER’S NOTES
March 17, 2016

Upcoming Council Meetings

On **Monday, March 21st**, the Study Session will begin at 5:30 p.m. The Regular Meeting will begin at 7:30 p.m.

The next scheduled Study Session will begin at 6:00 p.m. on **Monday, March 28, 2016**.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. YourHub Featured Events: St. Patrick’s Day Lunch, The Great Egg Scramble, Englewood Arts Concert, Englewood Public Library Presentation, “Peter and the Wolf” Ballet at Hampden Hall
2. Denver Post Business Q&A: Take For Granite, LLC
3. SmartAsset.com article: Englewood named second best place in Colorado to retire
4. Englewood Herald article regarding: Four Englewood Performers win at Night of Stars
5. Englewood Herald article entitled: Sports Gear Donated by Englewood Schools delivered to Nicaraguans
6. Calendar of Events
7. Tentative Study Session Topics
8. Library Board Minutes, February 9, 2016
9. Liquor and Medical Marijuana Licensing Authority Minutes, February 17, 2016

**Active Aging Expo**  
**Thursday, April 7 from 3-6PM**  
**Malley Recreation Center**

This award-winning community event offers an exhibit hall with 50 agencies offering programs and services for older adults in our community. Health screenings such as lung function, hearing, balance and flexibility testing will be given. Activity demonstrations where everyone can try their hand at table tennis, drawing, line dancing, tai chi, ballroom dancing and watercolor painting will be a fun feature of the event.

**Englewood Public Library Spring Break Activities**

The Library will offer activities for school-age children during spring break, including family games and free play with Legos. The student art exhibit stays on display through the end of the month.
Thursday 17

“Ancient Pompeii to Modern Naples.” Join traveler Dianne Scialla as she discusses the lifestyles and customs of the ancient Pompeiians and how they relate to the lifestyles of their cousins, the modern-day Neapolitans. Scialla will speak from 7 to 8 p.m. at Southglenn Library, 6972 S. Vine St., Centennial. The program is free, but registration is required at bit.ly/1p2FHuv.

St. Patrick’s Day lunch. Seniors, wear green and enjoy an Irish lunch of corned beef and cabbage, roasted potato and dessert, then sit back and enjoy entertainment. The event will be held at 11:30 a.m. at the Malley Senior Recreation Center, 3380 S. Lincoln St., Englewood. Purchase tickets at the center, at englewoodrec.org or at 303-762-2660.

Friday 18

“Fate’s Celebration.” The Arapahoe Philharmonic presents Tchaikovsky’s Symphony No. 4 and Ginastera’s Harp Concerto, featuring 2016 T. Gordon Parks Concerto Competition winner Rachel Knight. The performance will last from 7:30 to 9:30 p.m. at Mission Hills Church, 620 SouthPark Drive, Littleton. There will be a pre-show talk at 6:45 p.m. Tickets are $5-$30. To learn more, call 303-794-3564 or visit arapahoe-phil.org/event/fates-celebration.

Saturday 19

Englewood Arts concert. Celebrate the 10th anniversary of the opening of Hampden Hall, 1000 Englewood Parkway, with a 2 p.m. performance of Mussorgsky’s “Pictures at an Exhibition,” featuring Natasha Paremski on piano. Tickets are $30. Go to englewoodarts.org for more information or to purchase tickets.

“Til I Come Marching Home.” At 2 p.m., Englewood Public Li-

Great Egg Scramble

Saturday, March 19. Englewood Parks and Recreation will hold its annual Great Egg Scramble at 10 a.m. at Miller Field, 3600 S. Elati St., Englewood. Egg hunts will be separated by age group. Children need to bring their own baskets. There will be candy and prizes. Admission is $1 per child up to 8 years old. Gates open at 9:30 a.m. In the event of inclement weather, call the activities hotline at 303-762-2598, ext. 4.

Sunday 20

“Peter and the Wolf.” Ballet Ariel will perform “Peter and the Wolf,” along with excerpts from other ballets, at 3 p.m. at Hampden Hall, 1000 Englewood Parkway. Tickets are $5 general admission and free for children and seniors. Visit balletariel.org or call 303-945-4388 to learn more.

Tuesday 22

“Colorado: The Highest State.” Colorado historian Tom Noel will present entertaining stories and photos about unusual aspects of Colorado history from 7 to 8 p.m. at Bemis Public Library, 6014 S. Datura St., Littleton. It’s free to attend. Call 303-795-3961 for more information.

Wednesday 23

“Alvin and the Chipmunks — The Road Trip.” Catch a showing for this PG-rated movie from 2 to 3:30 p.m. at Bemis Public Library, 6014 S. Datura St., Littleton. Admission, popcorn and lemonade are free.

