AGENDA FOR THE
ENCELEWOOD CITY COUNCIL
STUDY SESSION
MONDAY, JUNE 1, 2015
COMMUNITY ROOM
6:00 P.M.

I. **Next Step Study/Walk & Wheel Project Recommendation**
   Deputy City Manager Michael Flaherty, Senior Planner Harold Stitt, Planner II John Voboril, and members of the consulting team will present recommendation from the Next Step Study and Walk & Wheel Project.

II. **Commercial Catalyst Program/ESBDC Funds – 7:15 p.m.**
    Economic Development Manager Darren Hollingsworth will be present to provide an update on the Commercial Catalyst Program.

III. **Concrete Utility Program – 7:25 p.m.**
   Deputy Public Works Director Dave Henderson and Field Operations Administrator Larry Nimmo will discuss the Concrete Utilities Program for 2015
TO: Mayor Penn and Council Members

THRU: Eric Keck, City Manager
       Mike Flaherty, Deputy City Manager

FROM: John Voboril, Planner II

DATE: June 1, 2015

SUBJECT: Englewood Walk and Wheel Plan and Next Steps Study Updates

Chris Vogelsang of OV Consultants will be present to review the progress of the Englewood Walk and Wheel Master Plan. Chris will give a brief project update, and present on the following topics:

- Summary of community engagement feedback
- Recommended network
- Early action opportunities that are achievable in the near term, area highly visible, and are supportive of overall planning goals coming out of all three studies
- Latest plans for the June 20th Walk and Wheel Fest

Kevin Maddoux of Felsburg Holt and Ullevig will be present to review the Englewood Light Rail Corridor Next Steps Study Transportation Improvements Action Plan. Kevin will cover the following items outlined in the Action Plan:

- Near, mid, and long term, project prioritization
- Cost estimates for the major transportation improvements that were identified in the original Englewood Light Rail Corridor Plan
- Potential sources of funding for near term projects
The second piece of the Next Steps Study, the Real Estate Market Assessment and Development Strategy, is currently being finished up, and will be presented at the July 6 study session.

C:  Eric Keck
    Mike Flaherty
    Dan Brotzman
PRESENTATION OVERVIEW

• Brief Project Update
• Community Engagement Summary
• Plan Components
• Early Action Projects
• June 20\textsuperscript{th} Walk n’ Wheel Fest
WALK & WHEEL PROJECT OVERVIEW

• Goal: Develop recommendations for bicycle and pedestrian infrastructure and programs that improve safety, increase connectivity and transportation options, and attract new walkers and riders in Englewood
WALK & WHEEL PROJECT PROCESS

Fall 2014
- Project Initiation
  - Agency Coordination and Community Engagement Plan
- Study Area Data Collection and Conditions Assessment

Winter/Spring 2015
- Early Action Opportunity Screening
- Alternatives Development and Evaluation Documentation
- Action Plan Recommendations
  - Incentives
  - Funding
  - Prioritization
  - Phasing
- Conceptual Design of Top Priority Project

Summer 2015
- Consensus Building and Community Engagement
- Englewood Light Rail Consider Next Steps, 14-023, 10/5/14
COMMUNITY ENGAGEMENT SUMMARY

- Two community workshops
- Stakeholder focus group
- Website and email blasts
- Meetings with school district

- Meetings with local business owners
- Participation in Comprehensive Plan
  Coordinated Outreach
KEY COMMENT THEMES

• Establish East-West Bicycle and Pedestrian Connections from LRT Stations to Commercial and Residential Areas
• Link City Center LRT Station to the Broadway/Downtown Area with a Strong Bicycle and Pedestrian Spine
• Improve Pedestrian Access Along and Across Broadway and in the Medical District
• Link Areas West of Santa Fe and Railroad Tracks to Core Community
• Ensure Safe Bicycle and Pedestrian Access to Schools
• Improve Off-Street Trail System and Connections to Trails
• 60% of Englewood Public Meeting Attendees Would Walk or Bike More Frequently if Facilities Were Improved
WALK AND WHEEL PLAN PROJECTS
FACILITY TYPOLOGIES

