CITY MANAGER’S NOTES
September 18, 2014

Upcoming Council Meetings

The next meeting will be **Monday, September 22, 2014**. The Study Session will begin at 6:00 p.m. in the Community Room. Sandwiches will be available at 5:30 p.m.

Council will meet **Monday, October 6, 2014**. The Study Session will begin at 5:30 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

Informative Memoranda

The following are memoranda in response to City Council’s requests, as well as other informational items.

1. Article from Next City Transforming Planning – Better Denver municipal bond program.
3. Museum of Outdoor Arts – Basic Information and Recent Exhibits
4. Memorandum concerning the Project Update
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from Public Library Board meeting on August 12, 2014.

Parks and Recreation Department

**Malley Senior Recreation Center to Implement Admission Fees**

Recreation staff, the Malley Center Advisory Committee and the Malley Trust Fund is moving forward with a plan to implement admission fees at the Malley Senior Recreation Center.

- **September 22**
  - Notice letter will be mailed directly to every Malley guest.

- **October 8, 1-1:30 p.m.**
  - Staff will host an informational meeting at Malley on the new admission fees.

- **October 13-October 17, 9 a.m.-3 p.m.**
  - Malley Advisory and Trust Fund members will host an informational booth at Malley to answer any questions one-on-one.

- **November 1, 9 a.m.**
  - Admission passes go on sale.

- **December 1, 8 a.m.**
  - Admission passes required.
Androcles and the Lion was a Success
On Thursday, September 11, Ballet Arts Theatre and Colorado ACTS performed Androcles and the Lion, a musical adaptation based on Aesop’s Fables with colorful costumes for more than 500 elementary school children. The performance was moved to the Englewood Middle School Auditorium due to inclement weather. This free, community event was sponsored by Betty’s Toys, Englewood Parks and Recreation, Englewood Library and in cooperation with Englewood Schools.
Denver gained notice in the municipal funding world last month when a $12 million public offering of “mini-bonds” sold out in a single hour. The sale was supposed to run for five days. The $500 mini-bonds were tied to the $550 million municipal bond program called Better Denver.

“Denver residents — and these bonds were also open to all Colorado residents — really appreciated the opportunity to invest their money in good projects in their own community that they see everyday when they drive around town,” says Deputy Mayor Cary Kennedy, who is also the city’s chief financial officer.

Two types of $500 bonds were sold: A nine-year bond will mature 50 percent to $750, and a 14-year bond will mature 100 percent to $1,000. The money has been earmarked for recreational and cultural facilities, like the restoration of the McNichols Building, a historic building in Civic Center Park that will be re-opened as an event center.

Better Denver passed as a ballot initiative in 2007. That year the city sold $8 million in mini-bonds over the course of a week. Kennedy attributes the feverish excitement this year to the online ordering system: “Back [then], we didn’t have the online capacity. People had to visit the bank or mail in their orders. This time around people were sitting at
home on their computers at 8 o’clock in the morning and those orders came in very quickly.”

Pat Sabol, a senior policy and research assistant at the Brookings Institute’s Metropolitan Policy Program, says that although Denver isn’t the first city to offer mini-bonds, the practice is still pretty rare. The Mile-High City’s recent success demonstrates that mini-bonds are ripe to be replicated elsewhere. “In the past, it was such a logistical nightmare,” he explains, “just tracking down each of these people and keeping track of them, but I think now that there’s more interest in people investing in their communities. There’s more awareness around infrastructure issues.

“In Denver,” he continues, “they’ve done a really good job of saying, ‘Hey, this is what this is going to fund. You can trust us. These are great projects we can really make happen.’ Places are a bit savvier about communicating their needs to their population.”

Sabol goes on to say that mini-bonds are “not necessarily the most efficient way to make money.” Traditional municipal bonds go for much higher (from $20,000 into the millions), and they are pretty low-risk investments for institutional investors. But there are advantages when a city offers mini-bonds to its residents, such as generating community enthusiasm about infrastructure improvements and also demonstrating to the market that there is demand.

“Right now, as an everyday person,” he says, “it’s pretty difficult to invest in my community besides me paying taxes or going out and doing a community garden. If I care about infrastructure, it’s pretty hard for me to invest in it. If you give people a safe path to do that, which Denver has done, you can go on their website and see how well they’ve done ...
this is really savvy urban planning and really good outreach and communications.”

Hyperlocal, crowdfunded investments are on the rise, with real estate opportunities like New York’s CityShares and Washington, D.C.’s Fundrise appealing to the public’s attachment to place. Sabol distinguishes mini-bond programs from these by noting that the money is going toward things like road improvements and community centers — things that are “absolutely public-focused assets.”