Ongoing

“The Man Who Came To Dinner.” It’s the final weekend to see this classic show at the Town Hall Arts Center, 2450 W. Main St., Littleton. Performances are 7:30 p.m. Thursday through Saturday and 2 p.m. Sunday. To purchase tickets, go to townhallartscenter.org.
DENVER, CO - MARCH 10: An electrical outlet painted to match the surrounding tile work at Guy's Floor Service, Inc., on March 10, 2016, in Denver, Colorado. Rob Davenport custom paints electrical outlets and switch plates to blend the covers with surrounding granite, marble, or tile installed around a client's home. (THE DENVER POST | Anya Semenoff)

Interview with Rob Davenport, sole proprietor

Q: How did you get involved in this business?

A: As an artist, I needed a business that allowed me to use my talents. I, of course, paint canvases as well, but that is a notoriously fickle way to make a living, so I came up with the idea to also provide a service painting marble, granite or tile onto electrical plates, switches and outlets, to blend with the backsplashes in kitchens.

Q: What distinguishes you from other businesses in your category?
A: There are, to my knowledge, only a handful of people anywhere that do this as a full-time business. So there is really no one to even compare me with, I suppose. However, I did develop a special system that, though labor intensive, results in a highly durable end result. Some of my jobs are 14 years old, and still looking like the day I painted them. I guarantee my paintwork will not chip. And I have never seen anyone get a closer color match than I do.

Q: What do you like best about your line of work?

A: I get to play with color all day. For an artist, it doesn’t get much better than that. And it’s always a challenge. Plus, I am in nice houses, doing work for really nice people who really appreciate what I do. I get lots of great compliments. I think I do the best job of its kind on the planet, so I feel good about it at the end of the day. Life is pretty sweet.

Q: What is your business’ biggest challenge?

A: Marketing is the main challenge. It is just me working, so there is not a budget for big ad campaigns that might help me find that small percentage of people who, no doubt, wish they knew about me. So it’s mostly referrals. The other issue is, I am the very last one coming in on remodels. Sometimes all the money is spent before I get there.

Q: Something people might be surprised to learn about you or your business:
A: That I paint more than outlets. I have painted everything imaginable. Heaters to look like stone or wood, vents. Speaker grilles. Electrical boxes to look like brick. Wall phones and even weight scales. I also do repairs, which includes wood and stone, but also lifesize Chinese statues and even a number of Gucci purses. I am always wondering what people will want me to do next.

Profile

Business: Taken for Granite LLC

Address: 2919 S. Lafayette Drive, Englewood

Hours: 9 a.m.-5 p.m. Monday through Friday

Founded: 2000

Contact: 303-249-3431, takenforgranite.com

Employees: 1
Best Places to Retire

Show 2015Show 2016

Wondering where to retire? SmartAsset’s interactive retirement map can help you pick the best spot for your retirement. Zoom between states and the national map to see the best places to retire in each region, or look specifically at one of three factors driving our analysis: tax-friendliness, medical care and social life.

<table>
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<th>Rank</th>
<th>City</th>
<th>Tax</th>
<th>Doctors’ Offices per 1,000 People</th>
<th>Recreation Centers per 1,000 People</th>
<th>Retirement Centers per 1,000 people</th>
<th>% of Seniors</th>
<th>Best Place to Retire Index</th>
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<td>1</td>
<td>Littleton, CO</td>
<td>17.1%</td>
<td>9.1</td>
<td>2.9</td>
<td>0.7</td>
<td>16.8%</td>
<td>67.04</td>
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<td>2</td>
<td>Englewood, CO</td>
<td>18.3%</td>
<td>12.8</td>
<td>2.0</td>
<td>0.5</td>
<td>11.7%</td>
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<td>Salida, CO</td>
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<td>2.8</td>
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<td>22.5%</td>
<td>63.95</td>
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<td>18.1%</td>
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<td>Evergreen, CO</td>
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<td>16.9%</td>
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<td>21.9%</td>
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<td>0.5</td>
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<td>18.6%</td>
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Methodology A happy, healthy retirement depends a lot on location. To find the best places to retire, SmartAsset gathered data on three separate regional factors that affect the quality of life for retirees.

First, we looked at state and local tax rates, considering two types of taxes: income and sales. We calculated effective rates based on a typical retiree, earning $35,000 annually (from retirement savings, social security or part-time employment), and spending their
disposable income on taxable goods. Next, we determined the number of doctors’ offices, recreation centers and retirement centers per thousand residents in each area. Finally, we found the number of seniors in each area as a percentage of the total population.