Improved Pedestrian Corridor

Priority Pedestrian Corridor
FACILITY TYPOLOGIES

- Bikeway
- Protected Bikeway
- Bike Boulevard
EARLY ACTION OPPORTUNITIES

• **Lower Cost/Achievable Near Term: Infrastructure**
  - Floyd Avenue Phase 1 Bikeway (Bike Lanes/Sharrows)
  - Clarkson Street Bikeway (Sharrows)
  - Sherman Street Phase 1 Bike Boulevard (Sharrows/Signage)
  - Parking Lane Striping on Dartmouth Avenue
  - City Center/Broadway/Medical District Pedestrian Wayfinding Signage
  - Little Dry Creek Trail Enhanced Wayfinding Signage

• **Lower Cost/Achievable Near Term: Programmatic**
  - Bicycle/Pedestrian Advisory Committee (part of ETAC?)
  - Bicycle/Pedestrian Annual or Bi-Annual City Report Card
EARLY ACTION OPPORTUNITIES

• Higher Cost/Achievable Near Term
  • Broadway Mid-Block Crossing at Gothic Theater
  • Broadway Mid-Block Crossing at BOB between Hampden and Englewood Parkway
  • “Bike Library” Bikeshare System
CONCEPTUAL DESIGN CANDIDATES

- Best Options to Take to Conceptual Design Level – We Need to Choose One
  - Floyd Avenue Phase 1 Bikeway (Bike Lanes/Sharrows)
  - Clarkson Street Phase 1 Bikeway (Sharrows)
  - Sherman Street Phase 1 Bike Boulevard (Sharrows/Signage)
  - Parking Lane Striping on Dartmouth Avenue
  - City Center/Broadway/Medical District Pedestrian Wayfinding Signage
WALK N’ WHEEL FEST! JUNE 20TH 1 - 5 PM

Join us for this free outdoor community event showcasing innovative pedestrian and bicycle facilities, community wellness activities, the recommendations of the City’s Comprehensive Plan and Walk & Wheel Plan and loads of fun!

Rain or shine!

- Welcome and Kick-Off with Mayor Pro Tem Linda Olson
- “Learn to Ride” Kids Bicycle Course and Bicycle Repair Class
- Community Interactive Art and Community Branding Opportunity!
- Children’s Gardening and Seed Planting Activities
- Free Chair Massages, Exercise Classes and giveaways!
Identify a package of Recommended Transportation Improvements

Prepare an Action Plan for the Recommended Transportation Improvements

Provide an Implementation Strategy for Real Estate Market Development - Forthcoming
Package of Recommended Transportation Improvements

Legend:
- Light Rail Stations
- Railroads
- City Boundaries
- Rivers
- Recreational Resources

Previously Proposed Transportation Improvements:
- Bikeway Loop
- Rail Trail
Package of Recommended Transportation Improvements
Package of Recommended Transportation Improvements

Legend:
- Light Rail Stations
- Railroads
- City Boundaries
- Rivers
- Recreational Resources

Previously Proposed Transportation Improvements:
- Bikeway Loop
- Rail Trail

Potential Complementary Improvements:
- US 85/Oxford Avenue Intersection
- Oxford Avenue/Navaajo Street Intersection
- Sheridan/Oxford Avenue LRT Station Park-n-Ride/Shared Use Parking

Map showing various transportation improvements and locations in Englewood and Sheridan areas.
Package of Recommended Transportation Improvements
● Identify and prioritize projects
● Pursue opportunities
● Identify potential funding sources
● Take advantage of unanticipated funding sources
## Summary of Opinions of Probable Cost