Kennedy reiterates his point. “There’s a trend, here in Denver, but also nationally of people wanting to invest back in their communities,” she says. “That shows up in a lot of different forms, and this is one way for the people of Denver to invest locally, but I think it’s something we are going to see more of in the future.”
September 8, 2014

Mr. Michael Flaherty
Deputy City Manager
City of Englewood
Englewood, Colorado 80110

Re: MOA - Englewood Programming 2013

Dear Mike:

Please accept this letter as MOA’s 2013 report for programming provided by MOA as per section 17.2 (i) of our Governmental Agreement and Sublease:

MOA had $1,925,500 in operating expenses in 2013. With the help of the city of Englewood, MOA successfully presented world-class art exhibitions, special art events, hosted the 2013 Design & Build™ program, live Webcast Broadcasting, installed new public art installations, and maintained our multi-million dollar outdoor sculpture collection. MOA spends on average, over $200,000 annually on maintaining and expanding this collection. In each of these cases, these activities are offered free of charge and are open to the public. Thousands of Englewood citizens enjoy and are exposed annually to MOA programming. The City’s 2013 contribution represented 5% of MOA’s operating budget.

In 2012 MOA added live Webcast Broadcasting to its program offerings in collaboration with the “the untitled art show” (untitledartshow.com). With the participation of board, staff, and outside consultants, MOA constantly reviews its programs and makes changes that raise its profile as a community artistic asset and help it better serve the citizens of Arapahoe County with the limited resources available.

In addition, MOA added live Webcast Broadcasting to its program offerings in collaboration with the “the untitled art show” (untitledartshow.com), and enhanced signage and tour maps will help to guide visitors between the indoor galleries and the outdoor art displays.

**2013 EXHIBITIONS & EVENTS**

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<thead>
<tr>
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<th>Location</th>
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<td>“Various Paintings”</td>
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<td>EXHIBITION</td>
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1000 Englewood Parkway Suite 2-230
Englewood, CO 80110
303-806-0444
MOAONLINE.ORG
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<td>MOA – Sound Gallery</td>
<td>SOUND EXHIBITION</td>
<td>“Glacier” By Immersive Studios</td>
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<td>11/05/13 - 12/31/13</td>
<td>MOA – White Box Gallery</td>
<td>EXHIBITION</td>
<td>“Glacier Photographs” “Glacier Film Footage” By James Balog</td>
</tr>
</tbody>
</table>

Thank you, please call me if you need any additional information or clarification.

Sincerely,

THE MUSEUM OF OUTDOOR ARTS

Rodney N. Lontine
COO
MOA is a forerunner in the placement of site-specific sculpture in Colorado. Our art collection is located within various public locations throughout the Denver metro area. From commercial office parks to botanic gardens, city parks and traditional sculpture gardens; art is placed to interpret space as "a museum without walls." Foremost, MOA believes in ‘making art a part of everyday life.’

MOA is headquartered at the Englewood Civic Center in the heart of Englewood. MOA also offers INDOOR galleries, studios and special events and programs. Please feel free to stop by for a visit or contact us anytime.
WHAT IS MOA?

MOA is a multifaceted arts organization that abides by the mission: To make art a part of everyday life. The “M” in MOA refers to our indoor Museum space at our headquarters in Englewood. The “O” refers to our Outdoor art collection and our flagship amphitheater. The “A” refers to our Arts programs, performances, collaborations and developments.

EXPLORE THE ARTS

Take some time to peruse our website and learn more about what we do as an organization for the arts. You will find multiple resources that will inform and guide you through our outdoor sculpture gardens and sites, provide you with details regarding our events and exhibitions, and provide you with the means to help us make art a part of your everyday life.
MOA has been acquiring unique additions to our comprehensive indoor and outdoor collections since our establishment in 1981. Paintings, kinetic sculptures, bronze statues, and earth based conceptual works are just a few of examples of what are various art destinations have to offer. The collection has expanded from 19 original art acquisitions to over 150 spread throughout Englewood, Greenwood Plaza and Denver. Our outdoor collection may also be viewed on the Public Art Archive.
But there's more! ... MOA is not just a museum and outdoor collection, we have also developed award winning educational programs and facilitate all kinds of events and festivals. Additionally, we feature a state of the art podcasting and recording studio and support numerous podcasts. Our other initiatives include working on experiments in modern modular housing, with a full scale working model in New Mexico. Not to mention we own the largest outdoor entertainment venue in Colorado, and facilitate a range of world-class performances. Take a look around our Arts section and discover all MOA has to offer.
MEMORANDUM

TO: Eric A Keck, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: David Henderson, Deputy Public Works Director

DATE: September 17, 2014


DUNCAN PARK IMPROVEMENTS
Council awarded a construction contract to American Civil Constructors (ACC). The project is being constructed in two phases to keep a portion of the park open. The south half, containing the majority of the work, is Phase I. ACC continued forming and pouring path and sidewalks. Playground equipment installation is complete. The Sport Court concrete pours are complete and the pre-fabricated restroom building was delivered and set this week. ACC continues to form and pour sidewalks, install irrigation systems, and grade the site. Staff monitors the project daily to assure compliance with the project specifications and to minimize impacts to the adjacent neighborhood.