In our final analysis, we ranked each county and city on these three factors, and calculated an average ranking for each area, weighting the three factors equally. The areas with the lowest average ranking are the best places to retire.

Sources: US Census Bureau 2013 County Business Patterns (CBP) and ZIP Code Business Patterns (ZBP), Avalara, US Census Bureau 2014 American Community Survey, government websites
Four Englewood performers win categories at Night of Stars

Four Englewood performers win their talent categories

http://englewoodherald.net/stories/Talent-shines-at-Night-of-Stars,209282

3/17/2016
Rylee Munoz sings the song "The Climb" as she competes in the March 13 Night of Stars Talent Competition State Finals. Munoz was a first-place winner at the Englewood Night of Stars competition. She competed in the third- to fifth-grade group at the state competition and she won first place in that group’s vocal category.

TOM MUNDS

Posted Tuesday, March 15, 2016 11:13 am

Tom Munds (mailto:tmunds@coloradocommunitymedia.com)

Four of the seven Englewood-area performers who earned spots in the March 13 Night of Stars talent competition state finals won their categories in their age groups.

Rylee Munoz won the vocal category in the third- through fifth-grade group, Andrew Jung won the instrumental music category in the sixth- through eighth-grade group, Andrew's sister Hannah Jung won the instrumental music category in the ninth- through 12-grade group, and Kaitlyn Tejero won the vocal category in the ninth- through 12-grade group.

Friends, family members and fellow competitors raised the roof with cheers and applause for the 34 acts who took part in the Night of Stars state finals, which were held on the stage of Colorado's Finest High School of Choice auditorium in Englewood.

“This is the 10 anniversary of the competition, and since we started the event and hosted the first one here in Englewood, we felt it would be right to have the 10 anniversary competition here,” said Tara Micheli, Englewood's member of the event committee. “We have 34 acts here tonight, and all of them are the first-place winners from local talent competitions held by the recreation departments in Northglenn, Lakewood, Englewood and Brighton/Commerce City.”

Micheli has worked with the competition since it started 10 years ago.

“The first year we only had a few entries and all entries were vocals,” she said. “There is a lot more variety of talent among the entries today. Also the caliber of competition has really improved, and it seems the performers are more professional and more competitive. We were pleased when other recreation centers joined us in hosting local talent shows, and we were able to establish the state finals, which brings all the first-place winners from each of the shows together.”

The competition is divided into four groups based on school class: kindergarten through second grade, third through fifth grade, sixth through eighth grade, and ninth through 12 grade. The talent categories in each of the groups were variety, voice and instrumental
music.

Three judges determined the winner in each talent category for each group. The Night of Stars criteria for judging performers include appearance and costume, showmanship, level of skill, and overall impression.

Andrew Jung, a veteran of the Englewood talent show, competed at state in the instrumental music category of the sixth- through eighth-grade group.

“I chose to play the violin in tonight's competition,” he said before the start of the event. “My sister Hannah started playing the violin first. I liked it and started taking lessons. I have been taking lessons for about eight years.”

The Cherry Creek Campus Middle School student said he started playing classical music on the violin and then took up playing other instruments.

“In addition to the violin, I play the cello, the viola, and I used to play the flute and the piano,” he said. “I like the violin because it is fun to play, but my favorite instrument is the cello because I really like the way it sounds.”

Keywords
Sports gear donated by Englewood schools delivered to Nicaraguans

Bob Moore, president of Casa Unida foundation, smiles as two students from the San Isabel Primary School in Northern Nicaragua try on baseball gloves donated to their school by Charles Hay World School and St. Louis Catholic School in Englewood. The foundation team was in Nicaragua in late February and delivered sports equipment to several schools. (File photo)
equipment to four schools. The deliveries were done because schools in Nicaragua receive no money for sports or physical education equipment.

TOM MUNDS

[Image]

Posted Monday, March 7, 2016 8:37 pm

Tom Munds (mailto:tmunds@coloradocommunitymedia.com)

Smiles on the faces of the Nicaraguan students expressed their appreciation, and school staff called it a blessing as volunteers delivered donations of sports equipment to four schools in northern Nicaragua.

Basketballs donated by Englewood High School and baseball equipment donated by the Charles Hay World School and St. Louis Catholic School were delivered to four schools near the city of Somoto, Nicaragua, by members of the Casa Unida Foundation team. The group was in the area for several projects, and they gathered the sports equipment because foundation members learned the Nicaraguan schools receive no money for sports equipment or physical education.

In addition to the equipment from the three Englewood schools, the foundation received equipment donations from an Ohio resident, and it also raised money to purchase additional gloves from a local sporting goods store.