<table>
<thead>
<tr>
<th>Transportation Improvement</th>
<th>Opinion of Probable Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rail Trail (Big Dry Creek Trail Connection to Elati Street)</td>
<td>$5,043,000</td>
</tr>
<tr>
<td>Rail Trail (Big Dry Creek Trail to Sheridan – Oxford Station)</td>
<td>$2,375,000</td>
</tr>
<tr>
<td>Bridge over Oxford Avenue</td>
<td>$773,000</td>
</tr>
<tr>
<td>Rail Trail (Sheridan – Oxford Station to Little Dry Creek Trail Connection to South Platte River Trail)</td>
<td>$1,566,000</td>
</tr>
<tr>
<td>Bridge over Hampden Avenue</td>
<td>$1,038,000</td>
</tr>
<tr>
<td>Rail Trail (Little Dry Creek Trail Connection to South Platte River Trail to Bates Avenue)</td>
<td>$1,102,000</td>
</tr>
<tr>
<td>Bridge over Dartmouth Avenue</td>
<td>$1,456,000</td>
</tr>
<tr>
<td>Dartmouth Avenue, Clarkson Street, and Oxford Avenue Bikeway Loop (Englewood Only)</td>
<td>$9,690,000</td>
</tr>
<tr>
<td>Dartmouth Avenue Bikeway (Inca Street to Clarkson Street)</td>
<td>$204,000</td>
</tr>
<tr>
<td>Clarkson Street (Dartmouth Avenue to Oxford Avenue) Oxford Avenue (Clarkson Street to Broadway) Bicycle Boulevard</td>
<td>$323,000</td>
</tr>
<tr>
<td>Clarkson Street Bicycle Boulevard (Dartmouth Avenue to Oxford Avenue) – Pavement Markings Only</td>
<td>$30,000</td>
</tr>
<tr>
<td>Oxford Avenue Bicycle Boulevard (Clarkson Street to Broadway)</td>
<td>$26,000</td>
</tr>
<tr>
<td>Oxford Avenue Bikeway (Broadway to Navajo Street)</td>
<td>$9,163,000</td>
</tr>
<tr>
<td>Southwest Greenbelt Trail Improvements and Extension</td>
<td>$2,959,000</td>
</tr>
<tr>
<td>Englewood CityCenter Station Platform Shelter</td>
<td>$200,000</td>
</tr>
<tr>
<td>Englewood – CityCenter LRT Station Bicycle/Pedestrian Bridge</td>
<td>$7,162,000</td>
</tr>
</tbody>
</table>
Project Prioritization Evaluation Criteria

- Project readiness
- Safety benefits
- Multi-modal benefits
- Community benefits
- Estimate cost
# Example - Project Prioritization