STREET MAINTENANCE PROJECTS 2014
Staff finalized a list of streets for the 2014 in-house overlay program. The list and a map are posted on the City’s website. Street Division crews have completed approximately 80% of the in-house overlay program. Logan Street, adjacent to Englewood High School, is scheduled for the week of September 29th. Schedule information is posted on the City’s web site. 

Street crews continue work on other maintenance activities (sweeping, pothole repair, utility cut repairs, weed removal, debris pick-up, and alley grading) as time allows.

BELLEVUE/LOGAN TRAFFIC SIGNAL WORK
W. L. Contractors continued work for CDOT to replace the State’s traffic signal at Bellevue and Logan. Staff is monitoring the project to minimize impacts to traffic.

CONCRETE UTILITY PROJECT 2014
NORAA Concrete Construction completed the 2014 Concrete Utility Project. Punch list items are being addressed. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

LITTLE DRY CREEK PLAZA REPAIRS
City Council approved a motion to award a contract to Straight Line Concrete Sawing at the June 2nd City Council meeting. Straight Line expects to complete the project by the end of September.
**FLOOD MIDDLE SCHOOL REDEVELOPMENT**

Wood Partners' contractor completed erecting the parking garage for Phase I (Broadway to Lincoln).

Parking Garage work for Phase II (Lincoln to Sherman) is substantially complete. Framing of the Phase I residential units continued. Single lane closures on Broadway may be required, at times, to accommodate work adjacent to Broadway.

Traffic Engineering completed installation of new left turn arrows (for northbound and southbound traffic) at the Broadway/Kenyon traffic signal. The developer paid for this work.

**SECURITY CAMERA PROJECT**

The security camera project continues with implementation at the following sites:

- **Police:** Installation of the exterior pole and camera is complete.
- **Service Center:** Installation is 98% complete.
- **Pirates Cove:** Wireless antenna installation did not go as planned on September 9th & 10th. This work will be rescheduled at a later date.
- **Golf:** Wireless antennas have been ordered; Long is working with the City on an acceptable installation date.

**SERVICENTER STORMWATER IMPROVEMENTS**

Design of a new vehicle wash facility at the Servicenter continued. See Architecture was awarded a design contract at the April 7th City Council meeting. The project includes an addition to the south end of the garage to accommodate an enclosed vehicle wash bay, along with a fluid distribution station. Public Works staff and the design team toured existing facilities in Castle Rock, Golden, and Broomfield. The site visits provided valuable information regarding what we like and don't like about other facilities and will assist us during the design process. Staff is meeting with the design team next week.

**THE ENGLEWOOD CAMPUS**

Englewood School District continues construction of the new campus on South Logan Street. Phase 2 public right-of-way work on S. Logan Street and Mansfield Avenue is substantially complete. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

**CRAIG HOSPITAL EXPANSION**

Construction of the new campus continued. Improvements to the intersection of Girard and Clarkson are substantially complete and the intersection has been reopened to traffic. The intersection was reconstructed with new concrete pavement, crosswalks, and accessible ramps at the corners.

**XCEL ENERGY PROJECTS**

- **Gas Line Replacement Projects**

Xcel has completed pavement restoration in the 1500 – 1700 blocks of E. Dartmouth Avenue. Pavement restoration in the 4300 block of S. Logan Street, due to unexpected gas line repairs in that block, are expected to be scheduled in the near future.

Staff continued reviewing additional Xcel permit requests.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. Updates will be provided as information and tentative schedule are available.

**KENT PLACE**

The contractor continued work on the residential apartments.
**CITY CENTER SITE DEVELOPMENT**

**Alexan East and West Parcels**
438 residential units. Alexan’s occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Bleum (computer software), State Farm, Lifetime Family Practice, Cuttin’It Loose, CityCenter Community, Nixon’s Coffee House, King Liquor Store, BRI Colorado (showcase room) and Metro PCS.

**Parkway Retail / Office Buildings**
Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Edward Jones Investments, Englewood Eyecare, Collective Licensing Int’l, Inc., Quizno’s, “Insurance Company of the West”, Champions Dance Sport, Wellness Treatment Center, XL Edge, Checkout Promos (Advertising firm). **Weingarten Reality** notified EEF1 that Collective Licensing will be moving out of their space this month.