“These basketballs and the baseball equipment is really a blessing for our students and our school,” Jose Roberto Espinoza Vallejos, a professor at Instituto Nacional de Madriz, said through an interpreter. “We have baseball teams, but the students have to supply their own equipment. It is difficult because baseball equipment is so expensive.”

Vallejos explained that the high end of salaries in the Somoto area is about $5 a day, and a low-quality baseball costs about $6. He also said gloves like those donated to the schools would cost more than $100 in the Somoto area.

Casa Unida Foundation is an all-volunteer, nonprofit organization based in Lakewood that supports a number of humanitarian projects in the northern Nicaraguan mountains.

The team was in Nicaragua for two weeks working with local individuals to build a community building in a rural village and deliver school supplies to about 300 students. The team members also collected and delivered sports equipment to four schools including three primary schools in rural areas. Most of the primary school students are from poor families who can’t afford baseball equipment, so they play using rolled-up socks for balls and sticks.
for bats. One instructor said the kids either use work gloves or folded cardboard to help them try to catch the ball.

The balls, bats and gloves donated to the project by the Charles Hay World School were delivered to the Daniel Ortega Primary School located in a poor rural area outside Somoto.

“The children in our country love baseball like the children in your country do,” Jazmina Diaz Corales, director of the school, said through an interpreter. “This equipment is a wonderful gift, and we thank God and thank you for bringing this equipment to us.”

She said the equipment is special because it will help the school develop baseball and softball teams as a way to build relationships with other children and other schools in the Somoto area.

At the Escudo Barrio Unides Primary School, Director Jose Carlos Ricardo said through an interpreter that the sports equipment, which was donated by St. Louis Catholic School, will be an important part of the education of the students.

“This equipment will help us develop the athletic talent of our children,” he said. “It will help us cultivate strong Christian values like sharing and working as a team. This is a wonderful donation to our school, and we thank God and thank all those who made it possible for this equipment to be here now for our children to use.”

**Keywords**

Englewood High School, Charles Hay World School, St. Louis Catholic School, Casa Unida Foundation, Nicaragua

**Comments**

NO COMMENTS ON THIS STORY  |  PLEASE LOG IN TO COMMENT BY CLICKING HERE (/LOGIN.HTML)
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<tr>
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<th>Time</th>
<th>Event</th>
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<tr>
<td>Thur., Mar. 17</td>
<td>7:30 a.m.</td>
<td>Tri-Cities Meeting, hosted by Littleton @ Littleton City Hall</td>
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<tr>
<td>Mon., Mar. 21</td>
<td>5:30 p.m.</td>
<td>Study Session, Community Room</td>
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<td></td>
<td>7:30 p.m.</td>
<td>Regular Meeting, Council Chambers</td>
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<td>Mon., Mar. 28</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>Mon., April 4</td>
<td>5:30 p.m.</td>
<td>Special Meeting, Council Chambers/Community Room</td>
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<td>Regular Meeting, Council Chambers</td>
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<tr>
<td>Tues., April 5</td>
<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room/Council Chambers</td>
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<td>Wed., April 6</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood, City Council Conference Room</td>
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<td>4:00 p.m.</td>
<td>Englewood Housing Authority</td>
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<td>EHA Board Room, 3460 S. Sherman, Suite 101</td>
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<td>Mon., April 11</td>
<td>6:00 p.m.</td>
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<td>Tues., April 12</td>
<td>5:00 p.m.</td>
<td>Water &amp; Sewer Board, Community Development Conference Room</td>
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<td>6:00 p.m.</td>
<td>Keep Englewood Beautiful, City Council Conference Room</td>
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<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
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<tr>
<td>Wed., April 13</td>
<td>6:30 p.m.</td>
<td>Urban Renewal Authority, City Council Conference Room</td>
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<td>Board of Adjustment and Appeals, Council Chambers</td>
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<td>Thurs., April 14</td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission</td>
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<td>Broken Tee Golf Course</td>
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<td>Mon., April 18</td>
<td>6:00 p.m.</td>
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<td>Regular Meeting, Council Chambers</td>
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<td>Tues., April 19</td>
<td>4:30 p.m.</td>
<td>Budget Advisory Committee, City Council Conference Room</td>
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<td>7:00 p.m.</td>
<td>Planning and Zoning Commission, City Council Conference Room</td>
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<tr>
<td>Wed., April 20</td>
<td>7:00 p.m.</td>
<td>Liquor &amp; Medical Marijuana Licensing Authority, Council Chambers</td>
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7:00 p.m. Code Enforcement Advisory Committee, City Council Conference Room

Mon., April 25
6:00 p.m. Study Session, Community Room

Mon., May 2
2:00 p.m. Malley Center Trust Fund Board, Malley Senior Recreation Center

6:00 p.m. Study Session, Community Room

7:30 p.m. Regular Meeting, Council Chambers

Tues., May 3
7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers

Wed., May 4
11:30 a.m. Alliance for Commerce in Englewood, City Council Conference Room

4:00 p.m. Englewood Housing Authority, Housing Authority Board Rm.