<table>
<thead>
<tr>
<th>Transportation Improvement</th>
<th>Project Readiness</th>
<th>Safety Benefits</th>
<th>Multi-Modal Benefits</th>
<th>Community Benefits</th>
<th>Estimated Cost</th>
<th>Prioritization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rail Trail (Big Dry Creek Trail Connection to Oxford Station)</td>
<td>Medium</td>
<td>High</td>
<td>High</td>
<td>High</td>
<td>Medium</td>
<td>Short-term</td>
</tr>
<tr>
<td>Rail Trail (Oxford Station to the CityCenter Station)</td>
<td>Low</td>
<td>High</td>
<td>High</td>
<td>Medium</td>
<td>Medium</td>
<td>Long-term</td>
</tr>
<tr>
<td>Rail Trail (CityCenter Station to Bates Avenue)</td>
<td>Medium</td>
<td>High</td>
<td>Medium</td>
<td>High</td>
<td>Medium</td>
<td>Mid-term</td>
</tr>
<tr>
<td>Dartmouth Avenue Separated Bikeway</td>
<td>High</td>
<td>Medium</td>
<td>Medium</td>
<td>Medium</td>
<td>High (Low Cost)</td>
<td>Short-term</td>
</tr>
<tr>
<td>Clarkson Street (Dartmouth Avenue to Oxford Avenue) Oxford Avenue (Clarkson Street to Broadway) Bicycle Boulevard</td>
<td>High</td>
<td>Medium</td>
<td>Medium</td>
<td>Medium</td>
<td>High (Low Cost)</td>
<td>Short-term</td>
</tr>
<tr>
<td>Oxford Avenue (Broadway to Navajo Street) Separated Bikeway</td>
<td>Medium</td>
<td>Medium</td>
<td>Medium</td>
<td>Medium</td>
<td>Low (High Cost)</td>
<td>Long-term</td>
</tr>
<tr>
<td>Southwest Greenbelt Trail Improvements and Extension</td>
<td>Medium</td>
<td>Medium</td>
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<td>Medium</td>
<td>Medium</td>
<td>Mid-term</td>
</tr>
<tr>
<td>Englewood – CityCenter LRT Station Bicycle/Pedestrian Bridge</td>
<td>Medium</td>
<td>High</td>
<td>High</td>
<td>High</td>
<td>Medium</td>
<td>Mid-term</td>
</tr>
<tr>
<td>Englewood – CityCenter LRT Station Platform Shelter</td>
<td>High</td>
<td>Low</td>
<td>Low</td>
<td>Medium</td>
<td>High (Low Cost)</td>
<td>Mid-term</td>
</tr>
</tbody>
</table>
Short-term

- Rail Trail (Big Dry Creek Trail Connection to Oxford Station)
- Dartmouth Avenue Separated Bikeway
- Clarkson Street (Dartmouth Avenue to Oxford Avenue) Oxford Avenue (Clarkston Street to Broadway) Bicycle Boulevard
- Floyd Avenue Bike Lanes (Englewood CityCenter LRT Station to Sherman Street)
Mid-term

- Rail Trail (CityCenter Station to Bates Avenue)
- Englewood – CityCenter LRT Station Bicycle/Pedestrian Bridge
- Englewood – CityCenter LRT Station Platform Shelter
- Dartmouth Avenue (Platte River Trail to Federal Boulevard) Separated Bikeway
- Windermere On-Street Shared Use Path Extension (Batting Cages at Cornerstone Park entrance to Englewood Canine Corral entrance)
- Tufts Avenue Bicycle/Pedestrian Improvements (Navajo Street to Rail Trail)
- Oxford Avenue/Navajo Street Intersection Improvements
- Floyd Avenue Bridge over the South Platte River
Long-term

- Rail Trail (Oxford Station to the CityCenter Station)
- Oxford Avenue (Broadway to Navajo Street) Separated Bikeway
- Little Dry Creek Trail Connection Bicycle/Pedestrian Improvements (Along the frontage road west of US 85 to Little Dry Creek Trail)
- US 85/Dartmouth Avenue Intersection Improvements
- US 85/Oxford Avenue Intersection Improvements
- Dartmouth Avenue Intersection Improvements (South Platte River Drive to Zuni Street)
### Action Plan

**Potential Funding Sources - Short-term Projects**

<table>
<thead>
<tr>
<th>Short-Term Project</th>
<th>Potential Funding Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rail Trail (Big Dry Creek Trail Connection to Oxford Station)</td>
<td>Federal Highway Administration  &lt;br&gt;Transportation Alternatives Program (TAP)  &lt;br&gt;Recreational Trails Program – funds drawn from larger TAP  &lt;br&gt;Colorado State Recreational Trails Grant Program (Colorado Parks and Wildlife)  &lt;br&gt;CDOT Bridge Pool Funding  &lt;br&gt;CDOT FASTER Transit Grants  &lt;br&gt;CDOT Responsible Acceleration of Maintenance and Partnerships (RAMP)  &lt;br&gt;DRCOG Congestion Mitigation and Air Quality (CMAQ) grants  &lt;br&gt;CDOT and DRCOG Congestion Mitigation and Air Quality (CMAQ) Travel Demand Management (TDM) Pool  &lt;br&gt;Federal Transit Administration Urbanized Area Formula Grants- 5307 Funds (Urbanized areas of more than 200,000 people)  &lt;br&gt;Federal Transit Administration Enhanced Mobility of Seniors and Individuals with Disabilities – 5310 Funds  &lt;br&gt;Arapahoe County Open Space Grants  &lt;br&gt;Great Outdoors Colorado Grants  &lt;br&gt;People for Bikes Foundation Community Grants</td>
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</tbody>
</table>
### Potential Funding Sources - Short-term Projects