**Bally’s Building**
Tenants include Bally’s, “Blondies Fire House Pub and Restaurant”, and MaxFour.

**Retail South of the Parkway**
Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, Einstein Bagels, and Harbor Freight.

**Gold Mine Pad**
Tenants include: Jamba Juice, Tokyo Joe’s, and Doctors Express.

**CityCenter Site**
EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **The Piazza Fountain has been turned pink in support of Breast Cancer Awareness Month.**

**ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)**

**PA-84 West**
The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.
The Larry Miller Nissan Dealership opened on February 11, 2012.

**PA-85 (Benjamin Franklin Charter School)**
The Benjamin Franklin Charter School is open.

**AIR QUALITY/ENERGY SAVING PROJECTS**

**Flex Fuel Program**
Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¼ ton) will be compatible with E-85. Currently, the cost of E-85 fuel is approximately $0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

**“Green” Programs**
We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for **cardboard only** recycling.

**Energy Saving Projects**
In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

/It
Memorandum
Englewood Fire Department

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
FROM: Andrew Marsh, Fire Chief
DATE: September 16, 2014
SUBJECT: August 2014 Fire Department Monthly Summary

During August 2014, Englewood Fire Department responded to 397 calls for service. The breakdown is as follows: 8 fires, 300 EMS calls, 27 alarms and 62 other calls. EMS accounted for 75.6%, other 15.6%, alarms 6.8% and fires were 2.0%.

Additional activities included: 65 inspections, 13 fire permits, 20 plan reviews, 39 Community Development Projects, and 9 business licenses. Fire Department personnel also completed 46 staff hours of training and participated in 5 Public Education Events.

The Building Division issued 607 permits and conducted 720 inspections. Total fees collected were $385,158 and the total permit valuation was $17,333,585.
### Incident Response Summary for Englewood Fire Rescue

For period 08/01/2014 Through 08/31/2014

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<th>Type of Incident</th>
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<td>Structure fire involving an enclosed building</td>
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<td>Vehicle fire, not otherwise classified</td>
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<td><strong>EMS</strong></td>
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<td>Fire alarm sounded due to dust, lack of maintenance, or similar cause</td>
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<td>7</td>
<td></td>
</tr>
<tr>
<td>Fire alarm sounded due to cooking or burnt food</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Lightning strike (no fire)</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Special type of incident, other</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Citizen complaint</td>
<td>1</td>
<td>0</td>
<td>1</td>
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</tbody>
</table>

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Printed on 09/16/2014 at 9:05:23
## Incident Response Summary for Englewood Fire Rescue

For period 08/01/2014 Through 08/31/2014

<table>
<thead>
<tr>
<th>Type of Incident</th>
<th>Current Year</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>In Jurisdiction</td>
<td>Outside</td>
</tr>
<tr>
<td></td>
<td>59</td>
<td>3</td>
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### Grand Totals