5:45 p.m. Cultural Arts Commission, City Council Conference Room

7:00 p.m. Liquor & Medical Marijuana Licensing Authority, Council Chambers

Mon., May 9
6:00 p.m. Study Session, Community Room

Tues., May 10
3:00 p.m. NonEmergency Employees Retirement Board, Public Works Conference Room

5:00 p.m. Water & Sewer Board, Community Development Conference Room

6:00 p.m. Keep Englewood Beautiful, City Council Conference Room

7:00 p.m. Library Board, Library Board Room

Wed., May 11
6:30 p.m. Urban Renewal Authority, City Council Conference Room

7:00 p.m. Board of Adjustment and Appeals, Council Chambers

Thurs., May 12
3:00 p.m. Police Officers Pension Board, Public Works Conference Room

3:30 p.m. Firefighters Pension Board, Public Works Conference Room

5:30 p.m. Parks and Recreation Commission
Englewood Canine Corral

6:30 p.m. Transportation Advisory Committee
City Council Conference Room

Mon., May 16
6:00 p.m. Study Session, Community Room

7:30 p.m. Regular Meeting, Council Chambers

Tues., May 17
4:30 p.m. Budget Advisory Committee, City Council Conference Room

7:00 p.m. Planning and Zoning Commission, City Council Conference Room/Council Chambers
TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

March 21
Study Session (5:30 p.m.) & Regular Meeting
Marijuana Social Clubs
Financial Report
Code Enforcement Discussion – Proactive/Reactive

March 28
Study Session
Council Goal Setting Session (Final)
  a. Colorado Freedom of Information Coalition ($750) Discussion
  Parks & Rec Master Plan Update

April 4
Study Session & Regular Meeting
  Sam Mamet to discuss CML services
  Citizen of the Year Discussion

April 11
Study Session
  Council Goal Setting

April 18
Study Session & Regular Meeting
  Financial Report
  COOP and EOP
  Fiscal Health and Wellness Tool

April 25
Study Session
  Board and Commission Reappointment Application Review
  AirBnB & VRBO zoning
  Broadway Improvements
  Council Goal Setting?

May 2
Study Session & Regular Meeting
  Senator Linda Newell
  Xcel – Partners in Energy
  Council Goal Setting

May 9
Citizen of the Year Celebration?
  Recreational Marijuana
  City Center Englewood Discussion
  Energy Recapture Discussion w/ WWTP

May 16
Study Session & Regular Meeting
  Logan Simpson presentation on Parks & Rec Master Plan

May 23
Study Session & Regular Meeting

May 30
Memorial Day Holiday – no meeting scheduled
June 6  Study Session & Regular Meeting
June 13  Study Session
          Board and Commission Interviews
June 20  Study Session & Regular Meeting
          (CML Conf. 6/21-24/16 – Vail)
          Financial Report
June 27  Board and Commissions Appreciation Night
July 5   Study Session & Regular Meeting - Tuesday
July 11  Study Session
          2017 Budget
July 18  Study Session & Regular Meeting
          Financial Report

FUTURE STUDY SESSION TOPICS

Joint Meeting with Englewood School District
EEF Discussion
Big Wonderful Outdoor Festival
Vapor Lounge Regulation
Study Session Protocol
Council policies/conduct
Green Vehicle Policy Review
Colorado Freedom of Information Coalition
Trash Hauling Regulations Review & Trash Franchise
Capital Project Approval Process/Purchasing Policy
Construction Defects Ordinance
Property/Code Enforcement
Historic Preservation
City of Englewood

LIBRARY BOARD
Minutes of February 9, 2016

I. Call to Order
The regular monthly meeting of the Library Board was called to order at 7:08pm by Chairperson Michelle Mayer at the Englewood Public Library Board Room, 1000 Englewood Parkway.

Present:  
Michelle Mayer, Chairperson
Melissa Izzo, Vice Chairperson
Kaitlin Baker, Board Member
William Dunlap, Board Member
Guy Mason, Board Member
Linda Merkl, Board Member
Steve Reiter, Board Member
Naomi Lumban-Gaol, Youth Member
Amy Martinez, City Council Liaison (arrived at 7:37pm)

Not Present:  
Hannah Miles, Board Member – Excused
Jessica Hall, Board Member – Unexcused
Tena Prange, School Board Member – Excused

Also Present:  
Dorothy Hargrove, Library Director
Jon Solomon, Support Services Manager
Debby Severa, Recording Secretary

Mayer welcomed the new members. The new members told board members about themselves and why they joined the Library Board.