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<tbody>
<tr>
<td>Dartmouth Avenue Separated Bikeway</td>
<td>Federal Highway Administration Transportation Alternatives Program (TAP)</td>
</tr>
<tr>
<td>Clarkson Street (Dartmouth Avenue to Oxford Avenue) Oxford Avenue (Clarkston Street to Broadway) Bicycle Boulevard</td>
<td>CDOT FASTER Transit Grants</td>
</tr>
<tr>
<td></td>
<td>CDOT Responsible Acceleration of Maintenance and Partnerships (RAMP)</td>
</tr>
<tr>
<td></td>
<td>DRCOG Congestion Mitigation and Air Quality (CMAQ) grants</td>
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<tr>
<td></td>
<td>CDOT and DRCOG Congestion Mitigation and Air Quality (CMAQ) Travel Demand Management (TDM) Pool</td>
</tr>
<tr>
<td>Floyd Avenue Bike Lanes (Englewood CityCenter LRT Station to Sherman Street)</td>
<td>Federal Transit Administration Urbanized Area Formula Grants - 5307 Funds (Urbanized areas of more than 200,000 people)</td>
</tr>
<tr>
<td></td>
<td>Federal Transit Administration Enhanced Mobility of Seniors and Individuals with Disabilities – 5310 Funds</td>
</tr>
<tr>
<td></td>
<td>People for Bikes Foundation Community Grants</td>
</tr>
</tbody>
</table>
Questions?
TO: Mayor Penn and Members of City Council

THROUGH: Eric Keck, City Manager
          Michael Flaherty, Deputy City Manager/Interim Community Development Director

FROM: Darren Hollingsworth, Economic Development Manager

DATE: June 1, 2015

SUBJECT: Commercial Catalyst Program – Supplemental Funding Request

Last year Council authorized changes in the Catalyst Program, which allows funds to be used for permanent interior improvements and increased the maximum grant amount from $15,000 to $20,000. These program changes coupled with an active real estate market has resulted in strong demand for the program funds. The Commercial Catalyst Program 2015 budget allocation was $100,000. Currently the program has committed 100% of the 2015 budget allocation. The attached spreadsheet provides actual catalyst program commitments for year-to-date 2015 as well as actual payments for 2013 and 2014.

For 2013 and 2014, the Commercial Catalyst Program was unable to fully expend its annual funding allocation of $100,000. In 2013 the program assisted with the beautification of five businesses and invested $44,897.29, and leveraged $124,894 in improvements. In 2014 the program assisted six businesses and invested $63,704 and leveraged $481,945 in improvements. In each of these years the program committed more funding to eligible projects, but actual expenditures came in substantially less than the amount of funding obligated as payouts are based on the lesser of the grant amount or 50% of the total project costs. The average grant for program years 2013 and 2014 was $9,000 per project, while the average grant in 2015 is $14,285 per project. Given the trajectory of the program it is very likely that the program has the capacity to spend the entire $100,000 on eligible projects.