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>390</td>
<td>7</td>
<td>397</td>
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* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded.
<table>
<thead>
<tr>
<th>No. Permits</th>
<th>Number August, 2014</th>
<th>Number August, 2013</th>
<th>Number August, 2012</th>
<th>Number August, 2011</th>
<th>Year To Date August, 2014</th>
<th>Year To Date August, 2013</th>
<th>Year To Date August, 2012</th>
<th>Year To Date August, 2011</th>
</tr>
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<tbody>
<tr>
<td>Building</td>
<td>35</td>
<td>28</td>
<td>38</td>
<td>28</td>
<td>232</td>
<td>257</td>
<td>260</td>
<td>232</td>
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<tr>
<td>Accessory</td>
<td>469</td>
<td>43</td>
<td>85</td>
<td>134</td>
<td>1232</td>
<td>360</td>
<td>577</td>
<td>608</td>
</tr>
<tr>
<td>Fire</td>
<td>14</td>
<td>5</td>
<td>13</td>
<td>7</td>
<td>91</td>
<td>62</td>
<td>47</td>
<td>45</td>
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<tr>
<td>Plumbing</td>
<td>15</td>
<td>17</td>
<td>24</td>
<td>20</td>
<td>173</td>
<td>170</td>
<td>174</td>
<td>178</td>
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<tr>
<td>Mechanical</td>
<td>13</td>
<td>20</td>
<td>39</td>
<td>18</td>
<td>192</td>
<td>190</td>
<td>197</td>
<td>214</td>
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<tr>
<td>Electrical</td>
<td>60</td>
<td>48</td>
<td>55</td>
<td>34</td>
<td>437</td>
<td>401</td>
<td>358</td>
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<td>Elevator</td>
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<td>0</td>
<td>1</td>
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<td>Demo</td>
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<td>2</td>
<td>16</td>
<td>33</td>
<td>23</td>
<td>16</td>
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<tr>
<td>Total</td>
<td>607</td>
<td>165</td>
<td>256</td>
<td>244</td>
<td>2384</td>
<td>1,481</td>
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<table>
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<tr>
<th>Inspections</th>
<th>Number August, 2014</th>
<th>Number August, 2013</th>
<th>Number August, 2012</th>
<th>Number August, 2011</th>
<th>Year To Date August, 2014</th>
<th>Year To Date August, 2013</th>
<th>Year To Date August, 2012</th>
<th>Year To Date August, 2011</th>
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<tbody>
<tr>
<td>Building</td>
<td>305</td>
<td>172</td>
<td>224</td>
<td>232</td>
<td>1804</td>
<td>1,363</td>
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<tr>
<td>Electric</td>
<td>218</td>
<td>179</td>
<td>194</td>
<td>136</td>
<td>1550</td>
<td>1,228</td>
<td>1,111</td>
<td>971</td>
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<tr>
<td>Plumbing</td>
<td>97</td>
<td>90</td>
<td>95</td>
<td>79</td>
<td>771</td>
<td>646</td>
<td>606</td>
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<tr>
<td>Mechanical</td>
<td>71</td>
<td>69</td>
<td>68</td>
<td>46</td>
<td>592</td>
<td>577</td>
<td>563</td>
<td>462</td>
</tr>
<tr>
<td>Fire</td>
<td>29</td>
<td>16</td>
<td>5</td>
<td>9</td>
<td>160</td>
<td>84</td>
<td>48</td>
<td>79</td>
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<tr>
<td>Demo</td>
<td>0</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>4</td>
<td>18</td>
<td>11</td>
</tr>
<tr>
<td>Total</td>
<td>720</td>
<td>520</td>
<td>589</td>
<td>504</td>
<td>4877</td>
<td>3,902</td>
<td>3,821</td>
<td>3,141</td>
</tr>
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</table>

| Valuation       | $17,333,585          | $2,784,199          | $3,639,182          | $2,321,251          | $95,513,323               | $132,824,579              | $27,512,216               | $16,885,601               |

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<tr>
<th>Fees</th>
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<td>Permit Fees</td>
<td>$124,143</td>
<td>$29,446</td>
<td>$44,563</td>
<td>$35,230</td>
<td>$493,180</td>
<td>$599,728</td>
<td>$277,807</td>
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<td>Use Tax</td>
<td>$226,700</td>
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<td>$64,870</td>
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<td>$1,179,110</td>
<td>$1,336,282</td>
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<td>Plan Ck</td>
<td>$18,015</td>
<td>$4,711</td>
<td>$8,647</td>
<td>$9,301</td>
<td>$82,401</td>
<td>$246,943</td>
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<td>Licenses</td>
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<td>$8,950</td>
<td>$10,312</td>
<td>$10,500</td>
<td>$82,175</td>
<td>$72,612</td>
<td>$77,300</td>
<td>$57,650</td>
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<tr>
<td>Total</td>
<td>$385,158</td>
<td>$81,134</td>
<td>$128,392</td>
<td>$94,896</td>
<td>$1,836,866</td>
<td>$2,255,565</td>
<td>$919,714</td>
<td>$820,081</td>
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<tr>
<td>Date</td>
<td>Time</td>
<td>Event</td>
<td>Location</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Mon., Sept. 22</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td></td>
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<td>Mon., Sept. 29</td>
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<td><strong>Cancelled</strong></td>
<td>Study Session, Community Room</td>
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<tr>
<td>Wed., Oct. 1</td>
<td>5:45 p.m.</td>
<td>Cultural Arts Commission, City Council Conference Room</td>
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<tr>
<td></td>
<td></td>
<td><strong>Cancelled</strong></td>
<td>Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll</td>
<td></td>
<td></td>
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<tr>
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<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
<td></td>
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<tr>
<td>Tues., Oct. 7</td>
<td>7:00 p.m.</td>
<td>Planning &amp; Zoning Commission, Council Chambers</td>
<td></td>
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<tr>
<td>Wed., Oct. 8</td>
<td></td>
<td><strong>Cancelled</strong></td>
<td>Board of Adjustment and Appeals, Council Chambers</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Englewood Urban Renewal Authority, City Council Conference Room</td>
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<tr>
<td>Thurs., Oct. 9</td>
<td>11:30 a.m.</td>
<td>Alliance for Commerce in Englewood, City Council Conference Room</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>5:30 p.m.</td>
<td>Parks and Recreation Commission, Malley Recreation Center</td>
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<td>Mon., Oct. 13</td>
<td>6:00 p.m.</td>
<td>Study Session, Community Room</td>
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<td>Tues., Oct. 14</td>
<td>5:00 p.m.</td>
<td>Water and Sewer Board, Community Development Conference Room</td>
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<tr>
<td></td>
<td>6:30 p.m.</td>
<td>Keep Englewood Beautiful, City Council Conf. Rm.</td>
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<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Library Board, Library Board Room</td>
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<tr>
<td>Wed., Oct. 15</td>
<td>7:00 p.m.</td>
<td>Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers</td>
<td></td>
<td></td>
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<tr>
<td>Mon., Oct. 20</td>
<td>6:00 p.m.</td>
<td>Study Session, Hampden Hall</td>
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<tr>
<td></td>
<td>7:30 p.m.</td>
<td>Council Meeting, Council Chambers</td>
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<td>Tues., Oct. 21</td>
<td>4:30 p.m.</td>
<td>Budget Advisory Committee, City Council Conf. Room</td>
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<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Planning &amp; Zoning Commission, Community Development Conference Room /Council Chambers</td>
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<tr>
<td>Mon., Oct. 27</td>
<td></td>
<td><strong>Cancelled</strong></td>
<td>Study Session, Hampden Hall</td>
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<tr>
<td>Mon., Nov. 3</td>
<td>6:00 p.m.</td>
<td>Study Session, Hampden Hall</td>
<td></td>
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</tbody>
</table>
Tues., Nov. 4 7:30 p.m. Council Meeting, Council Chambers