II. Approval of Minutes
A motion was made by Board Member Mason and seconded by Board Member Baker to accept the minutes of the January 12, 2016 meeting as written.

Ayes: Unanimous
Nayes: None

The motion passed

III. Scheduled Public Comment
There were no scheduled guests.

IV. Unscheduled Public Comment
There were no unscheduled guests.
V. Reports
   a. Statistical Reports
      Board members reviewed the statistical report. Solomon explained to the new members that the Statistical Report compares the current month to the last month in addition to the last year and the numbers do change month to month. Mayer said that graphs are also provided every six months and asked if they can be included. Solomon said that he would include them for next month as well as last year. Mayer verified that the Library had management of Hampden Hall up to last month. Hargrove said yes and that those numbers will disappear. Hargrove explained that Public Works is now managing the City use of Hampden Hall and Englewood Arts is managing outside groups and she likes what she has seen.

      Hargrove asked if there are any questions regarding the Statistical Report. Solomon explained that circulation is down slightly even though the number of visitors is up. Solomon spoke regarding virtual visits on the City website and the Library having the second most hits. Solomon reported that some new digital services were added last year including additional ebooks, streaming movies and music, eaudio, and downloadable magazines. Demand for these digital services continues to grow. The Board was told that with the new construction project and self-check-out, music CD’s have been replaced with two new digital programs, Hoopla and Freegal. Dunlap asked if overdue fines generate significant revenue. Hargrove said that fines annually contribute about $20,000 to the general fund. She also stated that many libraries in the state and nation are doing away with fines altogether. Merkl asked if the Library tracks how many books don’t get returned and if the rate of loss is significant. Mayer asked for a report on the numbers of lost items. Discussion followed.

   b. Strategic Plan Update
      The Board had a good discussion at last month’s meeting. Hargrove stated that she has tried to incorporate all board member’s comments into 2016 goals. Discussion followed regarding 2016 Action Plan goals.

   c. Library Director’s Report
      Hargrove talked about the new construction project and how well it has been received by staff and patrons. Hargrove spoke briefly on the Parks and Recreation Master Plan and Pirates Cove Feasibility Study.

VI. Old Business
Mayer explained to the new members that every month the Board reviews the Action Plan to determine where the Board wants to focus its energy and what it wants to bring to the community and update on how the Board has met its goals. Mayer explained that at the end of the year, the Board has a packet to see what it has accomplished. Dunlap requested a copy of the Board’s packet from last year.

      For Action Goal #4 and the Library providing historic photos to Wells Fargo for a mural at its Bellevieu and Federal facility, Mayer asked if the bank paid the Library a fee. Hargrove said that Wells Fargo paid a $25 processing fee. Hargrove said that it cost $60 to have the CD made and the bank will give attribution to the Library which she feels that it is better to have the advertising.
Mayer asked if City Council is drafting its own action plan. Martinez explained that City Council is working on adoption of the Comprehensive Plan and is discussing their strategic priorities. Discussion followed.

Mayer asked about the Children’s Wall in the Library and art. Solomon explained to the new board members that the project had been delayed but that staff would continue to look at alternatives. Baker asked about the possibility of providing a rotating art display in the library. Hargrove promised to bring up the idea with the Cultural Arts Commission and come back with a proposal for implementing the idea. Board members discussed ideas for the area.

VII. New Business
The Englewood Schools Student Art Show in the Library will open on March 3rd, 4-6pm.

Solomon will demo some of the Library’s new digital products at the March meeting.

Hargrove talked to the Board in regard to its 2016 budget. Hargrove reminded the Board that last year it gave money in support of the water cooler and training for staff. The Board was told that the one alternative would be support for improvements to the Children’s storytime room that will include a new rug, paint and furniture. Discussion followed.

VIII. Board Member’s Choice
Members shared updates from their personal and professional activities.

IX. Adjournment
The meeting was adjourned at 8:13

/s/ D. Severa
Recording Secretary
1. **Consideration of Minutes:**

   a) Results of the telephone poll of February 3, 2016.

**Vote results:**

- **Ayes:** Members Wenzel, Mott, Reistroffer, Ridley
- **Nays:** None

The results of the telephone poll were approved.