Due to current increased demand and a more aggressive approach in marketing catalyst program, the 2015 budget allocation without additional funding, we are unable to provide funding for any new requests. If additional funding is made available through a supplemental appropriation by City Council, additional projects would be available for grant funding. The 2015 potential projects, include the following:

- 3421-3427 S. Broadway, Odd Fellows Building – The new owner has applied for façade improvements. Construction is scheduled to begin in July.
- 3457, 3461, 3463 S. Broadway, currently El Tepehuan, Consignment Furniture, and MW Reynolds Staff is working with a broker to encourage restaurant with patio seating in the piazza. The two
remaining spaces may be vacated in 2015. If viable users come forward, extensive work may be necessary to attract quality tenants.

- 410 West Hampden, formerly Fireside Book Store, a restaurant operator has contacted staff regarding possible assistance with a required grease trap.

In addition to these known actual and potential projects, with the pending opening of the Alta Apartments, there is increased interest in redevelopment of commercial properties, particularly on South Broadway. Without supplemental funding in 2015, we will not be able to accommodate additional grants.

Staff requests a supplemental appropriation of $50,000 to the Community Development Department dedicated to the Commercial Catalyst Program. While the supplemental request is proposed to be taken from the Contingency Fund, the ESBDC funds that previously were returned to the General Fund remain available in the amount of approximately $100,000, after transfer of funding for the Branding Project.
## 2013 Commercial Catalyst Projects

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Address</th>
<th>Scope of Work</th>
<th>Grant Amount</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>AutoLab</td>
<td>4000 S Broadway</td>
<td>Façade, Signage, Landscaping</td>
<td>$15,000.00</td>
<td>45,506.28</td>
</tr>
<tr>
<td>Brews on Broadway</td>
<td>3445 S Broadway</td>
<td>Signage</td>
<td>$5,000.00</td>
<td>16,571.87</td>
</tr>
<tr>
<td>Fit:30 (Fitness Center)</td>
<td>2950 S Broadway</td>
<td>Signage</td>
<td>$3,185.29</td>
<td>6,370.57</td>
</tr>
<tr>
<td>Colorado Utility Vehicles</td>
<td>4895 S Broadway</td>
<td>Ornamental Ironwork</td>
<td>$6,712.00</td>
<td>13,424.00</td>
</tr>
<tr>
<td>Springs Automotive</td>
<td>2855 S Broadway</td>
<td>Façade, Signage</td>
<td>$15,000.00</td>
<td>43,021.41</td>
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**Total for 2013**

<table>
<thead>
<tr>
<th>Grant Amount</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$44,897.29</td>
<td>124,894.13</td>
</tr>
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</table>

## 2014 Commercial Catalyst Projects

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Property Address</th>
<th>Scope of Work</th>
<th>Grant Amount</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Smith Plumbing</td>
<td>4101 S Broadway</td>
<td>Signage, façade, electrical</td>
<td>$10,000.00</td>
<td>21,104.83</td>
</tr>
<tr>
<td>Uhrig Holdings, LLC</td>
<td>4351 S Broadway</td>
<td>Façade</td>
<td>$15,000.00</td>
<td>235,360.00</td>
</tr>
<tr>
<td>Kraft Development (Office/Retail)</td>
<td>3141 S Broadway</td>
<td>Façade</td>
<td>$5,000.00</td>
<td>12,848.00</td>
</tr>
<tr>
<td>Englewood Lock &amp; Safe</td>
<td>4310 S Broadway</td>
<td>Signage</td>
<td>8,703.70</td>
<td>17,407.40</td>
</tr>
<tr>
<td>Breakfast Queen</td>
<td>Façade, Signage</td>
<td>10,000.00</td>
<td>57,693.00</td>
<td></td>
</tr>
<tr>
<td>180 Out, LLC (Medical Office)</td>
<td>180 E Hampden</td>
<td>Façade</td>
<td>15,000.00</td>
<td>137,532.10</td>
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</table>

**Total for 2014**

<table>
<thead>
<tr>
<th>Grant Amount</th>
<th>Project Cost</th>
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</thead>
<tbody>
<tr>
<td>$63,704</td>
<td>481,945.33</td>
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## 2015 Commercial Catalyst Projects