Wed., Nov. 5 7:00 p.m. Planning & Zoning Commission, Community Development Conference Room /Council Chambers

Mon., Nov. 10 5:45 p.m. Cultural Arts Commission, City Council Conference Room

Mon., Nov. 10 7:00 p.m. Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

Mon., Nov. 10 Cancelled Study Session, Community Room

Tues., Nov. 11 Cancelled City Hall closed — Veterans’ Day

Wed., Nov. 12 7:00 p.m. Board of Adjustment and Appeals, Council Chambers

Thurs., Nov. 13 6:30 p.m. Englewood Urban Renewal Authority, City Council Conference Room

Thurs., Nov. 13 11:30 a.m. Alliance for Commerce in Englewood, City Council Conference Room

Thurs., Nov. 13 Cancelled Police Officers Pension Board, Public Works Conf. Rm.

Thurs., Nov. 13 Cancelled Firefighters Pension Board, Public Works Conf. Rm.

Thurs., Nov. 13 5:30 p.m. Parks and Recreation Center, Broken Tee Englewood Golf Course

Thurs., Nov. 13 6:30 p.m. Transportation Advisory Board, City Council Conf. Room

Mon., Nov. 17 6:00 p.m. Study Session, Community Room

Mon., Nov. 17 7:30 p.m. Council Meeting, Council Chambers

Tues., Nov. 18 3:00 p.m. NonEmergency Employees Retirement Board, Public Works Conference Room

Tues., Nov. 18 4:30 p.m. Budget Advisory Committee, City Council Conf. Room

Tues., Nov. 18 7:00 p.m. Library Board, Library Board Room

Tues., Nov. 18 7:00 p.m. Planning & Zoning Commission, Community Development Conference Room /Council Chambers

Wed., Nov. 19 6:30 p.m. Code Enforcement Advisory Committee, City Council Conf. Room

Wed., Nov. 19 7:00 p.m. Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

Mon., Nov. 24 6:00 p.m. Study Session, Community Room

9/17/14
TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL

September 29  No meeting scheduled – 5th Monday

October 6   Study Session (tentative 5:30 start) & Regular Meeting -
             Museum of Outdoor Arts Tour
             Drug Task Force Update
             Police Hot Topics
             Citizen Survey – Police/Public Safety

October 13  Study Session
             Aid To Other Agencies Discussion

October 20  Study Session & Regular Meeting (in Hampden Hall)
             Financial Report

October 27  Study Session
             Cancelled due to voting in Community Room

November 3  Study Session (in Hampden Hall) & Regular Meeting

November 10 Study Session (Veteran’s Day Holiday 11/11/14)
             Cancelled due to holiday

November 17 Study Session & Regular Meeting
             Financial Report
             Board and Commission Reappointment Discussion

November 24 Study Session
             Board and Commission Reports

December 1  Study Session & Regular Meeting

December 8  Study Session
             Financial Report

9/17/2014
December 15  Regular Meeting Only
   No Study Session Scheduled - Holiday Dinner

December 22  Christmas Holidays – No meeting scheduled

December 29  New Year’s Holidays – No meeting scheduled

2015

January 5  Study Session & Regular Meeting - Tuesday
   Colorado and US Legislators - tentative