2. **Renewals**

   a) Circle K Stores Inc.  
      dba Circle K Store #2709898  
      Expires April 2, 2016
      2200 W. Evans

   b) Circle K Stores Inc.  
      dba Circle K Store #2709876  
      Expires April 2, 2016
      5095 S. Federal Blvd.

   c) Go Dine Inc.  
      dba Spicy Basil  
      Expires April 2, 2016
      3299 S. Broadway

   d) Mini Mart Inc.  
      dba Loaf N Jug #803  
      Expires May 18, 2016
      490 W. Hampden

**Vote results:**

- **Ayes:** Members Wenzel, Mott, Reistroffer, Ridley
- **Nays:** None

The renewals were approved.

3. **Change in Manager**

   a) Circle K Stores Inc.  
      dba Circle K Store #2709898  
      Changing from Stark to Adhikari
Vote results:
   Ayes: Members Wenzel, Mott, Reistroffer, Ridley
   Nays: None
The Change in Manager was approved.

/s/ Stephanie Carlile
Deputy City Clerk
I. Call Meeting to Order
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Present: Mark Husbands, Vice Chairperson
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Jim Woodward, Commission Member
Karen Miller, Commission Member
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Dorothy Hargrove, Director of Parks, Recreation and Library

Not Present: Douglas Garrett, Chairperson
Dagan Thomas, Englewood Schools Liaison
Marta Mansbacher, Youth Member

Other: Joe Sack, Recreation Manager

II. Approval of Minutes
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Commission Member Woodward noted a correction on page three, second paragraph, line two “Woodward added that the City did look at water for irrigation and determined that it was too small of an area”. The area was not too small, but was too expensive because the irrigation lines in the park were too far away.

A motion was made by Commission Member Woodward and seconded by Commission Member Moore to accept the minutes of January 14, 2016 as amended

Ayes: Husbands, Miller, Moore, Olson, Woodward,
Nayes: None
Motion passed.

III. Scheduled Public Comment (10 minutes)
There were no scheduled visitors

IV. Unscheduled Public Comment (10 minutes)
There were no unscheduled visitors

V. Election of Officers
Director of Parks, Recreation and Library, Dorothy Hargrove, explained that the elections for officers of the Commission will be held at the next meeting in March. The last election of officers occurred in the month of February due to the previous chairperson, Austin Gomes being term limited.

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Commission Member Woodward said that PetCo or PetSmart might have small grants for
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construction site camera to see the progress of the project. Sack told the Commission
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Hargrove also told the Commission that grant applications for Arapahoe County Open Space went out this month for Rotolo Park Playground Renovation and Gateway Enhancements. The Department will hear in June if the grants are awarded.

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Woodward asked if foot golf is going on this spring and if it is a year-round sport. Sack replied that it is a successful program and will continue to operate year-round at the golf course. Woodward also asked if Wayne Niles, Golf Course Maintenance Supervisor had retired. Sack answered that Wayne and James Denter retired in January. The mechanic position has been filled and an offer will be extended to the Supervisor candidate soon.

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Ayes: Husbands, Miller, Moore, Olson, Woodward,  
Nayes: None  
Motion passed.

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There were no schedule visitors.

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Woodward asked if foot golf is going on this spring and if it is a year-round sport. Sack replied that it is a successful program and will continue to operate year-round at the golf course. Woodward also asked if Wayne Niles, Golf Course Maintenance Supervisor had retired. Sack answered that Wayne and James Denter retired in January. The mechanic position has been filled and an offer will be extended to the Supervisor candidate soon.

Council Liaison Olson asked why the minutes of the Commission meetings are not being recorded. Miller stated that because the Commission does not make any formal decisions, they opted to not record the minutes. Hargrove informed the Commission that the City Manager’s Office is requiring that all meeting minutes be recorded. The recording will start next month and the minutes will be action-oriented.

Kirkpatrick added that there is a sub-committee being formed to select artwork at the RiverRun Trailhead. The sub-committee has 3 members from the Cultural Arts Commission and Allie Moore from the Parks and Recreation Commission.

XII. The meeting was adjourned at 6:13 pm.

/s/ K.Fowler
Recording Secretary
City of Englewood  
PARKS AND RECREATION COMMISSION  
Minutes of February 11, 2016

I. Call Meeting to Order
The regular monthly meeting of the City of Englewood’s Parks and Recreation Commission was called to order at 5:35pm by Vice Chairperson Mark Husbands at the Broken Tee Golf Course Maintenance Facility, 4000 S. Clay Street.