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Property Address</th>
<th>Scope of Work</th>
<th>Committed Amount</th>
<th>Project Cost</th>
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</thead>
<tbody>
<tr>
<td>Cherry Hills Medical Plaza, LLC</td>
<td>3535 S Lafayette</td>
<td>Exterior and interior renovation; sign</td>
<td>$15,000.00</td>
<td>$3,500,000.00</td>
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<tr>
<td>Paradise Baggage</td>
<td>4442 S Broadway</td>
<td>façade, landscaping, signage</td>
<td>$15,000.00</td>
<td>$187,377.99</td>
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<tr>
<td>Miyako Restaurant</td>
<td>2950 S Broadway</td>
<td>ADA bathrooms, grease interceptor</td>
<td>$5,000.00</td>
<td>Pending review</td>
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<tr>
<td>3147 S Broadway LLC (Office/retail)</td>
<td>3141 S Broadway</td>
<td>ADA bathroom, energy efficiencies</td>
<td>$15,000.00</td>
<td>In progress</td>
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<tr>
<td>Drake Real Estate (Corner Bakery)</td>
<td>501 W Hampden Ave</td>
<td>Façade</td>
<td>$20,000.00</td>
<td>In progress</td>
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<tr>
<td>South Broadway Odd Fellows LLC</td>
<td>3431/3435 S Broadway</td>
<td>Interior/Exterior</td>
<td>$20,000.00</td>
<td>In progress</td>
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<tr>
<td>Kaladis Coffee</td>
<td>2749 S Broadway</td>
<td>Exterior façade renovations</td>
<td>$10,000.00</td>
<td>In progress</td>
</tr>
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</table>

**Total as of May 2015**

<table>
<thead>
<tr>
<th>Grant Amount</th>
<th>Project Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100,000.00</td>
<td>$3,687,377.99</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: City Council

TO: Eric A. Keck, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: Dave Henderson, Deputy Public Works Director
Larry Nimmo, Field Operations Administrator

DATE: May 22, 2015

SUBJECT: CONCRETE UTILITY CONSTRUCTION CONTRACT 2015

The Concrete Utility program removes and replaces substandard concrete throughout the city. The 2015 program has identified work on 260 properties totaling approximately $475,000, with $75,000 in contingency for unidentified work. Additionally, this year’s project includes the installation or repair of four bus pads (funded by an RTD grant and the city’s Road and Bridge account), as well as work requested by other departments, leveraging the Concrete Utility’s economy of scale.

This infrastructure maintenance is made possible by Englewood’s unique funding mechanism, the Concrete Utility, whereby a typical residential property, with a standard 50’ frontage, pays $9.99 per quarter (collected through the Utility billing system).

The City advertised and received a single bid from NORAA Construction Company for the 2015 annual concrete replacement program. With City Council’s concurrence, staff recommends awarding a contract for the 2015 Concrete Utility program to NORAA. Staff is recommending this award for the following reasons:

- NORAA successfully completed the 2012, 2013 and 2014 programs.
- NORAA is familiar with procedures and policies; including technical standards, traffic control requirements, and clean-up requirements, providing the City of Englewood high quality work.
- NORAA provides outstanding customer service, demonstrated by the few complaints received, which are immediately addressed to the property owner’s satisfaction.
- NORAA’s crews are responsive to our city inspectors, resulting in lower inspection costs.

Staff has reviewed the bid submitted by NORAA and found it consistent with the current market pricing. Our research finds the number of bids received in line with what other cities are experiencing in the Denver metro area, demonstrated by recent bids solicited by other municipalities where current trend is the receipt of one or two bids, and recently Louisville did not receive a single bid.

Staff will attend the June 1st Study Session to discuss this proposed contract award and answer any questions Council may have. Pending City Council concurrence, staff will present a motion to award a construction contract at an upcoming City Council meeting.