January 12  Study Session
   Board and Commission Interviews

January 20  Study Session & Regular Meeting
   Financial Report

January 26  Study Session
   Board and Commission Appreciation Night/Gift Discussion
   Citizen of the Year Selection

February 2  Study Session & Regular Meeting
   Arapahoe County Commissioners
   RTD Representatives

February 9  Study Session

February 17  Study Session & Regular Meeting
   Financial Report

FUTURE STUDY SESSION TOPICS

Cultural District
Hotel/Motel Regulations
Additional Sewer Connections to Customer Service Lines
Fire Department Discussion
Public Smoking Ban

9/17/2014
MINUTES
Englewood Public Library Board
August 12, 2014

Call To Order/Roll Call

Chair Mark Adams called the meeting to order at 7:02 p.m.

PRESENT: Mark Adams, Michael Buchanan, Philippe Ernewein, Amy Martinez, Melissa Izzo, Jill Wilson (Englewood City Council member), and Chad Glover (Youth Member), Duane Tucker (Englewood Public School Board member)

ABSENT: Cristine Challis (unexcused), Julie Grazulis (unexcused), Michelle Mayer (excused), Stephanie McNutt (excused)

Also Present: Dorothy Hargrove, Director of Library Services, Jon Solomon, Support Services Manager and Deb Parker, Recording Secretary

Introductions were made

14-9 - That the minutes of the meeting of June 10, 2014 be approved as presented.

Moved by: Mr. Buchanan
Seconded by: Ms. Martinez
The Motion passed unanimously.

Monthly Statistical and Financial Reports

Ms. Hargrove explained that she amended the 2013 circulation numbers to correctly reflect digital circulation. She also shared graphs comparing circulation numbers, hold processing activity, and digital checkouts between 2013 and 2014.

Ms. Wilson stated that the increased availability to titles has been greatly appreciated. This will only help to increase our numbers further. She also shared that it has been nice to share all of the programming information and attendance numbers with Council.

Other Old Business – Ms. Martinez shared the form that the Cultural Arts Commission is using to assist them in finding the art piece for the Children’s area. Discussion ensued.

New Business

Library Board Chair Report – Mr. Adams shared that in attending a recent School Board meeting, he learned that teachers are leaving other school districts to come to Englewood. Teachers are talking about the improvements and the community, which is showing to have a positive response.

Mr. Adams also stated that he was able to attend the community “meet and greet” for the candidates for the new City Manager position. He was able to meet and talk to 4 of the 6 candidates. The process appears to be a good measure of our future success.
Library Director’s Report – Ms. Hargrove reviewed the Strategic Plan. Discussion ensued about the continued forward movement in most areas. Ms. Hargrove encouraged the Board to attend the upcoming Craig Johnson event on Saturday, August 23rd at 4:30 pm in Hampden Hall. He is expected to draw a large number of fans, and will be available to sign books after his presentation.

Ms. Hargrove also shared that she is continuing work with Council Member Linda Olson to build web information for volunteers and volunteer programs. She also informed the Board that she recently asked Council for the funds to improve our circulation desk to make ADA improvements and update the workspace for better ergonomics and access for both staff and patrons. Mr. Solomon is working on building a plan for the improvements at the desk.

Other New Business
Mr. Solomon shared the new catalog upgrade provided through Marmot. He explained the new searching capabilities, account information, and the upcoming self-registration.

Ms. Hargrove raised the issue of a Library Board member’s repeated unexcused absences from meetings and asked guidance on how to handle the situation. Ms. Adams suggested that staff reach out to her again before the Board moves to officially make her position a vacancy to be filled at the next appointment process. Ms. Parker will try again to contact the member to see if she would like to formally resign. This matter will be readdressed at the next meeting.

Ms. Hargrove shared plans for updating the current Strategic Plan. Staff is completing a survey, researching community demographics and trends, and adding a link to the website for community input. Ms. Hargrove asked what process the Board would like to follow to improve the current plan. Mr. Adams suggested that the current format works well, but that the Board could examine each section in turn. He also felt that a separate sub-committee might be formed to concentrate on the planning process.

Ms. Martinez said that the Cultural Arts Commission has adopted a strategic plan based on the Library model in order to better track their function and progress. She thanked Ms. Hargrove for having a successful document as the example. Mr. Ernewein suggested that we use the 6 Ws formula – Who we are, Who we are not, What we stand for, What we do not stand for, Where we are going and Where we are not going. The Board agreed to discuss the planning process further at the next meeting, giving time for each member to give thought to what they might like to see improved.

Members’ Choice
Library Board members shared updates on their personal and professional activities.