Present: Mark Husbands, Vice Chairperson  
Allie Moore, Commission Member  
Jim Woodward, Commission Member  
Karen Miller, Commission Member  
Martha Kirkpatrick, Cultural Arts Commission Liaison  
Linda Olson, City Council Liaison  
Dorothy Hargrove, Director of Parks, Recreation and Library

Not Present: Douglas Garrett, Chairperson  
Dagan Thomas, Englewood Schools Liaison  
Marta Mansbacher, Youth Member  

Other: Joe Sack, Recreation Manager

II. Approval of Minutes
Husbands asked if there were any changes and or corrections to the minutes of January 14, 2016.

Commission Member Woodward noted a correction on page three, second paragraph, line two “Woodward added that the City did look at water for irrigation and determined that it was too small of an area”. The area was not too small, but was too expensive because the irrigation lines in the park were too far away.

A motion was made by Commission Member Woodward and seconded by Commission Member Moore to accept the minutes of January 14, 2016 as amended

Ayes: Husbands, Miller, Moore, Olson, Woodward,  
Nayes: None  
Motion passed.

III. Scheduled Public Comment (10 minutes)
There were no schedule visitors

IV. Unscheduled Public Comment (10 minutes)
There were no unscheduled visitors

V. Election of Officers  
Director of Parks, Recreation and Library, Dorothy Hargrove, explained that the elections for officers of the Commission will be held at the next meeting in March. The last election of officers occurred in the month of February due to the previous chairperson, Austin Gomes being term limited.

VI. Water at Canine Corral
Hargrove told the Commission that there is a memo in their packet regarding the issue of water at Canine Corral. Hargrove explained that the budget process for 2016 has already been completed and that this issue would have to wait until 2017 to see if it can be
included into the Department’s budget. Hargrove informed the Commission that a meeting was held with Englewood Unleashed and Englewood Unleashed agreed to continue fundraising throughout the year and have no other concerns regarding water at Canine Corral. Discussion followed regarding the agreement between the City and Englewood Unleashed for the Canine Corral. Council Liaison Linda Olson asked if small grants would help Englewood Unleashed get the funding for water at Canine Corral. Commission Member Woodward said that PetCo or PetSmart might have small grants for projects like this. Recreation Manager Joe Sack agreed with Woodward and told the Commission that grants the Department applies for are for $50,000 or more, which is too large of an amount for the project at hand. Hargrove added that there is an eagle scout who is interested in building an agility course at Canine Corral for his project and a meeting with Englewood Unleashed has been scheduled to discuss the project.

VII. Parks and Recreation Facilities Master Plan Update
Recreation Manager Joe Sack informed the Commission that the Parks and Recreation Facilities Master Plan is underway. Representatives from the company, Logan and Simpson will be at next month’s meeting to conduct a survey and gather information from the Commission. This survey will take up a large portion of next month’s meeting.

VIII. RiverRun Trailhead Update
Hargrove handed out a login and passcode to access the RiverRun Trailhead construction site camera to see the progress of the project. Sack told the Commission that the project is on schedule, even with some of the weather that has occurred. Sack stated that parking is an issue at the golf course, but if the nice weather continues, the construction in the parking lot will be done and the paving for the parking lot should be completed by early March.

IX. Cultural Arts Commission Update
Martha Kirkpatrick, Cultural Arts Commission Member gave an update on the January meeting. The Cultural Arts Commission has two new members, Tom Kruk and Bryce Alexander. The Commission is planning to apply for an Art Place grant for 2017 which is given to communities in order to have place making art. The utility art box project, which is a partnered project with MOA is underway. The project consists of utility boxes being painted by various groups and citizens. MOA has started a pilot project with 4 utility boxes in the City. The utility boxes run down Englewood Parkway, from City Center to Broadway.

X. Director’s Choice
Hargrove reported that after 18 years, Fun Fest will be on hiatus in 2016. The logistics and finances for the festival were factors in the decision. The Department is going to focus on programming and is in the process of planning another event or series of events. Council Member Olson asked if there will be some sort of communication to the public and City Council. Sack replied that the announcement would be in next week’s Council newsletter and would be made public after Council is notified. Olson added that the criteria for ceasing the festival need to be clear. Woodward asked who made the decision to not have the festival this year. Hargrove replied that the Recreation Division made the decision. Sack added that feedback from participants, vendors and sponsor aided in the decision and that the Recreation staff feels that the resources for Fun Fest can be put towards another event that brings the City and community together.

Hargrove informed the Commission that it’s been recommended that the preschool program at the Recreation Center close. It was a very difficult decision. The program can not cover its costs, even at full-enrollment the program does not break even. Licensing for the program is hard and every year it’s become more difficult to comply. It’s a challenge to find qualified people with the proper credentials who are willing work part-
time. The decision is not a popular one among parents and City Council. The program will continue through May to give parents time to find other programs.

Hargrove also told the Commission that grant applications for Arapahoe County Open Space went out this month for Rotolo Park Playground Renovation and Gateway Enhancements. The Department will hear in June if the grants are awarded.

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Recording Secretary