

**ENGLEWOOD POLICE DEPARTMENT
REQUEST FOR RECORDS**

Case Report # _____

Requestor Information:

Name _____ Date of Birth _____

Address _____ Phone _____

City _____ State _____ Zip _____

IF THIS REQUEST IS FOR ARREST INFORMATION, PLEASE PROVIDE THE FOLLOWING:

Arrestee _____ Date of Birth _____

IF THIS REQUEST IS FOR A SPECIFIC LOCATION, PLEASE PROVIDE THE FOLLOWING:

Address to search _____ Dates from Mo/Yr _____ to Mo/Yr _____

Additional Information

Please indicate any additional information

24-74-305.5 Access to records – denial by custodian-use of records to obtain information for solicitation.

Records of official action and criminal justice records and the names, addresses, telephone number, and other information in such records shall not be used by any person for the purpose of soliciting business for "pecuniary gain". The Official Custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.

24-72-309 Violation – penalty. Any person who willfully and knowingly violates the provisions of this part 3 is guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than one hundred dollars, or by imprisonment in the county jail for not more than ninety days or both such fine and imprisonment.

By signing this form I acknowledge that I have read and understand the above Colorado Revised State Statute.

Signature _____ Date _____

POLICE or FIRE REPORTS: \$5.00 per report for search, retrieval and first 5 pages
(.25 for each additional page over 5)

CALL FOR SERVICE REPORTS: \$5.00 per location per year

Please call 303-762-2489 to confirm cost. Payment of money order/company check only must be submitted with your request along with a self addressed/stamped envelope.

Return completed form to: Englewood Police Department
Attn: Records
3615 S. Elati Street
Englewood, CO 80110