There being no further business, Mr. Adams adjourned the meeting at 9:08 p.m. The next regular meeting will be held on Tuesday, September 9, 2014 at 7:00 p.m.
CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
Community Development Conference Room
August 19, 2014

I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Fish presiding.

Present: Brick, Fish, King, Kinton, Roth, Townley, Madrid

Absent: Bleile (Excused), Freemire (Excused), Knoth (Excused)

Staff: Alan White, Director, Community Development
      Chris Neubecker, Senior Planner
      Nancy Reid, Assistant City Attorney

Other: Lewis Fowler, Englewood resident

II. APPROVAL OF MINUTES

July 22, 2014

King moved; Roth seconded: TO APPROVE THE JULY 22, 2014 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Brick, King, Roth, Townley
NAYS: None
ABSTAIN: Kinton, Fish
ABSENT: Bleile, Freemire, Knoth

Motion carried.

III. FINDINGS OF FACT: Conditional Use for Devil’s Head Distillery, 3296 S. Acoma St. Case #USE2014-009

Roth moved; King seconded: TO APPROVE THE FINDINGS OF FACT FOR CASE #USE2014-009, CONDITIONAL USE FOR DEVIL’S HEAD DISTILLERY, 3296 S. ACOMA STREET

AYES: Brick, King, Roth, Townley
NAYS: None
ABSTAIN: Kinton, Fish
ABSENT: Bleile, Freemire, Knoth

Motion carries by a vote of 4-0.

IV. STUDY SESSION – Upcoming Code Amendments

Alan White, Director of Community Development, explained that the goal is to get initial feedback from the Commissioners regarding code amendments that have been on the “to-do” list for the Planning Commission.

Chris Neubecker, Senior Planner, outlined the code amendments that will be presented to the Commission. These include Bulk Plane, which currently begins at 12’ above side property lines with the current 5’ setback. Mr. King gave an example of how the current regulations restrict building size. One option is to increase the maximum building height. A downside to changing the bulk plane is a potential reduction of solar access to neighboring homes. Brook Bell will be researching the topic for presentation to the Commission.

Mr. Roth commented that several years ago at a joint meeting of City Council, Planning and Zoning Commission and Board of Adjustments and Appeals it was determined that the most important issue was shading of adjacent properties.

Mr. King commented that the current restrictions definitely impact development of duplexes in the R-2 zone.

The requirement for 50% commercial space on the ground floor of a multi-family residential development in the M-B-2 zone may be an obstacle for developers who do not have experience with commercial space. This requirement makes financing more difficult to obtain because of the combination of residential and commercial. Flexible space on the ground floor, lowering the requirement from 50% or requiring the developer to provide a public amenity in lieu of the commercial space may be considered.

Mr. Madrid gave an example of flexible live/work space that would allow space to be designated as either commercial or residential depending on market demand.

Accessory dwelling units have been approved for the 3299 S. Logan Street Residences PUD (former Shrine Club) redevelopment and will potentially set a precedent for allowing construction of new accessory dwelling units. There are existing ADUs within the City that are considered non-conforming and are permitted with annual registration. Current code does allow flex space above a garage but not living spaces. Mr. King commented that with the current height limitations, the space would not be suitable as living space. Parking would be a consideration if ADUs were to be allowed as living space.

V. Staff’s Choice
Field Trip Location and Date

The Commissioners agreed on Friday, September 26th, to visit downtown Littleton and Arvada. Chris Neubecker will make arrangements to meet with officials in each jurisdiction to discuss the tactics used to activate their downtown areas.

Upcoming Topics

The City Attorney’s office has recommended changes to the PUD process and another public hearing will be required to incorporate those changes to the code amendment.

IV. PUBLIC FORUM

Lewis Fowler, Englewood resident, commented on the bulk plane issue.

V. ATTORNEY’S CHOICE

Assistant City Attorney Reid did not have any comments.

VI. STAFF’S CHOICE

Director White did not have any comments.

VII. COMMISSIONER’S CHOICE

Ms. Townley shared information from the TIP (Transportation Improvement Planning) training that she attended recently. There are funding mechanisms available for bike/pedestrian development. She is also participating in leadership training for the next year and asked if the Commissioners would be willing to help her with evaluations.

Mr. Brick shared his experience downtown Denver recently and remarked on the development near 16th Street and Platte Street. Mr. Neubecker commented that the area is a great example of private/public partnership, and the power of public infrastructure investments.

Mr. Madrid asked about communication with the community regarding information about the City of Englewood and current meetings and events. He suggested that information posted at the Light Rail stations would be helpful. It was not determined whether or not RTD would allow postings. Interactive maps, the use of QR codes and a GIS map system were discussed.

The meeting adjourned at 8:20 p.m.

/s/ Julie Bailey , Recording Secretary